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Ref No: 705/079-80

March 29, 2023



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The Chairperson,  
Educational Quality Assurance and Accreditation Council,  
University Grants Commission,  
Sanothimi, Bhaktapur, Nepal.

**Subject: Letter of Intent to Participate in the Quality Assurance and Accreditation Process**

Dear Sir,

In reference to the decision taken by the Campus Management Committee, we would like to submit our application to participate in Quality Assurance and Accreditation (QAA) process. With this letter we have submitted our Letter of Intent (LoI) in the format provided by the Educational Quality Assurance and Accreditation Council (EQAAC) for approval. In the meantime, we declare that the data and information inserted in the LoI are authentic upto the institutional records and knowledge.

We express our institutional commitment to submit the Self-Study Report (SSR) within the stipulated time.

Sincerely Yours,

Dinesh Khanal  
Principal  
Nepal Mega College  
March 29, 2029



University Grants Commission  
**National Registry**  
Of  
Higher Education Institutions

For UGC Official Use:  
National Higher Education  
(NHEP) Number: .....  
Date of Registration: .....  
.....

Name of the Institution*	Nepal Mega College
Name of Affiliating University	Tribhuvan University
Date of Establishment*	06/06/2042
Province	Bagmati
Ecological Zone	Hilli Area
District	Kathmandu
Name of the Local Government Unit:	Kathmandu Metropolitan City
Ward Number:	11
Postal Code:	44600
Street name / Street Address:	Babarmahal- Danphe Marga
Building Number:	N/A
Institutional Telephone Number:	+97715705488, 5706450
Institutional Mobile Number:	+9779851130082
Institutions E-mail Address:	Info@nepalmegacollege.edu.np
Website of Institution:	www.nepalmegacollege.edu.np

..... <b>Accreditation Status (Choose one):</b> Re- accredited; Accredited; PRT Completed; Preparatory Assessment completed; SSR Accepted; LOI Accepted; Not Participated;	LOI Accepted
Date of Accreditation:	
<b>Type of Institution (Choose applicable):</b> Conventional University; Open / Distant Education University; Technical University (Health Academy / Technical Academy); Research Institution / Research Laboratory; Constituent Campus (Multiple Campus); Constituent Campus (Technical Institute / Faculty); Constituent Campus (Central Department); Constituent Campus (School); Affiliated Community Campus; Affiliated Private College; College affiliated to Foreign University	Affiliated Private College
Date of Government (MOEST) approval (applicable only to the Institution affiliated to foreign universities):	N/A

Form to be submitted by HEIs as a Letter of Intent (LOI) to participate in the QAA process

**A. INSTITUTIONAL PROFILE of Higher Education Institutions: \* Denotes Compulsory**  
**University Grants Commission**

**A1. General Information \***

Name of the Institution*	Nepal Mega College
Supporting Documents required:	
Date of Establishment*	06/06/2042
NHEP Number (National Higher Education Provider Number) (a unique code / permanent Number given by the University Grants Commission)	..... NHEP Number
Date of Registration on to National Registry of Higher Education Institutions maintained at UGC	.....(dd/mm/yyyy) AD ..... (dd/mm/yyyy) BS
Address of Location	
Province*:	Bagmati
District*:	Kathmandu
Name of the Local Government Unit*:	Kathmandu Metropolitan City
Ward Number*:	11
Place /Locality / Tole Name*:	Babarmahal
Street name / Street Address:	Danphe Marga, Babarmahal
Building Number:	N/A
Status of locality*:	Located in Metropolitan City
Ecological Belts*	Hills
Postal Address*:	Nepal Mega College, Babarmahal, Kathmandu
P O Box:	
Telephone Number:	+97715705488, 5706450
Mobile Number of institution*:	9851130082
Fax Number:	N/A




Form to be submitted by HEIs as a Letter of Intent (LOI) to participate in the QAA process

Institutions E-mail Address*: Website:	info@nepalmegacollege.edu.np www.nepalmegacollege.edu.np
Type of Institution* (tick as appropriate)	<input type="checkbox"/>
Affiliating University*	Affiliated College: <b>Affiliated College</b> <b>Private College</b> <b>Tribhuvan University</b>
Does the institution offers education other than higher studies (such as programs of CTEVT, Schools (11 and 12), or any other?*	Note: If the HEI offers programs under dual or more affiliation, the HEI must be registered separately, either in different name or in different local authority. No dual or more affiliation and no overlapping of name in the same local authority is permitted. Similarly, no multiple institutions at the same premise / building / or address is permitted unless the students size of both of the institutions is over 2000. Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/> Note: Higher Education Institutions are not authorized to run any other academic programs which are not considered as a part of higher education!
Financial Category*	Self-financing/private
Date of IQAC Formation*	2079/01/04
If accredited, please state the cycle*	N/A
Date of First Accreditation (applicable only to accredited institution)	N/A
Date of Government (MOEST) approval (applicable only to the Institution affiliated to foreign universities)	N/A
If the institution offers technical/professional degrees, please provide the accreditation evidences or detail list of the programs authorized to offer, from the respective Council*	N/A



Form to be submitted by HEIs as a Letter of Intent (LOI) to participate in the QAA process

**A2. Information for Communication\***

Designation	Name	Mobile Number	E-mail
Chairperson	Gopal Khanal	+9779851023115	gkxhanal@gmail.com
Principal	Dinesh Khanal	+9779851125030	khanaidinesh7@gmail.com
IQAC Coordinator	Madhukar Pandey	+9779851130082	madhukarpandey07@gmail.com
EMIS Coordinator	Dharma Raj Poudel	+9779851163785	dharmarajpoudel@gmail.com
RMC Coordinator	Yadap Chandra Neupane	+9779841477800	yadapbhoj@gmail.com
Examination Coordinator	Rajendra Khanal	+9779849881344	khanaIrajendra165@gmail.com
SAT Coordinator	Madhukar Pandey	+9779851130082	madhukarpandey07@gmail.com

**B. QUALITY GOVERNANCE**

**B1. Please Tick ( ) if the institution has prepared / has written policy/guidelines/directive for the following sectors:**

- |   |     |
|---|-----|
| a) Campus Statute                                 | Yes |
| b) IQAC   | Yes |
| c) RMC  | Yes |
| d) ICT  | Yes |
| e) Teaching – Learning                            | Yes |
| f) Human Resource Management                      | Yes |
| g) Performance Appraisal                          | Yes |
| h) Recruitment and Promotion                      | Yes |
| i) Distance education policy                      | No  |
| j) Financial management                           | Yes |
| k) ECA  | Yes |
| l) CCA  | Yes |
| m) Code of Conduct for Faculties / Teaching Staff | Yes |
| n) Code of Conduct for Non-Teaching Staff         | Yes |
| o) Code of Conduct for Students / Student Charter | Yes |
| p) Student Support                                | Yes |

Form to be submitted by HEIs as a Letter of Intent (LOI) to participate in the QAA process

- q) Career / Placement Yes  
 r) Grievances Re-address Yes  
 s) EMIS Yes  
 t) Admission Policy Yes  
 u) Scholarship Yes  
 v) Alumni Association Yes  
 w) Anti-Harassment policy Yes  
 x) Environmental - Social Safeguard policy Yes

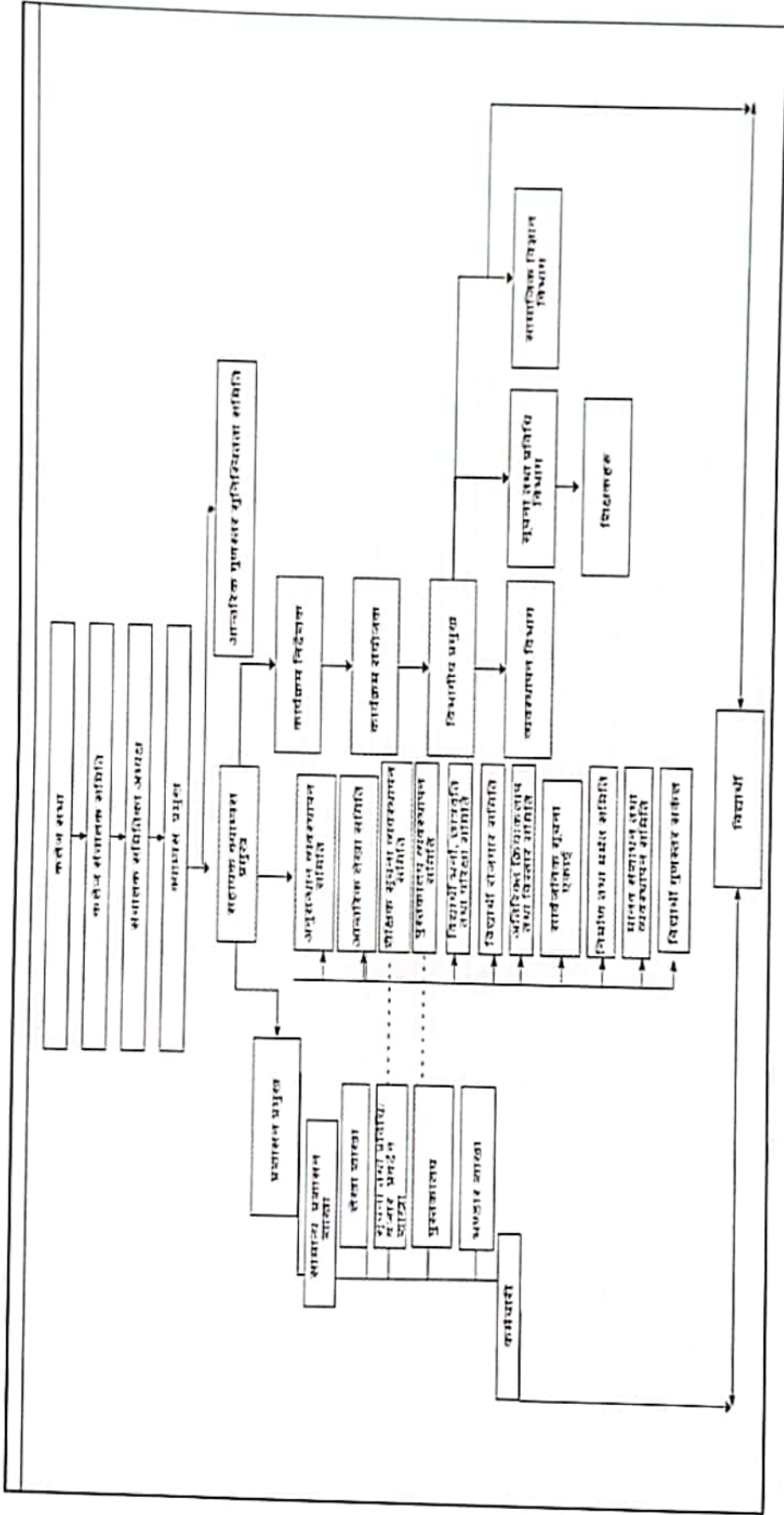
**B2. List out compositions of all the committees/sub-committees. Also, mention the frequency of meetings these committees/sub-committees held in the last Three years**

Body/Units/Cells	Telephone	Email	Frequency of Meetings		
			Year I	Year II	Year III
College Management Committee Chair- Gopal Khanal	9851023115	gkkhanal@gmail.com	16	20	23
IQAC: Madhukar Pandey Coordinator	9851130082	madhukarpandey07@gmail.com	15	16	18
RMC: Yadap Chandra Neupane Coordinator	9841477800	yadabbhoj@gamil.com	15	16	21
ECA: Sunita Bisunkhe Coordinator	9808102249	Bishunki_sunita@yahoo.com	12	15	18
EMIS Dharma Raj Poudel Coordinator	9851163785	dharmarajpoudel@gmail.com	12	15	17

*[Handwritten Signature]*

Form to be submitted by HEIs as a Letter of Intent (LOI) to participate in the QAA process

**B3. Graphically present the following:  
a. Overall Institutional Organizational Structure\***



**b. Organizational Structure of the IQAC**

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**B4. State the Vision, Mission, Goals and Objectives of the institution\*:**

***Vision\*:***

Nepal Mega College is a leading comprehensive research-intensive College known for inspiring and instilling the spirit of discovery, the ability to create ideas, problems, and a passion for improving the human condition—a college of choice where knowledge and human understanding converge.

***Mission\*:***

Nepal Mega College is a research-intensive College serving Kathmandu and beyond. Our mission is to explore, discover, create, and communicate knowledge, while grooming individuals in leadership, innovation, critical thinking, and civic responsibility and inspiring a passion for learning.

***Goals\*:***

***Core Values***

- o Integrity and Respect*
- o Diligence and Excellence*
- o Inclusiveness and Diversity*



**Objectives\*:**

Value Proposition

- We are guided by principles of ethics, treat others with deferential regard, and are civil in our interactions.
- We work hard and tirelessly to pursue our goals and achieve outcomes of the highest quality.
- We honor the individual. We celebrate differences and use them to create unity.
- Nepal Mega College offers an accessible, affordable, high-quality education, relevant to an evolving technological, knowledge-driven world, in a research-intensive environment.

**B5. List out all the regular publications of the institution available at present\*.**

Publication / Frequency of Publication	Annual	Biennial	Annual	biannual	trimester	monthly	irregular	occasional
Annual Report	Yes							
Academic Journal				Yes				
EMIS Report	Yes							
Tracer Study Report	Yes							
Academic Audit Report	Yes							
Green Audit (Social- environmental)								
Brochure	Yes							
Newsletter/s								
Other (specify) .....				Yes				



Form to be submitted by HEIs as a Letter of Intent (LOI) to participate in the QAA process

### C. ACADEMIC PROGRAM AND STUDENTS ENROLMENT

#### C1. Academic Programs currently Offered (Active) at the Institution by level and faculties\*

Level	Faculty	Academic Programs	Date of Commencement (dd/mm/yyyy) AD (dd/mm/yyyy) BS	Teacher – Student ratio by Academic Program	Remarks
Under Graduate	Management	Bachelor of Business Studies	3/ 4/ 2064		
	Management	Bachelor of Business Management			
	Humanities	Bachelor in Computer Application	10/5/2075		
Humanities	Humanities	Bachelor in Arts (Major Psychology and Social Work)			
Graduate	Management	Master's in Business Studies			

#### C2. List the Departments in the Institution (faculty/institute/school) \*

Faculty/Institute	Name of the Departments
Science and Technology	N/A
Humanities and Social Sciences	Department of Social Work and Psychology
Management	Department of Management
IT	Department of Information and Technology
Law	N/A
Engineering	N/A
Medicine/Health Sciences	N/A
Agriculture /Vet. Sci.	N/A
Forestry	N/A
Other Faculties (specify) .....	N/A

  
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Form to be submitted by HEIs as a Letter of Intent (LOI) to participate in the OAA process

**C3. Present Status of Student Enrollment by Gender at the institution (2022-23 Year)\* Number of Students per Semester/Year.**

Level	Faculty	Program	Enrollment / Intake Capacity in the Program	Actually enrolled students number by Semester/Year															
				1 <sup>st</sup>		2 <sup>nd</sup>		3 <sup>rd</sup>		4 <sup>th</sup>		5 <sup>th</sup>		6 <sup>th</sup>		7 <sup>th</sup>		8 <sup>th</sup>	
				M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Bachelors		BBS	250	30	30	-	-	54	58	-	-	37	60	-	-	29	59	-	-
		BBM	44	9	10	8	18	-	-	10	19	-	-	20	24	-	-	4	4
		BSW	90	8	9	-	-	5	13	-	-	7	10	-	-	-	-	-	-
		BCA	35	26	9	28	5	-	-	25	25	-	-	18	4	-	-	10	3
Masters		MBS	90	18	11			10	11										
M.Phil.																			
PhD																			
<b>Total Number of Students</b>				<b>91</b>	<b>69</b>	<b>36</b>	<b>23</b>	<b>69</b>	<b>82</b>	<b>35</b>	<b>44</b>	<b>44</b>	<b>70</b>	<b>38</b>	<b>28</b>	<b>29</b>	<b>59</b>	<b>14</b>	<b>7</b>

(add additional rows as required) Note: M = Male, F= Female



Form to be submitted by HEIs as a Letter of Intent (LOI) to participate in the QAA process

**C5. Present Status of Student Enrollment by Types of Disability at the institution (2022-2023 Year)**

Physically challenged	Hearing Impaired		Vision Impaired		Hearing and Vision Impaired		Verbal / Vocal impaired		Intellectual Disability		Cognitive Disability		Hemophilia		Autism Multiple Disability	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
			1													

Note: M = Male, F = Female

**C6. Territorial Profile of the students Enrollment**

No of Students Enrolled	Bachelors'		Masters'		Mphil		PhD		Total
	M	F	M	F	M	F	M	F	
From the same district where the institution is located	9	2	5	3					19
From other districts	64	56	13	8					141
Same province	18	14	10	7					49
From other province	56	44	8	4					112
From SAARC countries	-	-	-	-	-	-	-	-	-
From other countries	-	-	-	-	-	-	-	-	-
<b>Total Number of Students</b>	<b>74</b>	<b>58</b>	<b>18</b>	<b>11</b>					<b>160</b>

Note: M = Male, F = Female



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**C7. Drop-Outs of students by Programs (Last three Years) (arrange semester-wise dropouts – (appeared in semester-end examination against of admitted in the semester)**

Program	Year of Enrolment	Enrolment Number	Completion year	Completion Number	Completion % = Graduate within postulated time (Cohort Year) / Enrolment of Cohort year *100	Drop-out % = 100 - (number of students appeared in the Final semester or Year exam / Enrolment number of Cohort Year *100).
BBS	2074	123	2079	68	55%	21.95%
BBM	-	-	-	-	-	
BSW	2075	39	2079	28	71.79%	20.51%
BCA	-	-	-	-	-	
MBS	2076	54	2079	39	72.22%	25.92%
<b>Grand Total</b>		216		135		




  
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Program	Year of Enrolment	Enrolment Number	Completion year	Completion Number	Completion % = Graduate within postulated time (Cohort Year) / Enrolment of Cohort year *100	Drop-out % = 100 - (number of students appeared in the Final semester or Year exam / Enrolment number of Cohort Year *100).
BBS	2073	137	2077	60	43.79%	34.30%
BBM	-	-	-	-	-	
BSW	2074	65	2077	45	79.48 %	23.07%
BCA	-	-	-	-	-	
MBS	2075	70	2077	50	71.42%	14.28%
<b>Grand Total</b>		272		155		


  
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Program	Year of Enrolment	Enrolment Number	Completion year	Completion Number	Completion % = Graduate within postulated time (Cohort Year) / Enrolment of Cohort year * 100	Drop-out % = 100 - (number of students appeared in the Final semester or Year exam / Enrolment number of Cohort Year * 100).
BBS	2072	96	2076	52	54.16%	30.20%
BBM	-	-	-	-	-	-
BSW	2073	55	2076	27	49.09%	41.81%
BCA	-	-	-	-	-	-
MBS	-	-	-	-	-	-
<b>Grand Total</b>		151		79		

**C8. Information on Pass Percentage (Last Three Years) (end of the program/level)\***

Faculty	Program	Semester/Year / Batch	Number of students Appeared in Exam	Number of students Passed the Exam	Pass Percentage
	BBS	2074	96	68	65.28%
	BBM	-	-	-	-
	BSW	2075	31	28	90.32%
	BCA	-	-	-	-
	MBS	2076	48	39	81.25%



Form to be submitted by HEIs as a Letter of Intent (LOI)  
to participate in the QAA process

Faculty	Program	Semester/Year / Batch	Number of students Appeared in Exam	Number of students Passed the Exam	Pass Percentage
	BBS	2073	90	60	66.66%
	BBM	-	-	-	-
	BSW	2074	50	45	90%
	BCA	-	-	-	-
	MBS	2075	60	50	83.33%

Faculty	Program	Semester/Year / Batch	Number of students Appeared in Exam	Number of students Passed the Exam	Pass Percentage
	BBS	2072	67	52	77.64%
	BBM	-	-	-	-
	BSW	2073	32	27	84.37%
	BCA	-	-	-	-
	MBS	-	-	-	-





Form to be submitted by HEIs as a Letter of Intent (LOI) to participate in the QAA process

**C9. Student Placement and Progression Records (Last Three Years)**

Career / Job	Year I (2079)		Year II (2077)		Year III (2076)	
	Male (56)	Female (79)	Male (72)	Female (83)	Male (38)	Female (41)
Civil Service	3	2	6	8	7	4
Security Service	0	0	3	2	2	1
Private Sector	33	50	37	46	10	22
Self-employed / Entrepreneurship	2	3	5	7	4	1
Internship (after graduation)	16	22	9	12	5	6
Progression to further study (level-wise: Masters / MPhil. /PhD/ beyond the country/ within the country)	2	2	12	8	10	7
Domestic (with in the country)	1	1	6	7	7	5
SAARC	0	0	2	0	1	1
Other foreign countries	1	1	4	1	2	1
Scholarships Awardees (Name and number) .....	-	-	-	-	-	-
Any Other valuable information of Alumni	-	-	-	-	-	-

Form to be submitted by HEIs as a Letter of Intent (LOI) to participate in the QAA process

**D. HUMAN RESOURCE**

**D1. Number of faculty members at present by their qualifications\***

Particulars	Academic Qualification												Weekly working / teaching hours	Annual Research Supervision (Master and above)		Number of faculties not meeting exact the same qualification / experience as defined by the university							
	PhD				M. Phil				Master's					Grand Total	FT		PT						
	M	F	M	F	M	F	M	F	M	F	FT	PT											
Permanent / Full time																							
Professor	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Associate Professor/Reader	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Assistant Professor/Lecturer	-	-	4	1	11	7	15	8	18	-	-	-	-	12	-	-	-	-	-	-	-	-	-
Lecturer/Assistant Lecturer	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Teaching Assistant/Instructors	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Deputy Instructor	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Sub-Total</b>	-	-	4	1	11	7	15	8	18	-	-	-	-	12	-	-	-	-	-	-	-	-	-

(add additional rows as required)

Form to be submitted by HEIs as a Letter of Intent (LOI) to participate in the QAA process

D2:

Part Time Contract	PhD		M. Phil		Master's		Grand Total		Weekly working / teaching hours		Annual Research Supervision (Master & above)	
	M	F	M	F	M	F	M	F	FT	PT	FT	PT
	Professor	-	-	-	-	-	-	-	-	-	-	-
Associate Professor/Reader	-	-	-	-	-	-	-	-	-	-	-	-
Assistant Professor/Lecturer	-	-	-	-	-	-	-	-	-	-	-	-
Lecturer/Assistant Lecturer	5	-	-	-	4	1	9	1	-	12	-	5
Teaching Assistant/Instructors	-	-	-	-	-	-	-	-	-	-	-	-
Deputy Instructor	-	-	-	-	-	-	-	-	-	-	-	-
Sub - Total												
Grand Total	5	-	-	-	4	1	9	1	-	12	-	-

(add additional rows as required) Note: M= Male, F= Female



*[Handwritten signature]*

Form to be submitted by HEIs as a Letter of Intent (LOI) to participate in the QAA process

**D3. Present Status of Academic Staff by type of Disability at the institution (.... Year)**

Physically challenged	Hearing Impaired		Vision Impaired		Hearing and Vision Impaired		Verbal / Vocal impaired		Intellectual Disability		Cognitive Disability		Hemophilia		Autism Multiple Disability	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F

Note: M = Male, F = Female

**D4. Details of the Non-teaching Staff**

Particulars	Distribution of Staff by Gender		Total
	Male	Female	
Officers	2	2	
Assistants	3	3	
Support/help staff	3	4	
Technical Staff	2	N/A	
<b>Total</b>	<b>10</b>	<b>9</b>	<b>19</b>

(add additional rows as required)

**D6. Present Status of Non-teaching Staff by type of Disability at the institution (.... Year)**

Physically challenged	Hearing Impaired		Vision Impaired		Hearing and Vision Impaired		Verbal / Vocal impaired		Intellectual Disability		Cognitive Disability		Hemophilia		Autism Multiple Disability	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F

Note: M = Male, F = Female

*[Handwritten Signature]*

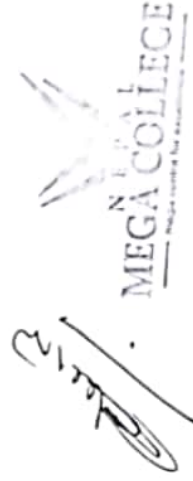
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**E. FINANCIAL RESOURCE AND EXPENDITURE (OPTIONAL TO PRIVATE INSTITUTIONS)**

**E1. Source of Financing of the institution in the last three years: \***

Source of Funding	Amount (Rs.)			Share of Annual Budget in %		
	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3
UGC/Government grants						
Donations						
Fund Raising Drives/Activities						
Alumni Association						
Research and Consultancy						
Fee from Self-financed /initiated courses						
Fees from regular programs						
Any others (specify) .....						
Total						

(add additional rows as required)



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**E2. Produce the audited income and expenditure details of last three Fiscal Year\* (compulsory for public institutions, including community campuses)**

(Including at least budget details for: Quality Enhancement, Research, Maintenance, Library, Scholarship) (for last 3 years?)

Year I (.....)			Year II (.....)			Year II (.....)			
Income source / heading	Amount	Expenditure heading	Amount	Income source / heading	Amount	Income source / heading	Amount	Expenditure heading	Amount
Total			Total						

(add additional rows as required)

**F. INFRASTRUCTURE AND LIBRARY / LABORATORY RESOURCES**

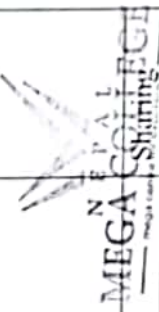
**F1. Furnish the details in following\*:**

Utilization of Land (Mention area in M <sup>2</sup> provide conversion table):	Amount
Total land area owned by the institution	2034.94 M <sup>2</sup>
Total land area leased by the institution	2034.94 M <sup>2</sup>
Land area used for Academic purpose	1050 M <sup>2</sup>
Land area used for Sports	500.24 M <sup>2</sup>
Land area used for Garden	100.34 M <sup>2</sup>
Land area used for other recreational activities	300.75 M <sup>2</sup>
Type of Road access to the Institution (Black topped, Gravel, Motorable Track, only Trail)	Blacked Topped
Distance of institution from National Highway (in KM)	N/A



Form to be submitted by HEIs as a Letter of Intent (LOI)  
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Construction Details	Construction /Built-up area / Space in M <sup>2</sup> )	No. of Structure	Number of rooms
<b>Buildings:</b>			
a. Administrative	100 M <sup>2</sup>	1	5
b. Academic	900 M <sup>2</sup>	2	30
b1. Academic Administration	100 M <sup>2</sup>	2	5
b2. Actual number of class rooms	1.15 M <sup>2</sup>	2	
c. Average class size (M <sup>2</sup> / per person)	1.15 M <sup>2</sup>	1	1
d. Average room size (M <sup>2</sup> / per person for differently able students)	70 M <sup>2</sup>	1	2
e. Library space (Size in M <sup>2</sup> )	80 M <sup>2</sup>	2	2
f. Laboratory (Size in M <sup>2</sup> )	60 M <sup>2</sup>	1	1
g. Total space / Size of Workshops	0.5 M <sup>2</sup>	1	1
h. Average size of Workshop (M <sup>2</sup> / per person)			
i. Sports: Name the sports with standard size of courts / peaches available			
j. Seminar hall/s (seating capacity)			
k. Auditorium/s (Seating Capacity)			
l. Hostel	Yes	2	
m. Number of Rooms in Hostel	30	2	Boys/ Girls
n. Bed capacity of the hostel			
o. Average room size (M <sup>2</sup> / per person) in hostel	90	2	Boys/Girls
p. Average room size (M <sup>2</sup> / per person for differently able students)	10 M <sup>2</sup>	2	
Rental Infrastructure: Furnish the details:	N/A	N/A	
Faculty housing/staff housing/guest house (Capacity / Number of Bedrooms)	N/A	N/A	N/A
User entitlement (not legal ownership in institutions name, however, authorized agency has given authority to use for defined / undefined period of time) of land / infrastructure use (MOUs): Briefly describe the details	Parking area Passage for Motorcycle Parking		



*[Handwritten signature]*

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Library Resources ( Last three years)	Added in the last 3 years	Total	Remarks
Text books in the library (item count - only the relevant, not all!)	3377	10768	
Text books in the library (Types / varieties - only the relevant, not all!)	2475	2475	
Reference books in the library (item count - only the relevant, not all!)	1765	1765	
Ratio of reference books to student number (.....)	1:2	1:2	
Reference books in the library (Types / varieties - only the relevant, not all!)	205	205	
Newspapers / Magazines	20	20	
Online Journals subscribed by Library / have access from library (Types, and are regular / all volumes/issues after starting subscription) (Latest / Recent additions / volumes / issues)	3	3	
Number of Computers in library / e-library for students and public use	10	10	
E-library access to public use (Yes / no)	No	No	
Photo copier	Yes	Yes	
Seating capacity in the library (reading room/seats)	35	35	
Seating capacity in the library (reading room/seats) in relation to total students enrolled (in %)	30:1	30:1	
Name of Library software if it is in use	Quantam Software	Quantam Software	
Average number of books issued/returned per day (items)	52	70	
Average no. of weekly users / visits (person)	312	312	
Average no. of Documents weekly consulted (items)	12	12	
Average Log- ins in the e - library	50	50	
Ratio of Library books to number of students enrolled	1:12	1:12	
<b>ICT Resources</b>			
Automation status of library (Yes / no)	Yes	N/A	
Total number of computers/ laptops for the use of students	80	90	
Computers - student ratio in Computer Lab (e-lab)	1:1		
Total number of computers/ laptops for the use of faculties	23	23	
Share (%) of faculties with access to computers/ laptops (institutional)	1:1		
Total number of computers/ laptops for the Office Use	11	11	
Number of multimedia projectors	30	30	



*[Handwritten signature]*




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Number of television display	2	2	
Internet capacity	50 Mbps Corporate	50 Mbps Corporate	
Connection /availability of education roaming (EduRoam) service			
Number of smart boards	N/A	N/A	
Number of digital cameras	1	1	
Number of Closed-circuit (CC) Cameras	35	35	
Number of printers	7	7	
Number of photocopiers	1	1	
Number of scanners	3	3	
Capacity of data Backup facility	20 TB	10	
Capacity of Power-back-up facility	Yes	Yes	
Total Number of restrooms	7	7	
Ratio of restrooms to students	1:0.19 Male	1:0.18 Female	
<b>Other Facilities/utilities</b>	Yes	No	Remarks
Access to Internet to visitors (Available/not available)	Yes	Yes	
ATM	N/A	N/A	
Health Centre / Sick Room with First Aid Facility	Yes	Yes	
Post office	N/A	N/A	
Student hub (a common place / open space / Hall for students for informal studies and group works, equipt with few working desks, seats, computers, and power sockets to supply power to personal devices)	Yes	Yes	
Career / Placement Cell	Yes	Yes	
SQC	Yes	Yes	
Alumni	Yes	Yes	
Public Info Cell	Yes	Yes	
Student Counselling centre	Yes	Yes	
Changing room/cubicles	Yes	Yes	
Security guard	Yes	Yes	
Fenced /bounded compound	Yes	Yes	
Work place safety (fire extinguisher)	Yes	Yes	



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Emergency response mechanism/practice	Yes	Yes
Emergency escape/exit	Yes	Yes
Safe Assembly area during the emergency	Yes	Yes
Cafeteria	Yes	Yes
Fast-food/coffee shop	Yes	Yes
Stationary	Yes	Yes
Gifts/souvenir shop	Yes	Yes
<b>For Technical Institutions (Health Sciences):</b>	N/A	N/A
Hospital Type	Own:	
Average Daily Patient flow (OPD)	MoU with Others:	
Indore Patient Capacity / Bed		
Average number of Bed Occupancy		
Type of patients in relation to the academic program offered (briefly summarise)		
Types and quality of surgery (briefly summarise)		
laboratory		
imaging facility		
<b>For Technical Institutions (Engineering):</b>		
Workshops		
Laboratory		
Any other information.....		
.....		
Add rows as required		
 <b>MEGA COLLEGE</b> <small>— Mega Centre for excellence —</small>		

*[Handwritten Signature]*

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### G. RESEARCH PROMOTION

#### G1. Research and research output of the institution in Last Three years

Heading	Year I 2020	Year II 2021	Year III 2022
Budget Allocated for research	600000	600000%	600000
Share (%) of research budget against total operational budget	2%	2%	2%
Amount generated through consultancy services	N/A	N/A	N/A
Actual expenditure in research promotion	564000	579000	560000
Number of research training conducted by the institution	2	3	3
Number of teachers who have taken research related training	20	20	27
Total number of research projects offered by the institution	4	6	7
Total number of research project awarded to the institution by external agencies	1	2	3
Total number of research projects completed	1	N/A	N/A
Over-head cost set by the institution for the individual faculty's research project (%) of the project	10%	10%	10%
Number of teachers who have received national recognition for teaching/research/consultancy (certificates of appreciation / funding won through competitive way)	1	2	2
Number of teachers who have received international recognition for teaching/research/consultancy	1	2	2
Number of Teachers who have attended international seminars	1	2	2
Number of Teachers who were resource persons at national seminars/workshops	3	4	4
Number of Teachers who were resource persons at international seminars/workshops	1	2	2
A total number of thesis/dissertations completed in the institution (MA, MPhil. PhD)	10 MBS	15 MBS	20 MBS
Number of students who have received Research Award (for MA, MPhil. PhD Research)	2	2	2
Number of students who have received scholarship (Full including stipend)	Not Stipend	Not Stipend	
Number of students who have received scholarship (Partial)	6 Full Scholarship	8 Full Scholarship	8 Full Scholarship
Number of students who have received scholarship (Fee waiver)	7	9	10

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Research Output / Research Publications: Number of publications by faculty members in the last 3 years (Only scientific publications, in which institution's name is appeared as an affiliating institution of the author)	8	12	15
Number of Publications in Ranked journals (Nature, Q1-Q2)			
Number of Publications in Ranked journals (Q3-Q4)			
Number of Publications in Peer reviewed, None-ranked International/foreign Journals	1	2	3
Number of publications in Peer reviewed, Local (indexed in Nepjol with at least 1 star rating) Journals	6	7	7
Number of publications in Peer reviewed, Local (indexed in Nepjol without star rating) Journals	6	7	7
Number of publications in Conference Proceeding (full-length articles)			
Has the institute regularly published its own journal? Yes/no	yes	yes	yes
Number of national/regional/international conference the institution has organized in last three years?	0	0	1
Number of any professional training conducted by the institution in last three years	1	2	3
Number of key extension activities conducted by the institution in last three years	1	1	1
Number of national/international visitors visited the institution in the last three years and they have made notes in visitors note book (prominent Professors / Scientist / Entrepreneur/Diplomats – only the higher ranked / Bisistha Shreni Officials / Rt. Honorable, Honorable)	4	5	5

G2. Give the number of ongoing research projects and their total outlay.

SN	Name of the Project	Principal Researcher	Funding Agency	Funds (Rs.)
	N/A		N/A	N/A

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**G3. List-out active national and international collaboration/networking of the Institution with formal MoU.**

**National**

1. MOU with IDT Nepal
2. MOU with Chirau Hospital Pvt. Ltd
3. MOU with DIPRIN
4. MOU with

**International**

1. University of Central Missouri, USA
2. Brain Gain Initiative, Minnesota, USA

**H. OTHER INFORMATION:**

**H1. State any prominent information of the institution and events / actions executed by the institution in the last three years**  
N/A

**SUBMISSION**

**Date of Submission of the Complete Profile of the institution:**

March 29, 2023

Chaitra 15, 2079



*Signature*

Ref no: 706/079-80



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mega centre for excellence

March 29, 2023



**Declaration:**

Hereby, we declare that the data and information provided in this form and submitted to the Educational Quality Assurance and Accreditation Council (EQAAC), UGC are true and the evidences produced to prove the information are genuine as per the institution's records. We bear the responsibility, if any, in case misinformation is detected.

Yours Sincerely,

Dinesh Khanal

Principal

Nepal Mega College

March 29, 2023



# त्रिभुवन विश्वविद्यालय

उपकुलपतिको कार्यालय

योजना महाशाखा

कीर्तिपुर,  
काठमाडौं, नेपाल ।

प.सं. २११२ फा. नं. ( ) यो. म. शा. ०५४/०५५

मिति:- २०६४/०५/३१

✓ श्री क्याम्पस प्रमुखज्यू/प्रिन्सिपलज्यू  
श्रीमती बुद्धमती क्याम्पस  
टेकु, काठमाडौं ।

विषय: स्नातक तहमा बी.बी.एस. कार्यक्रम संचालन गर्न स्वीकृति बारे ।

त्यस क्याम्पस/कलेज/प्रस्तावित क्याम्पस/कलेजले व्यवस्थापन संकाय अन्तर्गत स्नातक तहको बी.बी.एस. कार्यक्रम संचालन गर्नका लागि दिएको निवेदनमा कारवाही हुँदा व्यवस्थापन संकाय अन्तर्गत उक्त क्याम्पसमा विद्यापरिपदको सिफारिसमा निम्न शर्तहरू पालना गर्ने गरी व्यवस्थापन संकाय अन्तर्गत स्नातक तहको बी.बी.एस. कार्यक्रम आ.व. २०६४/०५/५ देखि पछि त्रि.वि. कार्यकारी परिपदबाट अनुमोदन हुने गरी स्वीकृति दिने त्रि.वि.को मिति २०६४/५/१९ गतेको निर्णयानुसार कार्यक्रम संचालन गर्न आवश्यक कार्याय अनुरोध गर्दछु ।

शर्तहरू:

- क्याम्पस/कलेजमा अध्ययनरत कूल विद्यार्थी संख्याको एक महिनाको शिक्षण शुल्क बराबरको रकम प्रत्येक वर्ष सेवा शुल्कको रूपमा त्रि.वि.लाई बुझाउनु पर्नेछ ।
- क्याम्पस/कलेज र त्रि.वि.को संयुक्त नाममा रु. ६ लाख ५० हजारको अक्षय कोष खोलेको हुनु पर्नेछ र सो रकम त्रि.वि.को स्वीकृति विना संचालन गर्न पाइने छैन तर सो रकमबाट प्राप्त व्याज क्याम्पसको शैक्षिक विकास कार्यको लागि खर्च गर्न पाइनेछ । खोलिएको अक्षय कोषको रसिदको फोटोकपी प्रमाणित गरि पेश गर्नु पर्नेछ ।
- त्रि.वि.को शैक्षिक क्यालेण्डर अनुसार कार्यक्रम संचालन गर्नु पर्नेछ ।
- त्रि.वि.ले निर्णय गरेको शुल्कहरू नियमानुसार नियमित रूपमा बुझाउनु पर्नेछ ।
- प्रत्येक वर्ष नियमित रूपमा भना भएका विद्यार्थीहरूको संख्या, विषय समेत खुल्ने गरी शिक्षकहरूको विवरण र परीक्षा उत्तीर्ण गरेको विद्यार्थीको विवरण त्रि.वि. योजना महाशाखामा पठाउनु पर्नेछ ।
- प्रत्येक वर्ष नियमित रूपमा क्याम्पसको वार्षिक प्रगति विवरण तथा आर्थिक विवरण त्रि.वि.योजना महाशाखा तथा त्रि.वि. अनुगमन समितिको कार्यालयमा पठाउनु पर्नेछ ।
- क्याम्पस/कलेजको संचालन तोकिएको स्थानमा नै गर्नुपर्ने छ र यसको कुनै शाखा खोल्न पाइने छैन ।
- क्याम्पस/कलेजको संचालन नियमावली अनिवार्य रूपले कक्षा संचालन गरेको एक महिनाभित्र त्रि.वि. योजना महाशाखा तथा अनुगमन समितिको कार्यालयमा पेश गर्नु पर्नेछ ।
- त्रि.वि. परीक्षाको लागि आवश्यक भएमा क्याम्पस/कलेजका भौतिक सुविधा प्रयोग गर्न दिनु पर्नेछ ।
- त्रि.वि. को नियम विनियम पालना गर्नु पर्नेछ ।
- अन्य विश्वविद्यालयसँग सम्बन्धन लिई संचालन गरेको कार्यक्रम यसै आ.व.देखि खारज गर्नु पर्नेछ ।
- त्रि.वि.बाट सम्बन्धन पाएको मितिले १ वर्षभित्र कार्यक्रम संचालन नगरमा स्वीकृत प्राप्त कार्यक्रम स्वतः रद्द हुनेछ ।
- त्रि.वि.बाट सम्बन्धन प्राप्त क्याम्पस/कलेजहरूले प्रयोगात्मक परीक्षा हुने विषय अध्यापन गर्ने भएमा सम्पूर्ण प्रयोगात्मक परीक्षा शुल्क क्याम्पस/कलेजले नै व्यहोर्नु पर्ने छ ।
- त्यस क्याम्पसका विद्यार्थीहरूको परीक्षा त्रि.वि. ले तोकेको परीक्षा केन्द्रमा संचालन हुने छ ।

नोट: तोकिएका शर्तहरू पालना नगरिएमा क्याम्पसलाई प्रदान गरिएको अस्थायी सम्बन्धनको स्वीकृति स्थगन अथवा रद्द गरेमा हामी मन्जूर छौं ।

(प्र. प्रल्हादराज पन्त)

प्रमुख

बोधार्थ तथा कार्याय:-

- श्रीमान् डीनज्यू, व्यवस्थापन संकाय त्रि.वि., कीर्तिपुर ।
- श्री परीक्षा नियन्त्रण कार्यालय, त्रि.वि. बल्खु ।
- श्री अनुगमन समितिको कार्यालय, त्रि.वि., कीर्तिपुर ।
- श्री आर्थिक प्रशासन महाशाखा, त्रि.वि., कीर्तिपुर ।
- श्री सूचना शाखा, त्रि.वि., कीर्तिपुर ।
- श्री निरीक्षण महाशाखा, त्रि.वि., कीर्तिपुर ।

उपरोक्त शर्तहरू पालना गर्नेछौं

संचालक समितिको अध्यक्ष:-

क्याम्पस प्रमुख:-

सूर्यमान कार्की

२०६५/०५/३१



# त्रिभुवन विश्वविद्यालय

उपकुलपतिको कार्यालय

योजना महाशाखा

कीर्तिपुर,  
काठमाडौं, नेपाल ।

प.सं. २९९ फा. नं. ( ) यो. ग. शा. ०५४/०५५

मिति:- ...२०६४/११/१९.....

✓ श्री क्याम्पस प्रमुखज्यू/प्रिन्सिपलज्यू  
चौराली बहुमुखी क्याम्पस,  
टेकु, काठमाडौं ।

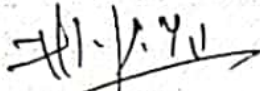
विषय: स्नातक तहमा वी.ए. कार्यक्रम संचालन गर्न स्वीकृति बारे ।

त्यस क्याम्पस/कलेज/प्रस्तावित क्याम्पस/कलेजले मानविकि तथा सामाजिकशास्त्र संकाय अन्तर्गत स्नातक तहको वी.ए. कार्यक्रम संचालन गर्नका लागि दिएको निवेदनमा कारवाही हुँदा मानविकि तथा सामाजिकशास्त्र संकाय अन्तर्गत उक्त क्याम्पसमा विद्यापरिषद्को सिफारिसमा निम्न शर्तहरू पालना गर्ने गरी मानविकि तथा सामाजिकशास्त्र संकाय अन्तर्गत स्नातक तहको वी.ए. कार्यक्रममा अंग्रेजी, इतिहास, राजनीतिशास्त्र, ग्रामीण विकास र समाजशास्त्र विषयहरूको कक्षा सञ्चालन गर्न यसै आ.व. २०६४/०५५ देखि पछि त्रि.वि. कार्यकारी परिषद्बाट अनुमोदन हुने गरी स्वीकृति दिने त्रि.वि.को मिति २०६४/११/१९ गतेको निर्णयानुसार कार्यक्रम सञ्चालन गर्न आवश्यक कार्याध्य अनुसूची गर्दछु ।

### शर्तहरू:

- कलेज/क्याम्पसमा अध्ययनरत कूल विद्यार्थी संख्याको एक महिनाको शिक्षण शुल्क बराबरको रकम प्रत्येक वर्ष सेवा शुल्कको रूपमा त्रि.वि.लाई बुझाउनु पर्नेछ ।
- कलेज/क्याम्पस र त्रि.वि.को संयुक्त नाममा रु. ६ लाख १० हजारको अक्षय कोष खोलेको हुनु पर्नेछ र सो रकम त्रि.वि.को स्वीकृति विना संचालन गर्न पाइने छैन तर सो रकमबाट प्राप्त व्याज क्याम्पसको शैक्षिक विकास कार्यको लागि खर्च गर्न पाइनेछ । खोलिएको अक्षय कोषको रसिदको फोटोकपी प्रमाणित गरि पेश गर्नु पर्नेछ ।
- त्रि.वि.को शैक्षिक क्यालेण्डर अनुसार कार्यक्रम संचालन गर्नु पर्नेछ ।
- त्रि.वि.ले निर्णय गरेको शुल्कहरू नियमानुसार नियमित रूपमा बुझाउनु पर्नेछ ।
- प्रत्येक वर्ष नियमित रूपमा भर्ना भएका विद्यार्थीहरूको संख्या, विषय समेत खुल्ने गरी / शिक्षकहरूको विवरण र परीक्षा उत्तीर्ण गरेको विद्यार्थीको विवरण त्रि.वि. योजना महाशाखामा पठाउनु पर्नेछ ।
- प्रत्येक वर्ष नियमित रूपमा क्याम्पसको वार्षिक प्रगति विवरण तथा आर्थिक विवरण त्रि.वि.योजना महाशाखा तथा त्रि.वि. अनुगमन समितिको कार्यालयमा पठाउनु पर्नेछ ।
- कलेज/क्याम्पसको संचालन तोकिएको स्थानमा नै गर्नुपर्ने छ, र यसको कुनै शाखा खोल्न पाइने छैन ।
- कलेज/क्याम्पसको संचालन नियमावली अनिवार्य रूपले कक्षा संचालन गरेको एक महिनाभित्र त्रि.वि. योजना महाशाखा तथा अनुगमन समितिको कार्यालयमा पेश गर्नु पर्नेछ ।
- त्रि.वि. परीक्षाको लागि आवश्यक भएमा कलेज / क्याम्पसका भौतिक सुविधा प्रयोग गर्न दिनु पर्नेछ ।
- त्रि.वि. को नियम विनियम पालना गर्नु पर्नेछ ।
- अन्य विश्वविद्यालयसँग सम्बन्धन लिई संचालन गरेको कार्यक्रम यसै आ.व.देखि खारेज गर्नु पर्नेछ ।
- त्रि.वि.बाट सम्बन्धन पाएको मितिले १ वर्षभित्र कार्यक्रम संचालन नगरेमा स्वीकृत प्राप्त कार्यक्रम स्वतः रद्द हुनेछ ।
- त्रि.वि.बाट सम्बन्धन प्राप्त क्याम्पस/कलेजहरूले प्रयोगात्मक परीक्षा हुने विषय अध्यापन गर्ने भएमा सम्पूर्ण प्रयोगात्मक परीक्षा शुल्क क्याम्पस/कलेजले नै व्यहोर्नु पर्ने छ ।
- त्यस क्याम्पसका विद्यार्थीहरूको परीक्षा त्रि.वि.ले तोकेको क्याम्पसमा संचालन हुने छ ।

नोट : तोकिएका शर्तहरू पालना नगरेमा क्याम्पसलाई प्रदान गरिएको अस्थायी सम्बन्धनको स्वीकृति स्थगन अथवा रद्द गरेमा हामी मन्जूर छौं

  
(प्र.प्र.ल्लाहादसज पन्त)  
प्रमुख

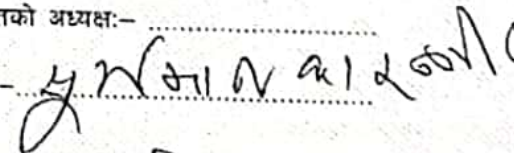
बोधार्थ तथा कार्याध्य:-

- श्रीमान् डीनज्यू, मानविकि तथा सामाजिकशास्त्र संकाय, त्रि.वि., कीर्तिपुर ।
- श्री परीक्षा नियन्त्रण कार्यालय, त्रि.वि., कीर्तिपुर ।
- श्री अनुगमन समितिको कार्यालय, त्रि.वि., कीर्तिपुर ।
- श्री आर्थिक प्रशासन महाशाखा, त्रि.वि., कीर्तिपुर ।
- श्री सूचना शाखा, त्रि.वि., कीर्तिपुर ।
- श्री निरीक्षण महाशाखा, त्रि.वि., कीर्तिपुर ।

उपरोक्त शर्तहरू पालना गर्नेछौं

संचालक समितिको अध्यक्ष:-

क्याम्पस प्रमुख:-



श्रीमान् काव-जीत

२०६४/११/२३





# त्रिभुवन विश्वविद्यालय

## उपकल्पप्रतिका कार्यालय

### योजना महाशाखा

कीर्तिपुर,  
काठमाडौं, नेपाल

प.सं. ६२३ फा. नं. ( ) यो. म. शा.


मिति: -.....२०७०/११/१९

श्री प्रिन्सिपल  
नेपाल मैगा कलेज  
बबरमहत, काठमाडौं।

### विषय: स्नातकोत्तर तहमा एम.बी.एस. कार्यक्रम सञ्चालन गर्न स्वीकृति बारे।

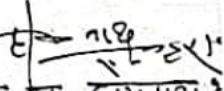
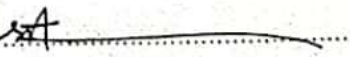
त्यस कलेजले व्यवस्थापन संकाय अन्तर्गत स्नातकोत्तर तहको एम.बी.एस. कार्यक्रम सञ्चालन गर्नका लागि दिएको निवेदनमा खरवाही हुँदा व्यवस्थापन संकाय अन्तर्गत त्यस कलेजमा विद्यापरीषद्को सिफारिसमा निम्न शर्तहरू पालना गर्ने गरी व्यवस्थापन संकाय अन्तर्गत स्नातकोत्तर तहको एम.बी.एस. कार्यक्रम बहिमा ४० जना विद्यार्थी भर्ना लिने गरी चानु बी.व. २०७०/०७ देखि सञ्चालन गर्न २ वर्षका लागि अस्थायी सम्बन्धन स्वीकृति दिने त्रि.वि. कार्यकारी परिषद्को मिति २०७०/०८/१८ गतेको निर्णयानुसार आवश्यक कार्याय अनुरोध गर्दछु।

- शर्तहरू:**
१. कलेजमा अध्ययनरत कूल विद्यार्थी संख्याको एक महिनाको शिवाज शुल्क बराबरको रकम प्रत्येक वर्ष सेवा शुल्कको रूपमा त्रि.वि.लाई बुझाउनु पर्नेछ।
  २. कलेज र त्रि.वि.को समुक्त नाममा रु. ६ लाख ५० हजारको अक्षयकोष खोलेको हुनुपर्नेछ र सो रकम त्रि.वि.को स्वीकृति विना सञ्चालन गर्न पाइने छैन तर सो रकमबाट प्राप्त व्याज क्याम्पसको शैक्षिक विकास कार्यको लागि खर्च गर्न पाइनेछ। खोलिएको अक्षयकोषको रसिदको फाँटोकपी प्रमाणित गरि पेश गर्नु पर्नेछ।
  ३. त्रि.वि.को शैक्षिक क्यालेण्डर अनुसार कार्यक्रम सञ्चालन गर्नु पर्नेछ।
  ४. त्रि.वि.ले निर्णय गरेको शुल्कहरू नियमानुसार नियमित रूपमा बुझाउनु पर्नेछ।
  ५. प्रत्येक वर्ष निश्चित रूपमा भर्ना भएका विद्यार्थीहरूको सङ्ख्या, विषय ससेा खुल्ने गरी शिक्षकहरूको नियुक्त र परीक्षा उत्तीर्ण गरेको विद्यार्थीको विवरण त्रि.वि. योजना महाशाखामा पठाउनु पर्नेछ।
  ६. प्रत्येक वर्ष नियमित रूपमा कलेजको वार्षिक प्रगति विवरण तथा आर्थिक विवरण त्रि.वि. योजना महाशाखा तथा त्रि.वि. अनुगमन समितिको कार्यालयमा पठाउनु पर्नेछ।
  ७. कलेजको संचालन तोकिएको स्थानमा नै गर्नुपर्ने छ र यसको कुनै शाखा खोल्न पाइने छैन।
  ८. कलेजको संचालन नियमावली अनिवार्य रूपले कक्षा सञ्चालन गरेको एक महिनाभित्र त्रि.वि. योजना महाशाखा तथा अनुगमन समितिको कार्यालयमा पेश गर्नु पर्नेछ।
  ९. त्रि.वि.ले तोकिएको परीक्षा केन्द्रमा विद्यार्थीहरूलाई परीक्षामा सम्मिलित गराउनु पर्नेछ।
  १०. त्रि.वि. परीक्षाको लागि आवश्यक भएमा कलेजको भौतिक सुविधा प्रयोग गर्न दिनु पर्नेछ।
  ११. त्रि.वि. को नियम विनियम पालना गर्नु पर्नेछ।
  १२. अन्य विश्वविद्यालयसँग सम्बन्धन लिई सञ्चालन गरेको कार्यक्रम यसै.आ.व.देखि खारेज गर्नु पर्नेछ।
  १३. त्रि.वि.बाट सम्बन्धन पाएको मितिले १ वर्षभित्र कार्यक्रम सञ्चालन नगरेमा स्वीकृत प्राप्त कार्यक्रम स्वतः रद्द हुनेछ।
  १४. त्रि.वि.बाट सम्बन्धन प्राप्त कलेजहरूले प्रयोगात्मक परीक्षा हुने विषय अध्यापन गर्ने भएमा सम्पूर्ण प्रयोगात्मक परीक्षा शुल्क क्याम्पस/कलेजले नै व्यहोर्नु पर्ने छ।
  १५. त्यस कलेजका विद्यार्थीहरूको परीक्षा त्रि.वि.ले तोकिएको क्याम्पसमा सञ्चालन हुनेछ।

  
(श्री. प्रदीपराज पन्त)  
प्रमुख

बोधार्थ तथा कार्याय:-

- ० श्रीमान् डीनज्यू, व्यवस्थापन संकाय त्रि.वि., कीर्तिपुर।
- ० श्री परीक्षा नियन्त्रण कार्यालय, त्रि.वि. बल्बु।
- ० श्री अनुगमन समितिको कार्यालय, त्रि.वि., कीर्तिपुर।
- ० श्री आर्थिक प्रशासन महाशाखा, त्रि.वि., कीर्तिपुर।
- ० श्री सूचना शाखा, त्रि.वि., कीर्तिपुर।
- ० श्री निरीक्षण महाशाखा, त्रि.वि., कीर्तिपुर।

उपरोक्त शर्तहरू पालना गर्नेछौं   
संचालक समितिको अध्यक्ष:- प्रा. डा. हासनाथ  
क्याम्पस प्रमुख:- 

२०७०/११/१९



# त्रिभुवन विश्वविद्यालय

उपकुलपतिको कार्यालय  
योजना महाशाखा

कीर्तिपुर,  
काठमाडौं, नेपाल ।

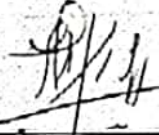
प.सं. (०१२) फा. नं. ( ) यो. ग. शा. /०६७/६८

मिति:-  
२०६७/११/२७

श्री क्याम्पस प्रमुख  
नेपाल मेगा कलेज  
बबरमहल, काठमाडौं ।

## विषय: क्याम्पसको नाम तथा ठेगाना परिवर्तन भएको बारे ।

त्यस क्याम्पसको माग बमोजिम क्याम्पसको नाम चौराली बहुमुखी क्याम्पस, टेकु, काठमाडौंको सट्टामा "नेपाल मेगा कलेज, बबरमहल, काठमाडौं" गर्ने त्रि.वि. कार्यकारी परिपदको मिति २०६७/११/२० गते निर्णय भएको व्यहोरा आवश्यक जानकारी तथा कार्यार्थ अनुरोध गर्दछु ।

  
(प्रा. प्रह्लादराज पन्त)  
प्रमुख

### सोधार्थ तथा कार्यार्थ:-

- श्रीमान् डीनज्यु, व्यवस्थापन संकाय, त्रि.वि., कीर्तिपुर ।
- श्रीमान् डीनज्यु, मानविकि तथा सामाजिकशास्त्र संकाय, त्रि.वि., कीर्तिपुर ।
- श्री परीक्षा नियन्त्रण कार्यालय, त्रि.वि. बल्खु ।
- श्री धनुगमन समितिको कार्यालय, त्रि.वि., कीर्तिपुर ।
- श्री आर्थिक प्रशासन महाशाखा, त्रि.वि., कीर्तिपुर ।
- श्री सूचना शाखा, त्रि.वि., कीर्तिपुर ।
- श्री निरीक्षण महाशाखा, त्रि.वि., कीर्तिपुर ।



# त्रिभुवन विश्वविद्यालय

उपकुलपतिको कार्यालय

योजना महाशाखा

विद्या भवन, काठमाडौं

कीर्तिपुर,  
काठमाडौं, नेपाल ।

प.सं. २०७० फा. नं. ( ) यो. म. शा.

मिति:-२०७१/१३.....

श्री क्याम्पस प्रमुख  
नेपाल भेगा कलेज  
बबरमहल, काठमाडौं ।


## विषय: स्नातक तहको बी.ए.मा विषय थप गरी कार्यक्रम सञ्चालन गर्न स्वीकृति बारे ।

त्यस कलेजले मानविकी तथा सामाजिक शास्त्र संकाय अन्तर्गत स्नातक तहको बी.ए. कार्यक्रम संचालन गर्नका लागि दिएको निवेदनमा कारवाही हुँदा मानविकी तथा सामाजिक शास्त्र संकाय अन्तर्गत उक्त कलेजमा विद्यापरिषद्को सिफारिसमा निम्न शर्तहरू पालना गर्ने गरी मानविकी तथा सामाजिक शास्त्र संकाय अन्तर्गत स्नातक तहको बी.ए. कार्यक्रममा मनोविज्ञान र अर्थशास्त्र विषयहरू थप गरी शैक्षिक वर्ष २०७०/७१ देखि सञ्चालन गर्न २ वर्षका लागि अस्थायी सम्बन्धन स्वीकृति दिने त्रि.वि. कार्यकारी परिषद्को मिति २०७०/११/४ गतेको निर्णयानुसार आवश्यक कार्याध्य अनुसंधान गर्दछु ।

### शर्तहरू

- कलेजमा अध्ययनरत कूल विद्यार्थी संख्याको एक महिनाको शिक्षण शुल्क बराबरको रकम प्रत्येक वर्ष सेना शुल्कको रूपमा त्रि.वि.लाई बुझाउनु पर्नेछ ।
- कलेज र त्रि.वि.को संयुक्त नाममा रु. ६ लाख ५० हजारको अक्षयकोष खोलेको हुनु पर्नेछ र सो रकम त्रि.वि.को स्वीकृति विना संचालन गर्न पाइने छैन तर सो रकमबाट प्राप्त व्याज कलेजको शैक्षिक विकास कार्यको लागि खर्च गर्न पाइनेछ । खोलिएको अक्षयकोषको रसिदको फोटोकपी प्रमाणित गरि पेश गर्नु पर्नेछ ।
- त्रि.वि.को शैक्षिक क्यालेण्डर अनुसार कार्यक्रम संचालन गर्नु पर्नेछ ।
- त्रि.वि.ले निर्णय गरेको शुल्कहरू नियमानुसार नियमित रूपमा बुझाउनु पर्नेछ ।
- प्रत्येक वर्ष नियमित रूपमा भर्ना भएका विद्यार्थीहरूको संख्या, विषय समेत खुल्ने गरी शिक्षकहरूको विवरण र परीक्षा उत्तीर्ण गरेको विद्यार्थीको विवरण त्रि.वि. योजना महाशाखामा पठाउनु पर्नेछ ।
- प्रत्येक वर्ष नियमित रूपमा कलेजको वार्षिक प्रगति विवरण तथा आर्थिक विवरण त्रि.वि.योजना महाशाखा तथा त्रि.वि. अनुगमन समितिको कार्यालयमा पठाउनु पर्नेछ ।
- कलेजको संचालन तोकिएको स्थानमा नै गर्नुपर्ने छ र यतको कुनै शाखा खोल्न पाइने छैन ।
- कलेजको संचालन नियमावली अनिवार्य रूपले कक्षा संचालन गरेको एक महिनाभित्र त्रि.वि. योजना महाशाखा तथा अनुगमन समितिको कार्यालयमा पेश गर्नु पर्नेछ ।
- त्रि.वि. परीक्षाको लागि आवश्यक भएमा कलेजका भौतिक सुविधा प्रयोग गर्न दिनु पर्नेछ ।
- त्रि.वि. को नियम विनियम पालना गर्नु पर्नेछ ।
- अन्य विश्वविद्यालयसँग सम्बन्धन लिई संचालन गरेको कार्यक्रम यसै आ.व.देखि खारेज गर्नु पर्नेछ ।
- त्रि.वि.बाट सम्बन्धन पाएको मितिले १ वर्षभित्र कार्यक्रम संचालन नगरेमा स्वीकृत प्राप्त कार्यक्रम स्वतः रद्द हुनेछ ।
- त्रि.वि.बाट सम्बन्धन प्राप्त कलेजहरूले प्रयोगात्मक परीक्षा हुने विषय अध्यापन गर्ने भएमा सम्पूर्ण प्रयोगात्मक परीक्षा शुल्क कलेजले नै व्यहोर्नु पर्ने छ ।

नोट : तोकिएका शर्तहरू पालना नगरिएमा कलेजलाई प्रदान गरिएको अस्थायी सम्बन्धनको स्वीकृति स्थगन अथवा रद्द गरेमा हामी मन्जूर छौं

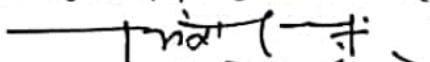
  
(प्रा. प्रस्तारज पन्त)  
प्रमुख  
बोधार्थ तथा कार्याध्य -

- श्रीमान् डीनज्यू, मानविकी तथा सामाजिकशास्त्र संकाय, त्रि.वि., कीर्तिपुर ।
- श्री परीक्षा नियन्त्रण कार्यालय, त्रि.वि. बल्खु ।
- श्री अनुगमन समितिको कार्यालय, त्रि.वि. कीर्तिपुर ।
- श्री आर्थिक प्रशासन महाशाखा, त्रि.वि., कीर्तिपुर ।
- श्री सूचना शाखा, त्रि.वि., कीर्तिपुर ।
- श्री निरीक्षण महाशाखा, त्रि.वि., कीर्तिपुर ।

उपरोक्त शर्तहरू पालना गर्नेछौं

संचालक समितिको अध्यक्ष/उ. श्रीपाल स्वराजल

क्याम्पस प्रमुख:- दिनेश स्वराजल

  
2071-6-7

फोन: ४३३०४३७, ४३३०४२१ (सिधा सम्पर्क) ४३३०८४२, ४३३०८४३, फ्याक्स ९७७-१-४३३१९६४

E-mail: vcoffice@tribhuvan-university.edu.np, P.O.Box No.: 8212



# त्रिभुवन विश्वविद्यालय

उपकुलपतिको कार्यालय

योजना महाशाखा

कीर्तिपुर,  
काठमाडौं, नेपाल।

मिति:- २०६९/४/१७

प.सं. १०९... पा. नं. ( ) यो. म. शा. ८६३/०७०

श्री क्याम्पस प्रमुख  
नेपाल मेगा कलेज  
बबरमहल, काठमाडौं।

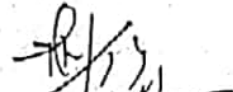
विषय: स्नातक तहको बी.ए.मा विषय थप गरी कार्यक्रम सञ्चालन गर्न स्वीकृति बारे।

त्यस कलेजले मानविकी तथा सामाजिकशास्त्र संकाय अन्तर्गत स्नातक तहको बी.ए. कार्यक्रम सञ्चालन गर्नका लागि दिएको निवेदनमा कारवाही हुँदा मानविकी तथा सामाजिकशास्त्र संकाय अन्तर्गत उक्त कलेजमा विद्यापरिषद्को सिफारिसमा निम्न शर्तहरू पालना गर्ने गरी मानविकी तथा सामाजिकशास्त्र संकाय अन्तर्गत स्नातक तहको बी.ए. कार्यक्रममा सामाजिक कार्य र पत्रकारिता तथा आम संचार विषयहरू थप गरी शैक्षिक वर्ष २०६८/०६९ देखि सञ्चालन गर्ने स्वीकृति दिने वि.वि. कार्यकारी परिषद्को मिति २०६९/४/१३ गतेको निर्णयानुसार आवश्यक कार्याय अनुरोध गर्दछु।

### शर्तहरू:

- कलेजमा अध्ययनरत कूल विद्यार्थी संख्याको एक महिनाको शिक्षण शुल्क बराबरको रकम प्रत्येक वर्ष सेवा शुल्कको रूपमा वि.वि.लाई बुझाउनु पर्नेछ।
- कलेज र वि.वि.को संयुक्त नाममा रु. ६ लाख १० हजारको अक्षय कोष खोलेको हुनु पर्नेछ र सो रकम वि.वि.को स्वीकृति विना संचालन गर्न पाइने छैन तर सो रकमबाट प्राप्त प्याज क्याम्पसको शैक्षिक विकास कार्यको लागि खर्च गर्न पाइनेछ। खोलिएको अक्षय कोषको रसिदको फोटोकपी प्रमाणित गरि पेश गर्नु पर्नेछ।
- वि.वि.को शैक्षिक क्यालेण्डर अनुसार कार्यक्रम संचालन गर्नु पर्नेछ।
- वि.वि.ले निर्णय गरेको शुल्कहरू नियमानुसार नियमित रूपमा बुझाउनु पर्नेछ।
- प्रत्येक वर्ष नियमित रूपमा भर्ना भएका विद्यार्थीहरूको संख्या, विषय समेत खुल्ने गरी शिक्षकहरूको विवरण र परीक्षा उत्तीर्ण गरेको विद्यार्थीको विवरण वि.वि. योजना महाशाखामा पठाउनु पर्नेछ।
- प्रत्येक वर्ष नियमित रूपमा क्याम्पसको वार्षिक प्रगति विवरण तथा आर्थिक विवरण वि.वि.योजना महाशाखा तथा वि.वि. अनुगमन समितिको कार्यालयमा पठाउनु पर्नेछ।
- कलेजको संचालन तोकिएको स्थानमा नै गर्नुपर्ने छ र यसको कुनै शाखा खोल्न पाइने छैन।
- कलेजको संचालन नियमावली अनिवार्य रूपले कक्षा संचालन गरेको एक महिनाभित्र वि.वि. योजना महाशाखा तथा अनुगमन समितिको कार्यालयमा पेश गर्नु पर्नेछ।
- वि.वि. परीक्षाको लागि आवश्यक भएमा कलेजका भौतिक सुविधा प्रयोग गर्न दिनु पर्नेछ।
- वि.वि. को नियम विनियम पालना गर्नु पर्नेछ।
- अन्य विश्वविद्यालयसँग सम्बन्धन लिई संचालन गरेको कार्यक्रम यसै आ.व.देखि खारेज गर्नु पर्नेछ।
- वि.वि.बाट सम्बन्धन पाएको मितिले १ वर्षभित्र कार्यक्रम संचालन नगरेमा स्वीकृत प्राप्त कार्यक्रम स्वतः रद्द हुनेछ।
- वि.वि.बाट सम्बन्धन प्राप्त कलेजले प्रयोगात्मक परीक्षा हुने विषय अध्यापन गर्ने भएमा सम्पूर्ण प्रयोगात्मक परीक्षा शुल्क कलेजले नै व्यहोर्नु पर्ने छ।

नोट: तोकिएका शर्तहरू पालना नगरिएमा कलेजलाई प्रदान गरिएको अस्थायी सम्बन्धनको स्वीकृति स्थगन अथवा रद्द गरेमा हामी मन्बर छौं।

  
(प्रा. प्र.सं.दरीज पन्त)  
प्रमुख

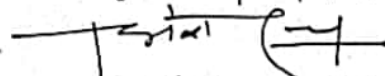
सोधार तथा कार्याय:-

- ० श्रीमान् डीगज्यू, मानविकी तथा सामाजिकशास्त्र संकाय, वि.वि., कीर्तिपुर।
- ० श्री परीक्षा नियन्त्रण कार्यालय, वि.वि. बन्धु।
- ० श्री अनुगमन समितिको कार्यालय, वि.वि., कीर्तिपुर।
- ० श्री आर्थिक प्रशासन महाशाखा, वि.वि., कीर्तिपुर।
- ० श्री सूचना शाखा, वि.वि., कीर्तिपुर।
- ० श्री निरीक्षण महाशाखा, वि.वि., कीर्तिपुर।

उपरोक्त शर्तहरू पालना गर्नेछौं

संचालक समितिको अध्यक्ष:- प्रा.डा. होमनाथ शर्मा

क्याम्पस प्रमुख:- श्री विनेश स्वताल

  
2069-4-17



# त्रिभुवन विश्वविद्यालय

उप-कुलपतिको कार्यालय  
योजना महाशाखा

२-११२४१) एमस्ट्रे  
२-१४०४४) २०४  
फोन नं २-१४५५४) २०९  
२२४

त्रिपुरेश्वर  
काठमाडौं, नेपाल ।

मिति: २०४२।११।२९

प. सं. ५८५ फा. नं ( ) यो. प. दा. ०४२।४२

श्रीमान अच्युत शर्मा,  
अध्यक्ष, धौलाडी क्याम्पस सहयोग समिति  
वागमती अच्युत शर्मा वागमती  
वागमती अच्युत, काठमाडौं ।

विषय:- धन विषय स्वीकृति बारे ।

श्रीमान,  
श्रीमानको अध्यक्षतामा गठित सहयोग समितिकाट निजी ढोत्रमा संचालित धौलाडी  
क्याम्पस गणवहाउ काठमाडौंको मिति ०४२।१०।२० को पत्रमा १) अर्जी, २) नेवारी  
गणित, ४) संस्कृति ऐच्छिक विषयहरू धन गर्न स्वीकृतिको लागि अनुरोध भै आए अनुसार  
उपरोक्त ऐच्छिक विषयहरू धन गर्न त्रि.पत्रि. को मिति ०४२।११।१४ को निर्णय अनुसार  
स्वीकृति प्रदान गरिएको व्यहोरा आवश्यक कार्यार्थ अनुरोध गर्दछु ।

बोधार्थ तथा कार्यार्थ:-

- १) श्री धौलाडी क्याम्पस  
गणवहाउ, काठमाडौं ।
- २) श्री ..

भक्त्याय,

पद्मिनी शर्मा

( डा० पद्मिनी प्रधान )  
प्रमुख

ज्ञान । महाज्ञान । कार्यालय त्रि वि.



# त्रिभुवन विश्वविद्यालय

उपकुलपतिको कार्यालय

योजना महाशाखा

कीर्तिपुर,

काठमाडौं, नेपाल ।

मिति:- २०६९/१४/१३

प.सं. १०५००० पा. नं. ( ) यो. ग. सा. ८५५/०५००

श्री क्याम्पस प्रमुख  
नेपाल मेगा कलेज  
बनारमहल, काठमाण्डौ ।

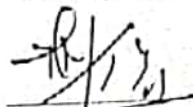
**विषय: स्नातक तहको बी.ए.मा विषय थप गरी कार्यक्रम सञ्चालन गर्न स्वीकृति बारे ।**

त्यस कलेजले मानविकी तथा सामाजिकशास्त्र संकाय अन्तर्गत स्नातक तहको बी.ए. कार्यक्रम सञ्चालन गर्नका लागि दिएको निवेदनमा कारवाही हुँदा मानविकी तथा सामाजिकशास्त्र संकाय अन्तर्गत उक्त कलेजमा विद्यापरीषद्को सिफारिसमा निम्न शर्तहरू पालना गर्ने गरी मानविकी तथा सामाजिकशास्त्र संकाय अन्तर्गत स्नातक तहको बी.ए. कार्यक्रममा सामाजिक कार्य र पत्रकारिता तथा आम संचार विषयहरू थप गरी शैक्षिक वर्ष २०६८/०६९ देखि सञ्चालन गर्ने स्वीकृति दिने वि.वि. कार्यकारी परिषद्को मिति २०६९/१४/१३ गतेको निर्णयानुसार आवश्यक कार्याचरण अनुरोध गर्दछु ।

### शर्तहरू:

- कलेजमा अध्ययनरत कूल विद्यार्थी संख्याको एक महिनाको शिक्षण शुल्क बराबरको रकम प्रत्येक वर्ष सेवा शुल्कको रूपमा वि.वि.लाई बुझाउनु पर्नेछ ।
- कलेज र वि.वि.को संयुक्त नाममा रु. ६ लाख ५० हजारको अक्षय कोष खोलेको हुनु पर्नेछ र सो रकम वि.वि.को स्वीकृति बिना संचालन गर्न पाइने छैन तर सो रकमबाट प्राप्त भएमा क्याम्पसको शैक्षिक विकास कार्यको लागि खर्च गर्न पाउनेछ । खोलिएको अक्षय कोषको रसिदको फोटोकपी प्रमाणित गरि पेश गर्नु पर्नेछ ।
- वि.वि.को शैक्षिक क्यालेण्डर अनुसार कार्यक्रम संचालन गर्नु पर्नेछ ।
- वि.वि.ले निर्णय गरेको शुल्कहरू नियमानुसार नियमित रूपमा बुझाउनु पर्नेछ ।
- प्रत्येक वर्ष नियमित रूपमा भर्ना भएका विद्यार्थीहरूको संख्या, विषय समेत खुल्ने गरी शिक्षकहरूको विवरण र परीक्षा उत्तीर्ण गरेको विद्यार्थीको विवरण वि.वि. योजना महाशाखामा पठाउनु पर्नेछ ।
- प्रत्येक वर्ष नियमित रूपमा क्याम्पसको वार्षिक प्रगति विवरण तथा आर्थिक विवरण वि.वि. योजना महाशाखा तथा वि.वि. अनुगमन समितिको कार्यालयमा पठाउनु पर्नेछ ।
- कलेजको संचालन तोकिएको स्थानमा नै गर्नुपर्ने छ र यसको कुनै शाखा खोल्न पाइने छैन ।
- कलेजको संचालन नियमावली अनिवार्य रूपले कक्षा संचालन गरेको एक महिनाभित्र वि.वि. योजना महाशाखा तथा अनुगमन समितिको कार्यालयमा पेश गर्नु पर्नेछ ।
- वि.वि. परीक्षाको लागि आवश्यक भएमा कलेजका भौतिक सुविधा प्रयोग गर्न दिनु पर्नेछ ।
- वि.वि. को नियम विनियम पालना गर्नु पर्नेछ ।
- अन्य विश्वविद्यालयसँग सम्बन्धन लिई संचालन गरेको कार्यक्रम यसै आ.व.देखि छारेज गर्नु पर्नेछ ।
- वि.वि.बाट सम्बन्धन पाएको मितिले १ वर्षभित्र कार्यक्रम संचालन नगरेमा स्वीकृत प्राप्त कार्यक्रम स्वतः रद्द हुनेछ ।
- वि.वि.बाट सम्बन्धन प्राप्त कलेजले प्रयोगात्मक परीक्षा हुने विषय अध्यापन गर्ने भएमा सम्पूर्ण प्रयोगात्मक परीक्षा शुल्क कलेजले नै व्यहोर्नु पर्ने छ ।

नोट : तोकिएको शर्तहरू पालना नगरेमा कलेजलाई प्रदान गरिएको अस्थायी सम्बन्धनको स्वीकृति स्वगत अथवा रद्द गरिमा हामी मन्त्र छौं

  
(प्रा. प्रमुख/दराज पन्त)

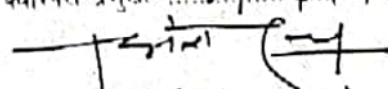
प्रमुख  
बोध्यार्थ तथा कार्याचरण:-

- श्रीमान् डीनज्यू, मानविकी तथा सामाजिकशास्त्र संकाय, वि.वि., कीर्तिपुर ।
- श्री परीक्षा नियन्त्रण कार्यालय, वि.वि. काठमाडौं ।
- श्री अनुगमन समितिको कार्यालय, वि.वि., कीर्तिपुर ।
- श्री आर्थिक प्रशासन महाशाखा, वि.वि., कीर्तिपुर ।
- श्री सुचना शाखा, वि.वि., कीर्तिपुर ।
- श्री निर्देशन महाशाखा, वि.वि., कीर्तिपुर ।

उपरोक्त शर्तहरू पालना गर्नेछौं

संचालक समितिको अध्यक्ष:- प्रा. डा. सोमनाथ शर्मा

क्याम्पस प्रमुख:- श्री द्विजेश स्वनाल

  
२०६९-५-१७

त्रिभुवन विश्वविद्यालय  
उपलपतिको कार्यालय  
योजना महाशाखा



त्रिपुरेश्वर, काठमाडौं,  
नेपाल ।  
मिति: २०४४।१।२६

प.सं. १७७ फा.नं. (१७) यो.म.शा

श्रीमान अन्वलाधीशज्यू,  
अध्यक्ष **देउराली क्याम्पस**  
**संचालक समिति**  
अन्वलाधीशको कार्यालय  
वागमती अन्वला, काठमाण्डौ ।

विषय:- अस्थायी सम्बन्धन बारे ।  
००-०-०-०-०-०-०-०

श्रीमान् श्रीमानको अध्यक्षतामा गठित संचालक समितिकाट निजी योजना संचालित **देउराली** क्याम्पसलाई त्रि.वि. सभाको मिति २०४४।३।२६ गतेको निर्णयानुसार अस्थायी सम्बन्धन प्रदान गरिएको र उक्त अस्थायी सम्बन्धनको अवधि २ वर्षको हुने तथा त्यस क्याम्पसमा निम्न लिखित कार्यक्रमहरू संचालन गर्ने त्रि.वि. बाट स्वीकृति प्रदान गरिएको व्यहोरा समेत अनुरोध गरेको छु ।

१) मानविकी र सामाजिक शास्त्र तर्फ

१) प्रमाणपत्र तर्फ

ऐच्छिक विषयहरू

- १) इतिहास २) राजनीति शा
- ३) अर्थ शास्त्र ४) नेपाली
- ५) अंग्रेजी ६) नेवारी ७)
- ८) संस्कृति

बोधार्थ:

१) ✓ ... **देउराली** ... क्याम्पस  
... **अण्णलाल, काठमाण्डौ** ।

भवदीय,

पन्नालाल प्रधान

( डा० पन्नालाल प्रधान )



त्रिभुवन विश्वविद्यालय  
उपकुलपतिको कार्यालय  
योजना निर्देशनालय  
कीर्तिपुर, काठमाडौं, नेपाल

प.सं. १३६ फा.नं. ०६२/६६



मिति: .....

२०७४/१२४

श्री क्याम्पस प्रमुख  
नेपाल भेगा कलेज  
दवरगहन, काठमाडौं ।

**विषय: स्नातक तहमा वि.सि.ए. कार्यक्रम सञ्चालन गर्न स्वीकृति बारे ।**

त्यस क्याम्पस/कलेजले मानविकि तथा सामाजिकशास्त्र संकाय अन्तर्गत स्नातक तहको वि.सि.ए. (Bachelor of Computer Application) कार्यक्रम सञ्चालन गर्नका लागि दिइएको निवेदनमा कारवाही हुँदा मानविकि तथा सामाजिकशास्त्र संकाय अन्तर्गत त्यस क्याम्पस/कलेजमा विज्ञापनपत्रको सिफारिसमा निम्न शर्तहरू पालना गर्ने गरी चातु शैक्षिक वर्ष २०७४/१०७६ देखि वि.सि.ए. कार्यक्रम सञ्चालन गर्न धार्यायी सम्बन्धन रबीकृति दिने वि.वि. कार्यकारी परिपत्रको मिति २०७४/११/१० गतेको निर्णयानुसार आवश्यक कार्याय अनुरोध गर्दछु ।

शर्तहरू:

१. क्याम्पस/कलेजमा अध्ययनरत कूल विद्यार्थी संख्याको एक महिनाको शिक्षण शुल्क बराबरको रकम प्रत्येक वर्ष सेवा शुल्कको रूपमा वि.वि.बाट बुझाउनु पर्नेछ ।
२. क्याम्पस/कलेज र वि.वि.को संयुक्त नाममा रू. ६ लाख ५० हजारको अक्षयकोष खोलेको हुनु पर्नेछ र सो रकम वि.वि.को स्वीकृति विना सञ्चालन गर्न पाइने छैन तर सो रकमबाट प्राप्त व्याज क्याम्पस/कलेजको शैक्षिक विकास कार्यको लागि खर्च गर्न पाइनेछ । सोलिएको अक्षयकोषको रसिदको फोटोकपी प्रमाणित गरि पेश गर्नु पर्नेछ ।
३. वि.वि.को शैक्षिक क्यालेण्डर अनुसार कार्यक्रम सञ्चालन गर्नु पर्नेछ । वि.वि.ले निर्णय गरेको शुल्कहरू नियमानुसार नियमित रूपमा बुझाउनु पर्नेछ । प्रत्येक वर्ष नियमित रूपमा भर्ना भएका विद्यार्थीहरूको संख्या, विषय समेत खुल्ने गरी शिक्षकहरूको विवरण र परीक्षा उत्तीर्ण गरेको विद्यार्थीको विवरण वि.वि. योजना निर्देशनालयमा पठाउनु पर्नेछ ।
४. प्रत्येक वर्ष नियमित रूपमा क्याम्पस/कलेजको वार्षिक प्रगति विवरण तथा आर्थिक विवरण वि.वि.योजना निर्देशनालय तथा वि.वि. अनुगमन निर्देशनालयमा पठाउनु पर्नेछ ।
५. क्याम्पस/कलेजको संचालन तोकिएको स्थानमा नै गर्नुपर्ने छ र यसको कुनै शाखा खोल्न पाइने छैन । क्याम्पस/कलेजको संचालन नियमावली अनिवार्य रूपले क्रम सञ्चालन गरेको १ महिनाभित्र वि.वि. योजना निर्देशनालय तथा अनुगमन निर्देशनालयमा पेश गर्नु पर्नेछ ।
६. वि.वि. परीक्षाको लागि आवश्यक भएमा क्याम्पस/कलेजका भौतिक सुविधा प्रयोग गर्न दिनुपर्नेछ ।
७. वि.वि.को नियम विनियम पालना गर्नु पर्नेछ ।
८. अन्य विश्वविद्यालयसँग सम्बन्धन लिई सञ्चालन गरेको कार्यक्रम यसै आ.व.देखि खारेज गर्नु पर्नेछ ।
९. वि.वि.बाट सम्बन्धन पाएको मितिले १ वर्षभित्र कार्यक्रम सञ्चालन नगरेमा स्वीकृत प्राप्त कार्यक्रम स्वत. रद्द हुनेछ ।
१०. वि.वि.बाट सम्बन्धन प्राप्त क्याम्पस/कलेजहरूले प्रयोगात्मक परीक्षा हुने विषय अध्यापन गर्ने भएमा सम्पूर्ण प्रयोगात्मक परीक्षा शुल्क क्याम्पस/कलेजले नै व्यहोर्नु पर्नेछ ।
११. मानविकि तथा सामाजिकशास्त्र संकायद्वारा सञ्चालित प्रवेश परीक्षामा योग्य ठहरिएकामध्ये बढिमा ३५ जनासम्म विद्यार्थी भर्ना गरी एउटा सेक्सन संचालन गर्नुपर्ने छ । सोहि संख्या भित्र रहने गरी वि.वि. सम्बन्धन सम्बन्धी विनियम २०७३ को परिच्छेद ९ को नियम २२ (१) र (२) बमोजिम विद्यार्थीलाई छत्रवृत्ति दिनुपर्ने छ ।
१२. कार्यक्रम संचालनको लागि मानविकि तथा सामाजिकशास्त्र संकाय, डीनको कार्यालयले तोकेको र भविष्यमा तोको मापदण्डहरू अनिवार्य रूपमा क्याम्पस/कलेजले पालना गर्नुपर्ने छ ।
१३. क्याम्पस/कलेजमा आवश्यक प्रयोगशाला र शैक्षिक उपकरणहरूको अनिवार्य रूपमा व्यवस्था गर्नुपर्ने छ ।
१४. त्यस क्याम्पस/कलेजका विद्यार्थीहरूको परीक्षा वि.वि.ले तोकेको क्याम्पस/कलेजमा सञ्चालन हुनेछ ।

तोकिएका शर्तहरू पालना नगरेमा क्याम्पस/कलेजलाई प्रदान गरिएको अस्थायी सम्बन्धनको स्वीकृति स्थगन अथवा रद्द गरेमा तामी मन्जूर छैन ।

(आ.टा. अदिति कुमार फाउण्डर)  
कार्यकारी निर्देशक

बोधार्थ तथा कार्याय:-

- ० श्रीमान् डीनज्यू, मानविकि तथा सामाजिकशास्त्र संकाय वि.वि., कीर्तिपुर ।
- ० श्री परीक्षा नियन्त्रण कार्यालय, वि.वि. बल्लु ।
- ० श्री अनुगमन निर्देशनालय, वि.वि., कीर्तिपुर ।
- ० श्री आर्थिक प्रशासन महाशाखा, वि.वि., कीर्तिपुर ।
- ० श्री सूचना तथा जनसम्पर्क महाशाखा, वि.वि., कीर्तिपुर ।
- ० श्री लेखा परीक्षण महाशाखा, वि.वि., कीर्तिपुर ।

उपरोक्त शर्तहरू पालना गर्नेछौं

संचालक समितिको अध्यक्ष:-

क्याम्पस प्रमुख:-

२०७४/०६/२४



श्री पौराणी क्याम्पस  
शाळासाठी

फोन नं. :- २१२३०३

गणवठाळ ।

मिनि :- २०४१ । ५।७

पत्र संख्या :- १।०४१।४२

उपाध्यक्षा श्रीमान् अंचलाधीशज्यू, बागमती अंचल, उपाध्यक्षा श्रीमान् गन्धर्व शम्भेर ग. व. राज्य, सदस्य सचिव  
श्रीमान् सूर्यमान कारन्जीनज्यू, सदस्य माननीय श्री जोग मेहर श्रेष्ठज्यू, सदस्य डा. श्रीमती सावित्री गुरूड  
सदस्य प्रो. श्रीमान् नरेशमान सिंहज्यू, सदस्य श्रीमान् हश्वरानन्द श्रेष्ठाचार्यज्यू, सदस्य श्रीमान् हरि संकर  
श्रेष्ठज्यू, सदस्य श्रीमान् राम प्रसाद वस्यालज्यू, सदस्य श्रीमान् महेन्द्रमान सिंहज्यू ।

श्री पौराणी क्याम्पसच्या विद्युत विश्वविद्यालयी श्री संज्ञित संघ (०४१।४२) वरिष्ठ  
प्रमाण पत्र शाळा प्रा. जेट क्याम्पस संघाला नवी छत करायची प्रस्ताव र सुनेला वीसवाट स्वी  
नरीली ज्यासाठी उद्योग शाखासाठी गराईस क्याम्पस संघाला समितिकी उदरगत रक्षु मर्या  
ज्यासाठी कुरीय नई क्याम्पसकी विकासता सौख्य सक्षिय संशोधन ठासि वरिष्ठ कुरीय  
गर्भ ।

२३/००/२१ (२०४१) ।

सूर्य मान कारन्जीन

सदस्य सचिव

पौराणी क्याम्पस

शाळासाठी

( ता. शि. स. को २०४९ कार्याक २३ गते वसेको बैठकको  
निर्णयको उद्धार )

निर्णय नं. ९

निजी क्याम्पसहरू संचालनका निमित्त स्वीकृति सम्बन्धमा :

पशुपति क्याम्पस, चावलिमा व्यवस्थापन विषयको प्रमाणापत्र तह थप गर्ने, र  
नेपाल आदर्श माध्यमिक विद्यालय, गणेशमा मानविकी र व्यवस्थापन विषयको  
नयाँ क्याम्पस स्थापना गर्ने, मानविकी र सामाजिक शास्त्र अन्तर्गत को पाँचथर क्याम्पस  
लाई विषय परिवर्तन गरी व्यवस्थापन विषयको कक्षा संचालन गर्ने र भक्तपुर जिल्लामा  
मानविकी तथा सामाजिक शास्त्र र व्यवस्थापन विषयको प्रमाणापत्र तहको नवदुर्गा  
क्याम्पस निजी क्षेत्रमा संचालन गर्ने सम्बन्धी त्रिभुवन विश्वविद्यालयबाट पेश हुने आका  
प्रस्तावहरूका सम्बन्धमा झलफुल हुँदा पाँचथर क्याम्पसका हाल संचालित मानविकी तथा  
सामाजिक शास्त्र विषयको प्रमाणापत्र तहका कक्षाहरूमा अध्ययनरत विद्यार्थीहरूलाई मर्का र  
नपार्ने गरी सो विषयको सट्टा व्यवस्थापन विषयको प्रमाणापत्र तहको कक्षा तथा  
पशुपति क्याम्पस चावलिमा व्यवस्थापन विषयको थप कक्षा संचालन गर्न स्वीकृति  
दिने र अर्गनो क्याम्पसहरू स्थापना गर्ने कुराका हकमा राष्ट्रिय शिक्षा समितिको मिति  
२०३८/१९/२० को ५०८ औं बैठकको निर्णयमा उल्लेख भएका शर्तहरू पुरा गरेमा संचालन  
गर्न दिने राय ठहर भयो ।

युनाइटेड  
अभिलेखि  
२०७१/०१/२५



श्री ५ को सरकार  
अञ्जलाधीशको कार्यालय  
वागमती अञ्चल

फो. नं. { ११०४५  
१११६७  
१३२७२  
१५५३९

रानीपोखरी,  
काठमाडौं, नेपाल।

पत्र संख्या: सि १८६१०३०१६९ (२)

दिनांक: २०७३/०५/०५

विषय:- निजी क्षेत्रमा क्याम्पस संचालन गर्ने सम्बन्धमा।

श्री विष्णु विश्व विद्यालय,  
उपकुलपतिको कार्यालय,  
चौमना नगरपालिका,  
विष्णुचौर।

नेपाल बादर्श माध्यमिक विद्यालय नगरपालिका काठमाडौंमा निजी क्षेत्रमा श्री चौमनाली क्याम्पस" संचालन गर्न अञ्जलीको निर्मित बाफेदन फर्म श्रीमान श्रीमान श्रीमानको स्विकृति प्राप्त हुन बाएको बाफेदन मा यत कायलमा हो मिति ०३मा ७ ४१३ को प्रकाशित सोलौं स्विकृत हुन नि. वि. वि. मा मडाउने निर्णय मध्य अञ्जल र ६ नाना संश्लेषण फर्म यो काय फाट्टको वेही-रा अदुरीय गरिन्छ।

वाचार्थ :-

श्री अञ्जल सचिवज्यू,  
प्रस्तावित श्री चौमनाली क्याम्पस  
नगरपालिका, काठमाडौं।

*(Signature)*  
२०७३/०५/०५

( राम प्रकाश बस्नेत )

शाखा सचिवज्यू



# त्रिभुवन विश्वविद्यालय

उप-कुलपतिको कार्यालय

योजना महाशाखा

२-११९४१) एमस्टे  
२-१४०४४) २०४  
फोन नं २-१४५५५) ३०१,  
३२४

विजयेपर  
काठमाडौं, नेपाल।

मिति: २०४२।६।६

प. सं. ६४० ... फा. नं ( ) पो. म. शा.

०४२।४२

श्रीमान अक्षराधीश्वर,  
अध्यक्ष, देउराली क्याम्पस सहयोग समिति  
अक्षराधीश्वरको कार्यालय  
वागमती अक्षर, काठमाडौं।

विषय:- मानविकी तर्फको कार्यक्रम संचालन गर्ने बारे।

.....

श्रीमान,

गणवहाल, काठमाडौंमा निजी क्षेत्रमा मानविकी तथा सामाजिक शास्त्र अध्ययन संस्थान अन्तर्गत श्री देउराली क्याम्पस संचालन गर्न श्रीमानको अध्यक्षतामा गठित सहयोग समितिको निर्देशनको सन्दर्भमा मिति ०४२।४।२८ मा राष्ट्रिय शिक्षा समितिलाई एक वर्ष भित्र धरौटी रकम जम्मा गर्नु पर्ने शर्तमा अस्थायी स्वीकृति दिने निर्णय भएको व्यहोरा आवश्यक कार्याय अचुरोध गर्दछु।

गणवहाल, काठमाडौंमा १) इतिहास २) राजनीति शास्त्र ३) अर्थशास्त्र ४) नेपाली साहित्य विषयहरू पढाउने गरि हाल नेपाल आदर्श माध्यमिक विद्यालय गणवहाल को भवनमा कक्षा संचालन हुने गरि निजी क्षेत्रमा मानविकी तथा सामाजिक शास्त्र अ.सं. अन्तर्गत प्रवीणत प्रमाणपत्र स्तरको गणवहाल देउराली क्याम्पस ०४२।४२ को सत्रदेखि संचालन गर्न श्री गणवहाल देउराली क्याम्पस सहयोग समितिलाई स्वीकृत दिने।

वीधार्थ तथा कार्याय:-

- १) श्रीमान हीनप्यु,  
मानविकी र सामाजिक शास्त्र अ.सं. कीर्तिपुर।
- २) श्रीमान सचिवप्यु,  
देउराली क्याम्पस सहयोग समिति, गणवहाल, काठमाडौं।
- ३) श्री  
महाशाखा।शाखा।कार्यालय त्रि.वि.

मकदीय,  
.....  
(डा० पन्नालाल प्रधान )  
प्रमुख

.....



# त्रिभुवन विश्वविद्यालय

उप-कुलपतिको कार्यालय  
योजना महाशाखा

२-१२२४१) ११४८  
२-१४०४४) २०४  
फोन नं २-१४००४) १०९  
२२६

विप्रेक्षक  
काठमाडौं, नेपाल।

प. सं. ०२१. फा. नं ( ) यो. म. शा.

मिति: २०४४-५-३

श्रीमान अन्कलाधिसम्पु  
अध्यक्ष, धौराठी क्याम्पस संचालक समिति  
अन्कलाधिसम्पु कार्यालय, वाग्मति अन्क  
काठमाडौं।

बिषय २- धौराठी क्याम्पसमा ब्यवस्थापन संकाय  
अन्तरगत प्रमाण पत्र तस्को कार्यक्रम  
संचालन गर्ने वारे।

श्रीमान,

श्रीमानको अध्यक्षतामा गठित संचालक समितिसित निजी धौराठी संचालित  
धौराठी क्याम्पस, गणवहाल मा ब्यवस्थापन तस्को कार्यक्रम संचालन गर्ने स्वीकृत  
को लागि त्यस समितिसित अनुरोध भै आस को सन्दर्भमा कास्ताही हुंदा त्रि.वि.  
को मिति ०४४।५।३ को निर्णयानुसार धौराठी क्याम्पस गणवहालमा आ.व.  
०४४।०४५ को शैक्षिक सत्र देखि ब्यवस्थापन संकाय अन्तरगत प्रविणता प्रमाण पत्र  
तस्को कार्यक्रम संचालन गर्ने स्वीकृत प्रदान गरिस्को ब्यहोरा आवश्यक कार्यार्थ  
अनुरोध गर्दछु।

बोधार्थ

भवदीय

श्री धौराठी क्याम्पस, गणवहाल

4-10-10-10-10

श्री ..... महाशाखा/शाखा/कार्यालय

(डा. पन्नालाल प्रधान )

त्रि.वि.

प्रस



# त्रिभुवन विश्वविद्यालय

विश्वविद्यालय संकाय  
कीर्तिपुर

डीनको कार्यालय  
कीर्तिपुर, काठमाडौं, नेपाल।

च.नं. ४३/१०६२/१०६३

मिति : २०७२।४।२९

टेलिफोन : ०१-४३३०८१४, ०१-४३३०८१८, ०१-४३३१०९६

फ्याक्स : ९७७-०१-४३३३३९६

E-mail : fomdean@gmail.com

: exam.mgmt.tu@gmail.com

श्री Nepal Mega College  
पवर बहल  
काठमाडौं

विषय: योजना महाशाखामा सम्पर्क गर्ने बारे।

उपरोक्त सम्बन्धमा यस डीन कार्यालयले BBM कार्यक्रम संचालन गर्न इच्छुक क्याम्पसहरूबाट Expression of Interest माग गरेकोमा सो क्याम्पस प्रारम्भिक चरणको मुल्यांकनमा पर्ने सफल भएकाले योजना महाशाखामा सम्पर्क गरी आवश्यक शुल्क बुझाई तोकिएको ढाँचाको फर्म लिई २८ गते भित्र व्यवस्थापन डीन कार्यालयमा बुझाइदिनुहुन अनुरोध छ।

विष्णुहरि कोइराला  
सहायक डीन



त्रिभुवन विश्वविद्यालय  
उपकूलपतिको कार्यालय  
योजना निर्देशनालय  
कीर्तिपुर, काठमाडौं, नेपाल

प.सं. ४५५ फा.नं. ०६४७६८

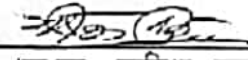


मिति: २०७४।५।१०

श्री क्याम्पस प्रमुख  
नेपाल मेगा कलेज  
बबरमहल, काठमाडौं ।

**विषय: मानविकि तथा सामाजिकशास्त्र संकायको कार्यक्रम नवीकरण गरिएको बारे ।**

त्रि.वि.बाट सम्बन्धन प्राप्त गरी हाल सञ्चालनमा रहेको त्यस कलेजले कार्यक्रम नवीकरणका लागि आवेदन गरेकोमा, त्रि.वि. कार्यकारी परिपदको मिति २०७४।३।२३ गतेको निर्णय बमोजिम त्रि.वि. मानविकि तथा सामाजिकशास्त्र संकायको प्राज्ञिक नियन्त्रणमा त्यस कलेजमा सञ्चालित कार्यक्रमहरू मिति २०७४।३।२३ देखि २ वर्ष सम्मको लागि नवीकरण गर्ने निर्णय भएको व्यहोरा आवश्यक जानकारी तथा कार्यार्थ अनुरोध गर्दछु ।

  
(प्रा.डा. नृदिश कुमार पोखरेल)  
कार्यकारी निर्देशक

बोधार्थ तथा कार्यार्थ:-

- श्रीमान् डीनज्यू, मानविकि तथा सामाजिकशास्त्र संकाय, त्रि.वि., कीर्तिपुर ।
- श्री परीक्षा नियन्त्रण कार्यालय, त्रि.वि. यत्बु ।
- श्री अनुगमन निर्देशनालय, त्रि.वि., कीर्तिपुर ।
- श्री आर्थिक प्रशासन महाशाखा, त्रि.वि., कीर्तिपुर ।



# त्रिभुवन विश्वविद्यालय

उपकुलपतिको कार्यालय

योजना महाशाखा

कीर्तिपुर,  
काठमाडौं, नेपाल।

प.सं. १६६ फा. नं. ( ) यो. म. शा.

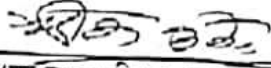
मिति: - .....  
२०७२/६/१७

प्रा.डा. होमनाथ भट्टराईज्यू  
अध्यक्ष, नेपाल मेगा कलेज सञ्चालक समिति  
बबरमहल, काठमाडौं।

## विषय: नेपाल मेगा कलेजको अध्यक्ष मनोनयन सम्बन्धमा।

उपरोक्त सम्बन्धमा त्रि.वि.वाट सम्बन्धन प्राप्त गरी हाल सञ्चालनमा रहेको नेपाल मेगा कलेज, बबरमहल, काठमाडौंको कलेज सञ्चालक समितिको अध्यक्ष पदमा यहाँलाई त्रि.वि.को मिति २०७२/६/१३ गतेको निर्णयानुसार मनोनयन गरिएको व्यहोरा सहर्ष जानकारी गराउँदछु।

अध्यक्ष पदमा मनोनित हुनु भएकोमा यहाँलाई हार्दिक बधाई ज्ञापन गर्दछु। साथै अध्यक्ष पदको पदावधि ३ (तीन) वर्षको रहने व्यहोरा पनि अनुरोध गर्दछु।

  
(प्रा.डा. ऋदिश कुमार पोखरेल)  
प्रमुख

बोधार्थ:

श्री क्याम्पस प्रमुख  
नेपाल मेगा कलेज  
बबरमहल, काठमाडौं।





# त्रिभुवन विश्वविद्यालय

उपकुलपतिको कार्यालय

योजना महाशाखा

कीर्तिपुर,  
काठमाडौं, नेपाल।

प.सं. १५५ फा. नं. ( ) यो. म. शा.

मिति:-.....

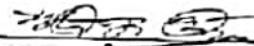
२०७२/११८

श्री किरण पाण्डे  
राह प्राध्यापक  
नेपाल कमर्श क्याम्पस  
मीनभवन।

**विषय: त्रि.वि. प्रतिनिधि मनोनयन सम्बन्धमा।**

उपरोक्त सम्बन्धमा त्रि.वि.बाट सम्बन्धन प्राप्त गरी हाल सञ्चालनमा रहेको नेपाल मेगा कलेज, बबरमहल, काठमाडौंको कलेज सञ्चालक समितिमा त्रि.वि.को मिति २०७२/११३ को निर्णयानुसार त्रिभुवन विश्वविद्यालयको तर्फबाट तपाईंलाई त्रि.वि. प्रतिनिधिकारूपमा मनोनयन गरिएको व्यहोरा आवश्यक कार्यार्थ अनुरोध गर्दछु।

त्रि.वि. प्रतिनिधिकारूपमा मनोनयन हुनु भएकोमा तपाईंलाई हार्दिक वधाई ज्ञापन गर्दछु।

  
(प्रा.डा. अरुण कुमार पोखरेल)  
प्रमुख

बोधार्थः  
श्री क्याम्पस प्रमुख  
नेपाल मेगा कलेज  
बबरमहल, काठमाडौं।



त्रिभुवन विश्वविद्यालय  
उपकुलपतिको कार्यालय  
योजना निर्देशनालय  
कीर्तिपुर, काठमाडौं, नेपाल

प.सं. २३९९९ फा.नं. ०७२१०७६

मिति: .....

२०७४/१९२

श्री क्याम्पस प्रमुख  
नेपाल मेगा कलेज  
अथरमहल, काठमाडौं ।

**विषय: स्नातक तहमा बी.बी.एम. कार्यक्रम सञ्चालन गर्न स्वीकृति बारे ।**

त्यस क्याम्पस/कलेजले व्यवस्थापन संकाय अन्तर्गत स्नातक तहको बी.बी.एम. (Bachelor of Business Management) कार्यक्रम सञ्चालन गर्नका लागि दिएको निवेदनमा फरकवाही हुँदा व्यवस्थापन संकाय अन्तर्गत त्यस क्याम्पस/कलेजमा विद्यापरिपक्वता सिफारिसमा निम्न शर्तहरू पालना गर्ने गरी शैक्षिक वर्ष २०७४/७५ देखि बी.बी.एम. कार्यक्रम सञ्चालन गर्न २ वर्षका लागि अत्यापनी सम्बन्धन स्वीकृति दिने वि.वि. कार्यकारी परिपक्वता मिति २०७४/१९/१० गतेको निर्णयानुसार आवश्यक कार्यार्थ अनुरोध गर्दछु ।

शर्तहरू:

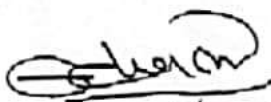
१. क्याम्पस/कलेजमा अध्ययनरत कुल विद्यार्थी संख्याको एक महिनाको शिथिल शुल्क बराबरको रकम प्रत्येक वर्ष सेवा शुल्कको रूपमा वि.वि.लाई बुझाउनु पर्नेछ ।
२. क्याम्पस/कलेज र वि.वि.को संयुक्त नाममा रु. ६ लाख ५० हजारको अध्ययकीय खोलेको हुनु पर्नेछ र सो रकम वि.वि.को स्वीकृति विना सञ्चालन गर्न पाइने छैन तर सो रकमबाट प्राप्त प्याज क्याम्पस/कलेजको शैक्षिक विकास कार्यको लागि खर्च गर्न पाइनेछ । खोलिएको अध्ययकीयको रिसिदको फोटोकपी प्रमाणित गरि पेश गर्नु पर्नेछ ।
३. वि.वि.को शैक्षिक क्यालेण्डर अनुसार कार्यक्रम सञ्चालन गर्नु पर्नेछ । वि.वि.ले निर्णय गरेको शुल्कहरू नियमानुसार नियमित रूपमा बुझाउनु पर्नेछ । प्रत्येक वर्ष नियमित रूपमा भर्ना भएका विद्यार्थीहरूको संख्या, विषय समेत खुले गरी शिथिलरूपको विवरण र परीक्षा उत्तीर्ण गरेको विद्यार्थीको विवरण वि.वि. योजना महाशाखामा पठाउनु पर्नेछ ।
४. प्रत्येक वर्ष नियमित रूपमा क्याम्पसको वार्षिक प्रगति विवरण तथा आर्थिक विवरण वि.वि. योजना महाशाखा तथा वि.वि. अनुगमन समितिको कार्यालयमा पठाउनु पर्नेछ ।
५. क्याम्पस/कलेजको संचालन तोकिएको स्थानमा नै गर्नुपर्ने छ र यसको कुनै शाखा खोला पाइने छैन । क्याम्पस/कलेजको संचालन नियमावली अनिवार्य रूपले कक्षा सञ्चालन गरेको एक महिनाभित्र वि.वि. योजना महाशाखा तथा अनुगमन समितिको कार्यालयमा पेश गर्नु पर्नेछ ।
६. वि.वि. परीक्षाको लागि आवश्यक भएमा क्याम्पस/कलेजका भौतिक सुविधा प्रयोग गर्न दिनुपर्नेछ ।
७. वि.वि.को नियम विनियम पालना गर्नु पर्नेछ ।
८. अन्य विश्वविद्यालयसँग सम्बन्धन निर्दिष्ट सञ्चालन गरेको कार्यक्रम यसै आ.व.देखि लागू गर्नु पर्नेछ ।
९. वि.वि.बाट सम्बन्धन पाएको मितिले १ वर्षभित्र कार्यक्रम सञ्चालन नगरेमा स्वीकृत प्राप्त कार्यक्रम स्वतः रद्द हुनेछ ।
१०. वि.वि.बाट सम्बन्धन प्राप्त क्याम्पस/कलेजहरूले प्रयोगात्मक परीक्षा हुने विषय अध्यापन गर्ने भएमा सम्पूर्ण प्रयोगात्मक परीक्षा शुल्क क्याम्पस/कलेजले नै व्यहोर्नु पर्नेछ ।
११. व्यवस्थापन संकायद्वारा सञ्चालित CMAT परीक्षामा योग्य ठहरिएकामध्येबाट वि.वि. सम्बन्धन सम्बन्धी विनियम २०७३ को अनुसूची १ (ठ) अनुसार ४४ जना विद्यार्थी भर्ना गरी एउटा सेक्सन संचालन गर्नुपर्ने छ । साथै सोहि संख्याभित्र रहने गरी उक्त विनियमको परिच्छेद ९ को नियम २२ (१) र (२) बमोजिम विद्यार्थीलाई छात्रवृत्ति दिनुपर्ने छ ।
१२. कार्यक्रम संचालनको लागि व्यवस्थापन संकाय, डीनको कार्यालयले तोकेको र भविष्यमा तोक्ने मापदण्डहरू अनिवार्य रूपमा क्याम्पस/कलेजले पालना गर्नुपर्ने छ ।
१३. क्याम्पस/कलेजमा आवश्यक प्रयोगशाला र शैक्षिक उपकरणहरूको अनिवार्य रूपमा व्यवस्था गर्नुपर्ने छ ।
१४. त्यस क्याम्पस/कलेजका विद्यार्थीहरूको परीक्षा वि.वि.ले तोकेको क्याम्पस/कलेजमा सञ्चालन हुनेछ ।

तोकिएका शर्तहरू पालना नगरेमा क्याम्पस/कलेजलाई प्रदान गरिएको अस्थायी सम्बन्धनको स्वीकृति स्थगन अथवा रद्द गरेमा हामी मन्जूर छौं ।

  
(प्रा.डा. कृष्ण कुमार पोखरेल)  
कार्यकारी निर्देशक

उपरोक्त शर्तहरू पालना गर्नेछौं

संचालक समितिको अध्यक्ष:-

  
जी प ख २०७४/०१/०१

क्याम्पस प्रमुख:-

६१२

संज्ञार्थ तथा कार्यार्थ-

- ० श्रीमान् डीनम्पु, व्यवस्थापन संकाय वि.वि., कीर्तिपुर ।
- ० श्री परीक्षा नियन्त्रण कार्यालय, वि.वि. बल्खु ।
- ० श्री अनुगमन निर्देशनालय, वि.वि., कीर्तिपुर ।
- ० श्री आर्थिक प्रशासन महाशाखा, वि.वि., कीर्तिपुर ।
- ० श्री सूचना तथा जनसम्पर्क महाशाखा, वि.वि. कीर्तिपुर ।



त्रिभुवन विश्वविद्यालय  
उपकुलपतिको कार्यालय  
योजना निर्देशनालय  
कीर्तिपुर, काठमाडौं, नेपाल

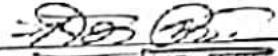
प.सं. ८३८ का.नं. ०६४/७५

मिति २०७४/११/१२९...

श्री प्रिन्सिपल  
नेपाल मेगा कलेज  
बबरमहल, काठमाडौं ।

**विषय: व्यवस्थापन संकायको कार्यक्रम नवीकरण गरिएको बारे ।**

त्रि.वि.बाट सम्बन्धन प्राप्त गरी हाल सञ्चालनमा रहेको त्यस कलेजले कार्यक्रम नवीकरणका लागि आवेदन गरेकोमा, त्रि.वि. कार्यकारी परिषद्को मिति २०७४/१०/१८ गतेको निर्णय बमोजिम त्रि.वि. व्यवस्थापन संकायको प्राञ्जिक नियन्त्रणमा त्यस कलेजमा सञ्चालित कार्यक्रमहरु मिति २०७४/१०/१८ देखि २ वर्षसम्मको लागि नवीकरण गर्ने निर्णय भएको व्यहोरा आवश्यक जानकारी तथा कार्यार्थ अनुरोध गर्दछु ।

  
(प्र.डा. ऋदिश कुमार पोखरेल)  
कार्यकारी निर्देशक

बोधार्थ तथा कार्यार्थ:-

- श्रीमान् डीनज्यू, व्यवस्थापन संकाय, त्रि.वि., कीर्तिपुर ।
- श्री परीक्षा नियन्त्रण कार्यालय, त्रि.वि. बल्खु ।
- श्री अनुगमन निर्देशनालय, त्रि.वि., कीर्तिपुर ।
- श्री आर्थिक प्रशासन महाशाखा, त्रि.वि., कीर्तिपुर ।



त्रिभुवन विश्वविद्यालय  
उपकुलपतिको कार्यालय  
योजना निर्देशनालय  
कीर्तिपुर, काठमाडौं, नेपाल

प.सं. १३६ फा.सं. ०६२/६६

मिति: .....

२०७१/११/२४

श्री क्याम्पस प्रमुख,  
नेपाल गोगा कलेज  
बचरमहल, काठमाडौं।

**विषय: स्नातक तहमा बि.सि.ए. कार्यक्रम सञ्चालन गर्न स्वीकृति बारे।**

त्यस क्याम्पस/कलेजले मानविकि तथा सामाजिकशास्त्र संकाय अन्तर्गत स्नातक तहको बि.सि.ए. (Bachelor of Computer Application) कार्यक्रम सञ्चालन गर्नका लागि दिएको निवेदनमा धारवाही हुँदा मानविकि तथा सामाजिकशास्त्र संकाय अन्तर्गत त्यस क्याम्पस/कलेजमा विद्यापरिपदको सिफारिसमा निम्न शर्तहरू पालना गर्ने गरी चालु शैक्षिक वर्ष २०७१/०७२ देखि बि.सि.ए. कार्यक्रम सञ्चालन गर्न अस्थायी सम्बन्धन स्वीकृति दिने बि.वि. कार्यकारी परिपदको मिति २०७१/११/१० गतेको निर्णयानुसार आवश्यक कार्यापत्र अतुरोच गर्दछु।


शर्तहरू:

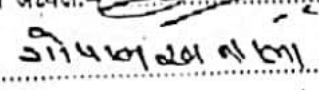
१. क्याम्पस/कलेजमा अध्ययनरत कूल विद्यार्थी संख्याको एक महिनाको शिक्षण शुल्क बराबरको रकम प्रत्येक वर्ष सेवा शुल्कको रूपमा बि.वि.लाई चुभाउनु पर्नेछ।
२. क्याम्पस/कलेज र बि.वि.को संयुक्त नाममा रु. ६ लाख ५० हजारको अध्ययन खोलेको हुनु पर्नेछ र सो रकम बि.वि.को स्वीकृति बिना सञ्चालन गर्न पाइने छैन तर सो रकमबाट प्राप्त प्याग क्याम्पस/कलेजको शैक्षिक विकास कार्यको लागि खर्च गर्न पाइनेछ। खोलेको अध्ययनको रसिदको फोटोकपी प्रमाणित गरि पेश गर्नु पर्नेछ।
३. बि.वि.को शैक्षिक क्यालेण्डर अनुसार कार्यक्रम सञ्चालन गर्नु पर्नेछ। बि.वि.ले निर्णय गरेको शुल्कहरू नियमानुसार निश्चित रूपमा चुभाउनु पर्नेछ। प्रत्येक वर्ष निश्चित रूपमा भर्ना भएका विद्यार्थीहरूको संख्या, विषय समेत खुल्ने गरी शिक्षकहरूको विवरण र परीक्षा उत्तीर्ण गरेको विद्यार्थीको विवरण बि.वि. योजना निर्देशनालयमा पठाउनु पर्नेछ।
४. प्रत्येक वर्ष निश्चित रूपमा क्याम्पस/कलेजको वार्षिक प्रगति विवरण तथा आर्थिक विवरण बि.वि.योजना निर्देशनालय तथा बि.वि. अनुगमन निर्देशनालयमा पठाउनु पर्नेछ।
५. क्याम्पस/कलेजको संचालन तोकिएको स्थानमा नै गर्नुपर्ने छ र यसको कुनै शाखा खोल्न पाइने छैन। क्याम्पस/कलेजको संचालन नियमावली अनिवार्य रूपले कक्षा सञ्चालन गरेको १ महिनाभित्र बि.वि. योजना निर्देशनालय तथा अनुगमन निर्देशनालयमा पेश गर्नु पर्नेछ।
६. बि.वि. परीक्षाको लागि आवश्यक भएमा क्याम्पस/कलेजका भौतिक सुविधा प्रयोग गर्न दिनुपर्नेछ।
७. बि.वि.को निम्न विनियम पालना गर्नु पर्नेछ।
८. अन्य विश्वविद्यालयसँग सम्बन्धन लिई सञ्चालन गरेको कार्यक्रम यसै आ.व.देखि खारज गर्नु पर्नेछ।
९. बि.वि.बाट सम्बन्धन पाएको मितिदेखि १ वर्षभित्र कार्यक्रम सञ्चालन नगरेमा स्वीकृत प्राप्त कार्यक्रम स्वतः रद्द हुनेछ।
१०. बि.वि.बाट सम्बन्धन प्राप्त क्याम्पस/कलेजहरूले प्रयोगात्मक परीक्षा हुने विषय अध्यापन गर्ने भएमा सम्पूर्ण प्रयोगात्मक परीक्षा शुल्क क्याम्पस/कलेजले नै चल्तोर्नु पर्नेछ।
११. मानविकि तथा सामाजिकशास्त्र संकायद्वारा सञ्चालित प्रवेश परीक्षामा योग्य ठहरिएकामध्ये बढिमा ३५ जनासम्म विद्यार्थी भर्ना गरी एउटा सेन्सन संचालन गर्नुपर्ने छ। सोहि संख्या भित्र रहने गरी बि.वि. सम्बन्धी विनियम २०७३ को परिच्छेद ९ को नियम २२ (१) र (२) बमोजिम विद्यार्थीलाई छात्रवृत्ति दिनुपर्ने छ।
१२. कार्यक्रम संचालनको लागि मानविकि तथा सामाजिकशास्त्र संकाय, ढीनको कार्यालयले तोकेको र भविष्यमा तोकने मापदण्डहरू अनिवार्य रूपमा क्याम्पस/कलेजले पालना गर्नुपर्ने छ।
१३. क्याम्पस/कलेजमा आवश्यक प्रयोगशाला र शैक्षिक उपकरणहरूको अनिवार्य रूपमा व्यवस्था गर्नुपर्ने छ।
१४. त्यस क्याम्पस/कलेजका विद्यार्थीहरूको परीक्षा बि.वि.ले तोकेको क्याम्पस/कलेजमा सञ्चालन हुनेछ।

तोकिएका शर्तहरू पालना नगरेमा क्याम्पस/कलेजलाई प्रदान गरिएको अस्थायी सम्बन्धनको स्वीकृति स्थगन अथवा रद्द गरेमा हामी मन्जूर छौं।

  
(प्र.डा. अर्जुन कुमार पोखरेल)  
कार्यकारी निर्देशक

उपरोक्त शर्तहरू पालना गर्नेछौं

संचालक समितिको अध्यक्ष: 

क्याम्पस प्रमुख: 

सोदाय तथा कार्यापत्र:-

- ० श्रीमान् टोन्जु मणविकि तथा सामाजिकशास्त्र संकाय बि.वि., कीर्तिपुर।
- ० श्री परीक्षा नियन्त्रण कार्यालय, बि.वि. बज्यु।
- ० श्री अनुगमन निर्देशनालय, बि.वि. कीर्तिपुर।
- ० श्री आर्थिक प्रशासन महाशाखा, बि.वि., कीर्तिपुर।
- ० श्री सूचना तथा जनसम्पर्क महाशाखा, बि.वि., कीर्तिपुर।
- ० श्री लेखा परीक्षण महाशाखा, बि.वि., कीर्तिपुर।

२०७२/०६/२४



नेपाल सरकार  
अर्थ मन्त्रालय  
आन्तरिक राजश्व विभाग



स्थायी लेखा नम्बर (PAN) दर्ता प्रमाण पत्र



आयकरमा मात्रै देखा

आन्तरिक राजश्व कार्यालय: काठमाण्डौ २

मिति: ११ ०२ २०६८  
मू.अ.क. दर्ता मिति: दिन महीना साल

करदाताको नाम: नेपाल मेगा कलेज एण्ड रिसर्च सेन्टर प्रा.लि.  
करदाताको प्रकार: प्राइभेट लिमिटेड  
ठेगाना: वडा नं. ११, वबरमहल  
महानगरपालिका: का.म.न.पा.  
काठमाण्डौ

व्यवसाय कारोवारहरू: निजी कलेजहरू,

*[Signature]*

करदाताको दस्तखत

*[Signature]*

कर अधिकृतको दस्तखत

कर अधिकृत

करदाताले पालना गर्नुपर्ने कर्तव्यहरू:

- कारोवार गर्दा अनिवार्य रूपमा वित्त विनक जारी गर्नुपर्छ ।
- मू.अ.करमा दर्ता हुनेले प्रत्येक कर अवधि (मासिक वा ट्रैमासिक वा चौमासिक) समाप्त भएको २५ दिनभित्र मू.अ.कर विवरण तथा मू.अ.कर रकम बुझाउनु पर्छ ।
- अन्तःशुल्क लाग्ने कारोवार गर्नेले अन्यथा व्यवस्था गरेकोमा बाहेक प्रत्येक महिना समाप्त भएको २५ दिनभित्र मासिकेवारी र अन्तःशुल्क रकम बुझाउनु पर्छ ।
- प्रत्येक वार्षिक वर्षका आय विवरण असोज मसान्तभित्र बुझाउनु पर्छ ।
- समयमा विवरण र कर रकम नबुझाएमा ध्यान, शुल्क र जरिवाना लाग्नेछ ।
- यो प्रमाणपत्र देखिने गरी कारोवार सुरु गर्नुपर्नेछ ।
- कुनै दिविषा भएमा कार्यालयमा सम्पर्क राख्नुहोला ।



नेपाल सरकार  
उद्योग मन्त्रालय

## कम्पनी रजिष्ट्रारको कार्यालय

दर्ता नं. ७९६४२/०६७/०६८

श्री .....नेपाल मेगा कलेज एण्ड रिसर्च सेन्टर.....नामको  
प्राइभेट लिमिटेड कम्पनी संभवत् २० ६७.....साल माघ.....महिना १२.....गते  
रोज.....मा दर्ता भएको हुनाले कम्पनी ऐन, २०६३ को दफा ५ को उपदफा (१)  
बमोजिम यो प्रमाण-पत्र दिइएको छ ।

मिति : २०६७/१०/२

Government of Nepal  
Ministry of Industry

### Office of the Company Registrar

Registration No: 79642/067/068

#### CERTIFICATE OF INCORPORATION OF COMPANY

This Certificate of Incorporation has been issued to  
M/s ...Nepal Mega College & Research Center.....  
Private Limited having incorporated it on the ...16 day of ...Jan 11.....pursuant  
to sub-section (1) of section 5 of the Companies Act 2006.

Date: 2011/1/16

.....  
Asst. Registrar

शतं कम्पनी संस्थापनलाई मात्र कम्पनीको उद्देश्य कार्यान्वयन गर्ने इजाजत प्रदान गरिएको नमानिने हुनाले कानून अनुसार लिनुपर्ने अनुमति सम्बन्धित निकायबाट लिएर मात्र कम्पनीको उद्देश्य अनुसार कारोबार गर्नु पर्नेछ ।

कम्पनीको नाम, पता, उद्देश्य, उद्देश्य (६) संग सम्बन्धित, कम्पनी ऐन, २०६३ अन्तर्गत संस्थापित

नेपाल मेगा कलेज एण्ड रिसर्च सेन्टर प्राइभेट लिमिटेडको  
प्रबन्ध-पत्र

१. कम्पनीको नाम यस कम्पनीको नाम "नेपाल मेगा कलेज एण्ड रिसर्च सेन्टर प्राइभेट लिमिटेड" हुनेछ।

अंग्रेजीमा NEPAL MEGA COLLEGE & RESEARCH CENTER PVT. LTD. भनिनेछ।

२. कम्पनीको रजिष्टर्ड कार्यालय रहने ठेगाना : (१) यस कम्पनीको रजिष्टर्ड कार्यालय काठमाडौं जिल्ला, काठमाडौं महानगरपालिका वडा नं. ११ मा रहनेछ, कार्यालयको स्वीकृति लिई कम्पनीले आवश्यकता अनुसार रजिष्टर्ड कार्यालय स्थानान्तरण गर्न, कारोवार गर्ने स्थान स्थानान्तरण गर्न र शाखा कार्यालयहरू खोल्न सक्नेछ।

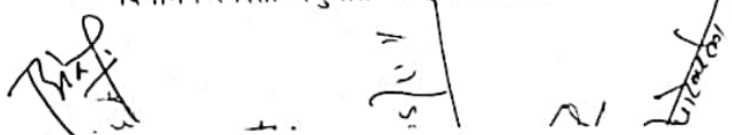
३. कम्पनीले गर्ने व्यवसाय वा कारोवारको प्रकृति यस कम्पनीको कारोवार सेवामुलक हुनेछ।

४. कम्पनीको उद्देश्य (१) यस कम्पनीको उद्देश्य देहाय बमोजिम हुनेछ :

- (क) सम्बन्धन प्राप्त गर्नु पर्नेमा सम्बन्धन प्राप्त गरी कलेजको स्थापना गरी उच्च शिक्षा प्राप्त गर्न चाहने विद्यार्थीहरूलाई विभिन्न विषयहरूका विभिन्न तहका स्तरीय शिक्षा प्रदान गरी सक्षम तथा उत्पादनशिल नागरीक तयार पार्ने।
- (ख) सम्बन्धन प्राप्त गर्नु पर्नेमा सम्बन्धन प्राप्त गरी पूर्व प्राथमिक तहदेखी विश्व विद्यालय स्तर सम्मका विभिन्न विषयका अध्ययन कक्षाहरू संचालन गर्ने कार्य गर्ने।
- (ग) शिक्षालयको स्थापना गरी विभिन्न शिक्षा तथा व्यावसायिक विषयहरूमा अध्ययन गराई तथा विभिन्न आवधिक तालिम उपलब्ध गराई प्राविधिक तथा व्यावसायिक जनशक्तिको उत्पादन गर्ने।
- (घ) शिक्षक तथा विद्यार्थीहरूको हितलाई ध्यानमा राखि सुविधायुक्त शिक्षालय, वाचनालय, पुस्तकालय, विज्ञान प्रयोगशाला, खेलकुद मैदानको व्यवस्था गर्ने।
- (ङ) सम्बन्धन प्राप्त संस्थाबाट स्वीकृत तथा निर्धारित गरेको पाठ्यक्रम अनुसार अध्ययन, अध्यापन गराइनुको अतिरिक्त शैक्षिक गुणस्तरलाई बढाउदै लैजाने र सीप एवं प्राविधिक रोजगारमूलक शिक्षा उपलब्ध गराउने उद्देश्यले अरु थप पाठ्यक्रम समेत समावेश गरी अध्ययन अध्यापन गर्ने गराउने।
- (च) स्वीकृती लिनु पर्नेमा स्वीकृती लिई शैक्षिक गुणस्तरलाई प्रतिस्पर्धात्मक मापदण्डमा उच्च कोटिको बनाउन स्वदेशी तथा विदेशी दक्ष जनशक्तिहरूद्वारा अध्ययन अध्यापन गर्ने गराउने।
- (छ) विभिन्न शैक्षिक क्षेत्रसंग सम्बन्धीत विषयहरूमा अध्ययन र अनुसन्धानात्मक कार्यहरू गर्ने गराउने साथै उक्त विषयहरूमा परामर्श सेवाहरू उपलब्ध गराउने र उक्त विषयहरूमा सभा, सेमिनार, सम्मेलन, गोष्ठी, सूचना प्रवाह र प्रकाशन गर्ने गराउने।
- (ज) कम्पनीको उद्देश्य विस्तार हुदै जादा स्वीकृती लिनु पर्नेमा लिई अन्य विभिन्न शैक्षिक संस्थाहरूको स्थापना गरि उच्च शिक्षा प्रदान गर्ने साथै राष्ट्रको आवश्यकता अनुसार विद्यार्थीहरूलाई प्राविधिक र रोजगारमूलक शैक्षिक सेवा उपलब्ध गराउने साथै तालिम दिने।

(२) कम्पनीले उपदफा (१) बमोजिमको उद्देश्य प्रचलित कानून बमोजिम सम्बन्धीत निकायबाट अनुमति वा इजाजत प्राप्त गर्नु पर्ने भएमा सो प्राप्त गरी मात्र कार्यान्वयन गरिनेछ।

(३) उपदफा (१) मा उल्लेखित उद्देश्यको सम्बन्धमा अनुमति वा इजाजत प्राप्त गरेको पन्ध्र दिनभित्र त्यस्तो अनुमति वा इजाजतपत्रको प्रतिलिपि कार्यालयमा पेश गरिनेछ।



*(Handwritten signatures and marks)*

५. कम्पनीको उद्देश्य प्राप्त गर्न गरीने कामहरु यस दफा ४ वमोजिमका उद्देश्य प्राप्त गर्न देहायका कामहरु गर्नेछः-

- (क) कम्पनीलाई आवश्यक पर्ने जग्गा, भवन, सवारी साधन र आवश्यक उपकरण खरीद गर्ने वा भाडामा लिई प्रयोग गर्ने ।
- (ख) कम्पनीलाई आवश्यक पर्ने कर्मचारी नियुक्त गर्ने तथा तिनको सेवाको शर्तहरु निर्धारण गर्ने ।
- (ग) कम्पनीको नाममा बैंक तथा वित्तिय संस्थामा खाता खोल्ने र संचालन गर्ने ।
- (घ) कम्पनीलाई आवश्यक पर्ने रकम बैंक वा कुनै वित्तिय संस्थाबाट कम्पनीले धितो राखी वा नराखी कर्जा लिने ।
- (ङ) कम्पनीको नामबाट शेयर तथा डिभेन्चर खरिद गर्ने तथा त्यसलाई विक्री गर्ने ।
- (च) अन्य आवश्यक कुराहरु :
  - (अ) कम्पनीको उद्देश्यसंग मिल्दोजुल्दो उद्देश्य भएका व्यक्ति फर्म वा कम्पनी वा संघ संस्थाहरूसंग संयुक्त भै कार्य गर्ने ।
  - (आ) कम्पनीले आवश्यक सम्झौता आफ्नो सुरक्षाको लागि वीमा गराउन पनि सक्नेछ ।
  - (इ) कुनै अर्को कम्पनीको लागी जमानत आवश्यक भएमा यस कम्पनीले बैंक तथा वित्तिय संस्थाहरुमा जमानत बसिदिन सक्नेछ ।
  - (ई) बैंकहरुमा कम्पनीको नाममा कम्पनीको प्रयोजनको लागि खाताहरु खोल्ने सञ्चालन गर्ने कम्पनीको खाताबाट रुपैयां फिक्ने, राख्ने वा प्रतितपत्र खोल्ने आदि ।
  - (उ) कम्पनीको प्रचार प्रसारको लागि राष्ट्रिय तथा अन्तर्राष्ट्रिय पत्र पत्रिकाहरुमा तथा रेडियो र टेलिभिजन लगायत विभिन्न संचार माध्यमहरुबाट विज्ञापन दिने।
  - (ऊ) यो कम्पनी एक संगठीत संस्था भएकोले यसले आफ्नो नाममा भएको सम्पत्ति बेच विखन गर्न तथा अरुको नाममा रहेको सम्पत्ति खरिद गर्न वा प्राप्त गर्न सक्नेछ ।
  - (ए) उपरोक्त उद्देश्य प्राप्त गर्न कम्पनीले आफ्नो नाममा चल अचल सम्पत्ति आर्जन गर्न, उपभोग गर्न खरीद एवं विक्री गर्न सक्नेछ ।
  - (ऐ) नेपाल सरकार तथा अन्य निकायहरुबाट प्राप्त हुन सक्ने सहयोगको नियमानुसार माग गर्ने।

६. कम्पनीको पूँजीको संरचना : कम्पनीको पूँजीको संरचना देहाय वमोजिम हुनेछ :

- (क) कम्पनीको अधिकृत पूँजी रु. ५,००,००,०००/- (पाँच करोड) हुनेछ । सो पूँजीलाई प्रति शेयर रु. १००/- दरका ५,००,००,००० (पाँच करोड) धान साधारण शेयरमा विभाजन गरिएका छ ।
- (ख) कम्पनीको जारी गर्ने पूँजी रु. ५,००,००,०००/- (पाँच करोड) हुनेछ ।
- (ग) कम्पनीका संस्थापकहरुले तत्काल चुक्ता गर्न कट्टुल गरेको पूँजी रु १,००,००,०००/- (एक करोड) हुनेछ ।

७. कम्पनीको शेयरको किसिम : कम्पनीको शेयरको किसिम देहाय वमोजिम हुनेछ :-

- (क) यस कम्पनीमा साधारण शेयर मात्र रहनेछ ।
- (ख) अग्राधिकार शेयर सम्वन्धी व्यवस्था गरीएको छैन ।
- (ग) अन्य प्रकारको शेयरको हाल व्यवस्था गरीएको छैन ।

८. शेयर खरीद वा हस्तान्तरण गर्न कुनै बन्देज रहेको भए सो कुरा

- (१) शेयर खरिद वा हस्तान्तरण गर्न वा धितो बन्धक राख्न संचालक समितिको पूर्व स्वीकृति लिनु पर्नेछ। स्वीकृति बिना गरिएको शेयर खरिद वा हस्तान्तरण मान्य हुने छैन ।

*(Handwritten signatures and marks)*



(२) कम्पनीको शेयर चल सम्पत्ति सरह मानिएको छ । कुनै शेयरवालाको आफ्नो शेयर अरु कुनै पान व्यक्तिलाई धितो बन्धक विक्री तथा हक हस्तान्तरण गर्न सक्नेछ । यसरी कुनै शेयरवालाको शेयर कुनै व्यक्तिलाई धितो बन्धक वा हकहस्तान्तरण गर्नु आंध कम्पनीको संचालक समितिको पूर्व स्वीकृति लिई गर्नु पर्नेछ।

९ शेयर वापतको रकम भुक्तानी :

- (१) कम्पनीले आफ्नो आवश्यकतानुसार संचालक समितिको बैठकबाट निर्णय गरी शेयर वापतको रकम आंशिक वा पूर्ण रूपले भुक्तानी माग गर्न सक्नेछ ।
- (२) शेयर वापत कम्पनीले माग गरेका रकमहरू निर्धारित समयमा शेयरधनीले बुझाउनु पर्नेछ ।
- (३) शेयर वापतको रकम माग गर्ने, माग गरेको रकम निर्धारित समयवाधिभित्र बुझाउने, भुक्तानीको म्याद धप माग गर्ने तथा कम्पनीले म्याद दिने जस्ता कुराहरूको व्यवस्था नियमावलीमा उल्लेख भए बमोजिम हुनेछ ।

१० शेयरधनीको अधिकतम संख्या : शेयरधनीहरूको संख्या ५० जना सम्म रहन सक्नेछ र हाललाई अन्य व्यवस्था यस कम्पनीमा गरिएको छैन ।

११. दायित्व सीमित हुने : यस कम्पनीको कारोवारको सम्बन्धमा शेयरधनीहरूको दायित्व निजले खरिद गरेको वा खरिद गर्न कबुल गरेको शेयरको अंकित मूल्यसम्म मात्र सीमित रहनेछ ।

तर कुनै शेयरधनी वा संचालकले सो हैसियतमा तेश्रो पक्षसंग गरेको व्यक्तिगत जमानत सम्बन्धीत संभौता बमोजिमको दायित्वको हकमा यो व्यवस्था लागू हुनेछैन ।

१२. अन्य आवश्यक कुराहरू : (१) कम्पनी स्थापना गर्दा लागेको खर्च कम्पनीले नै व्यहोर्नेछ ।

(२) संस्थापक वा अन्य कुनै व्यक्तिले नगद बाहेक अरु कुनै किसिमबाट शेयर खरिद गर्ने वा शेयरमा हक पाउने कुरा:- कम्पनीले जिन्सी सामानलाई पनि शेयर वापतको रकम मान्न सक्नेछ ।

(३) कम्पनीले कारोवार शुरु गर्दाको अवस्थामा संस्थापक वा अन्य कुनै व्यक्तिबाट कुनै किसिमसंग कुनै सम्पत्ति प्राप्त गर्ने कुरा :- कम्पनी संचालन गर्न संचालकहरूबाट शेयर वापत नगद रकम लिइनेछ।

(४) संस्थापक वा अन्य कुनै व्यक्तिले कम्पनीबाट कुनै विशेष सहूलियत वा अधिकार पाउने कुरा:- सो सम्बन्धी हाल कुनै व्यवस्था गरीएको छैन ।

(५) कम्पनीको शेयर चल सम्पत्ति सरह मानिनेछ, कम्पनी दर्ता भएको एक वर्ष भित्र वार्षिक साधारण सभा भएपछि शेयर विक्री तथा हक हस्तान्तरण गर्न सकिनेछ । कम्पनीको शेयर संचालक समितिको नियन्त्रणमा रहनेछ ।

(६) माग रकम चुक्ता नभएसम्म शेयर विक्री गर्न सकिनेछैन ।

(७) कम्पनी ऐन २०६३ को दफा २९ अनुसार साधारण सभा वा विशेष साधारण सभाले विशेष वा सामान्य प्रस्ताव पारित गरी प्रबन्ध-पत्र तथा नियमावलीमा संशोधन गर्न सक्नेछ ।

(८) अन्य आवश्यक कुराहरू साधारण सभाले समय समयमा निर्णय गरे बमोजिम हुनेछ ।

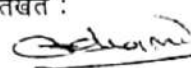

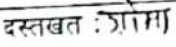

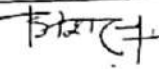
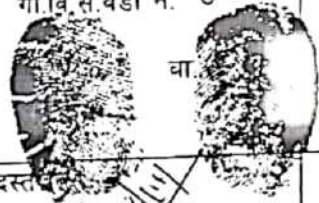

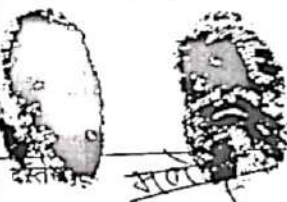

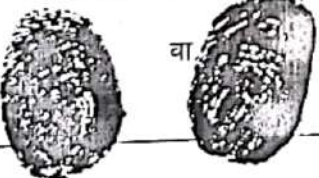


(९) त्रिभुवन विश्व विद्यालयबाट र उच्च माध्यमिक शिक्षा परिक्षकबाट सम्बन्धन प्राप्त गरी संचालनमा रहेको बौराली बहुमुखी क्याम्पसलाई यसै प्रा. लि. ले संचालन गर्नेछ ।

१३. कम्पनीको प्रकृति अनुसार कुनै धप व्यवस्था गर्ने भए सो कुरा खुलाउने : त्यस्तो खास उल्लेख गर्नु पर्ने व्यवस्था केही छैन ।

१४. प्रबन्ध पत्रमा संशोधन भएमा लागू हुने अवस्था : यस प्रबन्ध पत्रमा कुनै संशोधन गर्नु पर्ने भएमा साधारण सभाबाट विशेष प्रस्ताव पारित गरी सो निर्णय कार्यालयमा अभिलेख भएपछि मात्र प्रबन्ध पत्र संशोधन भएको मानिनेछ ।

१५. प्रबन्ध पत्र बाझिएको हदसम्म अमान्य हुने : यस प्रबन्ध पत्रमा लेखिएका कुरा कम्पनी ऐन, २०६३ वा अन्य प्रचलित कानूनसंग बाझिएमा बाझिएको हदसम्म स्वतः बदर हुनेछ ।

१६. संस्थापकहरुले तत्काल लिन कबुल गरेको शेयर संख्या र उदघोषण : हामी "नेपाल मेगा कलेज एण्ड रिसर्च सेन्टर प्राइभेट लिमिटेड" का संस्थापकहरुले यो कम्पनी संस्थापना गरी प्रचलित कानून बमोजिम संचालन गर्न मञ्जुर गरेका छौं । यो प्रबन्ध पत्रमा उल्लेखित हाम्रो नाम, ठेगाना, हस्ताक्षर, हामीले लिन कबुल गरेको शेयर र साक्षी सम्बन्धी व्योहोरा ठीक साँचो हो । कुनै कारणले भुट्टा ठहरिन गएमा कम्पनी दर्ता पश्चात सिर्जना हुने दायित्व व्यहोर्न हामी तयार छौं । यो प्रबन्ध पत्रमा लेखिएका कुरा साँचो हो, भुट्टा ठहरे कानून बमोजिम सहन धुभाउन मञ्जुर छौं भनी सहीछाप गरेका छौं।

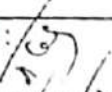


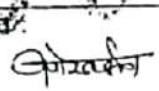
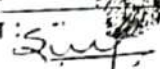

संस्थापकको नाम, ठेगाना र सहिछाप	बाबु/पतिको नाम	नागरीकता नं.	लिन कबुल गरेको शेयर संख्या	साक्षीको नाम, थर, ठेगाना सहिछाप	साक्षीको नागरीकताको प्रमाण पत्र नं. र जिल्ला
<p>दस्तखत : </p> <p>१. श्री गोपाल खनाल अर्घाखाँची जिल्ला, गा.वि.स. वडा नं. १</p> 	धानीश्वर खनाल	नागरीकता नं. ३२६/४०/०४९/१९२२ जिल्ला: अर्घाखाँची	५०,००० (पचास हजार) धान	<p>दस्तखत : </p> <p>१. श्री गोमा पोखरेल अर्घाखाँची जिल्ला, खनदह गा.वि.स. वडा नं. १</p> 	नागरीकता नं. ९९६२/१०९ जिल्ला : अर्घाखाँची
<p>दस्तखत : </p> <p>२. श्री दिनेश खनाल अर्घाखाँची जिल्ला, सीतापुर गा.वि.स. वडा नं. ७</p> 	लालमणि खनाल	नागरीकता नं. २११/१९१७ जिल्ला: अर्घाखाँची	१५,००० (पन्ध्र हजार) धान	<p>दस्तखत : </p> <p>२. श्री केशव खनाल अर्घाखाँची जिल्ला, सीतापुर गा.वि.स. वडा नं. ७</p> 	नागरीकता नं. ४९६६/२०६१ जिल्ला : अर्घाखाँची
<p>दस्तखत : </p> <p>३. श्री धुण्डीराज भट्टराई अर्घाखाँची जिल्ला, टिकुरा गा.वि.स. वडा नं. ३</p> 	बुदिराम भट्टराई	नागरीकता नं. ६७३/१२४० जिल्ला: अर्घाखाँची	१५,००० (पन्ध्र हजार) धान	<p>दस्तखत : </p> <p>३. श्री धुण्डीराज भट्टराई अर्घाखाँची जिल्ला, टिकुरा गा.वि.स. वडा नं. ३</p> 	नागरीकता नं. ९२६२/३४९० जिल्ला : अर्घाखाँची



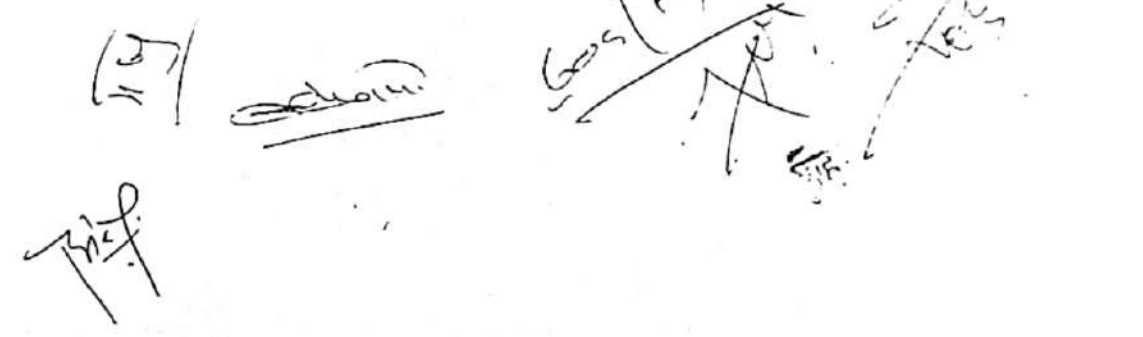






दस्ताखत :  ४. श्री मधुकर पाण्डे गुल्मी जिल्ला, जुभुङ्ग गा.वि.स. वडा नं. १ दा.                      बा.	शिवलाल पाण्डे	नागरीकता नं. १०९४० जिल्ला: गुल्मी	१०,००० (दश हजार) थान	दस्ताखत :  ४. श्री मधुकर पाण्डे ठेगाना : पाल्पा जिल्ला, पाल्पा वडा नं. ८ 	नागरीकता नं. १३५६८ जिल्ला : पाल्पा
दस्ताखत :  ५. श्री विरेन्द्र पोखेल अर्घाखाँची जिल्ला, खनदह गा.वि.स. वडा नं. १ दा.                      बा.	मणिराम पोखेल	नागरीकता नं. ३८६२/२००६ जिल्ला: अर्घाखाँची	१०,००० (दश हजार) थान	दस्ताखत :  ५. श्री विरेन्द्र पोखेल ठेगाना : अर्घाखाँची जिल्ला, खनदह वडा नं. १ 	५२२४/२०७ नागरीकता नं. १०८८ जिल्ला : अ. (१) :

संवत् २०६७ साल पौष २२ गते रोज शुभम





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(दफा २० को उपदफा (४) संग सम्बन्धित)  
कम्पनी ऐन २०६३ अन्तर्गत संस्थापित

नेपाल मेगा कलेज एण्ड रिसर्च सेन्टर प्राइभेट लिमिटेडको  
नियमावली

परिच्छेद -१  
प्रारम्भिक

2072  
2072  
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१. कम्पनीको नाम यस कम्पनीको नाम "नेपाल मेगा कलेज एण्ड रिसर्च सेन्टर प्राइभेट लिमिटेड" हुनेछ ।
- अंग्रेजीमा NEPAL MEGA COLLEGE & RESEARCH CENTER PVT. LTD. भनिनेछ ।
२. कम्पनीको रजिष्टर्ड कार्यालय रहने ठेगाना : (१) यस कम्पनीको रजिष्टर्ड कार्यालय काठमाडौं जिल्ला, काठमाडौं महानगरपालीका वडा नं. ११ मा रहनेछ, कार्यालयको स्वीकृति लिई कम्पनीले आवश्यकता अनुसार रजिष्टर्ड कार्यालय स्थानान्तरण गर्न, कारोबार गर्ने स्थान स्थानान्तरण गर्न र शाखा कार्यालयहरू खोल्न सक्नेछ ।
३. परिभाषा : विषय वा प्रसंगले अर्को अर्थ नलागेमा यस नियमावलीमा,-  
(क) "ऐन" भन्नाले कम्पनी ऐन २०६३ सम्भन्धनु पर्छ ।  
(ख) "कार्यालय" भन्नाले कम्पनी रजिष्ट्रारको कार्यालय सम्भन्धनु पर्छ ।  
(ग) "कम्पनी" भन्नाले "नेपाल मेगा कलेज एण्ड रिसर्च सेन्टर प्राइभेट लिमिटेड" सम्भन्धनु पर्छ ।  
(घ) "पदाधिकारी" भन्नाले कम्पनीको संचालक, कार्यकारी प्रमुख, प्रबन्धक, कम्पनी सचिव, लिक्वीडेटर वा विभागिय जिम्मेवारी लिने कुनै कर्मचारी समेत सम्भन्धनु पर्छ ।  
(ङ) "सभा" भन्नाले कम्पनीको साधारण सभा सम्भन्धनु पर्छ ।
४. कम्पनीको उद्देश्य कम्पनीको उद्देश्य प्रबन्ध-पत्रको दफा ४ मा उल्लेख भए बमोजिम हुनेछ ।

परिच्छेद -२  
शेयर पूँजी तथा ऋण

५. शेयरको अंकित मूल्य यस कम्पनीको शेयरको अंकित मूल्य रु १००/- (एक सय) हुनेछ ।
६. शेयरमा लियन रहने कुरा :- शेयरधनीहरूले कम्पनीलाई तिर्न बाँकी रहेको शेयर वापतको रकम वा कम्पनीलाई कानून बमोजिम बुझाउनु पर्ने बाँकी रकम वापत निजहरूका नाममा दर्ता भएको शेयर र सो वापत बाँडिने लाभांशमा कम्पनीको लियन वा दावी रहनेछ ।
७. विभिन्न वर्गका शेयरहरू जारी गर्ने भए त्यस्ता शेयरको वर्ग, त्यसमा निहित शेयरधनीको हक अधिकार तथा बन्देजहरू  
(१) साधारण शेयर बाहेक अन्य वर्गका शेयर जारी गरिनेछैन ।  
(२) कुनै पनि शेयरधिले लिन कबूल गरेको शेयरमा मात्र हक लाग्नेछ, अन्य शेयरको हकमा संचालक समितिको पूर्व स्वीकृती विना शेयरमा हक लाग्नेछैन ।
८. नियम ७ बमोजिम जारी भएको शेयर खरिद गर्ने शेयरधनीको अधिकारमा हेरफेर गर्दा सम्बन्धित वर्गका शेयरधनीहरूको स्वीकृति चाहिने वा नचाहिने सो सो कुरा खुलाउने : शेयर खरिद गर्ने शेयरधनीको अधिकारमा हेरफेर गर्दा सम्बन्धित वर्गका शेयरधनीहरूको स्वीकृती चाहिनेछ ।

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९. अग्राधिकार शेयर सम्बन्धी व्यवस्था :- अग्राधिकार शेयर सम्बन्धी कुनै व्यवस्था गरीएको छैन ।
१०. संस्थापकले लिनु पर्ने शेयर :- कम्पनीको संस्थापक हुन २,०००(दुई हजार) थान शेयर लिएको हुनु पर्नेछ ।
११. शेयर वापतको रकमको भुक्तानीको माग तथा शेयर जफत सम्बन्धी व्यवस्था :- कम्पनीले आवश्यकता अनुसार शेयर वापतको रकमको भुक्तानी माग गर्नेछ । शेयर वापतको रकमको भुक्तानी तथा शेयर जफत सम्बन्धी अन्य कुरा कम्पनी ऐन बमोजिम हुनेछ ।
१२. शेयर विक्री वा धितो बन्धक सम्बन्धी व्यवस्था :- (१) कम्पनीको कुनै शेयरधनीले संचालक समितिको पूर्व स्वीकृती नलिई आफ्नो नाममा रहेको शेयर कम्पनीको शेयरधनी वाहेक अन्य व्यक्तिलाई विक्री वा हस्तान्तरण गर्न वा धितो बन्धक राख्न सक्ने छैन ।
- (२) आफ्नो नाममा रहेको शेयर विक्री गर्न वा धितो बन्धक राख्न चाहने शेयरधनीले संचालक समितिमा लिखित रूपमा जानकारी गराउनु पर्नेछ । त्यसरी जानकारी गराउदा शेयर विक्री गर्न लागेको भए आफूले विक्री गर्न चाहेको शेयरको मुल्य र धितो बन्धक राख्न चाहेको भए धितो बन्धक लिने व्यक्तिको नाम, ठेगाना, धितो वापत लिएका ऋण, धितो फुकुवा हुने प्रस्तावित मिति समेत खुलाउनु पर्नेछ ।
- (३) कुनै शेयरधनीले उपनियम (२) बमोजिम शेयर विक्री गर्नको निमित्त जानकारी गराएमा संचालक समितिले सो जानकारी पाएको सात दिन भित्र अन्य शेयरधनीलाई लिखित रूपमा जानकारी दिनु पर्नेछ ।
- (४) कुनै शेयरधनी यसरी विक्री हुन लागेको शेयर खरीद गर्न चाहेमा उपनियम (३) बमोजिम जानकारी पाएको पैंतीस दिन भित्र सो कुराको जानकारी संचालक समितिलाई दिनुपर्नेछ ।
- (५) शेयर खरिद गर्न चाहने उपनियम (४) बमोजिम जानकारी दिने शेयरधनीले त्यसरी जानकारी दिएको तीन महिनाभित्र त्यस्तो शेयर खरिद गर्नु पर्नेछ । एक भन्दा बढी शेयरधनीले उपनियम (४) बमोजिम जानकारी दिएकोमा सबै भन्दा पहिले जानकारी दिने शेयरधनीले शेयर खरीद गर्न पाउनेछ ।
- (६) उपनियम (४) बमोजिम पैंतीस दिन भित्र कुनै पनि शेयरधनीले शेयर खरीद गर्न चाहेको जानकारी संचालक समितिलाई नदिएमा संचालक समितिले उपनियम (२) बमोजिम जानकारी दिने शेयरधनीलाई सो कम्पनीका शेयरधनी वाहेक अन्य व्यक्तिलाई शेयर विक्री गर्न स्वीकृती दिनेछ र त्यस्तो स्वीकृती एक वर्षसम्म कायम रहनेछ । तर यस उपनियम बमोजिम अन्य व्यक्तिलाई शेयर विक्री गर्दा उपनियम (२) मा उल्लेखित मुल्य भन्दा कम मुल्यमा शेयर विक्री गर्न पाउने छैन ।
- (७) कुनै शेयरधनीले आफ्नो शेयर कम्पनीका शेयरधनी वाहेकका अन्य व्यक्तिलाई धितो बन्धक राख्न उपनियम (२) बमोजिम जानकारी गराएमा संचालक समितिले जानकारी पाएको पन्ध्र दिन भित्र धितो बन्धक राख्न स्वीकृती दिने वा नदिने सम्बन्धमा निर्णय गरी सो को जानकारी शेयरधनीलाई दिनु पर्नेछ । स्वीकृती नदिने भए सो को कारण समेत खुलाउनु पर्नेछ ।
- (८) शेयर विक्री वा धितो बन्धक र दाखिल खारेज सम्बन्धी अन्य व्यवस्था ऐन बमोजिम हुनेछ ।
१३. शेयरको प्रमाण पत्र :- (१) कम्पनीले जारी गर्ने शेयरको प्रमाण पत्रमा कम्पनीको अध्यक्षले सही गरी कम्पनीको छाप लगाई जारी गर्नेछ ।
१४. शेयर पूँजी हेरफेर गर्ने कुरा : यो साधारण सभा गर्ने कम्पनी भएकोले साधारण सभाबाट प्रस्ताव पारित गरी साधारण सभाको निर्णयबाट ऐन बमोजिम कम्पनीको शेयर पूँजी हेरफेर गर्न सकिनेछ ।











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१५. ऋण वा डिबेञ्चर सम्बन्धी व्यवस्था : (१) कम्पनीले ऋण वा डिबेञ्चर उठाउन सक्नेछ ।  
(२) कम्पनीले जारी गरेको डिबेञ्चर शेयरमा परिणत हुन सक्नेछैन ।  
(३) कम्पनीको डिबेञ्चर अन्य चल सम्पति सरह धितो बन्धक राख्न सकिनेछ ।  
(४) डिबेञ्चर हस्तान्तरण र दाखिल खारेजको सम्बन्धमा कुनै शर्त बन्देज : संचालक समितिको पूर्व स्वीकृती लिई हस्तान्तरण र दाखिल खारेज गर्न सकिनेछ ।  
(५) ऋण वा डिबेञ्चर सम्बन्धी अन्य कुरा ऐनमा व्यवस्था भए बमोजिम हुनेछ ।

१६. शेयरधनी तथा डिबेञ्चरवालाको दर्ता किताबको निरीक्षण : शेयरधनी वा डिबेञ्चरवालाले कम्पनीको वा डिबेञ्चर दर्ता किताब निरीक्षण गर्न चाहेमा कम्पनीले निरीक्षण गर्न दिनु पर्नेछ ।  
तर कम्पनीले आफ्नो सूचना पार्टीमा १५ दिन अगावै सूचना टाँस गरी एक बर्षमा पैचालिस दिनमा नवढाई एक पटकमा बढीमा तीस दिनसम्म दर्ता किताबको निरीक्षण बन्द गर्न सक्नेछ ।

परिच्छेद -३

साधारण सभा

१७. साधारण सभा सम्बन्धी व्यवस्था :- (१) यस कम्पनीले साधारण सभा गर्नेछ ।  
१८. कम्पनीको साधारण सभा सम्बन्धी व्यवस्था :- (१) यस कम्पनीको साधारण सभा देहाय बमोजिम हुनेछन :-

(क) वार्षिक साधारण सभा

(ख) विशेष साधारण सभा

- (२) यस कम्पनीको प्रथम वार्षिक साधारण सभा कम्पनी संस्थापन भएको मितिले १२ महिनाभित्रमा गरिनेछ र त्यस पछिका वार्षिक साधारण सभाहरु आर्थिक वर्ष समाप्त भएको ६ महिना भित्र गरिनेछ ।  
(३) यस कम्पनीको वार्षिक साधारण सभा गर्नको लागि २१ दिन अगावै र विशेष साधारण सभा गर्नको लागि कम्तीमा १५ दिन अगावै सभा हुने ठाउँ, मिति र छलफल गर्ने विषय खोली सवै शेयरधनीहरुलाई सूचना दिइनेछ । एकाउन्त प्रतिशत संचालक तथा एकाउन्त प्रतिशत शेयरको प्रतिनिधित्व हुने गरी शेयरवालाको उपस्थिति र मन्जुरी हुन्छ भने साधारण सभा तथा विशेष साधारण सभाको लागि माथि उल्लेख भए बमोजिमको सूचनाको आवश्यकता पर्नेछैन साधारण सभा तथा विशेष साधारण सभा जहिले पनि वस्न सक्नेछ ।  
(४) संचालक समितिको अध्यक्ष वा संचालक समितिले तोकेको पदाधिकारीले साधारण सभा बोलाउनेछ ।  
(५) उपनियम (४) मा उल्लेखित पदाधिकारीले साधारण सभा नबोलाएमा वा अन्य कुनै कारणले संचालक समितिको बैठक वस्न नसकेमा संचालक समितिको कुल संचालकहरु मध्ये कम्तीमा एकाउन्त प्रतिशत संचालक उपस्थित भई सोही कारण खुलाई साधारण सभा बोलाउने निर्णय गर्न सक्नेछन । यसरी साधारण सभा बोलाउन सवै शेयरधनीलाई उपनियम (३) बमोजिमको सूचना दिनु पर्नेछ । यसरी वस्ने संचालक समितिको बैठक र साधारण सभामा अध्यक्ष उपस्थित भएकोमा निजको अध्यक्षतामा र अध्यक्ष अनुपस्थित भएमा उपस्थित संचालकहरुमध्ये वाट छानिएको संचालकले संचालक समितिको बैठक तथा साधारण सभाको अध्यक्षता गर्नेछ ।  
(६) उपनियम (३) वा (५) बमोजिम बोलाइएको साधारण सभामा वि.सं. २३ बमोजिमको गणपुरक संख्या नपुगी सभा हुन नसकेमा कम्तीमा ३ दिनको म्याद दिई पुनः साधारण सभा बोलाइनेछ ।

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(७) साधारण सभा गर्नु पर्ने स्थानका सम्बन्धमा कुनै बन्देज भए सो कुरा खुलाउने : कम्पनीको रजिष्टर्ड कार्यालय वा सो कार्यालय रहेको जिल्लाको अन्य ठाउँमा पनि साधारण सभा गर्न सकिनेछ, एकाउन्त प्रतिशत शेयरवालाको मन्जुरी भएमा कम्पनीको साधारण सभा नेपाल अधिराज्य बाहिर पनि हुन सक्नेछ ।

१९. साधारण सभाको कार्यविधि (१) साधारण सभाको अध्यक्षता संचालक समितिको अध्यक्षले गर्नेछ ।


- (२) संचालक समितिको अध्यक्ष अनुपस्थित भएमा उपस्थित संचालकले आफू मध्येबाट छानिएको संचालकले सभाको अध्यक्षता गर्नेछ तर साधारण सभामा कुनै पनि संचालक उपस्थित नभएमा सभामा उपस्थित शेयरधनीहरूले आफू मध्येबाट छानेको शेयरधनीले साधारण सभाको अध्यक्षता गर्नेछ ।
- (३) सभाको काम कारवाही प्रारंभ हुनु अघि सभाको वैधता वारे छलफल गरी गणपुरक संख्या पुगे वा नपुगेको एकीन गर्नु पर्नेछ र गणपुरक संख्या पुगेको पाइएमा सो सभाको अध्यक्षको अनुमतिबिना विधिवत संचालन हुनेछ ।
- (४) सभामा छलफल गरिने प्रत्येक विषय (एजेण्डा) प्रस्तावको रूपमा प्रस्तुत हुनेछन र प्रत्येक प्रस्तावमा छलफल गरिनेछ । अध्यक्षले अनुमति दिएकोमा बाहेक एउटा प्रस्तावमा निर्णय नभइ अर्को प्रस्तावमा प्रवेश गरीनेछैन ।
- (५) सभाको निर्णय बहुमत शेयरको प्रतिनिधित्व गर्ने शेयरधनीको आधारमा हुनेछ, तर विशेष प्रस्तावको हकमा सभामा उपस्थित शेयरधनीहरू मध्ये पचहत्तर प्रतिशत शेयरको प्रतिनिधित्व गर्ने शेयरधनीले प्रस्तावको पक्षमा मत दिएमा मात्र त्यस्तो प्रस्ताव सभाबाट पारित भएको मानिनेछ ।
- (६) सभामा मत वरावर भएमा अध्यक्षले निर्णायक मत दिनेछ ।
- (७) कुल शेयर पूँजीको सतसठ्ठी प्रतिशत शेयरको प्रतिनिधित्व गर्ने शेयरधनीहरूले स्वीकृती दिएकोमा बाहेक सभाको सूचनामा उल्लेख नगरीएको विषय (एजेण्डा) उपर सभामा छलफल र निर्णय गरीनेछैन ।
- (८) कुनै विषयमा शेयरधनीहरूको मत संकलन गर्नु पर्ने भएमा सभाको अध्यक्षले तोकेको प्रक्रिया अनुसार मत संकलन गरीनेछ ।
- (९) कुनै खास विषयमा खास वर्गका शेयरधनीहरूको सभामा कुनै प्रस्ताव पास गर्न सकिने भए : सो विषय सम्बन्धी हाल व्यवस्था गरिएको छैन ।
- (१०) संचार सम्पर्कको माध्यमबाट साधारण सभामा भाग लिन पाउने विषयमा कुनै थप व्यवस्था गर्ने भए : सो विषय सम्बन्धी हाल व्यवस्था गरिएको छैन ।

२० साधारण सभाबाट पारित गर्नु पर्ने विशेष प्रस्ताव लगाएतका प्रस्तावहरू पारित गर्न साधारण सभा नबोलाई शेयरधनीहरूको लिखित प्रस्तावबाट पारित हुन सक्ने भएमा : साधारण सभा बोलाई विशेष प्रस्ताव पारित गरिनेछ ।

२१ साधारण सभामा पेश गर्ने अन्य विषय ऐनमा उल्लेख भएको बाहेक अन्य विषय छैन ।

२२ विशेष प्रस्ताव कम्पनीले विशेष प्रस्ताव पारित गरी निर्णय गर्नुपर्ने कुनै विषय भएमा सो कुरा - कम्पनी ऐन २०६३ को दफा ८३ मा उल्लेख भएका विषयमा कम्पनीको साधारण वा विशेष साधारण सभामा निर्णय लिनको लागी विशेष प्रस्ताव पेश गर्नु पर्नेछ ।

२३ विशेष साधारण सभा ऐन बमोजिम कम्पनीको विशेष साधारण सभा बोलाउन सकिनेछ । कम्पनी ऐन २०६३ को अधिनमा रही सूचना जारी गर्नु पर्नेछ वा पचहत्तर प्रतिशत शेयरवालाहरूको उपस्थिति र मन्जुरी हुन्छ भने विशेष साधारण सभा जहिले पनि बस्न सक्नेछ ।



२४ गणपूरक संख्या बाँडफाँड भएको कुल शेयर संख्याको कम्तीमा ६० प्रतिशत शेयरको प्रतिनिधित्व हुने गरी कुल शेयरवालाहरु मध्ये शेयरवालाहरु स्वयं वा आफ्नो प्रतिनिधि (प्रोक्सी) द्वारा उपस्थित नभई साधारण सभाको काम कारवाही हुने छैन।

तर नियम १८ को उपनियम (६) मा उल्लेख भए बमोजिम पुनः बोलाइएको साधारण सभामा कुल शेयर संख्याको कम्तीमा ५१ प्रतिशत शेयरको प्रतिनिधित्व हुने गरी शेयरवाला स्वयं वा आफ्नो प्रतिनिधिद्वारा उपस्थित भएमा सभा गर्न बाधा पर्ने छैन।

२५ प्रोक्सी सम्बन्धी व्यवस्था (१) प्रचलित कानून बमोजिम करार गर्न योग्य व्यक्तिलाई प्रतिनिधि (प्रोक्सी) नियुक्ति गर्न सकिनेछ।

(२) कुनै शेयरधनीले प्रतिनिधि नियुक्त गरी आफू स्वयं उपस्थित भएमा त्यस्तो प्रतिनिधि स्वतः बढेर भएको मानिनेछ।

(३) प्रतिनिधि माफत मतदान गर्न पाउनेछ।

(४) प्रतिनिधिले मतदान गर्न पाउने अधिकतम हद संचालक शेयरधनी सरह हुनेछ।

२६ मतदान (१) ऐन तथा यस नियमावलीमा अन्यथा लेखिएकोमा बाहेक प्रत्येक शेयरधनीलाई निजले लिएको प्रत्येक शेयर वापत साधारण सभामा एक मत दिने अधिकार हुनेछ।

(२) फरक मताधिकार भएका शेयरहरु जारी गरीएको छैन।

(३) साधारण सभामा मताधिकार हुनेछ।

(४) संचालक निर्वाचन गर्दा एक शेयरको एक मत भन्दा बढी हुनेछैन।

(५) संचालक निर्वाचन मतदानबाट बहुमतको आधारमा गरिनेछ।

(६) कुनै संचालकलाई कम्पनीको साधारण सभामा भाग लिनको लागि कुनै शेयरधनीले आफ्नो प्रतिनिधि (प्रोक्सी) नियुक्त गरेको भएमा आफूलाई नियुक्त गर्ने विषय वा आफ्नो स्वार्थ वा व्यक्तिगत फाइदाको कुनै विषयमा त्यस्तो संचालकले उक्त शेयरधनीको प्रतिनिधिको हैसियतले मतदान गर्न पाउनेछैन।

२७ साधारण सभाको निर्णय विवरणको अभिलेख (१) ऐन अनुसार खुलाउनु पर्ने कुरा खुलाई साधारण सभाको काम कारवाही तथा निर्णयको विवरणको छुट्टै अभिलेख गरी राखिनेछ। त्यस्तो विवरणमा सभाको अध्यक्ष तथा कम्पनी सचिवले हस्ताक्षर गर्नु पर्नेछ। कुनै व्योहोराते सभामा कम्पनी सचिव अनुपस्थित भएको कम्पनी सचिवको नियुक्ति नभएको अवस्थामा सभाको अध्यक्ष तथा सभाले नियुक्ति गरेको एकजना शेयरधनीले त्यस्तो विवरणमा हस्ताक्षर गर्नु पर्नेछ।

(२) उपनियम (१) अनुसार राखिएको साधारण सभाको काम कारवाहीको विवरणको अभिलेख कम्पनीको रजिष्टर्ड कार्यालयमा राख्नु पर्नेछ। त्यस्तो विवरण कुनै शेयरधनीले कार्यालय समयमा निरिक्षण गर्न चाहेमा कम्पनी सचिव वा कम्पनीले तोकेको अन्य कर्मचारीले निरिक्षण गर्न दिनुपर्नेछ।

परिच्छेद - ४

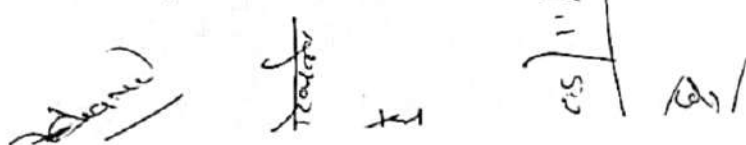
संचालक समिति

२८. संचालक समितिको गठन, संख्या र कार्यकाल :- (१) यस कम्पनीको संचालक समिति हुनेछ।

(क) यस कम्पनीमा ५ जनाको संचालक समिति हुनेछ।

(ख) संचालकहरुको कार्यकाल ४ वर्षको हुनेछ।

(२) वार्षिक साधारण सभा हुनु भन्दा अगावै कुनै कारणले कुनै संचालकको पद रिक्त हुन आएमा बाँकी अवधिका लागि संचालकको नियुक्ति जुन प्रक्रियाबाट पहिले संचालक नियुक्त भएको थियो सोही प्रक्रियाबाट गरिनेछ। कुनै संचालकको कार्यकाल पुरा नहुँदै विचमा पद रिक्त भई सो पदमा नियुक्त भएको संचालकको कार्यकाल जुन संचालकको पद रिक्त भई नियुक्त भएको हो सो संचालकको बाँकी कार्यकाल सम्मका लागि मात्र हुनेछ।





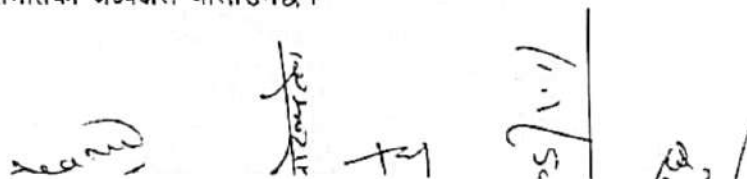


तर वार्षिक साधारण सभाद्वारा नियुक्त गरिएको संचालकको पद कुनै व्योहोराले रिक्त भएमा सो रिक्त स्थानमा अर्को साधारण सभा सम्मको लागी संचालक समितिले संचालक नियुक्त गर्नेछ ।

- (३) संगठित संस्थाले संचालक नियुक्ति गर्दा निजको वैकल्पिक संचालक पनि नियुक्त गर्न सक्नेछ ।  
(४) यस कम्पनीको प्रथम वार्षिक साधारण सभा नभएसम्म निम्न संचालक रहेको प्रथम संचालक समिति रहनेछ ।

१. श्री गोपाल खनाल
२. श्री दिनेश खनाल
३. श्री दुण्डीराज भट्टराई
४. श्री मधुकर पाण्डे
५. श्री विरेन्द्र पोखेल

२९. संचालक हुन लिनुपर्ने न्यूनतम शेयर संख्या :- यस कम्पनीको संचालकको पदमा नियुक्त हुनको लागी कुनै पनि शेयरधनीले आफ्नो नाममा १००(एक सय) कित्ता शेयर लिएको हुनु पर्नेछ ।
३०. शेयरधनी वाहेकको अन्य कुनै स्वतन्त्र र व्यवसायिक संचालक नियुक्त गर्ने भए निजहरुको संख्या, कार्यकाल, योग्यता तथा नियुक्ति प्रक्रिया सम्बन्धी व्यवस्था : यस सम्बन्धी हाललाई व्यवस्था गरिएको छैन ।
३१. संचालक पुन : नियुक्ति हुन सक्ने वा नसक्ने : एक पटक संचालक भैसकेको व्यक्ति पुन संचालकमा नियुक्त हुन सक्नेछ ।
३२. संचालक नियुक्ति सम्बन्धी कुनै खास व्यवस्था गर्ने भए सो कुरा : यस सम्बन्धी हाललाई व्यवस्था गरिएको छैन ।
३३. संचालकको पारीश्रमिक, भत्ता र सुविधा सम्बन्धी व्यवस्था :- (१) संचालकको पारीश्रमीक, बैठक भत्ता, दैनिक भत्ता तथा अन्य सुविधा साधारण सभाले तोकेबमोजिम हुनेछ ।  
(२) उपनियम (१) मा जुनसुकै व्यवस्था लेखिएको भएता पनि पहिलो साधारण सभा नभएसम्म त्यस्तो पारीश्रमीक, बैठक भत्ता, दैनिक भत्ता तथा अन्य सुविधा संचालक समिति आफैले तोक्न सक्नेछ तर यसरी एक पटक तोकिएको पारीश्रमीक, भत्ता तथा सुविधा प्रथम साधारण सभा नभएसम्म परिवर्तन गर्न सकिनेछैन ।
३४. संचालक समितिको काम, कर्तव्य र अधिकारहरु :- ऐनमा उल्लेख भएका अधिकार र कर्तव्य वाहेक ऐनको अधिनमा रही संचालक समितिको कुनै विशेष अधिकार र कर्तव्यको हाललाई व्यवस्था गरिएको छैन ।
३५. अधिकार प्रत्यायोजन सम्बन्धी व्यवस्था :- (१) संचालक समितिले आफ्नो अधिकार प्रत्यायोजन गर्न सक्नेछ ।  
(२) अधिकार प्रत्यायोजन एउटा संचालकले अर्को संचालकलाई गर्न सक्नेछ कम्पनी संचालन सम्बन्धी संपूर्ण विषयमा अधिकार प्रत्यायोजन गर्न सक्नेछ ।
३६. प्रबन्ध संचालक सम्बन्धी व्यवस्था :- (१) प्रबन्ध संचालक नियुक्त गरिनेछ ।  
(२) प्रबन्ध संचालकको योग्यताको कुनै सिमा राखिएको छैन । प्रबन्ध संचालकको काम, कर्तव्य, जिम्मेवारी र अधिकार साधारण सभाले निर्धारण गर्नेछ र प्रथम वार्षिक साधारण सभा नभएसम्मको लागी प्रथम संचालकहरुको बैठकबाट निर्णय गरे बमोजिम हुनेछ ।  
(३) प्रबन्ध संचालकको पारिश्रमिक तथा सेवाका अन्य शर्तहरु करारद्वारा निर्धारित गरिनेछ ।
३७. संचालक समितिको बैठक कसले बोलाउने हो सो कुरा खुलाउने :- संचालक समितिको बैठक संचालक समितिको अध्यक्षले बोलाउनेछ ।



३८. संचालक समितिको बैठक सम्बन्धी कार्यविधि :- (१) संचालक समितिको बैठक आवश्यकता अनुसार नियम ३७ मा लेखिएको अधिकारीले बोलाउनेछ । त्यसरी बैठक नबोलाएमा कूल संचालक संख्याको कम्तीमा पच्चीस प्रतिशत संचालकहरुले माग गरेमा त्यस्तो अधिकारीले पन्ध्र दिन भित्र संचालक समितिको बैठक बोलाउनु पर्नेछ । यसरी माग गर्दा पनि बैठक नबोलाएमा सो कुरा खुलाई कम्तीमा पच्चीस प्रतिशत संचालककले बैठकमा छलफल हुने विषय र बैठक बस्ने समय तथा स्थान उल्लेख गरी संचालक समितिको बैठक बोलाउन सक्नेछ । यसरी बैठक बोलाउदा अन्य संचालकहरुलाई उपनियम (२) अनुसार बैठकको सूचना दिनुपर्नेछ ।

- (२) संचालक समितिको बैठकको सूचना संचालकले उल्लेख गरेको ठेगानामा लिखित रुपमा वा विद्युतिय संचार माध्यमबाट दिन सकिनेछ ।
- (३) संचालकहरु संचालक समितिको बैठकमा स्वयं उपस्थित हुनुपर्नेछ ।
- (४) एकाउन्न प्रतिशत शेयरको प्रतिनिधित्व गर्ने शेयरधनीहरु उपस्थित नभई संचालक समितिको बैठक हुने छैन ।

तर गणपुरक संख्या नपुगी संचालक समितिको बैठक हुन नसकेमा कम्तीमा तीन दिनको सूचना दिई अर्को बैठक बोलाउन सकिनेछ । त्यस्तो बैठकमा पनि गणपुरक संख्या नपुगेमा पनि एकाउन्न प्रतिशत शेयरको प्रतिनिधित्व गर्ने शेयरधनीको उपस्थिती अनिवार्य हुनेछ ।

- (५) संचालक समितिको बैठकको अध्यक्षता समितिको अध्यक्षले गर्नेछ । निजको अनुपस्थितिमा बैठकमा उपस्थित संचालकहरुले आफूमध्येबाट छानेको संचालकले अध्यक्षता गर्नेछ ।
- (६) संचालक समितिको बैठकमा बहुमत शेयरधनीको निर्णय मान्य हुनेछ र मत बराबर भएमा अध्यक्षले निर्णयक मत दिन सक्नेछ ।

तर संचालक समितिको बैठकमा आफ्ना निजी सरोकार वा स्वार्थ भएको विषयमा हुने छलफलमा कुनै संचालकले भाग लिन वा मतदान गर्न पाउने छैन ।

- (७) संचालक समितिको कुनै बैठकको निर्णयमा असहमत हुने कुनै संचालकले आफ्नो असहमति जनाई राय लेख्न वा राख्न पाउनेछ ।
- (८) यस नियमावलीमा अन्यत्र जुनसुकै कुरा लेखिएको भएतापनि संचालक समितिले गर्न पाउने कुनै कामको सम्बन्धमा संचालक समितिका सबै सदस्यहरु लिखित रुपमा सहमत भएमा त्यस्तो सहमतिलाई निर्णय पुस्तिकामा संलग्न गरी त्यस्तो काम बैठक बिना पनि गर्न सकिनेछ त्यस्तो सहमतिलाई संचालक समितिको बैठकको निर्णय सरह मानिनेछ ।

३९. संचालक समितिको निर्णयको अभिलेख :- (१) संचालक समितिको बैठकमा छलफल भएको विषय तत्सम्बन्धमा भएको निर्णयको विवरण (माइन्युट) को छुट्टै अभिलेख राख्नु पर्नेछ सो अभिलेखमा बैठकमा उपस्थित सम्पूर्ण शेयरधनी मध्ये कम्तीमा एकाउन्न प्रतिशत शेयरधनीले सही गर्नुपर्नेछ ।

तर बैठकमा उपस्थित कुनै संचालकले निर्णयको विवरणमा सही नगरेकै कारणबाट त्यस्तो निर्णय अमान्य भएको मानिनेछैन ।

- (२) विद्युतिय संचार साधन वा कम्प्युटरको प्रयोग गर्ने भए त्यस्तो विद्युतिय संचार साधन कम्प्युटरको माध्यमबाट पनि निर्णयको विवरण राख्न सकिनेछ । यसरी निर्णयको विवरण राख्ने भए निर्णयको व्योहोरा फेरबदल गर्न नपाउने पर्याप्त व्यवस्था गर्नु पर्नेछ ।
- (३) कुनै शेयरधनीले संचालक समितिको निर्णय कार्यकाल समयभित्र निरीक्षण गर्न सक्नेछ ।

४०. प्रमुख कार्यकारी अधिकृत सम्बन्धी व्यवस्था :- (१) प्रमुख कार्यकारी अधिकृत नियुक्ति त्तर्पने ।

परिच्छेद -५

हिसावकिताव लेखा तथा लेखापरीक्षण

४१. कम्पनीको हिसावकिताव लेखा र लेखापरीक्षण :- (१) यस कम्पनीको लेखा तथा हिसाव किताव प्रचलित कानून अनुसार अधिकार प्राप्त निकायले निर्धारण गरेको लेखा मापदण्ड अनुरूप तयार गरीनेछ ।

- (२) कम्पनीले राख्नुपर्ने हिसाव कितावमा प्रतिदिनको कारोवार स्पष्ट देखिने गरी अतिवधिक रुपमा राख्नुपर्नेछ ।

- (३) ऐन बमोजिम कम्पनीले आफ्नो हिसाब किताब लेखापरिक्षण गराउनेछ ।
- (४) उपनियम (३) बमोजिम हिसाबकिताब लेखापरिक्षण गराउन पर्ने भएमा सो प्रयोजनको लागी वार्षिक साधारण सभा हुने भए सोही सभा र त्यस्तो साधारण सभा नहुने भए संचालक समितिले वा सर्वसम्मत संभौतामा गरिएको व्यवस्था अनुसार ऐन बमोजिम लेखापरीक्षक नियुक्त गर्नेछ । त्यसरी नियुक्त भएको मितिले पन्ध्र दिन भित्र निजको नाम कार्यालयमा पठाउनेछ । तर प्रथम साधारण सभा हुनु भन्दा अघि संचालक समितिले लेखापरीक्षक नियुक्त गर्नेछ ।
- (५) उपनियम (४) बमोजिम नियुक्त लेखापरीक्षकले आफूले लेखापरीक्षण गरेको हिसाब किताब र लेखावाट कम्पनीको वासलात, नाफा नोक्सानीको हिसाब एवं नगद प्रवाह विवरण प्रमाणित गरी आफूलाई नियुक्त गर्ने अधिकारीलाई सम्बोधन गरी आफ्नो प्रतिवेदन कार्यालयलाई र कम्पनीलाई दिनेछ । कम्पनीले त्यस्तो प्रतिवेदनको प्रतिलिपि प्रत्येक शेयरधनी र कार्यालयलाई पठाउनु पर्नेछ ।
- (६) कम्पनीको अद्यावधिक हिसाबकिताब कुनै शेयरधनीले निरीक्षण गर्न चाहेमा कार्यालयमा समयभित्र यथाशिघ्र निरीक्षण गर्न दिनु पर्नेछ ।

परिच्छेद -६  
विविध

४२. लाभांश सम्बन्धी व्यवस्था :- (१) लाभांश वितरण गर्ने निर्णय भएको पैतालीस दिन भित्र लाभांश वितरण गर्नु पर्नेछ ।
- (२) उपनियम (१) बमोजिमको अवधिभित्र लाभांश वितरण नगरेमा दश प्रतिशतको दरले लाभांशको व्याज समेत थप गरी लाभांशको रकम भुक्तानी गर्नु पर्नेछ ।
- (३) अन्तरीम लाभांश वितरण नगर्ने ।
- (४) यस नियमावलीमा अन्यत्र जुनसुकै कुरा लेखिएको भए तापनि कम्पनीले शेयर वापत माग गरेको रकम चुक्ता नगर्ने शेयरधनीलाई प्राप्त हुने लाभांश रोक्का राख्न सकिनेछ ।
४३. शेयरधनी, डिवेन्चरवाला, संचालक र पदाधिकारीलाई दिईने तथा निजवाट प्राप्त हुने सूचना :- कम्पनीले शेयरधनी, डिवेन्चरवाला, संचालक र पदाधिकारीलाई र शेयरधनी वा डिवेन्चरवालाहरूले कम्पनीका संचालक वा कम्पनीका पदाधिकारीलाई कुनै सूचना वा जानकारी विद्युतिय वा अन्य कुनै माध्यमवाट दिन सकिनेछ ।
४४. कम्पनी सचिव सम्बन्धी व्यवस्था : कम्पनी सचिवको नियुक्ति हुने कम्पनी भए सो सम्बन्धी व्यवस्था, निजको पदावधि, सेवा शर्त र निजको काम, कर्तव्य र अधिकार : यस कम्पनीमा कम्पनी सचिवको व्यवस्था गरीएको छैन ।
४५. कम्पनीको छाप सम्बन्धी व्यवस्था :- (१) यस कम्पनीले छाप प्रयोग गर्नेछ र यो छाप कम्पनीको संचालक समितिको अध्यक्षको जिम्मामा रहनेछ ।
- (२) अनधिकृत रूपमा छाप प्रयोग गरी कम्पनी उपर कुनै दायित्व सिर्जना भएमा सो छाप जिम्मा लिने व्यक्तिवाट त्यस्तो दायित्व वापत सिर्जना हुने रकम असुल उपर गरिनेछ ।

४६. प्रतिलिपि दस्तुर सम्बन्धी व्यवस्था :- (१) कम्पनीको प्रबन्ध पत्र, नियमावली, वार्षिक आर्थिक विवरण, लेखापरीक्षण प्रतिवेदन, संचालकको लगत, शेयरवालाको दर्ता किताब, दर्ता प्रमाण पत्र वा कम्पनीको तर्फबाट कार्यालयमा पेश गरिएको कुनै लिखतको प्रतिलिपि कुनै शेयरधनी वा अरु कुनै सरोकारवालाले माग गरेमा प्रति पेज रु ५०/- दस्तुर लिई प्रतिलिपि दिइनेछ।

- (२) साधारण सभाको काम कारवाहीको विवरणको प्रतिलिपि प्राप्त गर्न प्रति पृष्ठ रु ५०/- दस्तुर लिई प्रतिलिपि दिइनेछ।
- (३) संचालक समिति रहने कम्पनी भएकोले संचालक समितिको निर्णयको प्रतिलिपि प्राप्त गर्न प्रति पृष्ठ रु ५०/- लाग्नेछ।
- (४) शेयर प्रमाण पत्रको प्रतिलिपि प्राप्त गर्न रु ५०/- दस्तुर लाग्नेछ।
- (५) शेयरधनी वा डिबेन्चरवालाको दर्ता किताबको प्रतिलिपि प्राप्त गर्न प्रति पृष्ठ रु ५०/- दस्तुर लाग्नेछ।

४७. कम्पनी गाभिने कुरा :- (१) यस कम्पनीमा कुनै अर्को कम्पनीलाई वा यस कम्पनीलाई कुनै अर्को कम्पनीमा गाभ्न आवश्यक भएमा कम्पनीको साधारण सभाले विशेष प्रस्ताव पारित गरी गाभ्न वा गाभिन सक्नेछ।

- (२) कुनै कम्पनी अर्को कम्पनीसंग गाभिदा शेयरको हेरफेर, हस्तान्तरण वा कम्पनीको संपूर्ण जायजेथाको विक्रीमा सहमति नजनाउने शेयरधनीको हकमा कुनै विशेष व्यवस्था :- यस सम्बन्धी हाललाई व्यवस्था गरिएको छैन।

४८. कम्पनीको खारेजी :- (१) प्रचलित कानूनको अधिनमा रही कम्पनीको साधारण सभाले आवश्यक देखेमा विशेष प्रस्ताव पारित गरी कम्पनी खारेज गर्न सक्नेछ।

- (२) उपनियम (१) बमोजिम कम्पनी खारेजीको प्रस्ताव पारित गर्दा साधारण सभाले खारेजी कामका लागि एक वा एक भन्दा बढी लिक्विडेटर तथा लेखापरीक्षकको नियुक्ति गर्नेछ। त्यसरी नियुक्त भएका लिक्विडेटर तथा लेखापरीक्षकको पारिश्रमीक साधारण सभाले तोकि दिए बमोजिम हुनेछ।
- (३) उपनियम (२) बमोजिम नियुक्त लिक्विडेटर तथा लेखापरीक्षकले कम्पनीको खारेजी सम्बन्धी काम कारवाही गर्नेछन्।

४९. कुनै खास व्यवसाय गर्ने कम्पनीको नियमावलीमा खुलाउनु पर्ने भनी प्रचलित कानूनमा कुनै व्यवस्था गरिएको भए त्यस्तो कुरा खुलाउने :- कुनै खास व्यवसाय गर्ने कम्पनीको नियमावलीमा खुलाउनु पर्ने भनी प्रचलित कानूनमा कुनै व्यवस्था गरिएको अवस्थामा भए त्यस्तो कुरा उल्लेख गर्न सकिनेछ।

५०. अन्य आवश्यक कुराहरु

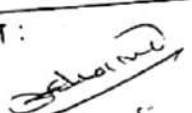
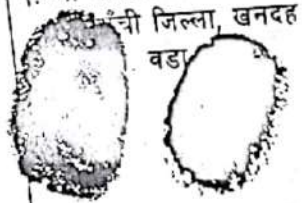


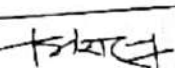


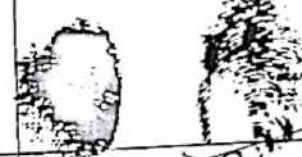


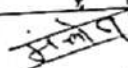

- (१) कम्पनीको आर्थिक वर्ष श्रावण १ गते देखी आषाढ मसान्त सम्म हुनेछ।
- (२) यस कम्पनीको कारोबार सम्बन्धमा शेयरवालाको दायित्व निजले खरीद गरेको वा खरीद गर्न कबुल गरेको शेयरको अधिकतम रकम सम्म मात्र सिमित रहनेछ।
- (३) त्रिभुवन विश्व विद्यालयबाट र उच्च माध्यमिक शिक्षा परिक्षकबाट सम्बन्धन प्राप्त गरी संचालनमा रहेको चौमाली बहुमुखी क्याम्पसलाई यसै प्रा. लि. ले संचालन गर्नेछ।

५१. नियमावलीमा संसोधन भएमा लागू हुने अवस्था : यस नियमावलीमा कुनै संसोधन गर्नु पर्ने भएमा साधारण सभा वा विशेष साधारण सभाले विशेष वा सामान्य प्रस्ताव पारित गरी त्यस्तो निर्णय कार्यालयमा अभिलेख भएपछि मात्र नियमावली संसोधन भएको मानिनेछ।

५२. नियमावली बाह्रिएको हदसम्म अमान्य हुने : यस नियमावलीमा लेखिएको कुरा ऐन, अन्य प्रचलित कानून वा प्रबन्ध पत्रसंग बाह्रिएमा बाह्रिएको हदसम्म त्यस्तो कुरा स्वतः बन्ने हुनेछ।

५३.

संस्थापकहरुले तत्काल लिन कबूल गरेको शेयर संख्या र उदघोषण : हामी " नेपाल मेगा कलेज एण्ड रिसर्च सेन्टर प्राइभेट लिमिटेड" का संस्थापकहरुले यो कम्पनी संस्थापना गरी प्रचलित कानून बमोजिम संचालन गर्न मञ्जुर गरेका छौं । यो नियमावलीमा उल्लेखित हाम्रो नाम, ठेगाना, हस्ताक्षर, हामीले लिन कबूल गरेको शेयर र साक्षी सम्बन्धी व्योहोरा ठीक साँचो हो । कुनै कारणले भुट्टा ठहराउन गएमा कम्पनी दर्ता पञ्चात सिर्जना हुने दायित्व व्यहोर्न हामी तयार छौं । यो नियमावलीमा लेखिएका कुरा साँचो हो, भुट्टा ठहरे कानून बमोजिम सहन बुझाउन मञ्जुर छौं भनी सहीछाप गरेका छौं ।

संस्थापकको नाम, ठेगाना र सहिछाप	बाबु/पतिको नाम	नागरीकता नं.	लिन कबूल गरेको शेयर संख्या	साक्षीको नाम, थर, ठेगाना सहीछाप	साक्षीको नागरीकताको प्रमाण पत्र नं. र जिल्ला
दस्तखत :  १. श्री गोपाल खनाल अर्घाखाँची जिल्ला, खनदह वडा नं. १ 	धानीश्वर खनाल	नागरीकता नं. ३२६/४०/०४१/ १९२२ जिल्ला: अर्घाखाँची	५०,००० (पचास हजार) थान	दस्तखत :  १. श्री गोमा पोखरेल अर्घाखाँची जिल्ला, खनदह गा.वि.स. वडा नं. १ 	नागरीकता नं. ३८५४/१९८८ जिल्ला : अर्घाखाँची
दस्तखत :  २. श्री दिनेश खनाल अर्घाखाँची जिल्ला, सीतापुर गा.वि.स. वडा नं. ७ 	लालमणि खनाल	नागरीकता नं. २११/१९९७ जिल्ला: अर्घाखाँची	१५,००० (पन्ध्र हजार) थान	दस्तखत :  २. श्री केशव खनाल अर्घाखाँची जिल्ला, सीतापुर गा.वि.स. वडा नं. ७ 	नागरीकता नं. ४१६६/२०६४/६८ जिल्ला : अर्घाखाँची
दस्तखत :  ३. श्री बुण्डीराज भट्टराई अर्घाखाँची जिल्ला, टिकुरा गा.वि.स. वडा नं. ३ 	बुद्धिराम भट्टराई	नागरीकता नं. ६७३/१२४० जिल्ला: अर्घाखाँची	१५,००० (पन्ध्र हजार) थान	दस्तखत :  ३. श्री बुण्डीराज भट्टराई 	नागरीकता नं. १२६६/२०६४/९० जिल्ला : अर्घाखाँची

दस्तावेज : ४. श्री मधुकर पाण्डे गुल्मी जिल्हा, जुमुझ गा.वि.स. वडा नं. १ दा. वा.	शिवलाल पाण्डे	नागरीकता नं. १०९४० जिल्हा: गुल्मी	१०,००० (दश हजार) धान	दस्तावेज : ४. श्री लक्ष्मण प्र. लिमिटेड ठेगाना: ... जिल्हा, ... वडा नं. ६ दा. वा.	नागरीकता नं. १२५६० जिल्हा: पाल्पा
दस्तावेज : ४. श्री विरेन्द्र पोखेल अर्घाखांची जिल्हा, खनदह गा.वि.स. वडा नं. १ दा. वा.	मणिराम पोखेल	नागरीकता नं. ३८६२/२००६ जिल्हा: अर्घाखांची	१०,००० (दश हजार) धान	दस्तावेज : ४. श्री ... ठेगाना: ... जिल्हा, ... वडा नं. २ दा. वा.	२४२२/२००४ नागरीकता नं. जिल्हा: ...

इति सन्वत् २०६७ साल पौष २२ गते रोज शुभम

[Handwritten signatures and stamps at the bottom of the page, including names like 'Goswami' and 'Mishra']

## करारनामा

लिखितम् का.जि. का.म.न.पा. वडा नं. ११ बबरमहल रुद्रमती मार्ग धरने रामेश्वर उपाध्यायको छोरा बहादुर मोहन प्रसाद आचार्यकी धर्मपत्नी वर्ष ६५ की प्रभा आचार्य (जसलाई यस सम्झौतामा प्रथम पक्ष भनिनेछ) र का.जि.का.म.न.पा. वडा नं.११ बबरमहल स्थित नेपाल मेगाकलेज एण्ड रिसर्च सेन्टरका प्रमुख सञ्चालक गोपाल खनाल (जसलाई यस सम्झौतामा दोस्रो पक्ष भनिने छ) का विच देहायका शर्त हरूको अधिनमा रहे घर जग्गा बहालमा लिने दिने सम्बन्धमा आपसी मनोमानी खुसी राजीका साथ यो सम्झौता दोस्रो पक्षको प्रधान कार्यालय बबरमहलमा बसी तयार गरी निम्नलिखित साक्षीहरुको रोहवरमा सहीछाप गरी एक एक प्रसि लियौ दियौ ।

### प्रस्तावना:-

प्रथम पक्षको नाममा एकलौटी दता कायम रहेको का.जि.का.म.न.पा. वडा नं. ११ डाँफे मार्ग स्थित प्रथम पक्ष प्रभा आचार्यको एकलौटी हकभोग भएको कि.नं. १०० क्षेत्रफल ०-१३-३-१ (अन्दाजी २४०० वर्गफुट) मा निर्मित दुई तले घरको सबै भाग र कम्पाउण्ड सहित दोस्रो पक्षले २०७७ सालमा करार सम्झौता गरी १० वर्षको लागि बहालमा लिई शैक्षिक कार्यक्रम संचालन गरी आएकोमा उक्त करार सम्झौताको अवधि गत माघ मसान्तमा समाप्त भएको र आपसी सहमतिमा आजका मिति सम्म उक्त घर कम्पाउण्ड दोस्रो पक्षले उपभोग गरी आएकोमा अब उपरान्त उक्त घर कम्पाउण्ड प्रथम पक्षको एकाघर परिवारको सदस्यले स्थापना गरेको स्वास्थ्य संस्था संचालनको लागि आवश्यक परेको हुदा सो घर कम्पाउण्ड मध्ये घरको संपूर्ण भाग प्रथम पक्ष स्वयंले उपयोग गर्ने र घरको प्रवेशद्वार तथा कम्पाउण्ड लाई दोस्रो पक्षले समेत निश्चित समय सुझावमा उपभोग गर्ने कुरामा आपसमा छलफल भई देहायमा उल्लेख शर्त बन्दैजहुर दुवै पक्षले पालना गर्ने गरी बहाल अवधि थप गर्ने प्रयोजनको लागि यो करार सम्झौता सम्पन्न गरिएको छ ।

### शर्तत आवन्देजहरु :-

१. यस अधिको करार सम्झौता बमोजिम दोस्रो पक्षले उपभोग गरेको प्रस्तावना उल्लेखित घर कम्पाउण्ड मध्ये घरको माथिल्लो तल्ला पुरै र भुई तल्लाको आधा भाग (दोस्रो पक्षले रिसेप्सन र लेखा शाखाको रूपमा प्रयोग गरेको अगाडी तर्फको भाग बाहेक) २०७७ चैत्र २५ गते देखि चैत्र मसान्त सम्म दोस्रो पक्षले पुर्ण रूपमा खाली गरी प्रथम पक्षलाई उपलब्ध गराइदिने । भुई तल्लाको बाकि भाग समेत २०७८ साल जेठ मसान्त भित्र खाली गरि संपूर्ण घर प्रथम पक्षको स्वास्थ्य संस्थालाई उपलब्ध गराउन दोस्रो पक्षमजुर गर्दछ ।
२. प्रस्तावनामा उल्लेखित प्रथम पक्षको नामको घर जग्गामध्ये घर बाहेको कम्पाउण्ड (आँगन) र सो आँगन हुँदै प्रथम पक्षको घर जग्गा देखि पुर्ण तर्फको डा. निरा जोशी संग बहालमा लिई हास दोस्रो पक्षले शैक्षिक कार्यक्रम संचालन गरिरहेको घर जग्गा सम्म जाने आउने बाटो निर्बाध रूपमा प्रयोग गर्न पाउने र सवारीसाधन पार्किङ गर्न प्रयोग भएको खाली आँगन एक अर्कोलाई बाधाबरोध नपुग्ने गरी

प्रभा आचार्य

२०८८ साल असार मसान्त सम्म दोश्रो पक्षले समेत निर्वाध रूपमा प्रयोग गर्न पाउने गरी दुवै पक्षले साभ्ता रूपमा उपयोग गर्न दुवै पक्ष सहमत भएका छौं। सो अवधि सम्म प्रथम पक्षले प्रस्तावनामा लेखिएको घरजग्गाको पूर्वतर्फको सिमाना बन्दन गरी हाथकै अवस्थामा यथावत राखिने छ। उक्त घर कम्पाउण्डको पूर्वतर्फको कम्पाउण्ड (आंगन) को उत्तर तर्फ पूर्व पश्चिम दिशामा उत्तर दिशामा करिब १० फिट चौडाई सम्मको भागमा प्रथम पक्षद्वारा संचालन गरिने स्वास्थ्य संस्थाको लागि आवश्यक पर्ने टहरा घरको संरचना प्रथम पक्षले निर्माण गरी बाँकी भाग मात्र दुवै पक्षको साभ्ता प्रयोगमा रहनेछ।

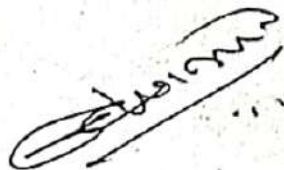
३. शर्त नं २ मा उल्लेखित समयावधि अघि नै दोश्रो पक्षले साभ्ता उपयोगको निर्माण बहालमा निरुद्ध क्षेत्र छोड्न चाहेमा वा छोड्ने भएमा ३ महिनाको पूर्व सूचना दिई खार्ती गर्न सक्नेछ। शर्त नं २ को समयावधि दुवै पक्षको आपसी सहमतिको आधारमा पुनःथप गर्न सकिने छ।

४. प्रस्तावनामा उल्लेखित घर जग्गाको २०७७ साल चैत्र मसान्त सम्मको बहाल रकम पूर्व संभवाना अनुसार नै हिसाब गरी कोरोनाभाइरसको महामारीको अवधिको १ महिनाको बहाल रकम प्रथम पक्षले छुट दिन सहमत भएकोले सो १ महिनाको रकम कट्टा गरी बाँकी बहाल रकम हिसाब गरी २०७८ साल असार मसान्त सम्म दोश्रो पक्षले प्रथम पक्षलाई बुझाउने छ। २०७८ साल वैशाख १ गते देखि प्रथम पक्षको घरको भुइतलामा प्रयोग गरेको रिसेप्सन र लेखा शाखा रहेको कोठाहरु २०७८ साल जेठ २५ गते सम्म मात्र प्रयोग गर्ने सो पश्चात प्रथम पक्षलाई पुरै घर खाली गरिदिने भएकोले सो अवधिसम्म हाल मासिक रूपमा बुझाउदै आएका बहाल रकम रु.१,२९,५००/- (घर बहाल कर सहित) को आधा अर्थात रु.६४,७५०/- (घर बहाल कर सहित) बुझाउने र उक्त घर पुर्ण रूपमा खाली गरेपछि घरको प्रवेशद्वार र कम्पाउण्ड (आंगन) संयुक्त रूपमा प्रयोग गरे बापत मासिक रूपमा रु.४०,०००/- (घर बहाल कर सहित) अक्षरुपि चालिस हजार रुपैयाँ मात्र दोश्रो पक्षले प्रथम पक्षलाई बुझाउनु पर्नेछ। सो बहाल रकम २ वर्ष पछि १० प्रतिशतले वृद्धि हुनेछ। बहाल रकममा कानून बमोजिम कर कट्टा गरी सो कर सम्बन्धित कार्यालयमा दाखिला गरी बाँकी बहाल रकम प्रथम पक्षलाई बुझाउने कुरामा दुवै पक्षमन्जुर गर्दछौं।

५. शर्त नं २ मा उल्लेखित साभ्ता रूपमा प्रयोग गर्ने सहमति भएको कम्पाउण्डको पार्किङ क्षेत्रमा दोश्रो पक्षले केहि निजी कारहरु नियमित रूपमा पार्किङ गर्न सक्नेगरी व्यवस्था मिलाइनेछ। उक्त कम्पाउण्डमा प्रवेश गर्ने गेटमा नियमित सुरक्षाको लागि सुरक्षा गार्डको व्यवस्था समेत दोश्रो पक्षले नै गर्नेछ।

६. दुवै पक्षले संचालन गर्ने व्यवसाय वा कार्यक्रम स्वास्थ्य र शिक्षा संग सम्बन्धित भई सम्बेदनशीलता र अनुशासनको महत्वपूर्ण कडीको रूपमा रहने भएकाले यस कुरामा दुवै पक्ष सम्बेदनशील भई एक अर्कोको व्यवसाय एवम् कार्यक्रमा कुनै बाधा नपर्ने गरी आपसी सहमति र समन्वयको आधारमा संचालन गर्न दुवै पक्ष सहमत र मंजूर छौं। यस कुरामा कुनै असहजता र असमझदारी भएमा आपसी छलफल बाट समाधान गरिनेछ।

७. यस सम्झौतापत्रमा उल्लेख गरिएका शर्तहरु पालना गर्न दुवैपक्ष सक्षम रहेका छौं, र पालना गर्न समेत मंजुर गर्दछौं। निर्धारित शर्तहरु कुनै पनि पक्षले पालना नगरेमा एक पक्षले अर्को पक्षलाई लिखित वा मौखिक जानकारी दिई ध्यानआकर्षण गराउने छ र आपसी छलफल द्वारा समाधान गरिने छ। आपसी



प्रभा आचार्य  
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mega centre for excellence



द्वलफलवाट समाधान हुन नसकेमा मेलमिलाप वा मध्यस्थताको माध्यमबाट पनि विवाद समाधान गर्न सकिनेछ ।

८. यस सम्झौतामा लेखिएकोमा यसै वमोजिम र यसमा नलेखिएका अन्य कुराहरुमा प्रचलित कानून वमोजिम हुनेछ ।

प्रथमपक्ष

नाम : श्रीमती प्रभा आचार्य

दस्तखत प्रभा आचार्य

सहिष्ठाप

दा:

वा:



साक्षी

१ का.जि. का.म.न.पा. वडा नं. ११ वबरमहल  
लक्ष्मी मार्ग वस्ने प्रथम पक्षको एका घरको  
बहारी वर्ष प्रभा की डा.स्वस्तीका शर्मा ... १.

२ का.जि. का.म.न.पा. वडा नं. ३३ ~~पेडाहाला~~ वस्ने वर्ष  
का. डा. निरज श्रेष्ठ निरज ... १

द्वितीय सन् २०७८ साल जेठ २३ गते १ रोज शुभम्.....

दोश्रो पक्ष

नाम : गोपाल खनाल

दस्तखत गोपाल खनाल



साक्षी

१ नेपाल मेगा कलेज एण्ड रिसर्च सेन्टरका शैक्षिक  
कार्यक्रम निर्देशक मधुकर पाण्डे मधुकर

२ ऐ का व्यवस्थापकीय निर्देशक विमलेन्द्र पोखरेल विमलेन्द्र



श्री ऋषिकेशव धिमिरे र प्रस्तावित नेपाल मेगा कलेज एण्ड रिसर्च सेन्टर प्रा.लि का बीच घर जग्गा बहाल लिने दिने भएको करारनामा

लिखितमा का.जि.काठमाण्डौ महानगरपालिका वडा नं.११ बबरमहल रुद्रमती मार्ग चस्ने शिव प्रसाद धिमिरेको छोरा वर्ष ७८ को ऋषिकेशव धिमिरे (जसलाई यस सम्झौतामा प्रथम पक्ष भनिएको छ) र का.जि.का.म.न.पा.वडा नं.११ बबरमहल स्थित प्रस्तावित नेपाल मेगा कलेज एण्ड रिसर्च सेन्टर प्रा.लि.का तर्फबाट संचालक धिरेन्द्र पोखरेल (जसलाई यस सम्झौतामा दोस्रो पक्ष भनिएको छ) का बीच आज तल उल्लेखित शर्तहरूको अधिनमा रही घरजग्गा बहालमा दिने लिने सम्बन्धमा आपसमा मनोमानी खुसीराजीका साथ यो सम्झौता दोस्रो पक्षको प्रधान कार्यालय बबरमहलमा बसी तयार गरी निम्न लिखित साक्षीहरूको रोहवरमा सहीछाप गरी एक-एक प्रति लियौं दियौं ।

शर्त तथा बन्देजहरू :

१. दोस्रो पक्षले आफ्नो सहायक कार्यालय खोली शैक्षिक क्रियाकलाप संचालन गर्ने प्रयोजनको लागि म प्रथम पक्ष का.जि.का.म.न.पा.वडा नं. ११ रुद्रमति मार्ग स्थित ऋषिकेशवधिमिरेको एकलौटि हक भोग तिरो तिरान भएको फि.नं.... मा निर्मित १ तल्ले घरको सम्पूर्ण भाग र कम्पाउण्ड बाल सहितको जग्गा दोस्रो पक्षलाई शैक्षिक संस्था सम्बन्धी कानून वमोजिम शैक्षिक कार्यक्रम संचालन गर्नका लागि बहालमा दिने र दोस्रो पक्षले बहालमा लिई आफ्नो शैक्षिक कार्यक्रम संचालन गर्ने गराउने छ ।
२. सम्झौता अवधिभर बहालमा लिएको घर जग्गामा दोस्रो पक्षले आफ्नो कार्यालय खोली आफ्ना विद्यार्थी वा कर्मचारीहरूको लागि आवश्यकता अनुसार निजी रूपमा विधि सम्मत शैक्षिक सेवा सुविधा उपलब्ध गराउनेछ । यसमा प्रथम पक्षबाट कुनै बाधा विरोध रोकटोक हुने छैन । साथै सो क्रियाकलाप संचालन गर्न आवश्यक पर्ने शैक्षिक उपकरण आदि जडान गर्न प्रथम पक्ष मन्जुर गर्दछौ ।
३. प्रथम पक्षको घर जग्गा बहालमा लिए वापत प्रत्येक महिनाको ५ गते भित्र भाडा रकम प्रथम पक्षलाई भुक्तानी गर्नुपर्नेछ ।
४. उपर्युक्त बुँदा नं. १ मा उल्लेखित घर बहाल लिए वापत दोस्रो पक्षले प्रथम पक्षलाई शुरुको ५ वर्षसम्म रु.१८,८८९।- (अक्षरेपी अठारहजार आठसय उनानव्वे मात्र) प्रति महिनाका दरले भाडा बुझाउनुपर्नेछ ।
५. यो सम्झौता २०७२ फाल्गुण १ गते देखि १५ वर्षसम्मका लागि लागु हुनेछ । यस सम्झौता पत्रमा उल्लेख गरिएको समयवधि १५ वर्ष भित्र प्रथम पक्षले दोस्रो पक्षलाई कुनै कारण देखाई हटाउन पाउने छैन साथै यस सम्झौता पत्रमा उल्लेख गरिएका शर्तहरू दुवै पक्षले पालना गर्नु पर्नेछ । कुनै पनि पक्षले पालना नगरेमा एक पक्षले अर्को पक्षलाई लिखित जानकारी दिई ध्यानआकर्षण गराउनेछ र आपसी छलफलद्वारा समस्याको समाधान गरिनेछ ।
६. विद्युत महसुल मिटरले देखाए वमोजिमको रकम प्रयोग गरे अनुसार दोस्रो पक्षले बुझाउनु पर्नेछ र प्रथम पक्षको भवनमा दोस्रो पक्षले विद्युत प्राधिकरणबाट छुट्टै विद्युत लाईन जोडी उपभोग गरेमा त्यस वापत लाग्ने खर्च र विजुली महसुल दोस्रो पक्षले नै बुझाउनु मन्जुर गर्दछौ । साथै प्रथम पक्षको नाममा रहेका धारा, विजुली र टेलिफोनको प्रयोगको आधारमा लाग्ने शुल्क दोस्रो पक्षले तिर्नेछ ।

रुषि

*Birandra*



७. यस सम्झौता बमोजिम दोस्रो पक्षले बहालमा लिन कञ्चन गरेको घरको आवश्यक परिवर्तन गरी वा धेरै हटाउनुपर्ने भएमा सोको भरपार्इ गर्ने जिम्मेवारी दोस्रो पक्षको हुनेछ ।
८. यो सम्झौता अवधि भित्र यदि प्रथम पक्षले आफ्नो घर जग्गा धिकी गर्ने भएमा खरिद गर्नेव्यक्तिले यो सम्झौताको अधिनमा रही सहमति गराउने जिम्मेवारी प्रथम पक्षको हुनेछ ।
९. यस सम्झौतामा लेखिएको अवधिमा १५ वर्षपछि दुवै पक्षले मञ्जुर गरेमा यसको अवधि बढाउन सकिनेछ ।
१०. दोस्रो पक्षले आफैले आफ्नो आवश्यकता अनुसार आफ्नो परिसरमा फर्निचिङ्ग एवं सजावट गर्नेछ । घर बहालवाट छोडी जाँदा प्रथम पक्षले उक्त सामान उचित मूल्यमा लिन चाहेमा प्रथम पक्षले लिन सक्ने र प्रथम पक्षले लिन नचाहेमा वा मूल्यमा मतैक्य नभएमा दोस्रो पक्षले आफ्नो सामान आफैले लगे घर जग्गा खाली गरिदिने शर्त मान्न दुवै पक्ष मञ्जुर गर्दछौ ।
११. प्रथम पक्षको जग्गामा कुनै निर्माण कार्य गर्नु परेमा र त्यस्तो निर्माण गर्दा नगरपालिकावाट नक्सा पास गर्नु पर्ने भएमा सो को लागि सम्बन्धित विभाग मा पत्राचार लगायतका अन्य कार्यमा प्रथम पक्षले दोस्रो पक्षलाई सहयोग गर्नु पर्नेछ ।
१२. घर बहालमा रहेँदासम्म स-साना मर्मत दोस्रो पक्षले गर्नुपर्नेछ । कावु बाहिरको परिस्थितिमा हुने घटना जस्तै: चट्याङ, भुकम्प आगलागि भई घर क्षति पुगेमा सो को मर्मत सम्भार प्रथम पक्षले गर्नुपर्ने र सो वाहेकका अन्य स-साना मर्मत सम्भार दोस्रो पक्षले गर्ने शर्त मान्न दुवै पक्ष मञ्जुर गर्दछौ । साथै शिक्षक, विद्यार्थी वा कर्मचारीको लापरवाहीको कारणले कुनै हानी नोक्सानी हुन गएमा सोको मर्मत सम्भार गर्ने जिम्मेवारी दोस्रो पक्षकै हुनेछ ।
१३. यस सम्झौतामा लेखिएकोमा यसै बमोजिम र यसमा नलेखिएका अन्य कुरामा करार ऐन २०५६ बमोजिम हुनेछ ।
१४. यस प्रस्तावित नेपाल मेगा कलेज एण्ड रिसर्च सेन्टर प्रा.लि. पछि अन्य कुनै नाम परिवर्तन भै दता भई आएमा पनि स्वतः सम्पूर्ण दायित्व नयाँ नामको संस्थामा सर्ने दुवै पक्ष मञ्जुर गर्दछ ।

हृदय

*S. K. Sharma*

प्रथम पक्ष घोसो पण

श्री विष्णुधर घिमिरे

*विष्णुधर*

प्रस्तावित नेपाल मेगा कलेज एण्ड रिसर्च सेन्टर प्रा.लि.का तर्फबाट  
विरन्द्र पोखरेल

*Birandra*



साक्षी :



साक्षी :

*विरन्द्र पोखरेल*  
१. श्री विनेश खनाल

१. कारणीका एकाधिकार छोरा वर्ष ४६  
काश्री विष्णु घिमिरे

*विष्णुधर*

इतिसम्बत २०७२ साल माघ महिना २८ गते रोज ५ मा शुभम.....

द्रष्टव्य:यो करार प्रतिलिपि ३ पेजको हुनेछ।



*विष्णुधर*

*Birandra*

## श्रीमती जानुका श्रेष्ठ र नेपाल मेगा कलेज एण्ड रिसर्च सेन्टर प्रा.लि का बीच घरजग्गा बहालमा लिने दिने सम्बन्धी करारनामा

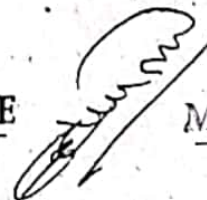
लिखितम का.जि.काठमाण्डौ महानगरपालिका वडा नं.११ बबरमहल रुद्रमती मार्ग चस्ने नारायण दास श्रेष्ठको छोरी रूप नारायण श्रेष्ठकी धर्मपत्नी वर्ष ४० की जानुका श्रेष्ठ (जसलाई यस सम्झौतामा प्रथम पक्ष भनिएको छ) र का.जि.का.म.न.पा.वडा नं.११ बबरमहल स्थित प्रस्तावित नेपाल मेगा कलेज एण्ड रिसर्च सेन्टर प्रा.लि.का तर्फबाट संचालक गोपाल खनाल (जसलाई यस सम्झौतामा दोस्रो पक्ष भनिएको छ) का बीच आज तल उल्लेखित शर्तहरूको अधिनमा रही घरजग्गा बहालमा दिने लिने सम्बन्धमा आपसमा मनोमानी खुसीराजीका साथ यो सम्झौता दोस्रो पक्षको प्रधान कार्यालय बबरमहलमा बसी तयार गरी निम्न लिखित साक्षीहरूको रोहवरमा सहीछाप गरी एक-एक प्रति लियौ दियौ ।

### शर्त तथा बन्देजहरु :

१. दोस्रो पक्षले आफ्नो मुख्य कार्यालय खोली शैक्षिक क्रियाकलाप संचालन गर्ने प्रयोजनको लागि म प्रथम पक्ष का.जि.का.म.न.पा.वडा नं. ११ रुद्रमति मार्ग स्थित जानुका श्रेष्ठको एकलौटि हक भोग तिरो तिरान भएको कि.नं.९५ र २२६ क्षेत्रफल ०-७-२-३ ) मा निर्मित ७ तल्ले घरको सम्पूर्ण भाग र कम्पाउण्ड वाल सहितको जग्गा दोस्रो पक्षलाई शैक्षिक संस्था सम्बन्धी कानून बमोजिम शैक्षिक कार्यक्रम संचालन गर्नका लागि बहालमा दिने र दोस्रो पक्षले बहालमा लिई आफ्नो शैक्षिक कार्यक्रम संचालन गर्ने गराउने छ ।
२. सम्झौता अवधिभर बहालमा लिएको घर जग्गामा दोस्रो पक्षले आफ्नो कार्यालय खोली आफ्ना विद्यार्थी वा कर्मचारीहरूको लागि आवश्यकता अनुसार निजी रूपमा विधि सम्मत शैक्षिक सेवा सुविधा उपलब्ध गराउनेछ । यसमा प्रथम पक्षबाट कुनै बाधा विरोध रोकतोका हुने छैन । साथै सो क्रियाकलाप संचालन गर्न आवश्यक पर्ने शैक्षिक उपकरण आदि जडान गर्न प्रथम पक्ष मन्जुर गर्दछौ ।
३. प्रथम पक्षको घर जग्गा बहालमा लिए वापत प्रत्येक महिनाको भाडा रकम मासिकरूपमा प्रथम पक्षलाई भुक्तानी गर्नुपर्नेछ ।
४. उपर्युक्त वुँदा नं. १ मा उल्लेखित घर बहाल लिए वापत दोस्रो पक्षले प्रथम पक्षलाई शुरुको २ वर्षसम्म रु.४,००,०००/- (अक्षरेपी चार लाख मात्र) प्रति महिनाका दरले भाडा बुझाउनुपर्ने छ र तत्पश्चात ८ वर्ष सम्म रु.५,००,०००/- (अक्षरेपी पाँच लाख मात्र) प्रति महिनाका दरले भाडा बुझाउनुपर्ने छ ।
५. यस सम्झौता पत्रमा उल्लेख गरिएको समयावधि १० वर्ष भित्र प्रथम पक्षले दोस्रो पक्षलाई कुनै कारण देखाई हटाउन पाउने छैन, साथै यस सम्झौता पत्रमा उल्लेख गरिएका सर्तहरू दुवै पक्षले पालना गर्नुपर्नेछ । कुनै पनि पक्षले पालना नगरेमा एक पक्षले अर्को पक्षलाई लिखित जानकारी दिई ध्यानाकर्षण गराउनेछ र आपसी छलफलद्वारा समस्याको समाधान गरिनेछ ।



  
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६. घर बहाल रकममा कानून बमोजिम कर कट्टा गरी दोस्रो पक्षले का.म.न.पा. को सम्बन्धित वडा कार्यालयमा दाखिला गरी चाँकी बहाल रकम प्रथम पक्षलाई बुझाउने शर्त दुवै पक्ष मञ्जुर गर्दछौ । उक्त बहाल रकम जानुका श्रेष्ठको रा.वा.वैक थापाथली शाखामा रहेको खाता नं. १४३०००१५१६०१ मा जम्मा गरी भौचर प्रथम पक्षलाई दोस्रो पक्षले उपलब्ध गराउने छ ।
७. विद्युत महसुल मिटरले देखाए बमोजिमको रकम प्रयोग गरे अनुसार दोस्रो पक्षले बुझाउनु पर्नेछ र प्रथम पक्षको भवनमा दोस्रो पक्षले विद्युत प्राधिकरणबाट छुट्टै विद्युत लाईन जोडी उपभोग गरेमा त्यस बापत लाग्ने खर्च र विजुली महसुल दोस्रो पक्षले नै बुझाउन मञ्जुर गर्दछौ । साथै प्रथम पक्षको नाममा रहेका धारा, विजुली र टेलिफोनको प्रयोगको आधारमा लाग्ने शुल्क दोस्रो पक्षले तिर्नेछ ।
८. यस सम्झौता बमोजिम दोस्रो पक्षले बहालमा लिन कबुल गरेको घरको आवश्यक परिवर्तन गरी निर्माण कार्य दोस्रो पक्षले गर्नसक्नेछ । तर सो गर्दा संरचनामा कुनै क्षति भएमा सो को भरपाई गर्ने जिम्मेवारी दोस्रो पक्षको हुनेछ ।
९. घरको प्रयोजन गरिएको जेनेरेटर को सम्पूर्ण उपकरण पहिलो पक्षले जडान गर्ने र सञ्चालन विजुली, पेट्रोल आदि खर्च प्रयोगको आधारमा वा छुट्टै मिटर बक्स जोडी दोस्रो पक्षले तिर्नेछ ।
१०. यो सम्झौता अवधिभित्र यदि प्रथम पक्षले आफ्नो घर-जग्गा विक्री गर्ने भएमा खरिद गर्ने व्यक्तिले यो सम्झौताको अधिनमा रही सहमति गराउने जिम्मेवारी प्रथम पक्षको हुनेछ ।
११. यस सम्झौतामा लेखिएको अवधिमा १० वर्षपछि दुवै पक्षले मञ्जुर गरेमा यसको अवधि वढाउन सकिनेछ ।
१२. दोस्रो पक्षले आफैले आफ्नो आवश्यकता अनुसार आफ्नो परिसरमा फर्निचर एवं सजावट गर्नेछ । घर बहालबाट छोडी जाँदा प्रथम पक्षले उक्त सामान उचित मूल्यमा लिन चाहेमा प्रथम पक्षले लिन सक्ने र प्रथम पक्षले लिन नचाहेमा वा मूल्यमा मतैक्य नभएमा दोस्रो पक्षले आफ्नो सामान आफैले लागि घर जग्गा खाली गरिदिने शर्त मान्न दुवै पक्ष मञ्जुर गर्दछौ ।
१३. प्रथम पक्षको जग्गामा कुनै निर्माण कार्य गर्नुपरेमा र त्यस्तो निर्माण गर्दा नगरपालिकाबाट नक्सा पास गर्नु पर्ने भएमा सो को लागि सम्बन्धित विभाग मा पत्राचार लगायतका अन्य कार्यमा प्रथम पक्षले दोस्रो पक्षलाई सहयोग गर्नु पर्नेछ ।
१४. घर बहालमा रहँदासम्म स-साना मर्मत दोस्रो पक्षले गर्नुपर्नेछ । काबु बाहिरको परिस्थितिमा हुने घटना जस्तै चट्याङ, भुकम्प आगलागी भई घर क्षति पुगेमा सो को मर्मत सम्भार प्रथम पक्षले गर्नुपर्ने र सो बाहेकका अन्य स-साना मर्मत सम्भार दोस्रो पक्षले गर्ने शर्त मान्न दुवै पक्ष मञ्जुर गर्दछौ । साथै शिक्षक, विद्यार्थी वा कर्मचारीको लापरवाहीको कारणले कुनै हानी नोक्सानी हुन गएमा सोको मर्मत सम्भार गर्ने जिम्मेवारी दोस्रो पक्षकै हुनेछ ।

१५. यो सम्झौताको कार्यान्वयनमा कुनै विवाद उत्पन्न भएमा दुवै पक्षले एक-एक जना मध्यस्थकर्ता मनोनयन गर्ने र दुवैजना मध्यस्थकर्ताले मन्जुर गरेको एकजना अर्को मुख्य मध्यस्थ मनोनयन गरी तीनजना मध्यस्थकर्ताहरूले सर्वसहमतिमा वा बहुमतले दिएको निर्णय दुवै पक्षले मान्नु पर्नेछ । मध्यस्थहरूको खर्च दुवै पक्षले बराबर व्योहोर्नु पर्नेछ । अन्य कुराहरू यो सम्झौताको अधिनमा रही विवाद समाधानमा मध्यस्थ ऐन २०५५ र सो को नियमावली बमोजिम हुनेछ । दोश्रो पक्षले घर छाड्नु परेमा ३५ दिन अगावै लिखित जानकारी साथो पक्षले प्रथम पक्षलाई जानकारी गराउनु पर्ने छ ।

१६. यस सम्झौतामा लेखिएकोमा यरी बमोजिम र यसमा नलेखिएका अन्य कुरामा करार ऐन २०५६ बमोजिम हुनेछ ।

१७. यस प्रस्तावित नेपाल मेगा कलेज एण्ड रिसर्च सेन्टर प्रा.लि. पछि अन्य कुनै नाम परिवर्तन भै दर्ता भई आएमा पनि स्वतः सम्पूर्ण दायित्व नयाँ नामको संस्थामा सर्ने दुवै पक्ष मञ्जुर गर्दछ ।

प्रथम पक्ष

*Yamta*

श्रीमती जानुका श्रेष्ठ



साक्षी :

*Pranish*

१. कारणीका एकाधिकार पति  
श्री रुपनारायण श्रेष्ठ

इतिसम्बत २०७८ साल श्रावण महिना १ गते रोज ६ मा शुभम.....

द्रष्टव्यः यो करार प्रतिलिपि ३ पेजको हुनेछ ।

दोस्रो पक्ष

*Pranish*

नेपाल मेगा कलेज  
एण्ड रिसर्च सेन्टर प्रा.लि.का  
गोपाल खनाल

दा.   
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साक्षी :

१. श्री दिनेश खनाल

२. विरेन्द्र पोखरेल

*Pranish*

*Pranish*

  
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श्रीमती जानुका श्रेष्ठ र नेपाल मेगा कलेज एण्ड रिसर्च सेन्टर प्रा.लि  
का बीच घरजग्गा बहाल छुटसम्बन्धी करारनामा

लिखितम का.जि.काठमाण्डौ महानगरपालिका वडा नं.११ बबरमहल रुद्रमती मार्ग वस्ने नारायण दास श्रेष्ठको छोरी रूप नारायण श्रेष्ठकी धर्मपत्नी वर्ष ४० की जानुका श्रेष्ठ (जसलाई यस सम्झौतामा प्रथम पक्ष भनिएको छ) र का.जि.का.म.न.पा.वडा नं.११ बबरमहल स्थित प्रस्तावित नेपाल मेगा कलेज एण्ड रिसर्च सेन्टर प्रा.लि.का तर्फबाट संचालक गोपाल खनाल (जसलाई यस सम्झौतामा दोस्रो पक्ष भनिएको छ) का बीच प्रथम पक्षको का.जि.का.म.न.पा.वडा नं. ११ रुद्रमती मार्ग स्थित जानुका श्रेष्ठको एकलौटि हक भोग तिरो तिरान भएको कि.नं.९५ र २२६ क्षेत्रफल ०-७-२-३ ) मा निर्मित ७ तल्ले घरको सम्पूर्ण भाग र कम्पाउण्ड वाल सहितको जग्गा दोस्रो पक्षलाई शैक्षिक संस्था सम्बन्धी कानून वमोजिम शैक्षिक कार्यक्रम संचालन गर्नका लागि मासिक रू.३,८८,८८९/- अक्षरेपी तीनलाख अठ्ठासीहजार आठसय उनानव्ये मात्रमा बहालमा दिने र दोस्रो पक्षले बहालमा लिने सम्झौता भएकोमा विश्वविद्यापीरूपमा फैलिएको कोभिड-१९ महामारीका कारण २०७७ श्रावण १ महिनाको भाडारकम छुट दिन म प्रथम पक्ष पूर्ण मन्जुर छु भनि यो करारनामा गरिदिएको छ।

प्रथम पक्ष

*(Signature)*

श्रीमती जानुका श्रेष्ठ

दोस्रो पक्ष

*(Signature)*

नेपाल मेगा कलेज  
एण्ड रिसर्च सेन्टर प्रा.लि.का  
गोपाल खनाल



दा.

वा.

साक्षी :

१. कारणीका एकाधिकार पति  
श्री रुपनारायण श्रेष्ठ

साक्षी :

१. श्री दिनेश खनाल

इतिसम्बत २०७७ साल श्रावण महिना ३० गते रोज ६ मा शुभम.....

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## घर जग्गा बहाल करार

लिखितमा का.जि. का.म.न.पा. वडा नं. ११ बबरमहल रुद्रमार्गी मार्गमा घरजग्गा भई हाल पुतलीसडक वडा नं. २८ बस्ने डा. उज्वल अमात्यको श्रीमती तथा श्री राजाराम जोशीको छोरी बर्ष ४७ को डा. नीरा जोशी (अमात्य) (जसलाई यस सम्झौतामा प्रथम पक्ष भनिएको छ) र कम्पनी ऐन, २०६३ अन्तर्गत नेपाल सरकार, उद्योग विभाग, श्री कम्पनी रजिष्टारको कार्यालय त्रिपुरेश्वर, काठमाडौंमा प्रा.लि.नं. (०२०६३/०६०६/०६८) मा दर्ता रहेको का.जि. का.म.न.पा. वडा नं. ११ बबरमहल स्थित नेपाल मेगा कलेज एण्ड रिसेच सेन्टर प्रा. लि. का तर्फबाट अद्वितीय प्राप्त संचालक श्री गोपाल खनाल (जसलाई यस सम्झौतामा दोश्रो पक्ष भनिएको छ) का बिच उल्लेखित शर्तहरूको अधिनमा रही प्रथम पक्षको नाममा रहेको का.जि. का.म.न.पा. वडा नं. ११ बबरमहल स्थित फिस्ता नं. २१४, क्षेत्रफल ०-१५-२-१ मा निर्मित चार तल्ले कम्पाउण्ड महलको चार तल्ले घरजग्गा बहालमा निम्ने दिने सम्झन्धमा निम्न लिखित शर्तहरू पालना गर्ने गरी, करार ऐन २०५६ बमोजिम साक्षीहरूको रोहवरमा यो बहाल करारको वागजमा हस्ताक्षर गरी दुवै पक्षले एक/एक प्रति युकी लियो दियो।

### शर्तहरू:

१. यस बहाल करारको अवधि मिति २०७१/०४/०१ देखि नुम्मा ११ वर्षको लागि कायम हुनेछ। बहाल अवधि समाप्त हुनु भन्दा ३(तिन) महिना अगावै दोश्रो पक्षले प्रथम पक्षलाई पुनः नविकरण गर्ने लिखित प्रस्ताव राखेमा र दुवै पक्षको सहमति भएमा मात्र बहाल करार पुनः नविकरण गर्न सकिनेछ अन्यथा उल्लेखित बहालमा लिएको घरजग्गा दोश्रो पक्षले विना शर्त खाली गरी दिनु पर्नेछ।
२. माथि उल्लेखित घरजग्गा बहालमा लिए वापत दोश्रो पक्षले प्रथम पक्षलाई कुल मासिक बहाल रकम रु. ५,५०,०००/- (अक्षरूपी पाच लाख पचास हजार मात्र) प्रति महिनाका दरले मासिक/त्रैमासिक रूपमा घरबहाल करकट्टि गरी भुक्तानी गर्नु पर्नेछ।
३. माथि शर्त नं. २ मा उल्लेखित बहाल रकममा प्रत्येक २/२ वर्षमा १०% (प्रतिशत) का दरले स्वतः वृद्धि गरिनेछ र यसरी वृद्धि गरिएको बहाल रकम वृद्धि भइसकेको बहाल रकममा जोडी सोही बमोजिम भुक्तानी गर्नु पर्नेछ।
४. माथि उल्लेखित बहाल रकममा लाग्ने घरबहाल कर दोश्रो पक्षले सम्बन्धित कर कार्यालय/वडा कार्यालयमा बुझाउनु पर्नेछ र सोको रसिद दोश्रो पक्षले प्रथम पक्षलाई बुझाउनु पर्नेछ। कर सम्बन्धित प्रचलित कानुनले घर बहाल कर वा बहाल कर सम्बन्धित अरु प्रावधान समावेश गरी फरक व्यवस्था गरेमा सोही अनुसार यस शर्तमा पनि परिमार्जन गरिनेछ।
५. उक्त घरमा जडान भएको विजुली, पानी, टेलिफोन आदि सुविधा उपभोग गरे वापत उठेको मासिक शुल्क नियमित तवरले सम्बन्धित निकायमा बुझाउने दायित्व दोश्रो पक्षको हुनेछ। बहाल अवधि समाप्त भएपछि दोश्रो पक्षले सुविधा उपभोग गरेको विजुली, पानी, टेलिफोन आदिको सम्पूर्ण वक्यौता शुल्क चुक्ता गर्नु पर्नेछ र सोको प्रमाण/रसिद अनिवार्य प्रथम पक्षलाई दिनु पर्नेछ।
६. घरबहालमा रहँदा सम्म काबु बाहिरको परिस्थितीमा हुने घटना जस्तै चट्याउड, भुकम्प आगलागी भई घर क्षति पुगेमा सोको मर्मत सम्भार प्रथम पक्षले गर्नुपर्ने र सो बाहेकका अन्य स-साना मर्मत सम्भार दोश्रो पक्षले गर्नुपर्ने छ।
७. यस करारनामामा उल्लेखित बहाल अवधिभर दोश्रो पक्षले बहालमा लिएको घरजग्गा प्रथम पक्षको सहमति विना अरु कुनै व्यक्ति, संघ संस्थालाई बहालमा दिन पाउने छैन। यस बहाल अवधिभर दोश्रो पक्षले बहालमा लिएको घरजग्गा आफ्नो कम्पनीबाट संचालित शिक्षण संस्था (कलेज) संचालन तथा व्यावस्थापन गर्ने सम्बन्धि व्यावसायिक प्रयोजनको लागि मात्र प्रयोग गर्ने गराउने छ।
८. बहालमा लिएको घरजग्गामा बहाल करार अवधिभर दोश्रो पक्षले प्रचलित कानुनले बन्देज लगाएको गैर-कानुनी कार्यहरू गर्न/गराउन पाउने छैन। कथम कदाचित गैर-कानुनी कार्य गरेमा/गराएमा वा हुन गएमा त्यस्तो कार्यबाट हुन गएको हानी नोक्सानीको सम्पूर्ण जिम्मेवारी दोश्रो पक्षको हुनेछ।

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९. प्रथम पक्ष सँग अनिवार्य लिखित अनुमति निदं माय दोश्रो पक्षले आवश्यकता अनुसार घरजग्गाको मूल स्वरूप नबिचाने गरी बहालमा लिएको घरजग्गामा अस्थायी निर्माण वा Partition गर्न सक्ने छ । अस्थायी निर्माण गर्दा प्रचलित मापपण्ड अनुसारको नक्सा तयार गर्ने, स्थिकृत गर्ने, पाया गराउने, निर्माण गर्ने आदि काममा लाग्ने आवश्यक रकम र जरियामा र गरावाट सक्ने कर भए यो समेत दोश्रो पक्षले नै व्यहोर्नेछ ।
१०. दोश्रो पक्षले बहालमा लिएको घरजग्गा छोड्दा स्वभाविक स्थिति (घरजग्गा बहालमा लिनु अगाडिको स्थिति)मा हस्तान्तरण गर्नु पर्नेछ ।
११. यदि दोश्रो पक्षले बहालमा लिएको घरजग्गा छोड्नु परेमा ३ महिना अगाडि प्रथम पक्षलाई श्रोगम रूपमा लिखित जानकारी गराउनु पर्नेछ ।
१२. कुनै कारणवश प्रथम पक्षले बहालमा लिएको घरजग्गा विक्री गरेको खण्डमा घर बहाल कराएको अचधी रहुञ्जेल सम्म यसै करार बमोजिम हुनेछ ।
१३. यस करारनामामा उल्लेख गरिएका कुनै पनि शर्तहरु दुवै पक्षद्वारा संशोधन गरेमा वाहेक अन्य कुनै कारणबाट प्रभावित वा बदर वा रद्द गरिने वा हुने छैनन् ।
१४. दुवै पक्षहरुको सहमती एवं मंजुरी भएमा यस करारनामाको कुनै पनि शर्त वा शर्तहरु हटाउन, नयाँ शर्तहरु थप्न वा भई रहेको शर्त वा शर्तहरुमा आवश्यक परिवर्तन वा संशोधन गर्न सकिने छ । कुनै पनि परिवर्तन वा संशोधन गर्दा पुरक करार गर्नु पर्नेछ । त्यस्तो करार यस करारको अमिन्न अत्र मानिने छन् ।
१५. यस करारमा लेखिएको कुराहरुमा यसै बमोजिम र अन्य कुराहरुको हकमा मुलुकी देवानी (सहिता) ऐन, २०७४ र प्रचलित कानून बमोजिम हुने छ ।
१६. उल्लेखित सम्पूर्ण शर्तहरु पालना गर्न गराउन दुवै पक्षले मंजुर गर्दछ ।

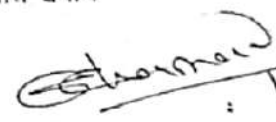
प्रथम पक्ष  
घरजग्गा धनीका तर्फबाट  
डा. नीरा जोशी (अमात्य)



दा.  
साक्षी :  
घरजग्गा धनीका तर्फबाट  
श्री राजाराम जोशी

इति सम्बन्ध २०७९ साल श्रावण महिना १ गते रोज आईतवार शुभम् ।

दोश्रो पक्ष  
नेपाल मेगा कलेज एण्ड रिसर्च सेन्टर प्रा. लि.  
का तर्फबाट  
श्री गोपाल खनाल



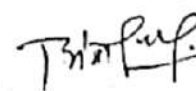
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का तर्फबाट  
श्री दिनेश खनाल



0. Jan.

नेपाल मेगा कलेजको कार्य संचालन तथा  
सेवा शर्त सम्बन्धी विनियम

२०६८\*

प्रस्तावना:-

उच्च शिक्षा क्षेत्रमा निजी क्षेत्रको सहभागिता बढाई सम्बन्धित उमेर समुहका युवा विद्यार्थी संख्या अभिवृद्धि गर्ने राष्ट्रिय नीति अनुरूप गुणस्तरीय शिक्षा प्रदान गरी राष्ट्रको विकासका लागि सक्षम एवं अनुशासित नागरिक तयार गर्ने उद्देश्यले वि.वि. ऐन नियम अनुसार स्थापना भएको नेपाल मेगा कलेजलाई व्यवस्थित रूपमा संचालन गर्नको लागि कार्य संचालन तथा सेवा शर्त सम्बन्धी विनियम बनाउन बान्छनीय भएकाले कलेज संचालक समितिले यो विनियमावली बनाएको छ।

परिच्छेद-१

१. संक्षिप्त नाम र प्रारम्भ

क) यो विनियमको नाम "नेपाल मेगा कलेज कार्य संचालन तथा सेवा शर्त सम्बन्धी विनियम २०६८" हुनेछ।

ख) यो कार्य संचालन विनियमावली संचालक समितिको बैठकले पारित गरे पछि तुरुन्त लागु हुनेछ।

परिभाषा :- विषय वा प्रसङ्गले अर्को अर्थ नलागेमा यस विनियमवलीमा

क) "कलेज" भन्नाले नेपाल मेगा कलेजलाई सम्झनु पर्दछ।

ख) "विश्वविद्यालय" भन्नाले त्रिभुवन विश्वविद्यालयलाई सम्झनु पर्दछ।

ग) "प्रबन्धपत्र" भन्नाले नेपाल मेगा कलेजको प्रबन्धपत्रलाई सम्झनु पर्दछ।

घ) "नियमावली" भन्नाले नेपाल मेगा कलेजको नियमावलीलाई सम्झनु पर्दछ।

ङ) "विनियमावली" भन्नाले नेपाल मेगा कलेजको कार्य संचालन तथा सेवा शर्त सम्बन्धी विनियमावलीलाई सम्झनु पर्दछ।

च) "आर्थिक विनियमावली" भन्नाले नेपाल मेगा कलेजको आर्थिक विनियमलाई सम्झनु पर्दछ।

छ) "सभा" भन्नाले नेपाल मेगा कलेजको प्रबन्धपत्र र नियमावलीमा उल्लेख भएको सभालाई सम्झनु पर्दछ।

ज) "संचालक समिति" भन्नाले यस विनियमावलीमा उल्लेखित संचालक समितिलाई सम्झनु पर्दछ।

झ) "पदाधिकारी" भन्नाले कलेजका अध्यक्ष, कार्यकारी निर्देशक, प्राज्ञिक निर्देशक, प्रिन्सिपल, कार्यक्रम निर्देशक, प्रशासनिक निर्देशक, संचालक सदस्य, कम्पनी सचिव र तोकिए वमोजिमका अन्य पदलाई जनाउने छ।

ञ) "कार्यक्रम" भन्नाले कलेजमा संचालित विभिन्न विषय र तहको शैक्षिक कार्यक्रमलाई सम्झनु पर्दछ।

ट) "संचालक" भन्नाले शेरधनीहरु मध्येबाट निश्चित अवधिको लागि छनौट भएका संचालक समितिका सदस्यहरुलाई सम्झनु पर्दछ।

ठ) "अध्यक्ष" भन्नाले संचालक समितिको अध्यक्षलाई सम्झनु पर्दछ।

ड) "कार्यकारी निर्देशक" भन्नाले नेपाल मेगा कलेजको कार्यकारी निर्देशक सम्झनु पर्दछ।

ढ) "प्राज्ञिक निर्देशक" भन्नाले नेपाल मेगा कलेजको प्राज्ञिक निर्देशकलाई सम्झनु पर्दछ।

ण) "प्रिन्सिपल" भन्नाले नेपाल मेगा कलेजको प्रिन्सिपललाई सम्झनु पर्दछ।

त) "सल्लाहकार" भन्नाले कलेजको हित र समुन्नतिको लागि विभिन्न क्षेत्र र विषयको आवश्यक राय सल्लाह प्रदान गर्नको निमित्त संचालक समितिले नियुक्त गरेको विज्ञलाई सम्झनु पर्दछ।

थ) "समिति" भन्नाले विनियम अर्न्तगत गठन भएका विषय समिति लगायत विभिन्न समितिलाई सम्झनु पर्दछ।

द) "शिक्षक" भन्नाले कलेजमा अध्ययन अध्यापन र अनुसन्धानमा संलग्न भएको व्यक्तिलाई सम्झनु पर्दछ।

ध) "कर्मचारी" भन्नाले प्रशासनिक काम कारवाहीमा संलग्न जुन सुकै तहको व्यक्तिलाई सम्झनु पर्दछ।

न) "विद्यार्थी" भन्नाले कलेजको विभिन्न तह र वर्षमा अध्ययन गर्नको लागि कलेजले तोकेको शुल्क बुझाई भर्ना भई शैक्षिक कार्यक्रममा संलग्न व्यक्तिलाई सम्झनु पर्दछ।



\*२०७६ को परिमार्जन समेत

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## परिच्छेद-२ कलेजको उद्देश्य र दायित्व

कलेजको उद्देश्य :- प्रवन्धपत्र एवं नियमावलीमा उल्लेखित कुराहरुका अतिरिक्त कलेजको उद्देश्य निम्नानुसार हुनेछन्:-

- क) शिक्षा प्रदान गर्ने कार्यमा आधुनिक शैक्षिक प्रविधि प्रयोग गरी गुणस्तरीय अध्ययन अध्यापन गराउदै दक्ष जनशक्ति उत्पादन गर्ने ।
- ख) त्रि.वि.बाट सम्बन्धन लिई विभिन्न विषयको स्नातक तथा स्नातकोत्तर तहसम्मको शैक्षिक तथा अनुसन्धानात्मक कार्यक्रम संचालन गर्ने ।
- ग) गुणस्तरीय शिक्षा प्रदान गराउने कार्यलाई प्रभावकारी बनाउने ।
- घ) शिक्षाको मूलभूत उद्देश्यको परिधिभित्र रही जीवनपयोगी शैक्षिक कार्यक्रमहरु संचालन गर्ने ।
- ङ) खेलकुद, शारीरिक व्यायाम, वक्तृत्वकला, हाजिरीजवाफ, वाद-विवाद आदि विभिन्न अतिरिक्त क्रियाकलापहरुमा विद्यार्थीहरुलाई संलग्न गराई ज्ञान र सीपको विकास गर्ने गराउने ।
- च) गरीब तथा जेहेन्दार छात्र छात्राहरुलाई छात्रवृत्ति तथा पुरस्कारको व्यवस्था गरी आर्थिक र सामाजिक दृष्टिकोणबाट पिछडिएका वर्गका विद्यार्थीहरुलाई गुणस्तरीय शिक्षाको अवसर प्रदान गर्ने गराउने ।

### कलेजको दायित्व

१. यो विनियम प्रारम्भ हुँदाको समयमा कायम रहेको र प्रचलित कानूनको अधिनमा रही कलेजले भविष्यमा आर्जन गर्ने चल-अचल सम्पत्ति लगायत सबै प्रकारका कारोवारको अधिकार तथा दायित्व नेपाल मेगा कलेजको हुनेछ । भविष्यमा कदाचित् कलेज संचालन हुन नसकी बन्द गर्नुपर्ने अवस्था सृजना भएमा कलेजको सम्पत्तिको सम्पूर्ण स्वामित्व तथा दायित्व नेपाल मेगा कलेजका संचालक एवम् यसका लगानीकर्ताहरुको हुनेछ ।
२. कलेज अविच्छिन्न उत्तराधिकारवाला एक स्वशासित सङ्गठित विशुद्ध शैक्षिक संस्थाको रूपमा रहनेछ । यसले चल-अचल सम्पत्ति प्राप्त गर्न, भोग गर्न, धितोबन्धक राख्न, विशेष शर्तका आधारमा निश्चित अवधिका निमित्त कसैको जग्गा, जमिन उपभोग गर्न वा आर्जित सम्पत्ति आफ्नो अधिकार क्षेत्रभित्र रही बेचबिखन, ठेक्कापट्टा गर्न समेत सक्नेछ । कलेजले आफ्नो नामबाट आवश्यक परेका वखत नालिश उजुर आदि गर्न सक्नेछ ।

## परिच्छेद - ३ कलेजको संरचना

कलेजको संगठनात्मक संरचना निम्न बमोजिम हुनेछ :-

- क) कलेजको साधारण सभा
- ख) संचालक समिति
- ग) अध्यक्ष
- घ) कार्यकारी निर्देशक
- ङ) प्राज्ञिक निर्देशक
- च) प्रिन्सिपल
- छ) कार्यक्रम निर्देशक
- ज) कार्यक्रम संयोजक
- झ) विभागाध्यक्षहरु
- ञ) आवश्यकता अनुसार स्थापित अन्य पदहरु
- ट) तोकिए बमोजिमका अन्य निकायहरु

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परिच्छेद - ४  
कलेजको साधारण सभा

लेजको साधारण सभाको गठन : कलेजका सम्पूर्ण शेरधनीहरु साधारण सभाका सदस्य हुनेछन् ।

साधारण सभाको काम, कर्तव्य र अधिकार : साधारण सभा कलेजको सर्वोच्च निकाय हुनेछ । साधारणसभाको काम, कर्तव्य र अधिकार देहाय बमोजिम हुनेछ :

१) कलेजको वार्षिक बजेट पारित गर्ने ।

२) साधारण सभामा प्रस्तुत नीति/कार्यक्रम तथा प्रतिवेदन उपर छलफल गरी आवश्यक निर्णय/अनुमोदन गर्ने ।

३) आवश्यकता अनुसार प्रबन्धपत्र र नियमावली संशोधन गर्ने ।

४) लेखा परीक्षकको नियुक्ति र पारिश्रमिक तथा सेवा सुविधा निर्धारण गर्ने ।

५) संचालक समितिको काम कारवाहीको जानकारी लिने तथा मूल्याङ्कन गर्ने ।

६) शेरधनी मूल्य निर्धारण तथा लाभांश वितरण सम्बन्धी निर्णय गर्ने ।

७) कलेजको कार्यक्रम विस्तार गर्ने सम्बन्धमा नीति तय गर्ने ।

क) कलेजमा आर्थिक तथा शैक्षिक हानी नोक्सानी वा कलेजमा आर्थिक अनियमितता भएको छ भन्ने लागेमा छात्रविन समिति गठन गर्ने र समितिबाट प्राप्त प्रतिवेदन उपर छलफल गरी आवश्यक कारवाही गर्नको लागि संचालक समितिलाई निर्देशन दिने ।

ख) संचालक समितिको निर्वाचन गर्न शेरधनी वाहेकका व्यक्तिहरु सम्मिलित निर्वाचन समिति गठन गर्ने ।

ग) साधारण सभाको अध्यक्षले कुनै विशेष प्रस्ताव पेश गरेमा सो उपर छलफल गरी निर्णय लिने ।

घ) कलेजको उद्देश्य प्राप्तिका लागि अन्य आवश्यक काम गर्ने ।

साधारण सभाको बैठकको अध्यक्षता र गणपुरक संख्या :

क) साधारण सभाको बैठकको अध्यक्षता संचालक समितिको अध्यक्षले गर्नेछन् ।

ख) विशेष परिस्थितिमा वाहेक सभा वर्षको एक पटक आर्थिक वर्ष समाप्त भएको ६ महिना भित्र गर्नुपर्नेछ ।

ग) साधारण सभाको गणपुरक संख्या नियमावलीमा उल्लेख भए अनुसार हुनेछ ।

घ) साधारण सभाको बैठक सम्बन्धी अन्य प्रक्रिया नियमावलीमा उल्लेख भए अनुसार हुनेछ ।

विशेष साधारण सभा : देहायको अवस्थामा विशेष साधारण सभा बस्न सक्नेछ ।

क) संचालक समितिले वा कुनै संचालकले कलेजको उद्देश्य अनुसार उपयुक्त काम नगरेको भन्ने लागेमा समितिले वा शेरधनी सदस्यहरुको कम्तिमा २५ प्रतिशत सदस्यहरुले लिखित अनुरोध गरेमा अध्यक्षले विशेष साधारण सभा बोलाउनु पर्नेछ । उक्त प्रस्ताव बहुमतले पारित गरेमा सो समितिलाई पुरै वा समितिका तोकिएको पदाधिकारी वा सदस्यलाई हटाइ नयाँ समिति गठन गर्ने काम विशेष साधारण सभाले गर्न सक्नेछ । तर यसरी हटाउँदा वा नयाँ समिति गठन गर्नु भन्दा अगाडि त्यस्तो संचालक समितिलाई सफाई पेश गर्ने मौका दिनुपर्नेछ ।

ख) आवश्यक देखिएमा निश्चित प्रक्रिया पुरा गरी कलेज संचालक समितिले विशेष विषयमा छलफल गर्न विशेष साधारण सभा बोलाउन सक्नेछ ।

ग) कलेजको लेखा परीक्षण गर्दा लेखा परीक्षकले विशेष साधारण सभा बोलाउनु पर्ने उचित कारण देखाई संचालक समिति समक्ष निवेदन दिएमा संचालक समितिले विशेष साधारण सभा बोलाउनु पर्नेछ ।

घ) विशेष साधारण सभाको गणपुरक संख्या साधारण सभा बैठकको सरह हुनेछ ।



२. साधारण सभाको निर्णय विवरणको अभिलेख :

क) कम्पनी ऐन अनुसार खुलाउनु पर्ने कुरा खुलाई साधारण सभाको काम कारवाही तथा निर्णयको विवरण छुट्टै अभिलेख खडा गरी राखिनेछ । त्यस्तो अभिलेखमा सभाको अध्यक्ष तथा कम्पनी सचिवले हस्ताक्षर गर्नुपर्नेछ ।

ख) माथि (क) अनुसार राखिएको साधारण सभाको काम कारवाहीको विवरणको अभिलेख कलेजको माइन्टमा राख्नु पर्नेछ । त्यस्तो विवरण कुनै शेरधनीले कार्यालय समयमा निरीक्षण गर्न चाहेमा अध्यक्ष वा कम्पनी सचिवले निरीक्षण गर्न दिनुपर्नेछ ।

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## परिच्छेद - ५

### संचालक समितिको गठन, काम, कर्तव्य र अधिकार

#### १. संचालक समिति गठन र कार्यकाल :

- क) कलेज संचालनको लागि एक सञ्चालक समिति हुनेछ । संचालकहरूको नियुक्ति वा निर्वाचन साधारण सभाबाट हुनेछ ।
- ख) कलेजमा ११ जनाको संचालक समिति हुनेछ जसमध्ये साधारण सभाका सदस्यहरूको नौ समूह बनाई प्रत्येक समूहबाट एक-एक जना गरी जम्मा नौ जना र थप एक जना गरी जम्मा दश जना सदस्य सभाबाट निर्वाचित हुनेछन् तथा निर्वाचित संचालक समितिले एक जना सदस्य मनोनित गर्नेछ ।
- ग) संचालकहरूको कार्यकाल चार वर्षको हुनेछ ।
- घ) साधारण सभा हुनु अगावै कुनै कारणले कुनै संचालकको पद रिक्त हुन आएमा जुन प्रकृयाबाट उक्त संचालक नियुक्ति भईआएको हो सोही प्रकृयाबाट नयाँ संचालकको नियुक्ति हुनेछ । तर साधारण सभाद्वारा नियुक्ति गरिएको संचालकको पद कुनै व्यहोरा रिक्त भएमा सो रिक्त स्थानमा अर्को साधारण सभासम्मको लागि संचालक समितिले सोही समूहबाट संचालक नियुक्त गर्नेछ ।
- ङ) संचालकहरूले आफूहरूमध्येबाट छानेको कुनै एक जना संचालक समितिको अध्यक्ष हुनेछ । उक्त संचालक समितिको अध्यक्षको नाम त्रिभुवन विश्वविद्यालयमा जानकारीका लागि पठाईनेछ ।
- च) उक्त संचालक समितिमा त्रिभुवन विश्वविद्यालय बाट मनोनित एक जना त्रि.वि. प्रतिनिधी रहने छन ।
- द्रष्टव्य : संचालक समितिको अध्यक्ष हुनको लागि कम्तिमा स्नातक तह उत्तिर्ण तथा शैक्षिक क्षेत्रमा १० वर्षको अनुभव भएको हुनु पर्दछ ।**

#### २. संचालक समितिको काम, कर्तव्य र अधिकार : संचालक समितिको काम, कर्तव्य र अधिकार देहाय बमोजिम हुनेछ :

- क) साधारण सभाले गरेको निर्णय एवम् कार्यक्रम कार्यान्वयन गर्ने गराउने ।
- ख) कलेजको आय-व्यय सम्बन्धि वार्षिक बजेट, नीति तथा कार्यक्रम बनाई साधारण सभामा पेश गर्ने ।
- ग) कलेजका लागि आवश्यक कोष र चल अचल सम्पत्तिको व्यवस्था गर्ने, सरक्षण गर्ने ।
- घ) कलेजलाई आवश्यक पर्ने सबै भौतिक सुविधा प्रदान गराउने उद्देश्यले निर्माण तथा मर्मत कार्य, शिक्षक तथा कर्मचारी छनौट, पुस्तकालय संचालन, शैक्षिक योजना तथा अनुसन्धान आदि कार्य संचालनका लागि आवश्यक समितिहरू गठन गर्ने ।
- ङ) विद्यार्थी शुल्क निर्धारण गर्ने ।
- कलेजमा पठन-पाठन तथा दैनिक कार्य संचालनार्थ आवश्यक शिक्षक तथा कर्मचारी नियुक्ति गर्ने, शिक्षक कर्मचारी र पदाधिकारीहरूको तलब, विदा तथा अन्य सुविधा निर्धारण गर्ने ।
- छ) कलेजको लागि कार्यकारी निर्देशक, प्राज्ञिक निर्देशक, प्रिन्सिपल विषयगत एवम् तहगत शैक्षिक कार्यक्रम हेर्नको लागि अन्य पदहरूको नियुक्ति गर्ने ।
- ज) कलेजको हित र सम्मुनतिका लागि विभिन्न क्षेत्र र विषयका विज्ञहरूलाई सल्लाहकारमा नियुक्ति गर्ने ।
- झ) कलेजको तर्फबाट गर्नुपर्ने सम्झौता, मन्जुरीनामा, अख्तियारनामा, मुद्दा-मामिला आदिमा प्रतिनिधित्व गर्ने/गराउने ।
- ञ) कलेजको लागि आवश्यक कानुनी सल्लाहकार र परामर्श प्रदान गर्नको लागि कानुनी सल्लाहकार नियुक्ति गर्ने ।
- ट) सेवा शर्त विपरीत कार्य गर्ने शिक्षक कर्मचारीलाई नसहत दिने वा सेवाबाट हटाउने ।
- ठ) कलेजलाई स्वदेशी तथा विदेशी विभिन्न संघ संस्था वा व्यक्तिबाट प्राप्त हुने अनुदान, दानदातव्य तथा ऋण सहयोग ग्रहण गर्ने ।
- ड) कलेजका पदाधिकारीहरूले प्रचलित ऐन कानून, प्रवन्धपत्र, नियमावली र विनियमावली एवम् संचालक समितिको निर्देशन उल्लंघन हुने गरी काम गरेमा निजलाई पद मुक्त हुनेसम्मको कारवाही गर्ने ।
- ढ) राम्रो काम गर्ने शिक्षक, कर्मचारी, विद्यार्थी तथा शेर धनी सदस्यहरूलाई पुरस्कृत एवम् सम्मान गर्ने ।
- ण) कलेजको शैक्षिक तथा भौतिक विकासमा योगदान पुऱ्याउने स्वदेशी, विदेशी संघ संस्था वा व्यक्तिलाई संचालक समितिबाट निर्णय गरी मानार्थ, संरक्षक सदस्य वा अन्य प्रकारका सम्मान प्रदान गर्ने ।
- त) विद्यार्थीलाई दिइने सुविधा निर्धारण गर्ने ।
- थ) कलेजलाई आवश्यक पर्ने विभिन्न शैक्षिक र प्रशासनिक किसिमका पदहरू सृजना गर्ने ।
- द) कलेजसँग आवद्ध शेरधनी सदस्य, शिक्षक तथा कर्मचारीहरू आदिको लागि आवश्यकता अनुसार आचासंहिता तयार गरी लागू गर्ने ।

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१) संचालक समितिका अध्यक्ष, कार्यकारी निर्देशक, प्राज्ञिक निर्देशक, प्रिन्सिपल र अन्य निर्देशक एवम् शिक्षक कर्मचारीले दिएको राजिनामा स्वीकृत गर्ने ।

२) विनियमको अधिनमा रही कलेज संचालनको लागि आवश्यकता अनुसार निर्देशिका बनाई लागु गर्ने ।

क) कलेजको हित एवम् समुन्नतिको लागि आवश्यक अन्य कार्य गर्ने ।

### संचालक समितिको बैठक सम्बन्धी कार्यविधि

क) संचालक समितिको बैठक सामान्यतया: महिनामा एक पटक बस्नेछ ।

ख) संचालक समितिको बैठक अध्यक्षको निर्देशन बमोजिम कम्पनी सचिवले बोलाउने छन् ।

ग) संचालक समितिको बैठक बस्न संख्याको कम्तिमा ५१ प्रतिशत संचालकहरुको आवश्यकता पर्नेछ । गणपुरक संख्या नपुगेमा अर्को पटक उपस्थित न्यूनतम ३३ प्रतिशतलाई गणपुरक संख्या मानिनेछ ।

घ) कुल सदस्य संख्याको कम्तिमा एक तिहाई संचालकहरुले लिखित अनुरोध गरेमा अध्यक्षले जुनसुकै बखत बैठक बोलाउनु पर्नेछ । यसरी माग गर्दा पनि बैठक नबोलाएमा सो कुरा खुलाई कम्तिमा २५ प्रतिशत संचालकहरुले बैठकमा छलफल हुने विषय र बैठक बोलाउँदा १३(ड) अनुसार बैठकको सूचना दिनुपर्नेछ ।

ड) संचालक समितिको बैठकको सूचना लिखित रूपमा वा अन्य कुनै पनि माध्यमबाट दिन सकिनेछ ।

संचालकहरु संचालक समितिको बैठकमा स्वयम् उपस्थित हुनुपर्नेछ ।

संचालक समितिको बैठकको अध्यक्षता समितिको अध्यक्षले गर्नेछ । निजको अनुपस्थितिमा बैठकमा उपस्थित संचालकहरुले आफुहरु मध्येबाट छानेको संचालकले अध्यक्षता गर्नेछ ।

ज) समितिको बैठकमा बहुमतको निर्णय मान्य हुनेछ र मत बराबर भएमा अध्यक्षले संचालकको हैसियतले दिएका मतको अतिरिक्त निर्णायक मत समेत दिन सक्नेछ ।

### परिच्छेद - ६

### समिति सम्बन्धी व्यवस्था

४. कलेजमा देहाय बमोजिमका समितिहरु रहनेछन् : कलेजमा आवश्यकता अनुसार देहाय अनुसारका समितिहरु गठन गर्न सकिनेछ :-

क) रिसर्च समिति

ख) परीक्षा समिति

ग) आन्तरिक गुणस्तर अनुगमन समिति

घ) पुस्तकालय संचालन सम्बन्धि समिति

अतिरिक्त क्रियाकलाप सम्बन्धि समिति

च) निर्माण तथा मर्मत समिति

छ) यातायात तथा रेखदेख समिति

ज) छात्रावास तथा क्याप्टेरिया व्यवस्थापन समिति

झ) रोजगारी व्यवस्थापन समिति

ञ) आवश्यकता अनुसार अन्य समितिहरु



*Biswajit*  
*Chhetri*

*[Signature]*  
*[Signature]*

*M. Panwar*

परिच्छेद - ७

अध्यक्ष, कार्यकारी निर्देशक, प्राज्ञिक निर्देशक र प्रिन्सिपल

अध्यक्ष

समितिको अध्यक्षको काम, कर्तव्य र अधिकार :- संचालक समितिका अध्यक्षको काम, कर्तव्य र अधिकार देहाय बमोजिम हुनेछः-

- क) साधारण सभा र संचालक समितिको बैठकको अध्यक्षता गर्ने ।
- ख) कलेजको सामान्य रेखदेख कार्य तथा नियन्त्रण गर्ने ।
- ग) संचालक समितिले गर्ने कामको प्रमुख जिम्मावारी लिने सम्बन्धमा आवश्यक व्यवस्था मिलाउने/निर्देशन दिने ।
- घ) कलेजको विकासका लागि अल्पकालिन/दिर्घकालिन योजना तथा कार्यक्रम बनाउन नेतृत्व गर्ने ।
- ङ) कलेजको हितको लागि आवश्यकता अनुसार शैक्षिक, प्राज्ञिक वा अन्य संघ संस्था वा निकायमा कलेजको तर्फबाट प्रतिनिधित्व गर्ने वा गराउने ।
- च) कार्यकारी निर्देशक वा प्राज्ञिक निर्देशकको नियुक्ति नभएको अवस्थामा निजले गर्ने सम्पूर्ण काम कर्तव्य र अधिकार कार्यकारी अध्यक्षको रूपमा प्रयोग गर्ने ।
- संचालक समितिको बैठक नभएको अवस्थामा तत्काल निर्णय गरी कुनै काम गर्न अत्यावश्यक देखिएमा सो काम गर्ने । यसरी गरिएको काम, कारवाहीलाई निर्णय अनुमोदनको लागि सञ्चालक समितिको आगामि बैठकमा पेश गर्नु पर्नेछ ।
- ज) संचालक समितिका सदस्यहरुलाई कामको बाँडफाड र जिम्मेवारी तोकिदिने ।
- झ) साधारण सभाले अध्यक्षले गर्ने भनी तोकिएका अन्य काम गर्ने गराउने ।
- ञ) आफ्नो अनुपस्थितिमा संचालकहरु मध्ये कुनै एक जनालाई निमित्त तोक्ने ।

२. कार्यकारी निर्देशक :

१. क) कलेजको व्यवस्थापकीय शैक्षिक एवम् प्रशासनिक कार्य संचालनको जिम्मेवारी वहन गर्न एकजना कार्यकारी निर्देशक रहनेछ ।
- ख) संचालक समितिले संचालकहरु मध्येबाट एकजना संचालकलाई कार्यकारी निर्देशकको नियुक्ति गर्नेछ । निजको पदावधि चार वर्षको हुनेछ ।
२. कार्यकारी निर्देशकको काम, कर्तव्य र अधिकार देहाय बमोजिम हुनेछ :-
  - क) संचालक समितिको निर्णयानुसार कलेज व्यवस्थापनका लागि तयार भएका कार्यक्रम तथा योजनाहरु कार्यान्वयन गर्ने/गराउने ।
  - ख) कलेजको वार्षिक योजना र विकासको लागि कार्यक्रमहरु बनाई संचालक समितिमा पेश गर्ने गराउने ।
  - ग) कलेजको लागि वार्षिक बजेट तर्जुमा गर्ने/गराउने ।
  - घ) कलेजको शैक्षिक तथा आर्थिक वातावरण स्वच्छ राख्ने सम्बन्धमा आवश्यक व्यवस्था गर्ने ।
  - ङ) कलेजको लागि आवश्यक पर्ने कर्मचारीहरुको दरबन्दी निर्धारण र थपघटको लागि संचालक समितिमा पेश गर्ने ।
  - च) संचालक समितिको निर्णयानुसार आर्थिक जिम्मेवारी लिई संचालन गर्ने ।
  - छ) कलेजको सम्पत्तिको संरक्षण गर्ने सम्बन्धमा आवश्यक व्यवस्था मिलाउने ।
  - ज) कलेज संचालन गर्ने क्रममा आइपरेका समस्या तथा विवादहरु समाधान गर्ने ।
  - झ) कलेजमा शिक्षक कर्मचारीहरुमा समन्वय कायम गरी शिक्षक कर्मचारी, विद्यार्थी तथा अभिभावकहरुको बीचमा पारस्परिक सहयोगको वातावरण सिर्जना गर्ने ।
  - ञ) अध्यक्षको राय सल्लाह अनुसार अन्य आवश्यक कार्य गर्ने ।

३. प्राज्ञिक निर्देशक :-

१. क) कलेजको शैक्षिक तथा प्राज्ञिक कार्यक्रमहरुलाई व्यवस्थित रूपबाट संचालन गर्नको लागि एकजना प्राज्ञिक निर्देशक रहनेछ ।
- ख) संचालकहरु मध्येबाट संचालक समितिले प्राज्ञिक निर्देशकको पदमा कम्तीमा स्नातकोत्तर तह उत्तिर्ण गरेको संचालकलाई नियुक्ति गर्नेछ । प्राज्ञिक निर्देशकको पदावधि चा वर्षको रहनेछ ।
२. प्राज्ञिक निर्देशकको काम, कर्तव्य र अधिकार देहाय बमोजिम हुनेछ ।
  - क) कलेजलाई प्राज्ञिक नेतृत्व दिने ।
  - ख) कलेजका लागि आवश्यक पर्ने दरबन्दी श्रृजना र थपघट एवम् आवश्यक पर्ने शिक्षक नियुक्तिका लागि प्रस्ताव तयार गर्ने ।





- ग) राम्रो काम गर्ने शिक्षक तथा कर्मचारीहरूलाई पुरस्कृत गर्ने संचालक समितिमा सिफारिस गर्ने ।  
 घ) कलेजका विद्यार्थीहरूलाई अनुशासनमा राख्न सम्बन्धित कार्यक्रम निर्देशकको सिफारिसमा सामान्य कारवाही गर्ने र विशेष सजाय गर्नुपर्ने भएमा आवश्यक प्रस्ताव तयार गरी संचालक समितिमा पेश गर्ने ।  
 ड) कलेजको शैक्षिक/प्राज्ञिक प्रवर्धनका लागि आवश्यकता अनुसार अन्य कार्य गर्ने ।

#### १८. प्रिन्सिपल

- १.क) कलेजको व्यवस्थापकीय शैक्षिक एवम् प्रशासनिक कार्य संचालनको जिम्मेवारी वहन गर्न एक जना प्रिन्सिपल रहनेछ ।  
 ख) संचालक समितिले प्रिन्सिपलको पदमा कम्तीमा स्नातकोत्तर तह उत्तिर्ण गरेको अनुभव प्राप्त व्यक्तिलाई नियुक्ति गर्नेछ । प्रिन्सिपलको पदावधि चार वर्षको रहनेछ ।

#### प्रिन्सिपलको काम, कर्तव्य र अधिकार देहाय बमोजिम हुनेछ ।

- क) कलेजको दैनिक कार्यक्रमहरू संचालनको व्यवस्था गर्ने ।  
 ख) कलेजको भावि शैक्षिक योजना एवम् शैक्षिक भौतिक पूर्वाधार र सोको लागि लाग्ने बजेट अध्यक्ष र कार्यकारी निर्देशकको न्वयमा तयार गर्ने ।  
 ग) विद्यार्थी भर्नाका लागि नीतिगत आधार एवम् प्रकृया तथा भर्ना गरिने विद्यार्थी संख्याको विवरण प्रस्ताव संचालक समितिमा पेश गर्न तयार गर्ने ।  
 घ) सामान्यतया महिनामा एकपटक सम्बन्धित तह र विषय हेर्ने प्रमुखहरूको बैठक बोलाई सम्बन्धित विषयमा छलफल गर्ने ।  
 ड) कलेजमा संचालन हुने अद्यावधिक परीक्षाहरू नियमित तथा मर्यादित ढंगबाट संचालन गर्ने गराउने ।  
 च) कलेजमा थप गरिने विषय र तहको कार्यक्रम संचालनको लागि सम्बन्धीत कार्यक्रम निर्देशकको परामर्शमा प्रस्ताव बनाई सम्बन्धीत निकायमा पठाउन स्वीकृतिको लागि संचालक समितिमा पेश गर्ने ।

#### परिच्छेद - ८

#### ९. शिक्षक तथा कर्मचारी सम्बन्धी व्यवस्था

- क) कलेजमा आवश्यकता अनुसार विभिन्न किसिमका पद तथा श्रेणीका शिक्षक/कर्मचारीहरू रहनेछन् ।  
 ख) उक्त पद तथा श्रेणीहरू तोक्ने कार्य संचालक समितिले गर्नेछ ।

#### १०. तलव, सेवासुविधा

- क) कलेजमा कार्यरत पदाधिकारी, शिक्षक तथा कर्मचारीले आफ्नो पदमा बहाल गरेको दिन देखि संचालक समितिले तोके अनुसार तलव पाउनेछन् ।  
 ख) कलेजको आर्थिक स्थिति सुदृढ हुँदै गएपछि पदाधिकारी, शिक्षक तथा कर्मचारीहरूलाई सुविधा प्रदान गर्न कलेज संचालक समितिले निर्देशिका बनाई बैठक भत्ता, शिक्षकहरूको स्थायित्व, ग्रेड, संचयकोष, विभागिय भत्ता, दर्शन भत्ता तथा उपदान आदि सुविधाहरूको क्रमशः व्यवस्था गर्न सकिनेछ ।  
 ग) पदाधिकारी शिक्षक तथा प्रशासनिक काम कारवाहीमा संलग्न कर्मचारीहरूले कलेजको कामको सिलसिलामा भ्रमण आदि गर्नु पर्दा संचालक समितिको बैठकको निर्धारण गरे अनुसारको दैनिक तथा भ्रमण भत्ता पाउनेछ ।

#### ११. विदा सम्बन्धी व्यवस्था

१. कार्यकारी निर्देशक र प्राज्ञिक निर्देशकले संचालन समितिको अध्यक्षबाट र अन्य शिक्षक तथा कर्मचारीहरूले कार्यकारी निर्देशक वा प्राज्ञिक निर्देशकबाट विदा स्वीकृत गराई बस्नु पर्नेछ । विदा अधिकारको रूपमा नभई सुविधा मात्र हुनेछ ।  
 २. कलेजमा कार्यरत शिक्षक तथा कर्मचारीहरूलाई संचालक समितिले देहाय बमोजिमका विदा प्रदान गर्न सक्नेछ ।  
 क) भैपरी आउने विदा - वर्षमा ६ दिन  
 ख) पर्व विदा - वर्ष ३ दिन  
 ग) विरामी विदा - वर्षमा ६ दिन  
 घ) प्रसुति विदा :- कलेजमा पुरा समय काम गर्ने महिला शिक्षक, कर्मचारी प्रसुति भएमा प्रसुति हुनु अघि वा पछिगरी ४५ (पैतालिस) दिनमा नबढ्ने गरी बढीमा २ पटक प्रसुति विदा लिन सक्नेछन् ।  
 ङ) किरिया विदा :- कूल धर्म अनुसार आफै क्रिया बस्न पर्ने अवस्थामा १५ दिन किरिया विदा दिन सकिनेछ ।

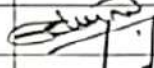
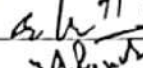
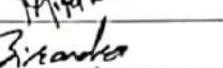
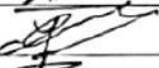
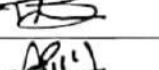
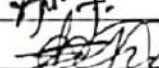
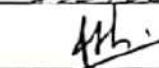
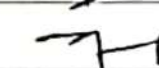





नेपाल मेगा कलेज

कलेज सञ्चालक समितिको बैठक

आज मिति २०७९ साल वैशाख महिनाको ०४ गतेका दिन दिउँसो ४:३० बजे यस नेपाल मेगा कलेजको सञ्चालक समितिका अध्यक्ष श्री गोपाल खनाल को अध्यक्षतामा कलेज परिसरमा बसी निम्न प्रस्तावहरूमा छलफल गरी निर्णय गरियो ।

उपरिस्थितिहरू

क.स	नाम	पद	हस्ताक्षर
१	श्री गोपाल खनाल	अध्यक्ष	
२	डा. दुण्डी राज भट्टराई	सदस्य	
३	श्री मधुकर पाण्डे	सदस्य	
४	श्री विरेन्द्र पोखरेल	सदस्य	
५	श्री यादव चन्द्र न्यौपाने	सदस्य	
६	श्री विष्णु प्रसाद खनाल	सदस्य	
७	श्री राजेन्द्र खनाल	सदस्य	
८	श्री इश्वर चन्द्र गौतम	सदस्य	
९	श्री राजेन्द्र प्रसाद जोशी	सदस्य	
१०	श्री राजु न्यौपाने	सदस्य	
११	श्री दिनेश खनाल	सदस्य सचिव	

प्रस्तावहरू

१) QAA प्रक्रियामा सहभागि हुने सम्बन्धमा ।

निर्णयहरू

निर्णय नं. १

प्रस्ताव नं १ का सम्बन्धमा कलेजलाई अझ व्यपस्थित तथा शैक्षिक रूपमा अझ चुस्त दुरुस्त गर्न तथा विश्वविद्यालयको वर्तमान मान्यता अनुरूप कलेज विश्वविद्यालय अनुदान आयोग बाट प्रदान गरिने QAA प्रक्रियामा सहभागी हुनका लागि आवश्यक सम्पूर्ण प्रक्रिया पुरा गरी यथाशक्य छिटो सहभागी हुने ।


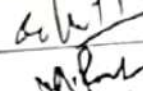
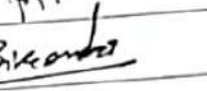
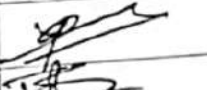
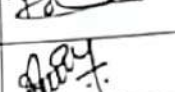

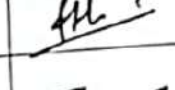

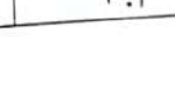
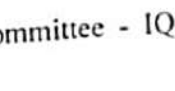
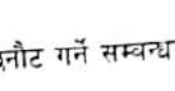


नेपाल मेगा कलेज

कलेज संबन्धान सभितिको बैठक

आज मिति २०७९ साल वैशाख मासको ०७ गतेका दिन बिउँसो १:३० बजे यस नेपाल मेगा कलेजको कलेज संचालक सभितिका अध्यक्ष श्री गोपाल खनाल को अध्यक्षतामा कलेज पारसमा बसी निम्न प्रस्तावहरूमा छलफल गरी निर्णय गरियो ।

उपरिबतितहरू

क्र.स	नाम	पद	हस्ताक्षर
१	श्री गोपाल खनाल	अध्यक्ष	
२	डा. दुण्डी राज भट्टराई	सदस्य	
३	श्री मधुकर पाण्डे	सदस्य	
४	श्री विरेन्द्र पाण्डे	सदस्य	
५	श्री यादव चन्द्र न्यौपाने	सदस्य	
६	श्री विष्णु प्रसाद खनाल	सदस्य	
७	श्री राजेन्द्र खनाल	सदस्य	
८	श्री इश्वर चन्द्र गौतम	सदस्य	
९	श्री राजेन्द्र प्रसाद जोशी	सदस्य	
१०	श्री राजु न्यौपाने	सदस्य	
११	श्री दिनेश खनाल	सदस्य सचिव	

प्रस्तावहरू

१. आन्तरिक गुणस्तर सुनिश्चितता समिति (Internal Quality Assurance Committee - IQAC) गठन र पदाधिकारी छनौट गर्ने सम्बन्धमा ।
२. स्व.मुल्यांकन समुह (Self-Assessment Team - SAT) गठन र पदाधिकारी छनौट गर्ने सम्बन्धमा ।
३. शैक्षिक सुचना व्यवस्थापन प्रणाली एकाई (Education Management Information System - EMIS Unit) गठन र पदाधिकारी छनौट गर्ने सम्बन्धमा ।
४. अनुसन्धान व्यवस्थापन समिति गठन र पदाधिकारी छनौट गर्ने सम्बन्धमा ।
५. विविध



## निर्णयहरु

प्रस्ताव नं. १ उपर छलफल गर्दा कलेज सञ्चालन समितिले कलेजलाई आन्तरिकरूपमा अझ व्यवस्थित, पारदर्शी तथा सुशासित बनाउन, स्व:मुल्यांकन समुहसँग समन्वय गरी स्व:मुल्यांकन प्रतिवेदन तयार गर्न तथा कलेजको समग्र पक्षको विकास गर्नका लागि आन्तरिक गुणस्तर सुनिश्चितता समिति (Internal Quality Assurance Committee IQAC) को गठन गरी निम्नलिखित पदाधिकारीहरुलाई चयन गर्ने निर्णयलाई समितिबाट सर्वसम्मत रूपमा पारित गरियो ।

क्र.स	नाम थर	पद
१	मधुकर पाण्डे	संयोजक
२	दिनेश खनाल	सदस्य
३	यादप चन्द्र न्यौपाने	सदस्य
४	वरुण पन्थी	सदस्य
५	दिनेश घिमिरे	सदस्य
६	सन्जु पाण्डे	सदस्य
७	मिलन लामा	सदस्य

प्रस्ताव नं. २: उपर छलफल गर्दा विश्वविद्यालय अनुदान आयोगको QAA मान्यता प्राप्त गर्ने उदेश्यलाई अगाडि बढाउनका लागि हाल देखा परेका समस्याहरुको समाधान गरी कलेजमा आवश्यक गुणस्तर सुधार गरी QAA प्राप्त गर्ने कार्यलाई अघि बढाउनका लागि आवश्यक कार्यहरु जस्तै रिपोर्ट लेखन, सम्पादन, डाटा विश्लेषण, डाटाको संकलन र विश्लेषण गरी स्व:मुल्यांकन प्रतिवेदन तयार गरी बुझाउनका लागि स्व:मुल्यांकन समुह (Self-Assessment Team - SAT) गठन गर्ने निर्णयलाई समितिबाट सर्वसम्मत रूपमा पारित गरि निम्न बमोजिमका पदाधिकारीहरु चयन गर्ने निर्णय गरियो ।

क्र. स	नाम थर	पद
१	मधुकर पाण्डे	संयोजक
२	उमेश चालिसे	सदस्य
३	दीपा सिलवाल	सदस्य

प्रस्ताव नं. ३ उपर छलफल गर्दा कलेजमा सुचना प्रणालीको प्रभावकारी व्यवस्थापनका लागि एउटा छुट्टै समितिको आवश्यकतालाई मनन गरी कलेज व्यवस्थापन समितिले शैक्षिक सुचना व्यवस्थापन प्रणाली एकाई (Education

Management Information System - EMIS Unit ) को गठन गरी निम्न संयोजक र सदस्यहरू छनौट गर्ने निर्णय गरियो ।

क्र.स	नाम थर	पद
१	धर्मराज पौडेल	संयोजक
२	सुरेश भुपाल	सदस्य
३	अरुण खनाल	सदस्य सचिव

प्रस्ताव नं. ४ उपर छलफल गर्दा कलेजमा संचालन गरिने शैक्षिक कार्यक्रमहरूलाई अनुसन्धानसंग सम्मिलित गर्दै तैजानका लागि र कलेजका विद्यार्थी तथा शिक्षकहरू बीच अनुसन्धान संस्कृतिको विकास गर्नका लागि एक अनुसन्धान व्यवस्थापन समितिको -Research Management Cell) गठन गरी निम्नलिखित पदाधिकारी चयन गर्ने निर्णयलाई समितिद्वारा सर्वसम्मत रूपमा पारित गरियो ।

क्र. स	नाम थर	पद
१	यादप चन्द्र न्यौपाने	संयोजक
२	गणेश हेमागाई	सदस्य
३	डा. सुरेन्द्र महतो	सदस्य
४	डा. दिनेश घिमिरे	सदस्य
५	दीपा सिलवाल	सदस्य

प्रस्ताव न. ५ उपर छलफल गर्दा विविध अन्तर्गत छलफल गर्नुपर्ने अन्य कुनै पनि विषय नभएकोले गर्दा अध्यक्ष ज्युको आज्ञा वमोजिम बैठक समाप्त गर्ने निर्णय गरियो ।

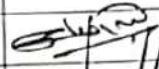
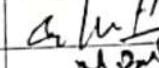

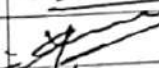
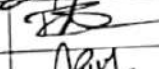



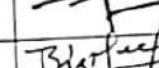
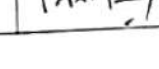



नेपाल मेगा कलेज

कलेज सञ्चालक समितिको बैठक

आज मिति २०७९ साल वैशाख महिनाको १० गतेका दिन बिउँसो ४:३० बजे यस नेपाल मेगा कलेजको सञ्चालक समितिका अध्यक्ष श्री गोपाल खनाल को अध्यक्षतामा कलेज परिसरमा वसी निम्न प्रस्तावहरूमा छलफल गरी निर्णय गरियो ।

उपस्थितिहरू

क.स	नाम	पद	हस्ताक्षर
१	श्री गोपाल खनाल	अध्यक्ष	
२	डा. दुण्डी राज भट्टराई	सदस्य	
३	श्री मधुकर पाण्डे	सदस्य	
४	श्री विरेन्द्र पोखेल	सदस्य	
५	श्री यादव चन्द्र न्यौपाने	सदस्य	
६	श्री विष्णु प्रसाद खनाल	सदस्य	
७	श्री राजेन्द्र खनाल	सदस्य	
८	श्री श्री इश्वर चन्द्र गौतम	सदस्य	
९	श्री राजेन्द्र प्रसाद जोशी	सदस्य	
११	श्री राजु न्यौपाने	सदस्य	
१२	श्री दिनेश खनाल	सदस्य सचिव	

प्रस्तावहरू

१ समितिको कार्यविधि सम्बन्धमा ।

२ विविध

निर्णयहरू

प्रस्ताव नं. १ उपर छलफल गर्दा IQAC र EMIS समितिले पेश गरेको कार्यविधिको को विस्तृत रूपमा अध्ययन गर्दा उक्त कार्यविधिमा थपघट गर्नुपर्ने कुनै पनि विषय नभएकोले गर्दा यस समितिले दुवै कार्यविधि लाई सर्वसम्मत अनुमोदन गर्ने निर्णय गरियो ।

प्रस्ताव नं. २ उपर छलफल गर्दा विविध अन्तंगत छलफल गर्नुपर्ने कुनै पनि विषय नभएकोले गर्दा समितिमा उपस्थित सम्पूर्ण पदाधिकारीहरूलाई स-धन्यवाद बैठक समापन गर्ने निर्णय गरियो ।


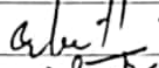
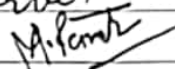
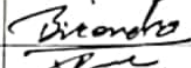

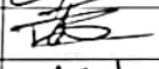
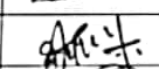

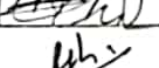




नेपाल मेगा कलेज

कलेज सञ्चालक समितिको बैठक

आज मिति २०७९ साल वैशाख महिनाको २० गतेका दिन बिउँसो ४:३० बजे यस नेपाल मेगा कलेजको सञ्चालक समितिका अध्यक्ष श्री गोपाल खनाल को अध्यक्षतामा कलेज परिसरमा बसी निम्न प्रस्तावहरूमा छलफल गरी निर्णय गरियो ।

उपस्थितिहरू

क्र.स	नाम	पद	हस्ताक्षर
१	श्री गोपाल खनाल	अध्यक्ष	
२	डा. दुण्डी राज भट्टराई	सदस्य	
३	श्री मधुकर पाण्डे	सदस्य	
४	श्री विरेन्द्र पोखेल	सदस्य	
५	श्री यादव चन्द्र न्यौपाने	सदस्य	
६	श्री विष्णु प्रसाद खनाल	सदस्य	
७	श्री राजेन्द्र खनाल	सदस्य	
८	श्री इश्वर चन्द्र गौतम	सदस्य	
९	श्री राजेन्द्र प्रसाद जोशी	सदस्य	
१०	श्री राजु न्यौपाने	सदस्य	
११	श्री दिनेश खनाल	सदस्य सचिव	

प्रस्तावहरू

१) +२ कार्यक्रम भित्र Management मा संचालन गर्ने सम्बन्धमा ।

निर्णयहरू

निर्णय नं.१

प्रस्ताव नं. १ का सम्बन्धमा कलेजले हाल विद्यालय तर्फका कक्षा ११ र १२ का कक्षाहरू पनि संचालन गरेको सन्दर्भमा विश्वविद्यालय कार्यक्रमहरू लाई अझै प्रभावकारी बनाई संचालन गर्नको लागि विद्यालयतर्फका सम्पूर्ण कार्यक्रमहरू दिवा सत्र मा मात्र संचालन गर्ने र उक्त कार्यक्रम संचालन गर्न कम्पनी रजिष्टारको कार्यालयमा छुट्टै कम्पनी दर्ता गरी पूर्ण रूपमा अलग गरी विद्यालय तहका कार्यक्रमहरू संचालन गर्ने ।



## Nepal Mega College

### Education Management Information System Unit Guideline

#### Formation:

The Education Management Information System Unit (EMISU) shall be formed by the College Management Committee (CMC) to install, manage and update the database system of the college.

Position	Role in Committee
The system administrator of the college shall be the coordinator	Coordinator
The junior system administrator shall be the member secretary of the committee	Member
The representative of the administrative departments shall be the member	Member Secretary

#### Tenure:

The committee shall be formed for the four year and re-formed after the tenure completion of the committee members. Where any member leaves the position before the complementation of the tenure, the College Management Committee with the recommendation of College Chief shall appoint the new member in the vacant position.

The committee may appoint the same individual for the three tenures in the same role. But where the position belongs to an ex-officio member of the college, the member shall serve the position of the committee as long as their appointment in the office is maintained.

#### Meeting:

The committee members shall meet at least once a month in the first Sunday of every Nepali calendar, to discuss the committee related programs, issues and possible agendas. The meeting shall be hosted by the committee coordinator. In the absence of the coordinator, the meeting shall be presided over by the member-secretary. The member-secretary shall record the discussion and

*M. Pandey*  
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*[Signature]*  
*[Signature]*  
*[Signature]*  
*[Signature]*  
*[Signature]*



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decision of each committee meeting in the meeting minute. The meeting's minutes must be signed by all attendees.

**Roles and responsibilities:**

The Guideline of EMISU shall be as follows, unless otherwise specified in the College's other documents:

1. Monitor, maintain and collect the contents for the information dissemination.
2. Archive the information disseminated to all its stakeholders.
3. Install the EMIS software and backup the department wise institutional data.
4. Collect feedback on contents published through different medium.
5. Perform data analysis to assist in decision making.
6. Assist the faculty, staff and students on guiding for efficient use of EMIS
7. Generate and give the report from EMIS to the respective department when required.
8. Provide technical and IT related support to other units of the College.
9. Assist in providing audio visual and other technical teaching aids for students, faculty and staff.
10. Manage internet access with high bandwidth, CCTV and other facilities.
11. Assist in making availability of E-Library to all the beneficiaries.
12. Assist in recording of all the details of library resources.
13. Mange library log-ins for the use of e-library and library automations.
14. Assist technically for various survey tool development and conduction.

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(च) "विश्वविद्यालय" भन्नाले त्रिभुवन विश्वविद्यालय लाई सम्झनु पर्दछ ।

(छ) "कलेज" भन्नाले नेपाल मेगा कलेजलाई सम्झनु पर्दछ ।

(ज) "आन्तरिक गुणस्तर सुनिश्चितता समिति" भन्नाले नेपाल मेगा कलेजको आन्तरिक गुणस्तर सुनिश्चितता समिति सम्झनु पर्दछ ।

(झ) "सचिवालय" भन्नाले नेपाल मेगा कलेजमा गठित आन्तरिक गुणस्तर सुनिश्चितता समितिको कार्यालयलाई सम्झनु पर्दछ ।

परिच्छेद दुई

आन्तरिक गुणस्तर सुनिश्चितता समिति सम्बन्धी व्यवस्था

२. कलेज स्तरीय आन्तरिक गुणस्तर सुनिश्चितता समिति

कलेजको शैक्षिक/प्राज्ञिक, अनुसन्धानमूलक तथा प्रशासकीय कार्यका आवश्यक गुणस्तर कायम गर्न एक विश्वसनीय प्रणालीको स्थापना गरी गुणस्तरलाई संस्कृतिको रूपमा अङ्कित गर्दै उत्तम अभ्यासहरूलाई संस्थागत गरेर उच्च शिक्षाको गुणस्तर अभिवृद्धि गर्न नेपाल मेगा कलेजले गठन गरे बमोजिमको एक आन्तरिक गुणस्तर सुनिश्चितता समिति रहने छ ।

यसरी बन्ने आन्तरिक गुणस्तर सुनिश्चितता समिति कलेजको व्यवस्थापन, प्रशासन, संस्थागत संयन्त्रहरू, प्राज्ञिक नेतृत्व, शिक्षक, कर्मचारी, विद्यार्थी तथा अन्य सरोकारवालाहरू समेतको संलग्नतामा सहभागितामूलक हुनुपर्नेछ । आन्तरिक गुणस्तर सुनिश्चितता समितिमा विद्यार्थी गुणस्तर समूह ( Student Quality Circle) को प्रतिनिधित्व अनिवार्य हुनेछ ।

२.१ गठन प्रक्रिया

२.१.१ नेपाल मेगा कलेज आन्तरिक गुणस्तर सुनिश्चितता समितिको गठन निम्न अनुसार हुनेछ

सहायक कलेज प्रमुख : संयोजक  
प्रिन्सिपल : सदस्य  
कार्यक्रम संयोजक : सदस्य  
SQC प्रतिनिधि : सदस्य  
SQC प्रतिनिधि : सदस्य  
विज्ञ प्रतिनिधि : दुई जना सदस्य

NEPAL  
MEGA COLLEGE  
MEGA COLLEGE FOR EXCELLENCE

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२.१.२ समितिका सदस्यहरुको पदावधि सामान्यतः चार वर्षको हुनेछ । समितिका कुनै पनि पदेन सदस्यको सदस्यता जुन पदको हैसियतमा निजको नियुक्ति भएको हो, सो पदावधि कायम रहेसम्म मात्र रहनेछ ।

## २.२ बैठक

२.२.१ समितिको बैठक सामान्यता हरेक महिनामा कमिमा एक पटक वस्नु पर्नेछ । आवश्यकता अनुसार थप बैठकहरु वस्न सकिनेछ ।

२.२.२ बैठकको अध्यक्षता समितिको अध्यक्ष/प्रमुखले गर्नेछ । निजको अनुपस्थितिमा समितिको बैठक वस्नु परेमा निजको स्वीकृतिमा समितिको वरिष्ठतम सदस्यले बैठकको अध्यक्षता गर्न सक्नेछन् ।

२.२.३ बैठकको निर्णय समितिका सदस्य सचिवले अभिलेखीकरण गरी राख्नु पर्नेछ । यस्तो अभिलेख बैठकको अध्यक्षता गर्ने व्यक्ति र समितिका सदस्य सचिवको संयुक्त दस्तखतबाट प्रमाणित हुनेछ ।

२.२.४ समितिको बैठक भत्ता र अन्य सुविधाहरु कलेजको संचालक समितिले निर्धारण गरे बमोजिम हुनेछ ।

२.२.५ समितिको अध्यक्षले बैठकमा कुनै विज्ञ, प्राध्यापक, कर्मचारी, विद्यार्थी प्रतिनिधि आवश्यकता अनुरूप आमन्त्रण गर्न सक्नेछ ।

२.२.६ समितिको बैठक सम्बन्धि अन्य कार्यविधि तथा कार्य प्रणाली समिति स्वयम्ले निर्धारण गरी लागु गरे बमोजिम हुनेछ ।

२.३ कलेजको विधान, प्रवन्ध पत्र, नियमावली, विनियम, निर्देशिका आदिमा अन्यत्र उल्लेख भएको बाहेक समितिको मुख्य काम, कर्तव्य, अधिकार र उत्तरदायित्व निम्न बमोजिम हुनेछः

(क) देशको गुणस्तर सुनिश्चितता तथा प्रत्यायनको कार्य संचालन, व्यवस्थापन तथा नियमन गर्ने आधिकारिक निकायले निर्धारण गरेका मापदण्ड, मानक र सूचकहरु (Criteria, Benchmarks and Indicators) लाई न्यूनतम आधार मानी उत्तम अभ्यासहरुलाई थप गर्दै आवश्यक गुणस्तर कायम गरेर कलेजको शैक्षिक/प्राज्ञिक, अनुसन्धानमूलक तथा प्रशासकीय गतिविधिहरु सञ्चालन भएको सुनिश्चित गर्ने,

(ख) कलेजको त्रि.वि. को आन्तरिक गुणस्तर सुनिश्चितता समितिका निर्णय, निर्देशन तथा मार्गदर्शनका आधारमा आवश्यक शैक्षिक गुणस्तर कायम गर्न गुणस्तरका

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थप मापदण्ड, मानक, सूचक तथा कार्ययोजना तर्जुमा गरी कार्यान्वयनमा ल्याउन कलेजलाई सहयोग गर्ने,

(ग) कलेजको शैक्षिक/प्राज्ञिक, अनुसन्धानमूलक तथा प्रशासकीय गतिविधिहरूमा आवश्यक गुणस्तर कायम गर्न गुणस्तरका थप मापदण्ड, मानक, सूचकहरू निर्धारण गरी लागु गर्ने/गराउने,

(घ) उच्च शिक्षाको गुणस्तर स्थापना/निर्धारण गर्ने, निर्धारित गुणस्तर कायम गर्ने र गुणस्तरलाई संस्कृतिको रूपमा दिगोपन दिने सन्दर्भमा आन्तरिक गुणस्तर सुनिश्चितता प्रणाली स्थापना गरी सोका आधारमा कलेजको आन्तरिक गुणस्तर सुनिश्चितता, व्यवस्थापन तथा अनुगमन गर्ने,

(ङ) उच्च शिक्षाको गुणस्तर अभिवृद्धिका लागि आवश्यक विभिन्न गोष्ठि, सेमिनार, अभिमुखीकरण, तालिम तथा पेशागत विकासका अन्य कार्यक्रमहरू संचालन गर्ने,

(च) स्वअध्ययन प्रतिवेदन तयारी गर्ने सम्बन्धमा स्वअध्ययन टोलीलाई सहजीकरण गर्ने र उक्त कार्यमा आवश्यक पृष्ठपोषण प्रदान गर्दै टोलीका कार्यहरूको सुपरीवेक्षण गर्ने,

(छ) कलेजको गुणस्तर सुधारसँग सम्बन्धित विभिन्न कार्यक्रम तथा गतिविधिहरूको अभिलेखीकरण गर्दै संस्थाबाट प्रवाह हुने उच्च शिक्षाको गुणस्तर सम्बन्धमा विभिन्न सूचना र जानकारीहरू प्रबोधिकरण (Dissemination) गर्ने/गराउने,

(ज) कलेजको सेवा प्रवाहका सम्बन्धमा स्थानीय, राष्ट्रिय तथा अन्तराष्ट्रिय सम्बन्ध/संजाल विस्तार गर्ने सम्बन्धमा प्राविधिक सहायता उपलब्ध गराउने,

(झ) कलेजका समग्र गतिविधिहरूको संचालन तथा व्यवस्थापनका लागि आवश्यक नीति, रणनीति, कार्यक्रम, बजेट, वार्षिक कार्ययोजना तथा दैनिक कार्यतालिका जस्ता कुराहरूको निर्माण/निर्धारणमा कलेजको संचालक समिति तथा क्याम्पस प्रशासनलाई प्राविधिक सहायता उपलब्ध गराउने,

(ञ) नियमित रूपमा गुणस्तर विप्लेषण (Quality Gap Analysis) गरी सो अनुरूप थप सुधारका लागि योजना तर्जुमा गर्ने तथा कार्यान्वयन गर्ने,

(ट) सरोकारवालाहरूका लागि व्यवसायिक आचरण (Professional Ethics) र आचार संहिता (Code of Conduct) तयार गरी लागु गर्न सहजीकरण गर्ने,

(ठ) कलेजको वार्षिक प्राज्ञिक तथा प्रशासकीय सम्परीक्षण गरी संस्थाको सम्बन्धित निर्णायक निकाय समक्ष सम्परीक्षण प्रतिवेदन पेश गर्ने,

NEPAL  
MEGA COLLEGE

*[Handwritten signatures and initials at the bottom of the page]*

*[Handwritten signatures]*

- (ड) कलेजको संस्थाका समग्र गतिविधिहरुको गुणस्तर सम्बन्धमा सम्बन्धित उच्च निकाय समक्ष आवश्यक सुझाव/सिफारिसहरु पेश गर्ने,
- (ढ) कलेजको स्वअध्ययन प्रतिवेदन सहित गुणस्तर सुनिश्चितता तथा प्रयायनसँग सम्बन्धित आवश्यक प्रतिवेदन तथा दस्तावेजहरु संस्थाको वेबसाइट सहित अन्य आन्तरिक संयन्त्रहरु मार्फत सार्वजनिक भएको सुनिश्चित गर्ने,
- (ण) विश्वविद्यालय अनुदान आयोगबाट हुने कलेजको वार्षिक समिक्षा र अनुगमन तथा संस्थाको पुनः प्रत्यायनका लागि सहजीकरण गर्ने,
- (त) कलेजको गुणस्तर सम्बन्धि योजना, नीति तथा कार्यक्रम, गतिविधिहरु तथा प्रयास र प्रगति सहित संस्थाको समग्र शैक्षिक अवस्थाको वार्षिक प्रतिवेदन तयार गर्ने र संचालक समितिमा पेश गर्ने ।

- २.४ कलेजमा आन्तरिक गुणस्तर सुनिश्चितता समितिको सचिवालय स्थापना भइ क्रियाशील हुनु पर्नेछ ।
- २.५ आन्तरिक गुणस्तर सुनिश्चितता समितिको सचिवालयका लागि आवश्यक खर्च, अन्य भौतिक पूर्वाधारहरु मसलन्द र कर्मचारीको व्यवस्था कलेजले व्यवस्था मिलाउने,
- २.६ कलेजमा स्थापित/गठित आन्तरिक गुणस्तर सुनिश्चितता समिति, यसका कार्यहरु तथा यस सम्बद्ध अन्य व्यवस्थाहरु आन्तरिक गुणस्तर सुनिश्चितता सम्बन्धमा उच्च शिक्षा गुणस्तर सुनिश्चितता समिति र त्रिभुवन विश्वविद्यालयको आन्तरिक गुणस्तर सुनिश्चितता समितिले समय समयमा जारी गर्ने सम्बद्ध निर्देशिका/मार्गदर्शन बमोजिम हुनेछन् ।

परिच्छेद तीन  
विविध



### ३.१ कार्यविधि तयार गरी लागु गर्न सक्ने

- (१) यस निर्देशिकाका प्रावधानहरु कार्यान्वयन गर्दै कलेजका समग्र गतिविधिहरुलाई व्यवस्थित रूपमा सञ्चालन गर्न सम्बद्ध ऐन, नियम र निर्देशिकाको प्रतिकूल नहुने गरी कलेजले आवश्यक कार्यविधि तयार गरी लागु गर्न सक्नेछन् ।

### ३.२ संगठनात्मक संरचनामा समावेश (प्रतिविम्बित) भएको हुनुपर्ने

- (१) यस निर्देशिका बमोजिम स्थापना हुने आन्तरिक गुणस्तर सुनिश्चितता समिति तथा समितिको सचिवालय तथा कलेजको समग्र गुणस्तरसँग सम्बन्धित स्थायी प्रकृतिको संरचना/संयन्त्र

*[Handwritten signatures]*

*[Handwritten signatures]*

भएकाले कलेजको आधिकारिक संगठनात्मक संरचनामा अनिवार्य रूपमा समावेश भएको हुनुपर्नेछ।

### ३.३ निर्देशिका बमोजिम हुने

(१) यस निर्देशिकामा उल्लेखित कुराहरु यसै अनुरूप हुनेछन्। यो निर्देशिका जारी हुनुपूर्व यस सम्बन्धमा भए गरेका सम्बन्धित कार्यहरु समेत यसै निर्देशिका बमोजिम भए गरेको मानिनेछ।

### ३.४ व्याख्या गर्ने बाधा अड्काउ फुकाउने अधिकार

(१) यस कार्य निर्देशिकाको अन्तिम व्याख्या गर्ने अधिकार संचालक समितिमा निहित रहनेछ। यस निर्देशिकाको उद्देश्य कार्यान्वयन गर्ने सिलसिलामा आइपर्ने वा सिर्जना हुने कुनै बाधा अड्काउ फुकाउने अधिकार पनि संचालक समितिलाई हुनेछ।

*[Handwritten signatures]*

Ref no: 713/079-80

November 21, 2021



Dinesh Khanal  
Kathmandu, Nepal


Sub: Letter of Appointment

Dear Dinesh Khanal,

We are pleased to offer you the position of full-time Principal and Assistant Professor of English and Communication at Nepal Mega College, effective November 1, 2021, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

On behalf of Nepal Mega College, we congratulate you. From now on, you are a member of the college teaching team. I hope that we can all work together to fulfill the college's objectives.

Regards,

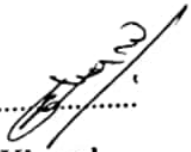


Gopal Khanal  
Chairperson  
College Management Committee



## Terms and Conditions:

1. **Leadership:** Your primary responsibility is to provide visionary, strategic, and academic leadership to the college. This involves setting goals and objectives for the college, developing policies and procedures, and creating a positive and productive learning environment for students, faculty members, and staff.
2. **Administration:** You are responsible for the overall administration of the college, including overseeing the budget, managing resources, and ensuring compliance with regulations and accreditation standards.
3. **Staff management:** You are responsible for hiring, training, and supervising staff members, including faculty, administrative staff, and support staff. This includes evaluating staff performance, providing feedback and support, and addressing any issues or conflicts that arise.
4. **Curriculum development:** You will work closely with faculty members to develop and implement additional programs that meets the needs of students and align with the college's mission and goals. This involves reviewing and revising additional course materials, developing new programs, and ensuring that programs meet accreditation standards.
5. **Student support:** You are responsible for ensuring that students receive the support they need to succeed academically and personally. This includes developing support programs, providing counseling and guidance services, and addressing any issues or concerns that arise.
6. **Community relations:** You will represent the college in the local/national/international community and works to build positive relationships with other educational institutions, businesses, and community organizations. This includes promoting the college, attending events, and serving on local, national, international communities.
7. **Finance:** You will work on securing funding for the college through, students' regular fees, grants, donations, and other means. This involves developing regular fee collection strategies, cultivating relationships with donors and sponsors, and managing fundraising campaigns.
8. **Tenure:** This appointment is renewable. The college management committee will decide whether to renew the tenure of the principal or not. If this agreement is not extended after four years, the appointment will be automatically terminated.

.....  
  
Gopal Khanal

Chairperson

College Management Committee



NEPAL

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mega centre for excellence

Ref. No: 681/079-80

December 2, 2021

Madhukar Pandey

Gulmi, Nepal.



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**Subject: Letter of Appointment**

Dear Madhukar Pandey,

We are pleased to offer you the position of full-time Vice Principal and Assistant Professor of English Writing and Communication at Nepal Mega College, effective December 1, 2021, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

On behalf of Nepal Mega College, we congratulate you. From now on, you are a member of the college teaching team. I hope that we can all work together to fulfill the college's objectives.

Regards,

**Dinesh Khanal**

**Member Secretary**

**College Management Committee**

Nepal Mega College  
(Affiliated to TU & NEB)  
Babarmahal, Kathmandu, Nepal

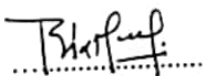
Phone: +977-01-5705488, 5706450  
P.O. Box: 13325, Fax: 5706092

Email: [info@nepalmegacollege.edu.np](mailto:info@nepalmegacollege.edu.np)  
[www.nepalmegacollege.edu.np](http://www.nepalmegacollege.edu.np)

### Job responsibilities:

1. **Academic Leadership:** You are responsible for supporting the academic programs at the college, which includes ensuring the quality and effectiveness of teaching and learning. This involves collaborating with faculty members to set academic standards, evaluating curriculum, and overseeing the development and implementation of academic policies.
2. **Student Affairs:** As a vice principal, you are responsible for overseeing student services and support programs, such as advising, counseling, and career services. This includes collaborating with other departments to create programs that meet the needs of students and address any issues or concerns that arise.
3. **Faculty Development:** you work on the professional development of faculty members, which includes providing training and support to improve teaching skills and ensuring faculty members stay current with the latest pedagogical practices.
4. **Operations Management:** you are responsible for overseeing the operations of the college, which includes, facilities, and technology resources. This involves collaborating with other administrators to ensure the effective functioning of the college's departments and services.
5. **Community Relations:** The Vice Principal is responsible for building and maintaining positive relationships with the local community, including local schools, businesses, and community organizations. This involves working with the Principal to represent the college at community events and developing partnerships that support the college's mission and goals.
6. **Admissions and Enrollment Management:** You are responsible for overseeing the college's admissions and enrollment management efforts, which includes developing strategies to attract and retain students. This involves working with other departments to ensure a smooth and efficient admissions process and developing marketing materials to promote the college to prospective students.
7. **Policy Development and Compliance:** The Vice Principal is responsible for ensuring the college operates in compliance with all relevant regulations and policies. This involves developing policies and procedures that support the college's mission and goals, and ensuring that all departments and staff members comply with these policies.
8. **Tenure:** This appointment is renewable. The college management committee will decide whether to renew the tenure of the principal or not. If this agreement is not extended after four years, the appointment will be automatically terminated.

Regards,



**Dinesh Khanal**

**Member Secretary**

**College Management Committee**



NEPAL  
MEGA COLLEGE

mega centre for excellence

100: 692/079 - 8D  
December 2, 2021

Yadap Chandra Neupane,  
Kathmandu, Nepal.



**Subject: Letter of Appointment**

Dear Yadap Chandra Neupane

We are pleased to offer you the position of full-time Program Coordinator and Assistant Professor of Research and Writing at Nepal Mega College, effective December 1, 2021, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

On behalf of Nepal Mega College, we congratulate you. From now on, you are a member of the college teaching team. I hope that we can all work together to fulfill the college's objectives.

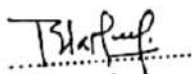
Regards,

**Dinesh Khanal**  
Member Secretary  
College Management Committee

### Job responsibilities:

1. **Program Coordination:** your responsibility is to oversee and plan for all academic programs at college. This involves developing program goals and objectives, creating timelines and action plans, and managing resources to ensure program success.
2. **Planning and Development:** you work with other college staff members to develop programs and initiatives that meet the needs of students and the college community. This includes researching best practices, assessing program needs, and identifying potential academic support.
3. **Marketing and Outreach:** You are responsible for promoting programs and initiatives to the college community and beyond. This involves developing marketing materials, creating social media content, and coordinating outreach efforts.
4. **Recruitment and Admissions:** You are also responsible for recruiting and admitting students into the programs. This involves developing recruitment strategies, reviewing applications, and conducting interviews or auditions.
5. **Student Support:** you provide support to students in their programs, which includes providing advising, mentorship, and academic support. This may also involve coordinating with other college departments, such as counseling or disability services, to ensure that students have access to the resources they need.
6. **Assessment and Evaluation:** you are responsible for evaluating the effectiveness of their programs and initiatives. This involves collecting data, analyzing results, and making recommendations for program improvement.
7. **Collaboration and Communication:** you work closely with other college staff members, such as faculty, administrators, and support staff. This involves collaborating on projects, attending meetings, and communicating program updates and progress.
8. **Tenure:** This appointment is renewable. The college management committee will decide whether to renew the tenure of the principal or not. If this agreement is not extended after four years, the appointment will be automatically terminated.

Regards,



**Dinesh Khanal**

**Member Secretary**

**College Management Committee**

Ref No: 699/079-80



November 5, 2022

Barsha Joshi  
Kathmandu, Nepal



Subject: **Letter of Appointment.**

Dear Barsha Joshi,

We are pleased to offer you the position of **Assistant Professor of Principle of Management** (full-time) at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

On behalf of Nepal Mega College, we congratulate you. From now on, you are a member of the College teaching team. I hope that we can all work together to fulfill the college's objectives.

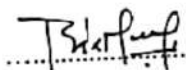
Regards,

  
.....

Dinesh Khanal  
Member Secretary  
College Management Committee

1. **Academic Leadership:** You are responsible for supporting the academic programs at the college, which includes ensuring the quality and effectiveness of teaching and learning. This involves collaborating with faculty members to set academic standards, evaluating curriculum, and overseeing the development and implementation of academic policies.
2. **Student Affairs:** As a vice principal, you are responsible for overseeing student services and support programs, such as advising, counseling, and career services. This includes collaborating with other departments to create programs that meet the needs of students and address any issues or concerns that arise.
3. **Faculty Development:** you work on the professional development of faculty members, which includes providing training and support to improve teaching skills and ensuring faculty members stay current with the latest pedagogical practices.
4. **Operations Management:** you are responsible for overseeing the operations of the college, which includes, facilities, and technology resources. This involves collaborating with other administrators to ensure the effective functioning of the college's departments and services.
5. **Community Relations:** The Vice Principal is responsible for building and maintaining positive relationships with the local community, including local schools, businesses, and community organizations. This involves working with the Principal to represent the college at community events and developing partnerships that support the college's mission and goals.
6. **Admissions and Enrollment Management:** You are responsible for overseeing the college's admissions and enrollment management efforts, which includes developing strategies to attract and retain students. This involves working with other departments to ensure a smooth and efficient admissions process and developing marketing materials to promote the college to prospective students.
7. **Policy Development and Compliance:** The Vice Principal is responsible for ensuring the college operates in compliance with all relevant regulations and policies. This involves developing policies and procedures that support the college's mission and goals, and ensuring that all departments and staff members comply with these policies.
8. **Tenure:** This appointment is renewable. The college management committee will decide whether to renew the tenure of the principal or not. If this agreement is not extended after four years, the appointment will be automatically terminated.

Regards,



**Dinesh Khanal**

**Member Secretary**

**College Management Committee**

ef No: 700/079-80



November 5, 2022

Pratima Khatiwada  
Jhapa, Nepal



Subject: Letter of Appointment

Dear Pratima Khatiwada,

We are pleased to offer you the position of **Assistant Professor of Psychology** (full-time) at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

On behalf of Nepal Mega College, we congratulate you. From now on, you are a member of the College teaching team. I hope that we can all work together to fulfill the college's objectives.

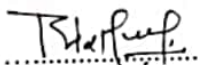
Regards,

Dinesh Khanal  
Member Secretary  
College Management Committee



1. **Academic Leadership:** You are responsible for supporting the academic programs at the college, which includes ensuring the quality and effectiveness of teaching and learning. This involves collaborating with faculty members to set academic standards, evaluating curriculum, and overseeing the development and implementation of academic policies.
2. **Student Affairs:** As a vice principal, you are responsible for overseeing student services and support programs, such as advising, counseling, and career services. This includes collaborating with other departments to create programs that meet the needs of students and address any issues or concerns that arise.
3. **Faculty Development:** you work on the professional development of faculty members, which includes providing training and support to improve teaching skills and ensuring faculty members stay current with the latest pedagogical practices.
4. **Operations Management:** you are responsible for overseeing the operations of the college, which includes, facilities, and technology resources. This involves collaborating with other administrators to ensure the effective functioning of the college's departments and services.
5. **Community Relations:** The Vice Principal is responsible for building and maintaining positive relationships with the local community, including local schools, businesses, and community organizations. This involves working with the Principal to represent the college at community events and developing partnerships that support the college's mission and goals.
6. **Admissions and Enrollment Management:** You are responsible for overseeing the college's admissions and enrollment management efforts, which includes developing strategies to attract and retain students. This involves working with other departments to ensure a smooth and efficient admissions process and developing marketing materials to promote the college to prospective students.
7. **Policy Development and Compliance:** The Vice Principal is responsible for ensuring the college operates in compliance with all relevant regulations and policies. This involves developing policies and procedures that support the college's mission and goals, and ensuring that all departments and staff members comply with these policies.
8. **Tenure:** This appointment is renewable. The college management committee will decide whether to renew the tenure of the principal or not. If this agreement is not extended after four years, the appointment will be automatically terminated.

Regards,



**Dinesh Khanal**

**Member Secretary**

**College Management Committee**

Ref No: 684/079-80



November 5, 2022

Sabita Ghimire  
Kathmandu, Nepal



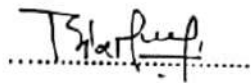
Subject: Letter of Appointment

Dear Sabita Ghimire,

We are pleased to offer you the position of **Assistant Professor of Human Resource Management** (full-time) at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

On behalf of Nepal Mega College, we congratulate you. From now on, you are a member of the College teaching team. I hope that we can all work together to fulfill the college's objectives.

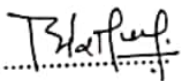
Regards,



Dinesh Khanal  
Member Secretary  
College Management Committee

1. **Academic Leadership:** You are responsible for supporting the academic programs at the college, which includes ensuring the quality and effectiveness of teaching and learning. This involves collaborating with faculty members to set academic standards, evaluating curriculum, and overseeing the development and implementation of academic policies.
2. **Student Affairs:** As a vice principal, you are responsible for overseeing student services and support programs, such as advising, counseling, and career services. This includes collaborating with other departments to create programs that meet the needs of students and address any issues or concerns that arise.
3. **Faculty Development:** you work on the professional development of faculty members, which includes providing training and support to improve teaching skills and ensuring faculty members stay current with the latest pedagogical practices.
4. **Operations Management:** you are responsible for overseeing the operations of the college, which includes, facilities, and technology resources. This involves collaborating with other administrators to ensure the effective functioning of the college's departments and services.
5. **Community Relations:** The Vice Principal is responsible for building and maintaining positive relationships with the local community, including local schools, businesses, and community organizations. This involves working with the Principal to represent the college at community events and developing partnerships that support the college's mission and goals.
6. **Admissions and Enrollment Management:** You are responsible for overseeing the college's admissions and enrollment management efforts, which includes developing strategies to attract and retain students. This involves working with other departments to ensure a smooth and efficient admissions process and developing marketing materials to promote the college to prospective students.
7. **Policy Development and Compliance:** The Vice Principal is responsible for ensuring the college operates in compliance with all relevant regulations and policies. This involves developing policies and procedures that support the college's mission and goals, and ensuring that all departments and staff members comply with these policies.
8. **Tenure:** This appointment is renewable. The college management committee will decide whether to renew the tenure of the principal or not. If this agreement is not extended after four years, the appointment will be automatically terminated.

Regards,



Dinesh Khanal

Member Secretary

College Management Committee



NEPAL

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mega centre for excellence

Ref No: 683/079-80

November 5, 2022

Abhisekh Panthi  
Nawalparasi, Nepal



NEPAL

MEGA COLLEGE

mega centre for excellence

Subject: Letter of Appointment.

Dear Abhishek Panthi,

We are pleased to offer you the position of **Assistant Professor of Mathematics (full-time)** at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

On behalf of Nepal Mega College, we congratulate you. From now on, you are a member of the College teaching team. I hope that we can all work together to fulfill the college's objectives.

Regards,

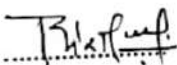
Dinesh Khanal

Member Secretary

College Management Committee

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Regards,



**Dinesh Khanal**

**Member Secretary**

**College Management Committee**

Ref No: 685/079-ED



November 5, 2022

Dharma Raj Poudel  
Kathmandu, Nepal



Subject: **Letter of Appointment.**

Dear Dharma Raj Poudel,

We are pleased to offer you the position of **Assistant Professor of Computer Science (full-time)** at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

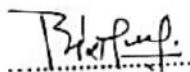
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Regards,

Dinesh Khanal  
Member Secretary  
College Management Committee

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Regards,



**Dinesh Khanal**

**Member Secretary**

**College Management Committee**

Ref No: 686/079-80



November 5, 2022

Umesh Chalise  
Kathmandu, Nepal



**Sub: Letter of Appointment**

Dear Umesh Chalise,

We are pleased to offer you the position of **Assistant Professor of Economics (full-time)** at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

On behalf of Nepal Mega College, we congratulate you. From now on, you are a member of the College teaching team. I hope that we can all work together to fulfill the college's objectives.

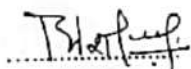
Regards,

Dinesh Khanal  
Member Secretary  
College Management Committee



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Regards,



Dinesh Khanal

Member Secretary

College Management Committee

Ref. No. 687/079-80



November 5, 2022

Suresh Bhandari

Jhapa, Nepal



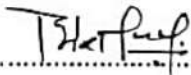
Subject: Letter of Appointment.

Dear Suresh Bhandari,

We are pleased to offer you the position of **Assistant Professor of Marketing** (full-time) at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

On behalf of Nepal Mega College, we congratulate you. From now on, you are a member of the College teaching team. I hope that we can all work together to fulfill the college's objectives.

Regards,



Dinesh Khanal

Member Secretary

College Management Committee

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Regards,



**Dinesh Khanal**

**Member Secretary**

**College Management Committee**

Ref No: 690/079-80



November 5, 2022

Bhisma Prasai  
Jhapa, Nepal



Subject: Letter of Appointment

Dear Bhisma Prasai,

We are pleased to offer you the position of **Assistant Professor of Accountancy (full-time)** at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

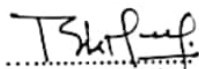
On behalf of Nepal Mega College, we congratulate you. From now on, you are a member of the College teaching team. I hope that we can all work together to fulfill the college's objectives.

Regards,

Dinesh Khanal  
Member Secretary  
College Management Committee

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Regards,



**Dinesh Khanal**

**Member Secretary**

**College Management Committee**

Ref No: 701/079-80

November 5, 2022

Ganesh Amgain  
Chitwan, Nepal



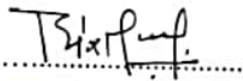
Subject: Letter of Appointment

Dear Ganesh Amgain

We are pleased to offer you the position of **Assistant Professor of Psychology** (full-time) at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

On behalf of Nepal Mega College, we congratulate you. From now on, you are a member of the College teaching team. I hope that we can all work together to fulfill the college's objectives.

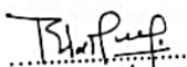
Regards,



Dinesh Khanal  
Member Secretary  
College Management Committee

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Regards,



Dinesh Khanal

Member Secretary

College Management Committee

Ref No: 682/079-80

November 5, 2022

**Bibhuti Sapkota**  
Kathmandu, Nepal



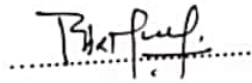
**Subject: Letter of Appointment**

Dear Bibhuti Sapkota,

We are pleased to offer you the position of **Assistant Professor of Organizational Behavior** (full-time) at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

On behalf of Nepal Mega College, we congratulate you. From now on, you are a member of the College teaching team. I hope that we can all work together to fulfill the college's objectives.

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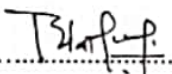


Dinesh Khanal  
Member Secretary  
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Regards,

  
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**Dinesh Khanal**

**Member Secretary**

**College Management Committee**

Ref No: 704/079-80



November 5, 2022

Maya Gharti Magar  
Palpa, Nepal



**Sub: Letter of Appointment**

Dear Maya Gharti Magar,

We are pleased to offer you the position of **Assistant Professor of English** (full-time) at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

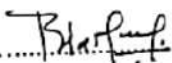
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**Dinesh Khanal**

**Member Secretary**

**College Management Committee**

Ref No: 692/079-80



November 5, 2022

Rabin Pokharel  
Kathmandu, Nepal



Subject: Letter of Appointment.

Dear Rabin Pokharel,

We are pleased to offer you the position of **Assistant Professor of Finance** (full-time) at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

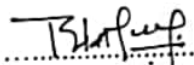
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Regards,



Dinesh Khanal

Member Secretary

College Management Committee

Ref No: 696/079-ED



November 5, 2022

Sunita Bisunkhe  
Bhaktapur, Nepal



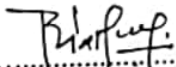
Subject: Letter of Appointment.

Dear Sunita Bisunkhe,

We are pleased to offer you the position of **Assistant Professor of Social Work** (full-time) at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

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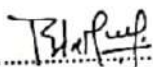
Regards,

  
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Dinesh Khanal  
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Regards,



Dinesh Khanal

Member Secretary

College Management Committee

Ref No: 697/079-80



November 5, 2022

Ishwori Prashad Bhusal  
Kathmandu, Nepal



Subject: Letter of Appointment

Dear Ishwori Prashad Bhusal,

We are pleased to offer you the position of Assistant Professor of Statistics (full-time) at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

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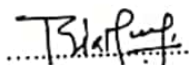
  
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Dinesh Khanal  
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College Management Committee



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Regards,



**Dinesh Khanal**

**Member Secretary**

**College Management Committee**

R Ref No: 691/079-80

November 5, 2022

Dilar Nepal  
Gorkha, Nepal

Subject: Letter of Appointment

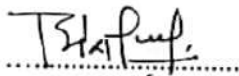


Dear Dilar Nepal,

We are pleased to offer you the position of **Assistant Professor of Economics** (full-time) at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

On behalf of Nepal Mega College, we congratulate you. From now on, you are a member of the College teaching team. I hope that we can all work together to fulfill the college's objectives.

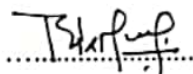
Regards,



Dinesh Khanal  
Member Secretary  
College Management Committee

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Regards,



**Dinesh Khanal**

**Member Secretary**

**College Management Committee**



NEPAL  
MEGA COLLEGE  
mega centre for excellence

21. No. 694/079-80  
November 5, 2022

Ranjit Devkota  
Sindhuli, Nepal



Subject: Letter of Appointment

Dear Ranjit Devkota,

We are pleased to offer you the position of **Assistant Professor of Accountancy** (full-time) at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

On behalf of Nepal Mega College, we congratulate you. From now on, you are a member of the College teaching team. I hope that we can all work together to fulfill the college's objectives.

Regards,

  
.....

Dinesh Khanal

Member Secretary

College Management Committee

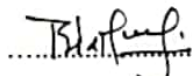
Nepal Mega College  
(Affiliated to TU & NEB)  
Babarmahal, Kathmandu, Nepal

Phone: +977-01-5705488, 5706450  
P.O. Box: 13325, Fax: 5706092

Email: [info@nepalmegacollege.edu.np](mailto:info@nepalmegacollege.edu.np)  
[www.nepalmegacollege.edu.np](http://www.nepalmegacollege.edu.np)

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Regards,



**Dinesh Khanal**

**Member Secretary**

**College Management Committee**

Ref No: 695/079-80



November 5, 2022

Urmila Rayamajhi  
Jhapa, Nepal



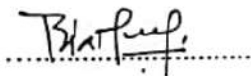
Subject: Letter of Appointment

Dear Urmila Rayamajhi,

We are pleased to offer you the position of **Assistant Professor of social work** (full-time) at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

On behalf of Nepal Mega College, we congratulate you. From now on, you are a member of the College teaching team. I hope that we can all work together to fulfill the college's objectives.

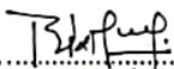
Regards,



Dinesh Khanal  
Member Secretary  
College Management Committee

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Regards,



**Dinesh Khanal**

**Member Secretary**

**College Management Committee**

Ref No. 688/079-80



November 5, 2022

Deepa Silwal  
Chitwan, Nepal



Subject: Letter of Appointment.

Dear Deepa Silwal,

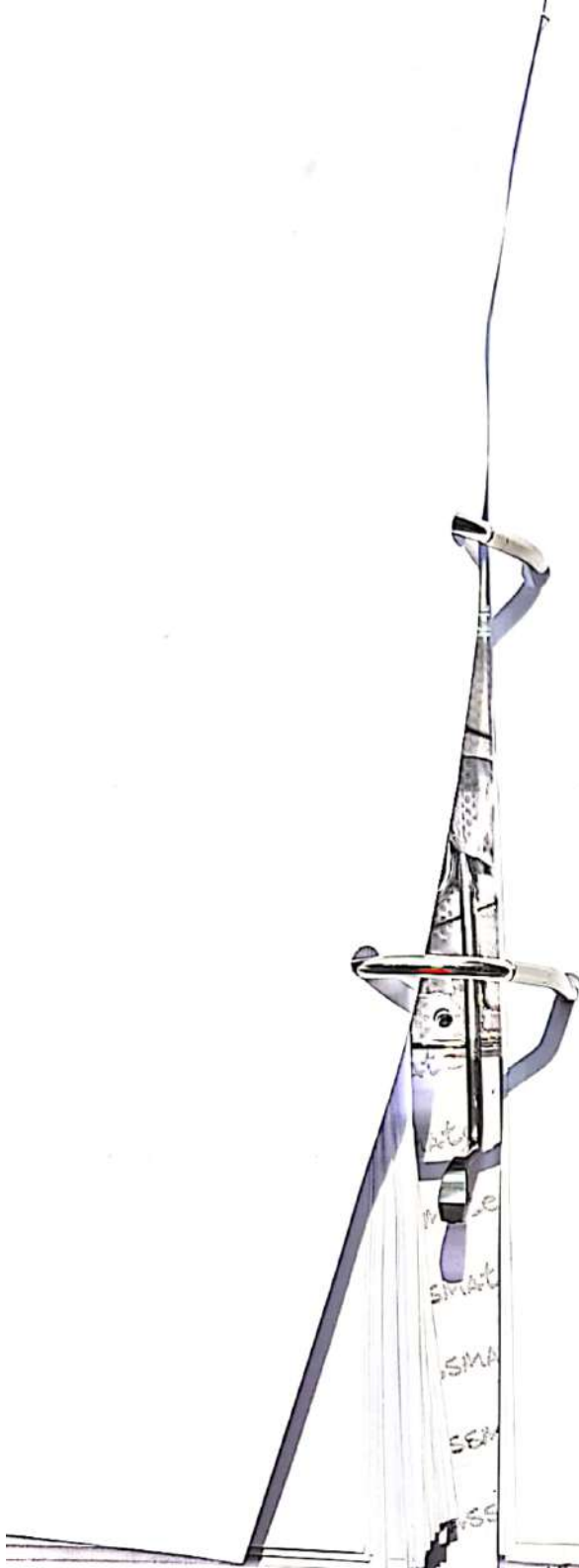
We are pleased to offer you the position of **Assistant Professor of English (full-time)** at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

On behalf of Nepal Mega College, we congratulate you. From now on, you are a member of the College teaching team. I hope that we can all work together to fulfill the college's objectives.

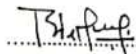
Regards,

Dinesh Khanal  
Member Secretary  
College Management Committee



- 
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Regards,



Dinesh Khanal

Member Secretary

College Management Committee



NEPAL  
MEGA COLLEGE

mega centre for excellence

Ref No: 689/079-80  
November 5, 2022

Rubim Shrestha  
Kathmandu, Nepal



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MEGA COLLEGE

mega centre for excellence

Sub: Letter of Appointment

Dear Rubim Shrestha,

We are pleased to offer you the position of **Assistant Professor of Web Technology** (full-time) at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

On behalf of Nepal Mega College, we congratulate you. From now on, you are a member of the College teaching team. I hope that we can all work together to fulfill the college's objectives.

Regards,



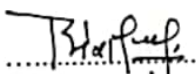
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Member Secretary

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Regards,



**Dinesh Khanal**

**Member Secretary**

**College Management Committee**



NEPAL

MEGA COLLEGE

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Ref no: 714/079-80

November 5, 2022

Shatruhan Prasad Barnawl

Saptari, Nepal



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mega centre for excellence

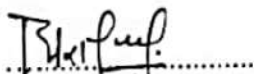
Subject: Letter of Appointment

Dear Shatruhan Prasad Barnawl,

We are pleased to offer you the position of Assistant Professor of Cyber Law (full-time) at Nepal Mega College, effective November 1, 2022, subject to the approval of the College Management Committee. This appointment is made based on your academic qualifications, experience, and the recommendations of the selection committee. The attached employment agreement form contains all the terms and conditions.

On behalf of Nepal Mega College, we congratulate you. From now on, you are a member of the College teaching team. I hope that we can all work together to fulfill the college's objectives.

Regards,



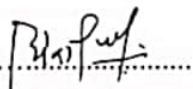
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Regards,



**Dinesh Khanal**

**Member Secretary**

**College Management Committee**

**NEPAL MEGA COLLEGE & RESEARCH CENTER PVT. LTD.**  
**Budget Estimate For Fiscal Year 2079/80**

INCOME		EXPENDITURE	
PARTICULAR	FY 2079-80 Estimate	PARTICULAR	FY 2079-80 Estimate
<b>Academic Income</b>		<b>Direct Expenses</b>	
Annual & Monthly Fee Income	35,750,000.00	Advertisement Expenses	800,000.00
Less (Student's Scholarip Expenses)	3,250,000.00	Bank Charge	25,000.00
<b>Total Academic Income</b>	<b>32,500,000.00</b>	Electricity & Water Expenses	200,000.00
<b>Other Academic Income</b>		Exam Expenses	1,400,000.00
Admission Form Fee Income	50,000.00	Communication Expenses	400,000.00
Exam Fee Income	2,500,000.00	EMIS Expenses	500,000.00
Character Certificate	200,000.00	Legal Expenses	100,000.00
Registration Income	200,000.00	Printing & Stationery Expenses	200,000.00
Students ID Charge	150,000.00	Registration Expenses	125,000.00
Research/Project Fee Income	1,000,000.00	House Rent Expenses	6,600,000.00
		Research & Publication Expenses	1,900,000.00
		Salary Expenses	17,000,000.00
		Student Training Expenses	50,000.00
		University Expenses	500,000.00
		Wages Expenses	100,000.00
<b>Total Other Academic Income</b>	<b>4,100,000.00</b>	<b>Total Direct Expenses</b>	<b>29,900,000.00</b>
<b>Other Income</b>		<b>Administrative Expenses</b>	
Other Income	300,000.00	Audit Fee expenses	50,000.00
		Faculty Enhancement Program Exp.	500,000.00
		Guest Leture Expenses	150,000.00
		Office Expenses	100,000.00
		Refreshment Expenses	100,000.00
		Repair & Maintinance Expenses	200,000.00
<b>Total Other Income</b>	<b>300,000.00</b>	<b>Total Administrative Expenses</b>	<b>1,100,000.00</b>
		<b>Institutional Development Expenses</b>	
		Loan & Interest Expenses (Land & Building)	2,700,000.00
		ECA & Other Program Expenses	1,000,000.00
			3,700,000.00
		<b>Depreciation Expenses</b>	
		Depreciation Expenses	600,000.00
<b>Total Income</b>	<b>36,900,000.00</b>	<b>Total Expenditure</b>	<b>35,300,000.00</b>
		<b>Gross Profit</b>	<b>1,600,000.00</b>



NEPAL

MEGA COLLEGE

— mega centre for excellence —



**Strategic Plan**  
**(2079/80-2080/81)**

## Foreword from College Chief

---

The value of quality education has been made clear over time in Nepal by the University Grants Commission (UGC) by creating certain benchmarks for the higher education institution through excellent teaching, learning, scholarship, and active engagement of the stakeholders. The College has undergone through each criterion and benchmark and decided to enroll in the Quality Assurance and Accreditation (QAA) process to lead the College to the next level of excellence. By enrolling in the QAA process, the management team of the College plans to improve the current weaknesses and also recognizes areas in which the College can grow and move forward. For this, the College has to formulate certain plans and policies and implement them realistically.

The College, therefore, has developed a strategic plan including input from all College stakeholders to improve the Institution's overall quality. Based on the institution's current situation, the management team, in collaboration with all stakeholders, has prioritized strengthening the plan in light of shifting global trends and increasing competition in higher education.

The strategic plan initiative includes collaborating with external agencies and academic institutions, offering more distinct degree programs, providing research opportunities for both graduate and undergraduate students, and digitizing the data through the Education Management Information System (EMIS) by enhancing the reputation among the Higher Education institutions in the nation. At Nepal Mega College (NMC), we pride ourselves on transforming young hearts and minds through exceptional learning experiences, therefore students are always our top priority. We have mobilized a big team of students, staff, and management team for preparing the five-year strategic plan for enhancing the quality of the Institution as per the guidance provided by UGC.

Sincerely,

Dinesh Khanal

College Chief



## Acknowledgment

---

I express my gratitude and appreciation for the valuable input of all stakeholders in the process of developing the strategic plan, which has been thereby completed. I would like to acknowledge the crucial mentorship role of Mr. Gopal Khanal, chairperson of the College Management Committee (CMC), and Mr. Dinesh Khanal, College chief of the College to shape and finalize the documents.

Similarly, the immense contribution of the University Grants Commission (UGC) to encourage and guide a frame of the outline of the document has to be mentioned with due respect. It has been a great honor and privilege for the Internal Quality Assurance Committee (IQAC) to get an opportunity to examine the development trend from the date of the College's establishment, analyze it thoroughly, and develop a strategic plan based on the current situation and prediction for the further development of the College.

Finally, the completion of this document would not have been possible without the support of all the existing committees, and academic and administrative departments, who deserve special, thanks.

Regards,

Madhukar Pandey

IQAC coordinator



## Acronyms

AD	Anno Domini
BBA	Bachelor of Business Administration
BBS	Bachelor in Business Studies
BBS	Bachelor of Business Management
BCA	Bachelor of Computer Application
BoD	Board of Directors
BSC.CSIT	Bachelor in Computer Science and Technology
BSW	Bachelor in Social Work
CCTV	Closed-circuit Television
CE	Common Era
CMC	College Management Committee
DMS	Degrees, Minutes and Seconds
ECA	Extracurricular activities
EMIS	Education Management Information System
HEIs	Higher Education Institutions
HoD	Head of Department
ICT	Information, communication, and Technology
IQAC	Internal Quality Assurance Committee
JD	Job Description
JSTOR	Journal Storage
KUKL	Kathmandu Upatyaka Khanepani Limited
MA.RD	Masters in Arts (Rural Development)
MBS	Master in Business Studies
MoU	Memorandum of Understanding
NMC	Nepal Mega College
NPR	Nepalese Rupees
QAA	Quality Assurance and Accreditation
RMC	Research Management Cell
RNAC	Royal Nepal Airline Corporation
SWOT	Strength, Weakness, Opportunity, and Threat
ToR	Term of Reference
TU	Tribhuvan University
UGC	University Grants Commission

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## 1. INTRODUCTION

NMC, located in Babarmahal, came into initiation in CE 2011 with affiliation from Tribhuvan University (TU). It is one of the renowned Colleges, rated as the second-best Business School in Nepal. It was founded by a highly experienced team of faculty in association with educationists and young and vibrant entrepreneurs to impart value-based education to aspiring youth. As its motto is *Mega Center for Excellence*, the College has witnessed its student's outstanding academic performance scoring excellent results in board examinations and bagging unparalleled success in the government, non-government, and corporate institutions in the managerial position, medium-level jobs as well as in the entry position. However, most of them have been able to capture the higher-level position.

The College emphasizes equipping its students with highly regarded qualifications, skills, and experiences that will fulfill their career aspirations and enrich their future lives, preparing them for the challenges they will face in the years to come. The College has a dedicated team of faculty who is innovative, young at heart, and specialized in their field. They have stood the test of time. So, the College places high credence on the faculty, who can inspire and lead by being an example. They provide students with such a stimulating environment that from the moment they step through the door, they are being prepared for their long-term goal, i.e. better future. In a nutshell, NMC provides the most serene environment, making it an ideal place for studies, and offers tremendous facilities to the students unmatched by similar institutions.

Currently, the College is running four undergraduate programs: Bachelor in Social Work (BSW), Bachelors in Business Studies (BBS), Bachelor of Computer Application (BCA), Bachelor of Business Management (BBM), and one graduate program: Masters in Business Studies (MBS) and all programs are affiliated to Tribhuvan University (TU). With the diverse range of programs, high standards, comprehensive facilities, and reputation of the College, it attracts students from all around the nation, resulting in over thousands of students enrolled in the College. Besides its academic programs, the College also provides a student exchange

program, job placement, internship preparation classes, research training, and entrepreneurship skill training. Reviewing the College's history, quality has always been its major priority. Therefore, it never compromises on offering nationwide facilities for the students and also allows them to participate in the different activities conducted by the College. For continuity, the College is dedicated to planning and implementing work.

### **1.1 Contexts and Rationale**

The root of success for any individual, group, organization, or country is planning, but the planning has to be practical, perceivable, achievable, and inclusive. Planning helps one to remain focused and know, beforehand, what to do next and how to do it. Also, to cope with the modern world's challenges it is crucial to move ahead, set a goal, and develop a plan. The practice of developing a plan to achieve a certain goal dates way back in history and is popular in the global context. Even in the context of Nepal, many governments and non-government organizations have made the development of strategic planning a compulsory task. NMC has completed a decade of its existence serving in the field of education; its history reveals that the development so far has resulted from vision and planning, but the institution lacked strategic planning in written and documented form. The College in its continuous process of excelling in its quality and getting accredited has applied for Quality Assurance and Accreditation (QAA) initiated by UGC. As for the process, the strategic plan is realized to play a vital role in excelling and maintaining quality on a long-term basis. Hence, with the realization and understanding of the importance of planning, the strategic plan has been developed.

### **1.2 Purpose of the Plan**

The major purpose of this strategic plan is to fill in the historical gap of the College in written and documented form. It is also believed to create a roadmap for the development of the College in the next five years. The plan holds the following purposes in specific:

- **Acknowledge and analyze the development done so far**

The development of the College so far is aimed to be acknowledged for the progress done and analyzed for its continuity.

- **Predict further development and plan accordingly**

The prediction of further development can be drawn based on earlier trends and make plans accordingly.

- **Conduct Strength, Weakness, Opportunity, and Threats (SWOT) analysis**

The planning would be based on the SWOT analysis that helps to learn its strength and shortcoming.

- **Assist in Quality Assurance and Accreditation (QAA) process**

The plan would provide the College with a roadmap for the development to eradicate its shortcomings. This would lead the College towards the betterment of its quality, assisting further in the QAA process.

- **Make respective individual/ department or committee accountable for the task planned**

The plan in order of its fulfillment would divide the responsibilities by making respective individuals/departments or committees accountable for the assigned responsibilities.

### 1.3 Process of Preparing the Plan

The preparation of the strategic plan is done purposefully. As the CMC felt the need for a written and documented form of strategic planning, the IQAC was called for a meeting with CMC and assigned the task of strategic plan development. The IQAC, in consultation with academic and non-academic departments, conducted strengths, weakness, opportunity, and threats (SWOT) analysis based on the College's

development trend as well as 120 indicators set by the UGC. The SWOT analysis helped the committee to predict the future status and institutional needs. The SWOT analysis is followed by the two-day quality enhancement workshop participated by the management committee, committee members, staff, department heads, faculty members as well as student representatives. The workshop enabled the College to envision its desired future to translate its vision into strategic goals and programs.

The IQAC then assigned all other committees to prepare an action plan for the next five years by addressing the SWOT analysis during the workshop. The participants held an intense meeting and finalized the set of practical, perceivable, achievable, and inclusive goals to be achieved in the next five years. After the development of the action plan, the analysis was carried out by using the cross-comparison technique. The key variables were identified and classified into different themes. Based on the theme, the strategic goals of the College and programs of the plan were set. To maintain an equal amount of workload along with timely completion of the task, the respective individual/department or committee was made accountable for the responsibilities of different strategic programs. This way the document got drafted for finalization and approval from CMC.

This process of preparing the plan is felt effective for the development and is also assumed to be effective for the implementation in the next five years.

#### **1.4 Participants in Strategic Planning**

The College Management Committee, the Board of Directors, students, faculty members, and all employees of the College have participated in the strategic planning process with full effort. They have provided input for the finalization of the Strategic Plan. They are considered the most contributing participants in the strategic plan development process because they are directly associated with operationalizing the College. Though this is a time-taking process, the determination of the participants including all the stakeholders of the College remains one of the crucial parts of the strategic plan development process. This will further influence the assessment of whether the plan is implemented effectively or not.



The major collaborative and interactive participation of stakeholders was witnessed in the two-day workshop which also contributed to their capacity development and team work.

### 1.5 Components of the Strategic Plan

A strategic plan is a live document that lays out an organization's course of action. Depending on the size and complexity of the work, it might be a single page or take up an entire binder. The strategic plan is beneficial for the Institution as well as the stakeholders. Making a strategic plan enables the Institution and team to take a step back and consider where they are, where they want to go, and the most practical way to get there. The key parts of this strategic plan include the following:

- Mission, Vision, and Strategies
- Strengths, weaknesses, opportunities, and threats
- Objectives and Strategic Program
- Responsible Person
- Implementation Period
- Funding streams
- Implementation Plan

### 1.6 Scope of the Plan

Strategic Plan is an important document that needs to be prepared for understanding the strategic goals of the College. It supports maintaining the attention on the Institutional target and identifying the needs. The plan covers every aspect of the infrastructure, information technology services, teaching-learning methodology, academic facility, and all other aspects of the College. It aims to maximize the advantages of high-level organizational cooperation. With the help of this five-year strategic plan, the College is planning to enhance the overall quality of the Institution by raising its standards in every aspect including academic standards, the caliber of the Institution, and the physical facilities. For maintaining the standards, the College

has further made short-term objectives and strategies. The scope of this strategic plan is as below:

- Enhance basic facilities for the students
- Boost the system and environment for teaching and learning
- Improve the academic standards of the College through instruction quality and physical infrastructure
- Retain the dedicated and hard-working staff and faculty members for effective organization and management
- Promote research culture by engaging both faculty and students
- Digitize the information generated through the student, management, account, faculty, and staff members and make it handy for the abrupt generation of the report and decision-making purposes.
- Develop a digital resourceful library with access to online resources.

## 2. INSTITUTIONAL PROFILES

### 2.1 Overview of the area

#### A. Geographical Setting

NMC is located in the core city of Kathmandu. The latitude of the area is 27.69152 and the longitude is 85.342049, latitude DMS is 27°41'29.47"N, and Longitude DMS is 85°20'31.38"E. It is one of the largest residential areas of Kathmandu with all the facilities available. The major landmarks of the area are the federal parliament of Nepal called the International Convention Center, and the Maitighar Mandala. The College is located between of International Convention Center and Maitighar Mandala. Most of the people in the area are employed in the private business or the corporate sectors. This is also called the local financial and educational hub, which hosts several national banks and institutions. The city is populated with inclusive demographics and is located in the political hub of the city and this is one of the most developed areas of the valley. Therefore, there is no issue with accessing vehicles to reach the College.

#### B. Social, Cultural, Economic, and Political Settings

Nepal Mega College is located in ward no. 10 of Kathmandu Metropolitan City, Kathmandu. The district accommodates people from diverse communities, castes, ethnicity, and religion. The most prominent caste of Kathmandu in terms of size is the Newar caste. However, people of other castes, including Brahmin, Chhetri, Tamang, Gurung, Rai, Muslim, Tharu, Sherpa, Kami, and Limbu are among the dominant castes of the area.

#### C. Educational status and Scope

NMC is the ideal educational hub with all the amenities around. According to the EMIS report 2019/20 A.D., in the year 2019/20 A.D., a total of 466,828 students were enrolled in Higher Education, out of which Bagmati Province included the 12.14% which is 56,681 students. Fulfilling the demand of

approximately, fifty-five thousand students as per their interest is a big deal for the College.

As per the data of the same year, there were a total of 624 HEIs in the Bagmati province, with 170 Community campuses, 44 Constituent campuses, and 410 private Colleges including NMC. Despite having multiple competent HEIs located in the area, it is always challenging for the College to provide quality education. NMC is one of them to promote quality education in Higher Education institutions.

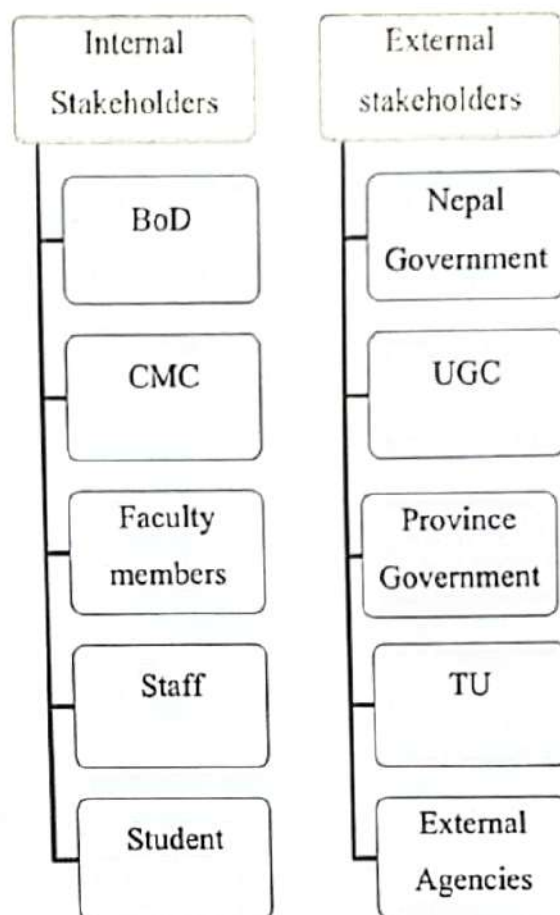
Therefore, its scope is always crucial for all prospective students in the Technology, Humanities, and Management fields from all across the country, as the College offers such an excellent academic environment that its graduates can compete in the global market. It further offers a variety of programs so that it can generate graduates with talents in multiple disciplinary. NMC graduates who are already in governmental and non-governmental organizations have shown the College's continued commitment to academic excellence.

D. Stakeholders and scope of their participation

Stakeholders are an important asset for the growth and development of the Institution. The internal stakeholders of the College include the Board of Directors, College Management Committee, College administration, department heads, faculty members, students, guardians, and community people. They have been performing for uplifting the College through financial, material, social, and moral support since its establishment. They continue to be an essential component of the organizational structure because of their active day-to-day role in College.

Mostly, the College Management Committee is always responsible to the College for carrying out its duties and responsibilities. It oversees the College's daily operation. Therefore, for NMC, stakeholders play a significant role in decision-making and steering the College in the direction of the accomplishment of the strategic plan. The group of department heads and

coordinators play a significant role in efficiently mobilizing the College administration. The stakeholder fully participates in the strategic development process on a full-time basis. The strategic mapping diagram of the stakeholders is given below:



## 2.2 Historical Background

Nepal Mega College was established in CE 1985 by a diverse group of academicians and operates the College under the close supervision of the different management committees under the name of Deurali College. The College was established in Teku, Kathmandu. However, the management team was changed in CE 2010 and Deurali College was renamed Nepal Mega College after approval from the University. Even they were able to change the location of the College. In the next year of changing management, the College started to run its academic program. Following this, a

separate management committee launched the College by relocating it to Babarmahal, Kathmandu.

NMC has always prioritized quality concerns since its inception and therefore provides quality education yet at affordable prices. The surplus amount earned by the College is further invested for the benefit of the Institution and students, such as in the research, institutional development, and educational aspects. NMC is dedicated to changing the perspective of business from the existing system itself. Therefore, the College seeks to equip the students with the skills, techniques, and understandings required for being successful managers in the public and private sectors. NMC offers a vibrant working environment from the beginning, and its proximity to some industries of Nepal gives an important competitive edge locally. To establish itself as a quality institution, it has initiated the QAA process and is continuously working on it.

### 2.3 Scope of the College

The Nepal Mega College remains the best College for the following reasons:

- **Best Guidance on Placements**

The College offers a placement model and the model is completed in four stages: Includes pre-placement activities, career guidance, carrying out placement, and post-placement reviews.

- **High-Quality Faculty and Facilities**

Nepal Mega College is committed to recruiting the best professor, therefore; it follows a strict selection process. It also offers the faculty to participate in a variety of professional development programs, seminars, conferences, and learning activities to be updated with the current trend.

- **Focus on creativity and entrepreneurship**

Mega College fosters critical thinking, creativity, and problem-solving abilities to empower and educate students.

- **Group-based pedagogy**

NMC strives for quality education therefore; the goal of the student is to gain a thorough understanding of the subjects and to be capable to carry out the various tasks as outlined by the curriculum.

- **Focus on Overall development**

NMC paid high attention to the cognitive and personal growth of the students, through a variety of initiatives, students are given the chance to develop their interpersonal, social, and, professional skills.

- **Robust mentoring program**

Every student has a mentor assigned to them to understand the academic requirements and how to deal with the institutional demands.

## 2.4 Physical infrastructures

### A. Buildings and Classrooms

Nepal Mega College has five buildings in total covering three ropani land areas. The building covers an area of, 1180 sq. ft with 45 furnished rooms for conducting teaching-learning activities. It offers a variety of programs on rented land and building, as most private Colleges did in Nepal. Altogether, it has 55 rooms, among which 10 rooms are being used for non-teaching purposes. By analyzing the current student ratio and the available physical infrastructure of the College, it will plan for fulfilling the future demands of the students.

### B. Library

The College has overseen the resourceful library on the second floor of Block A building. It has attempted to collect more books to provide a diverse range of reading opportunities for its students. Currently, the library has approximately, 8000 books, 300 reference books, 45 magazines, 400 journals, 15 sample student thesis reports, and a prospectus. Along with the systematic categorization of the books, the College has managed a separate reading room for the students, as well as five computers with internet access and a laboratory.

During their free time, students use the computers in the library for reading purposes.

The College is working its best to provide the best services possible to its students and faculty members to enhance their learning experiences. This setup also assists faculty members in gaining access to relevant curriculum information and developing professional materials. Despite the library's limited resources, the College has made the provision and implemented it for issuing books to readers during their free time. The library has limited reading space, which will be expanded soon. The College has already set aside a portion of its budget for the library's development.

C. Furniture and Accessories

For excellent teaching-learning purposes, the College has managed well-equipped and well-furnished classrooms. It has 630 desks, 600 benches, 31 tables, 30 chairs, and a cabinet along with 23 racks that have been used for official purposes.

1.1.C.1 Laboratory, Computer, and CCTV

The College has set up two labs, dedicated to the graduate and undergraduate programs, with CCTV monitoring. The CCTVs monitor the College for the effective teaching-learning process. The College has two computer labs and one other lab. Altogether, it has 95 computers and 8 printers, and one photocopier machine which support to facilitate teaching-learning and administrative activities. The College is planning to set up a photocopier machine in the library within the next five years to provide support services to the students as per their needs.

D. Auditorium and Multimedia

The College has also managed the auditorium hall with approximately 100 conference seats, and it is beautifully designed. Most of the research-related activities are conducted in the auditorium and multimedia room. Altogether, the



College has 18 multimedia projectors. Most multimedia projects are used for teaching-learning purposes.

E. Playground

NMC always focused on the holistic development of the Institution, therefore; it has managed to provide different sports activities within and outside the College premises. For enhancing the sports activities, NMC has also developed a Memorandum of Understanding (MoU) with different futsal for outdoor sports and games.

F. Power Backup

The College's management team is very forward-thinking and does not make a hassle when it comes to offering high-quality services. To regularize the teaching-learning activities, the College has managed the power backup service in the seminar hall, computer lab, administrative department, and library for the disrupted use of lab and laboratory equipment even during the power outage.

G. Drinking-Water

The College has done the management of the drinking water facility for its faculty, staff, and students in the accessible area. Also, it provides the students with easy access to water via water jars. It has also signed an MoU with the Jar Company to guarantee a steady supply of water. Likewise, to ensure a stable supply of water for sanitary purposes, The College has installed a 20,000-litre underground water reservoir for sanitary purposes. In addition to this, the College has five water tanks each with a 2000 Liter water holding capacity. For the drinking water, the College supplies water from KUKL, collects the water in the reservoir, and then sends it to the water filtration system and fills up the jar for the drinking purpose. For the convenient use of water for the students, the College has placed the jar on each floor. In addition to this, the College has also managed the water dispenser jar in each department, faculty room, and students' flow area as well as in the canteen area to supply the hot and cold water.

## II. Toilet Facilities

The College was designed specifically to conduct teaching-learning activities in a setting managed by renowned academics. Each floor of the building has enough sanitary restrooms, one for each gender, and the gender-neutral toilets are adequate in numbers at the moment. The College is in charge of maintaining the water supply for sanitary reasons. Furthermore, it intends to create a washroom checklist and regularly implement it with the hiring of adequate cleaning staff. At present, the College has three sanitary staff.

### I. Sports Facility

There are only a few sports activities offered by NMC on its grounds, and they include futsal, basketball, and scrabble. However, it considers that extracurricular activities play a similar role to curricular ones in helping students to develop certain qualities such as leadership, participation, teamwork, and networking. Therefore, NMC has signed a MoU for Futsal and for basketball, the College collaborates with Swastik College, a sister organization of NMC. For the outdoor sports activity, NMC has organized a futsal program every two weeks on Fridays. Mostly, all the undergraduate program students participate in the futsal program. The game is open for the student after class and each student can participate in the game at their convenient time. The College is further planning to run the Cricket game by doing a formal agreement with a vendor or the sports center soon. However, the detailed plan is yet to be explored.

### J. Hostel Facility

At present, the College has provided hostel facilities for its students enrolled from the remote part of Nepal to ease their food and accommodation at a minimal cost. In recent days, three boys and seven girls from the undergraduate program have used the hostel facility.

### K. Roads and Transportation Facilities

NMC has located a 40-meter distance from the Ratnapark / Royal Nepal Airline Corporation (RNAC) - Baneshwor Road which is a popular route for

many public vehicles in Kathmandu city. Therefore, getting to the College from any area is simple and hassle-free in terms of vehicle availability. In this regard, the College's location is the best because it offers students access to a practical and comfortable form of transportation. Along with this, the College has also managed two vehicles with 40 seats in total.

L. Department

Along with numerous physical, administrative, and financial departments, NMC has three academic departments. The departments play a key role in the College's operations. As mentioned in the Term of Reference (ToR) of each head of the department (HoD), each department is in charge of managing the department-specific programs and other non-teaching duties.

- **Department Faculty of Humanity and Social Sciences**

The College has a separate department of humanity and social science apart from the management. The primary duties of the department include mobilizing the faculty members for efficient teaching-learning, recruiting competent faculty members, and delivering quality education. This department is responsible for the effective running of BSW programs. The department has a small departmental library, me learning system, a computer, a sofa set, a table, a cupboard, and a chair along with a printing machine.

- **Department of Faculty of Management**

NMC has a management department that oversees the departments' tasks. A small departmental library is displayed in the department room. This department is in charge of all management programs and department-related tasks including the management of academic programs that are MBS, BBM, and BBS. The department is equipped with computers, a sofa set, a table, a cupboard, a chair, and a printing machine.

- **Department of Faculty of Information and Technology**

Along with the departments of social sciences and management, the College has managed a separate department for information and technology programs.

It currently offers BCA programs under this department, and it further plans to expand its information and technology programs in the future. This department is also responsible for ensuring that the BCA Programs are run on time according to the academic calendar as per the rules of its respective university. It also has a small departmental library, a sofa set, a printer, a working table along with an essential chair and a computer like other departments.

#### M. Cafeteria

NMC has such a setup in the cafeteria that all the College's stakeholders can get affordable, wholesome meals and snacks. It has established the canteen on the ground floor of the building. The menu is personally planned by the canteen director to offer a selection of foods while taking everyone's health and hygiene into consideration. The College chief and assistant College chief decide on the finalization of the menu. The cafeteria can accommodate 50 people at a time. For providing regular services, the College has a formal agreement with Lumbini Batika Chamena Griha who pays the rent and the cost of the electricity and water charged.

### 2.5 Human Resource Management

The College Management Committee (CMC) has the provision of hiring and creating committees for enhancing the various sector performances of the College. Likewise, the College has a human resource management committee that is in charge of overseeing tasks related to managing human resources. The provision of the open call for the vacant position is mentioned in the financial and administrative by-laws, and it is also advertised in newspaper articles. Following the announcing vacancy of the position, the College evaluates the applicant's resume, shortlists candidates, conducts written, oral and practical exams for all staff, and adds a demo class for the faculty. Also, the College chief and assistant College chief play a crucial role in recommending the top applicant when it comes to hiring full-time employees the recommendation of respective head of the department.

The College Chief and Assistant College Chief are primarily responsible for selecting part-time faculty, while the College Chief plays an important role in recommending the best candidate among them.

A. College Management Committee

The CMC was formed in the College for four years initially, later the committee was renewed and members were changed. The provision of the College Management Committee has been described in chapter 5 and article 15 of the College Statute. A committee of 13 members is formed by the College Assembly and for the next four years, the committee is chaired by chairperson Gopal Khanal. The composition of the College Management Committee is tabulated below:

S.N.	Name	Designation	Tenure (from)	Tenure (To)
1.	Gopal Khanal	Chairperson	2079/01/23	2083/01/22
2.	Dr. Dhuniraj Bhattarai	Member	2079/01/23	2083/01/22
3.	Mr. Madhukar Pandey	Member	2079/01/23	2083/01/22
4.	Mr. Birendra Pokharel	Member	2079/01/23	2083/01/22
5.	Mr. Yadav Chandra Neupane	Member	2079/01/23	2083/01/22
6.	Mr. Bishnu Prasad Khanal	Member	2079/01/23	2083/01/22
7.	Rajendra Prasad Joshi	Member	2079/01/23	2083/01/22
8.	Iswor Chandra Gautam	Member	2079/01/23	2083/01/22
9.	Dr. Shyam Prakash Khannal	Member	2079/01/23	2083/01/22
10.	Raju Neupane	Member	2079/01/23	2083/01/22
11.	Mr. Rajendra Khanal	Member	2079/01/23	2083/01/22
12.	Dinesh Khanal	Member – Secretary	2079/01/23	2083/01/22
13.		TU representative	2079/01/23	2083/01/22

The primary responsibilities of the College Management Committee are to provide overall direction for the College and to oversee the implementation of the strategic plan by following the procedures mentioned in the College Operation Guideline. The committee is in charge of ensuring a positive teaching-learning environment. Meanwhile, the committee shares responsibility for the Institution's quality improvement.

## B. Administrative Staff

The College Chief remains the main administrator of the College and all the administrative tasks are done under his direct supervision.

## C. Faculty Members

Faculty members always reflect on the importance of addressing the primary educational mission of the College. They disseminate and impart basic and applied knowledge to students, while also assisting them with the learning process and application of knowledge.

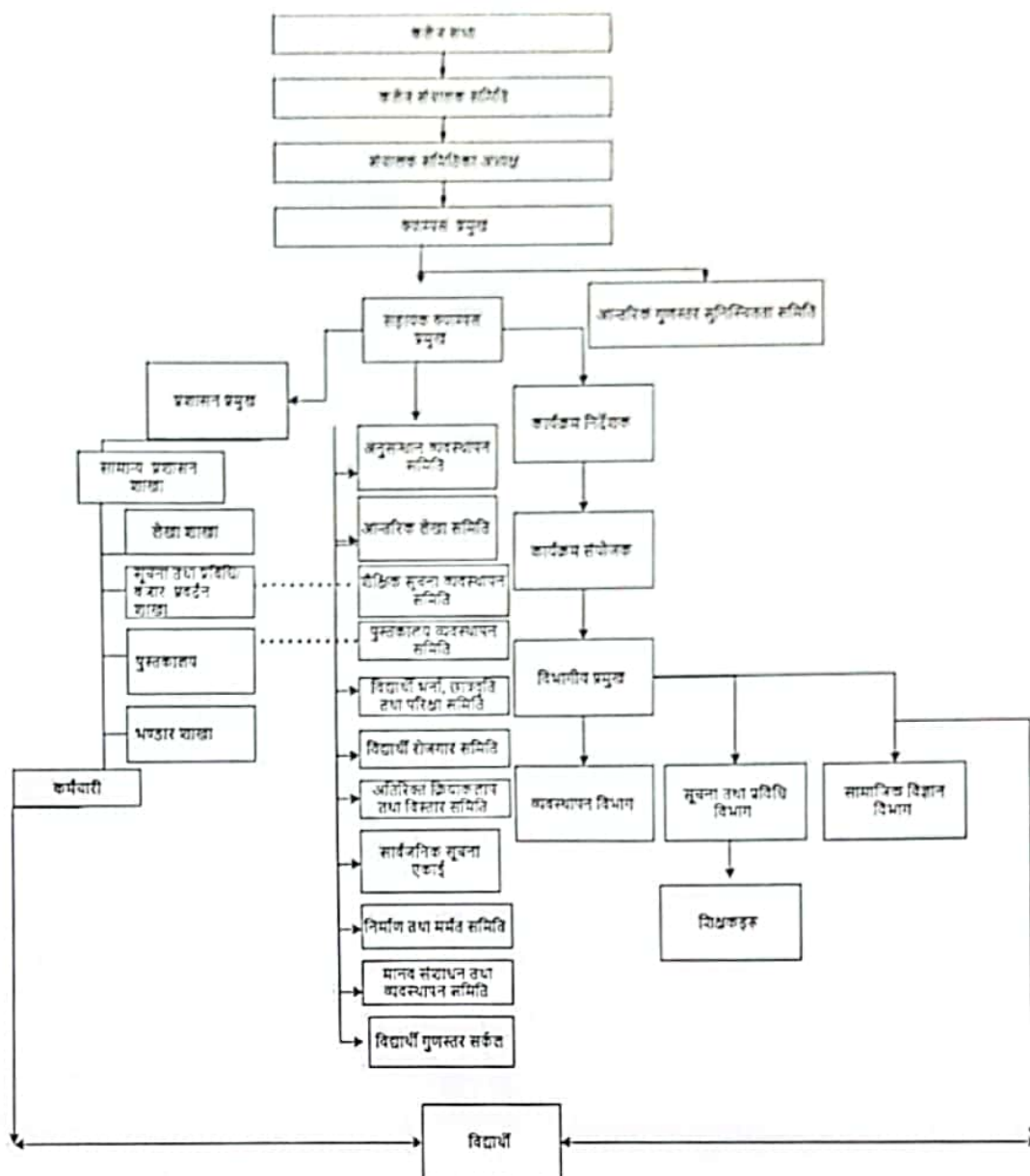
At NMC, the Program Director, Program Coordinator, and Department head bear the responsibility of guiding the full-time and part-time teaching staff to disseminate and impart theoretical or practical knowledge and skills as part of the exercise to improve their learning experiences. The same group of people is responsible for suggesting and referring for recruitment of the essential full-time and contract staff in the College. In regard to recruitment, the College follows formal recruitment procedures which include open calls for the application, shortlisting done for written tests, practical tests, and interviews. After the selection of the teaching staff, a specific job description is provided to the new appointee along with the workload division.

## 2.6 Institutional Management

NMC is recognized as a reputed higher educational institution in Kathmandu, and it was established by a team of academicians and young entrepreneurs. Therefore, the management of Institutional activities is based on the tasks given to the staff. Additionally, the College refers to the College statute and Job Description(s) to divide each employee's roles and responsibilities according to the position in the hierarchical structure developed by the Internal Quality Assurance Committee and approved by the College Management Committee. The roles of each designated personnel for efficient institutional management are laid out in the College statute. To complete the task on that specific day, each personnel of the College will collaborate effectually.

## 2.7 Organizational Structure

The organizational structure of the College is illustrated in the College statute. The task of preparing the organizational structure of the College is given to the Internal Quality Assurance Committee by following the indicators provided by University Grants Commission to the Higher Education Institution. Since this is a private College, the board of directors makes the majority of the decisions at the private College. Even though the College has a College Management Committee and the selection of the College Management Committee is defined in the College statute for the smooth operation of College activities, the major financial decision is solely based on the decision made by the board of directors. As per the organogram developed, the supreme body of the Institution is the board of directors who are solely the investors of the College. The selection process, as well as the duties and responsibilities of the College Assembly, are article 8 of the College statute. After the College Assembly remains College Management Committee. The roles and responsibilities of the College Management Committee are also defined in article 15 of the College statute. The hierarchical structure of the College as developed by the Internal Quality Assurance Committee in consultation with the Board of Directors and College Management Committee is figured below:



## 2.8 Academic Management

### A. Academic Programs

The College has been running a variety of programs in management, Information and Technology, and social science faculty. All programs are run under the affiliation of the most popular university in Nepal which is Tribhuvan University (TU). The programs offered in the College are MBS, BBM, BCA, BSW, and BBS. All these programs are run under affiliated with Tribhuvan University.



- **Soft Skill Program**

Besides the regular affiliated programs, the College has launched various soft skill programs which also support the curriculum of the regular programs. The soft skill programs are mainly designed for undergraduate-level programs including BBM, BBS, and BCA. For the BBM and BBS programs, the College has designed office automation, digital marketing, tally training, English language skill enhancement program, leadership training program, interpersonal skill, share market training, preparation classes for PSC, credit transfer facility to the University of Central Missouri, graphic design and term paper writing. Likewise, the soft skill programs for the BCA programs are office automation, hardware, program concept, UI design, version control, Linux, Project + responsive design, mobile-first approach, + python, Django, cybersecurity, CCNA/OCP Preparation, DOT Net/ Xamarin, Laravel, Dart/Flutter, Angular, React and Oracle.

- B. **Proposed Academic Programs**

After a certain number of years, the College must evaluate the effectiveness of the Institution's academic programs. The primary goal of reviewing a program's curriculum is to assess the program's approach to assessing student learning and to align student learning outcomes. It also encourages faculty and support staff to improve their skills in managing pedagogical and financial resources to meet curriculum goals.

Along with document review, the College aspires to offer a variety of programs tailored to students' needs in today's marketplace. Academic programs will also be updated, with new ones introduced for prospective students. The College also intends to offer a Bachelor of Business Administration (BBA) and Bachelor in Computer Science and Technology (BSC.CSIT) programs within the next five years and implement them seriously in the College.

- C. **Curricular Support and Management**

The College has fully implemented the TU curriculum following its affiliation with TU, however, it is customary for the College to attend the university's

curriculum review meeting. As a result, the university is responsible for updating the curriculum in response to feedback. The curriculums that are updated by the university are implemented by the College. To achieve the program objectives, faculty members are trained to deliver education under the approved curriculum. Every year, the University's curriculum development committee invites the College to participate in the curriculum amendment.

D. Teaching Learning Management and Practices

High-quality education is highly valued at NMC. As a result, the majority of the professors made an effort to avoid using the conventional teaching approach. For improving the quality of the Institution, the College has prioritized programs for both faculty and student development. Due to their ethical boundaries, the faculty members are also giving their best efforts. The College has established a Research Management Cell that organizes research activities to support research-based teaching and learning. It has created various departments and appointed heads of departments to ensure the College runs smoothly. The systematic operation of the department is primarily the responsibility of the department's heads. The Head of the Department (HoD) encourages faculty members to collaborate on the efficient mobilization of the department and human resources.

E. Teaching Learning Resources and Support

The College administration has given the faculty members many opportunities for academic autonomy. They can manage their time to access soft materials from the different libraries. Likewise, the resources from the journal storage (JSTOR) are gathered by faculty members and distributed to the students. In addition to this, the College has installed the comprehensive Education Management Information System (EMIS) software and this software enables the provision of online teaching along with sharing the slides, teaching materials, and homework for the student. Students in return can submit their homework without requiring their physical presence. This has made them able to have access to resources through the online system. Also, faculty members

can provide detailed feedback on their papers, report, and homework through distance.

#### F. Examination System and Results

The College has the provision of conducting three internal exams for the annual system students and two internal exams for the semester system students. However, for both systems, the final examination is conducted by the University.

The internal examinations help the student to evaluate their performance and understanding of the student on the related subject. After the conduction of the exam, the examination committee and the examination department of the College are mainly responsible for publishing the result. Besides this, the students from the College have consistently participated in the Tribhuvan University's Board Examination which is held at the end of the academic year's academic sessions. Since this is the examination conducted by Tribhuvan University, the university is mainly responsible for the publication of the results.

#### G. Student Enrollment and Composition

At the very inception year of the College, it was not introduced to the masses and also people do not trust the new College. Therefore, the student enrolment trend was very limited. However, after mobilizing the core team of the College to inform people about the vision, mission, and objective of the College with all the team academicians, it has gradually gained the public trust. This makes the increment in the student enrolment process. With the introduction of the new programs, the number of student enrolments changed over time.:

### 2.9 Student Association

Nepal Mega College does have a student association and Student's Council formed by the College Management Committee at the recommendation of the College chief through which student development programs are coordinated and conducted. However, it does not motivate them to initiate any political association.

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## 2.10 Faculty Association

The faculty association hereby refers to the faculty's duly recognized representative for collective bargaining and grievances, which is regulated under the faculty association of the University. However, the College does not have any faculty association to date. Most of the collective decisions and representations are fixed by the head of the departments in the participator decision of the faculty members of the respective departments.

## 2.11 Economic and Financial Management

### A. Operational Expenditure and Trends

The expense and income analysis of the College seems positive. There is always an increasing trend in the income and expenses of the College. The major expense head includes salary, stationary, transportation, fuel, repair, maintenance, water, electricity, etc. to run the organization smoothly and efficiently. These expenses are fluctuating based on the total number of students enrolled in the College. The total expenditure including the direct cost expenses and administrative expenses of the College for the fiscal year 2076/77 is NPR.67893804.19 and 2077/78 is NPR. 48106962.93. The expense of the College decreased in 2077/78 in comparison with 2076/77 and the reason is COVID-19.

- **Source of Income**

The College has mainly two sources of income: internal sources and external sources. The internal source includes student admission fees, monthly fees, examination fees, and bus fares for the student. Whereas the external fee includes the grants collected from different organizations and student alumni associations.

- **Fixed Assets**

Fixed assets refer to tangible and intangible assets that are purchased for long-term operational use in the College. The College has the following fixed assets:

S.N	Name of the Fixed Assets	Value (NPR)- 2077	Value (NPR) - 2076
1	Land	39,357,313.00	39,357,313.00
2	Office Equipment	1,220,884.46	1,314,765.70
3	Vehicles	1,138,394.54 1	1,422,993.18
4	Furniture and Fixture	2,459,766.24	2,678,351.64
5	Computer Parts & Accessories	996,639.69	696,397.28
6	Books	466,440.21	410,717.62
7	Other Assets	13,591.02	15,989.44
8	Software	2,636.67	22,411.67

- **Regular Sources (Internal and External)**

The primary and consistent source of income is the tuition fee of the student. This has allowed the College to effectively manage the College's overall operations. In addition, when the College needs investment, the board of directors conducts a meeting for further investment.

- **Grants Sought**

The College has looked for funding from a variety of sources, such as the provincial government, local government, and the University Grants Commission to submit Grants applications for funding for research projects. Furthermore, the College is also planning to seek support from former student alumni for expanding the network of the College.

## B. Financial System

- **Record Keeping**

The College has already installed a comprehensive EMIS System for maintaining the digital record of information that is associated with the College. This system enables the College to generate, update, and enter the information conveniently. Also, it can trace the information of the student from admission to account, library, and examination. Therefore, the data can be

interlinked and recorded in the system for generating the report and taking the decision on behalf of the student. The EMIS Installation system has been done after realizing its need and the vendor of the EMIS is Pragmatic Research and Innovation Pvt. Ltd. The same organization has provided the training to the administrative staff, students, and faculty members for making it fully functional.

- **Accounting**

The College has been using accounting software called E-Academy for carrying out all the billing and accounting activities at the College. The finance team of the College has recorded every financial record as per the software and nothing needs to be recorded manually.

The College has formed an Internal Finance Committee for the effective management of the accounting system. Under the supervision of the committee members, the finance head and accountant of the College manage the daily log book. Also, the College has made the essential forms and formats for the perfect management of financial data and records. In terms of mobilizing cash and money, the College has utilized both petty cash and cheque provision. The amount is up to NPR. 50,000 are separated for petty cash purposes. The College can issue the cheque above NPR. 1,000. In terms of quotation, the College requests a quotation for amounts greater than NPR. 50,000. During the quotation called a period, the College solicits three competitive bids and selects the best one among them as per the convenience of the College.

- **Auditing**

NMC hired an NBSM and associates auditing firm to conduct an annual audit of the College transparently. The company is responsible for delivering the annual audit reports of the College.

- **Financial Autonomy**

In regard to the financial autonomy of the College, it has given the financial decision authority to the major stakeholders of the College. According to the

financial and administrative by-laws of the College, the assistant College chief has the authority to make a decision worth up to 50,000, the College Chief has the authority to make a decision worth up to NPR. 3, 00,000, whereas CMC decided above 10, 00000 and General Assembly makes the final decision above 10,000,00.

- **Inventory Management**

Previously, the inventory was managed in an Excel sheet by listing all the equipment and furniture of the College. Currently, the College has managed the inventory of the available resource of the Institution through the EMIS system. The record has been managed in the system and is updated regularly. This helps the administrative and management team for extracting data as per the demand of the College.

## **2.12 Research, Documentation, and Publications**

The College Management Committee has recently formed the Research Management Cell (RMC) for supporting research-related endeavors. The main purpose of the cell is to transform the College into a knowledge center. As the College was established by a team of academicians, the College Management Committee is well-aware that disciplinary research is the focus of university education. The committee supports the students and faculty members in conducting various studies in their specialized fields. It further instructs the student on how to write a thesis and regulates the caliber of the research the committee has conducted.

The College has initiated the publication of its own. In the College's vision, it is stated that Nepal Mega College is the College of research through practice, and the College can produce good academicians. To develop the research quality for the student as well as faculty members, the Institution initiated "The Mega Journal" in 2020. The College believes that this journal publication can bring different ideas related to personal and societal development which contribute to the development of the nation as well. It is true to say that some unexplored hidden issues in the community need to be unboxed. These issues promote innovation, integrity, and credibility in society, and



academic interest in these issues is a mark for research issues or research ideas. The first volume was published in 2020 by collecting articles from faculty members, different experts, and universities across the world. The College practiced the double-blind peer review of the collected article. The Internal Quality Assurance Committee (IQAC) in coordination with Research Management Cell (RMC) has formed a five-member editorial board and this committee is automatically dismissed after the publication of the planned volume of the College.

The College could not publish volume II of Nepal Mega Journal due to the unpredicted situation of Covid epidemics in 2021. However, the College is lobbying for collecting articles from faculty members, students, and different experts across the world for publishing the second volume in the year 2022. Again, the newly formed IQAC plans to form a five-member editorial board for the publication of the II volume of “The Mega Journal”.

### **2.13 Research and Development**

For the research-specific activity, the College has encouraged RMC members for promoting the research culture in the institution. Besides this, it has primarily aimed at making the College a hub of education. As instructed by the UGC, the higher education institution is revolving around disciplinary research therefore; introducing a research-based teaching-learning platform in the classroom as a teaching methodology is a must in the Institution. This is possible through motivated and professional faculty members. Hence, the College is planning to encourage faculty members and students for administering the different researchers to fulfill the curriculum goal of the Institution. Besides this, the same committee orients on thesis writing, proposal writing, data analysis, and preparing research reports as well as preparing journal articles. In addition to this, the same committee is responsible for publishing journal articles and making the proper documentation of them. For this, RMC allocates a certain budget for the research, publication, and documentation.

## 2.14 Financial Sustainability Measures

NMC is a College that aspires for providing quality education in higher education. Therefore, its goals and objectives are always based on uplifting the quality of the Institution based on the available resources. The financial sustainability of the College refers to the College who are financially independent. It also refers to the capacity to complete the discretion over how to use its financial resources. The following is the financial sustainability plan of the College for the next five years.

- **Enhance the Alumni Engagement**  
To fulfill the strategic priorities of the College, the management committee plans to enhance alumni engagement, enlarge the College network and raise the funds for quality enhancement.
- **Use of Resource**  
The College devised a strategy for fully utilizing its resources. This resource lists all the labs, laboratories, libraries, buildings, and structures, as well as available furniture and technical equipment. The College intends to make the best use of these resources while also generating revenue for the College in the long run. For this, the IQAC Committee, in collaboration with the College Management Committee, has created a detailed resource plan that includes lending a hall for external purposes as well as conducting Loksewa and other competitive exams at the College at a convenient time of the College.
- **Collaboration with International Universities**  
The College is planning to collaborate with international universities for conducting research activities and initiating collaborative research. This research supports the Institution to generate revenue in the long run, and this would be a sustainable source of income for the College.
- **Fund Management**  
Meeting the College's strategic priorities requires effective fund management. The College has invested certain capital in various development sectors to

generate more income through the investment. Furthermore, to improve their current situation, the College's financial department has prepared an annual budget that includes planned budgeting for the functioning and development of all departments. Aside from that, the College intends to invest a certain amount in the financially sustainable academic program.

### 2.15 Extra-curricular Activities

The College has formed 14 main committees for carrying out the thematic tasks. Extracurricular activities (ECA) and the extension committee are among one them. The ECA conduction task is mainly given to the person from the social work department, where a maximum number of ECA programs are conducted. However, it also coordinates with various departments for preparing the action plan for ECA and the extension program. This program supports students to develop their personalities. These activities are important for developing the personalities and professional careers of the students. For the systematic operation of the task, the College has prepared an operational calendar marking the particular date and program. In addition to this, the College has also conducted other indoor and outdoor programs within and outside the College premises.

### 2.16 Academic Programs and Curricular Management

- **Academic Programs:**

NMC offers a variety of programs with the motive of producing competent graduates with a rigorous teaching-learning methodology. It offers MBS, BSW, BBS, BCA, and BBM with affiliation from TU.

The teaching methodologies at NMC are modern and student-centered. The classroom, along with the seminar hall, is well-equipped and well-furnished for running the practical session. It further uses the latest teaching-learning techniques in the classrooms to equip people with the skills that behoove them for practical and theorized knowledge in the phenomenal world. NMC obtained the following teaching methods for each of the programs as per the demand

from the curriculum. The teaching method of the College is done in a given way:

- Presentations
- Multimedia
- Audiovisual facilities
- Interactions
- Fields Visits

### 3. DEVELOPMENT TREND

#### 3.1 Physical Infrastructure of the College

The College's physical infrastructure has been a major challenge since its inception. NMC, like most other private colleges in Nepal, operates its programs on rented land and infrastructure. The College was founded in CE 1984 under a different name, but due to changes in management in the year CE 2010, it was relocated to Babarmahal, 40 meters from the main road. The College covers an area of 11800 square feet.

The College had three buildings in its initial year, but after the introduction of the MBS program, the College added another building on the same grounds in CE 2016. Until now, the College has four undergraduate programs and one graduate program and all housed in the same building. However, the College intends to separate its academic and administrative tasks, maximize its facilities, and relocate College to a nearby location with ample space.

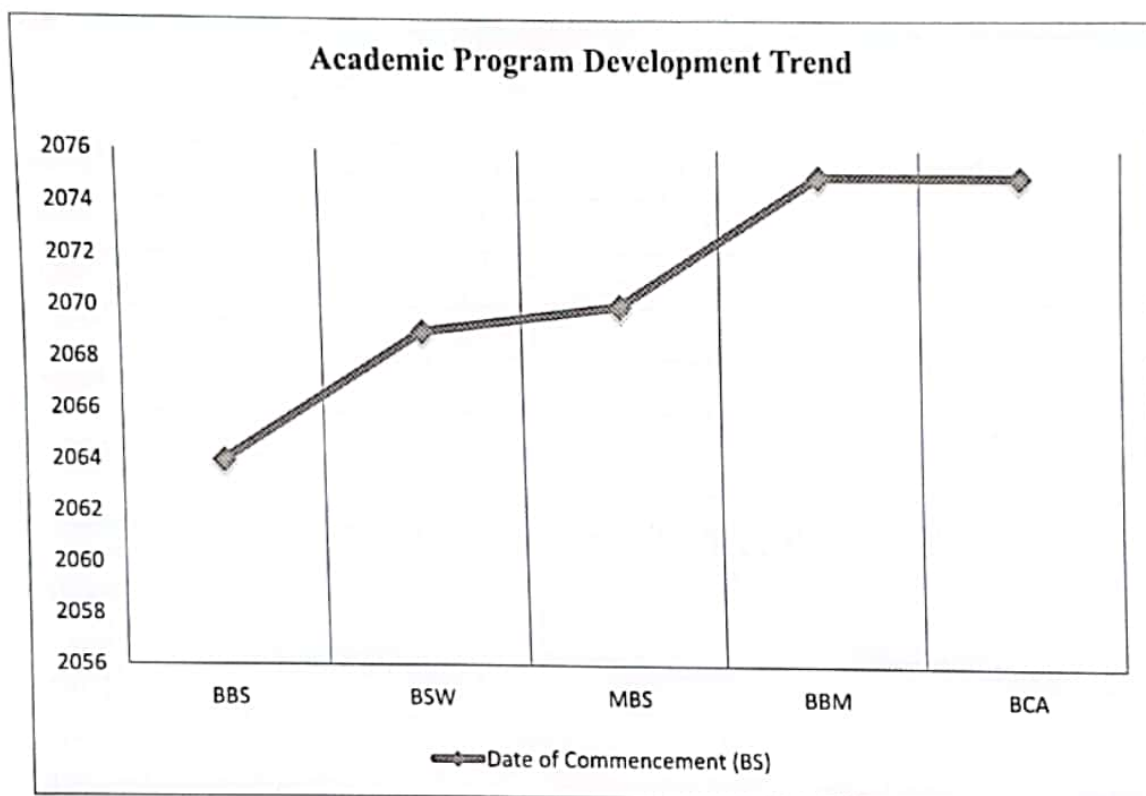
Initially, the College had less number of classrooms, which were more than adequate for running the BBS program. The College was owned by the new management teams in CE 2009 with a limited number of classrooms, furniture, accessories, and equipment. In CE 2012, the number of classrooms increased to 28 in the College, and the number is likely to be doubled after a decade. However, with the introduction of the new programs in the subsequent years, the College currently has been able to purchase a significant number of classrooms, furniture, accessories, and equipment. The physical infrastructure of the College always plays a crucial role in the quality enhancement of the College and for smooth functioning; therefore the College carries out regular enhancement, repair, and maintenance.

#### 3.2 Program/Academic Development

The College introduced the BBS program in CE 2009 for imparting quality education. Since the College is being run by experienced academicians, they have realized the importance of other programs to fill the thrust of the student in every discipline. To

convert this dream into reality, the College has been able to introduce the BSW program in CE 2012 at which time; it was one of the most popular programs in the market. Furthermore, students who have graduated from the BBS program want to further their careers through the MBS program, and as a result of their feedback to the College for initiating the MBS program, the College has been able to enroll students in the CE 2013 in the same program.

With the growing demand of the student and by analyzing the market trend, the College further introduced BBM and BCA programs to motivate students to study the subject of their interest and also establish themselves in the market soon.

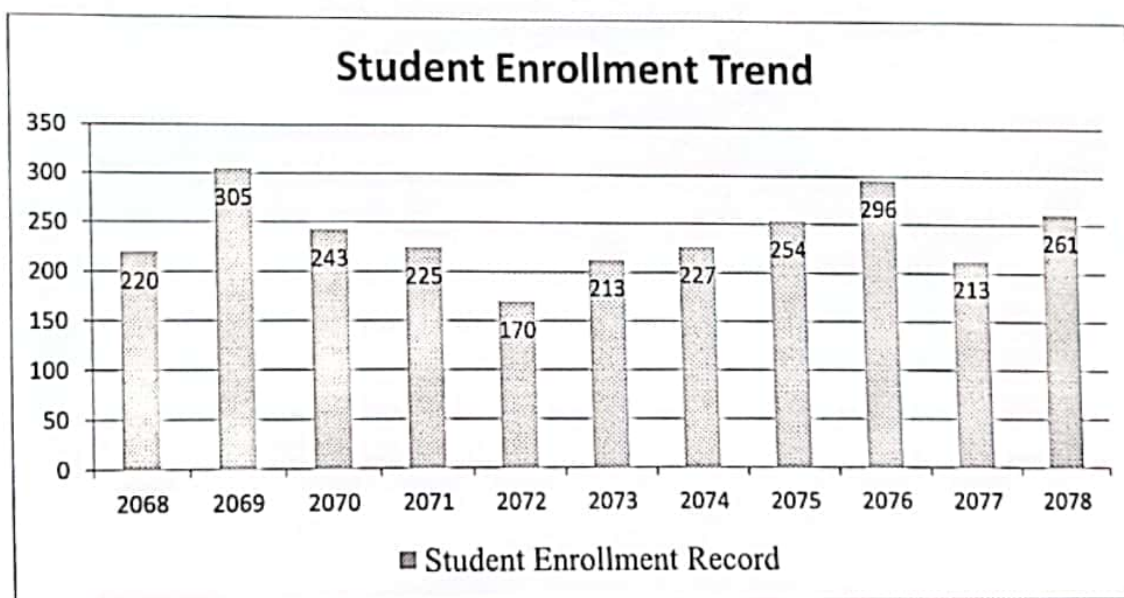


### 3.3 Student Enrolment

Nepal Mega College has done market research for exploring the interest of the students in the new enrolment. Understanding the passion and analyzing the market, the College has added different academic programs in different periods so that, the College would not struggle in terms of enrolling the desired number of students. For

selecting the prospectus students based on their interests, the College has been providing counseling services, and to ease the admission process, it has organized an admission campaign as well.

Student Batch	Year	Male	Female	Total
1st	2068	119	101	220
2nd	2069	155	150	305
3rd	2070	110	133	243
4th	2071	96	129	225
5th	2072	84	86	170
6th	2073	105	108	213
7th	2074	97	130	227
8th	2075	111	143	254
9th	2076	140	156	296
10th	2077	112	101	213
11th	2078	128	133	261
<b>Total</b>				<b>2627</b>



The chart above depicts the student enrolment trend from the date of its establishment to the present. Analyzing the student enrolment trend, it appears that the numbers vary

from year to year. The highest enrollment was recorded in 2069 B.S., with 305 students enrolled, while the lowest enrollment was recorded in 2072 B.S. After 2073 BS, the College has been able to enroll an increasing number of students year by year. It is due to the introduction of new programs from the same University. Analyzing the last five years' trend, it appears that the highest enrollment can be found in 2076 BS, but the trend appears to be declining in the following years. The Covid-19 pandemic is the root cause of the student's downfall in this specific year. With 261 students enrolled in 2078 BS, the College has seen an increase in enrolment, and the College administration team is hopeful for a positive trend in the coming years too.

### 3.4 Student Faculty Ratio

The number of students for each faculty in a school is referred to as the student-faculty ratio. A student-faculty ratio denotes the relationship between the number of students enrolled in the College and the number of full-time faculty employed by the College. The student-faculty ratio from the beginning is found to be satisfactory in the College.

### 3.5 Institutional Development

Nepal Mega College is established with the mission of providing quality education to the students and also promoting quality learning through the initiation of qualified academicians. The College was established in 2042 B.S. and the management committee was changed in 2069 B.S. thus the College was renamed Nepal Mega College in the same affiliation as Tribhuvan University. The College was established by a team of academicians with the collective and common aspiration of establishing itself as a “Mega Center for Excellence”. Today, the College is proud of its outcome with more than thousands of graduates who hold deserving positions in the country.

The College has a General Assembly, and the assembly is responsible for forming the Board of Directors. The group purely consists of investors. The major decision of the College is done based on the decision of the BoD members. The board members of the College have always been concerned about the quality of education the College has,



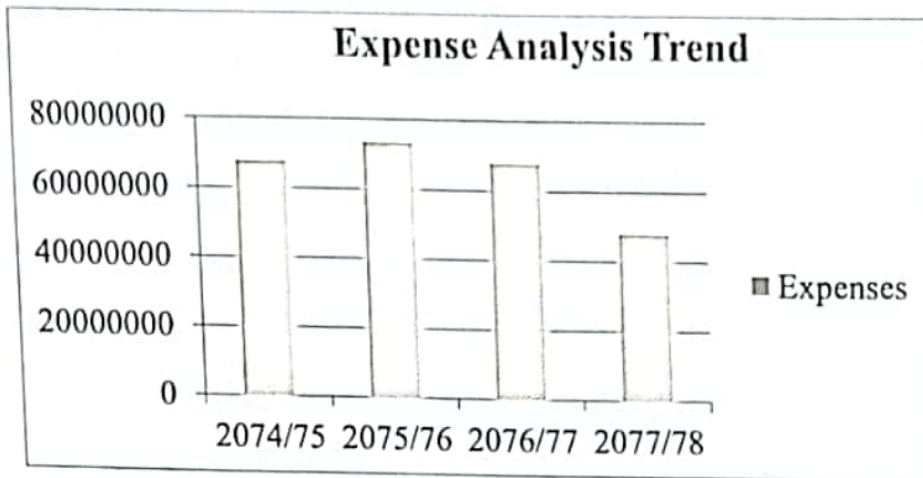
hence have decided to enroll in the Quality Assurance and Accreditation process initiated by University Grants Commission.

Following the certain rules and regulations of UGC, the College has planned to amend the College statute, college operational guidelines as well as financial and administrative by-laws of the College. During the amendment process, the committee decided to rename the apex body of the College as "College Assembly" and set the provision accordingly. The College assembly holds an annual meeting to approve annual year's plans, policies, by-laws as well as rules and regulations. However, the College assembly also meets more than once a year as per the requirement. It further supports developing major policies along with the College Management Committee.

Likewise, the College continues the College Management Committee and selects the members. The committee is always responsible for ensuring the smooth operation of the College. The CMC was made up of 11 members in its initial phase, however, the number has increased and reached 13 members. The committee is made up of shareholders along with Tribhuvan University's representative. Among them, some of them are nominated to represent the founders; some are to represent the faculty members. Other members are elected by the College Assembly. The tenure of the CMC remains for three years. The committee is in charge of the overall day-to-day operations of the College, including student enrolment, faculty and staff management, financial management, and all major tasks which are essential to running the College. Furthermore, the committee provides critical assistance to the College in developing plans and policies on the recommendations from the respective committees of the College.

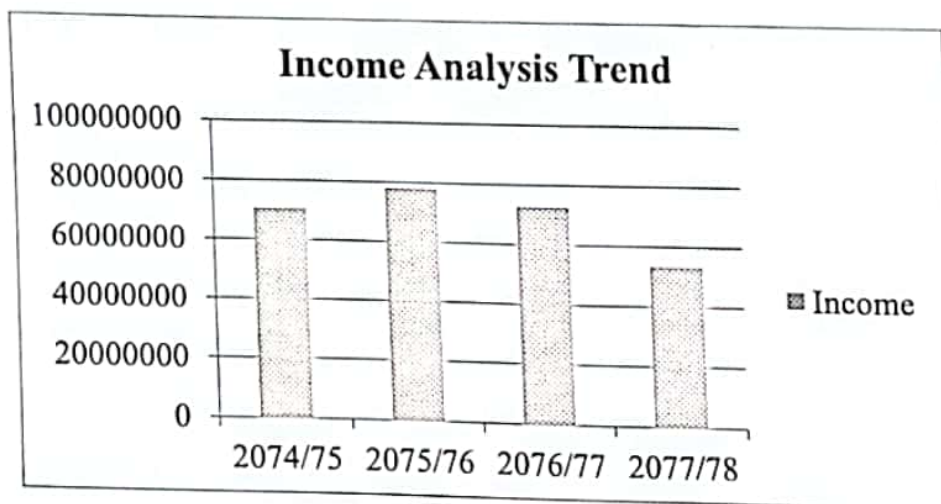
### 3.6 Economic and Financial Development

#### A. Expenditure Trend



Source: Audit Report of Nepal Mega College (2075/76, 2076/77, 2077/78)

#### B. Income Trend



Source: Audit Report of Nepal Mega College (2075/76, 2076/77, 2077/78)

### 3.7 Research Documentation and Publication

Education without research is not practical and fruitful for developing skills in academia. It is through research and expertise; people can succeed in the market. Therefore, promoting research-based knowledge with a comprehensive educational experience to the students supports investigating the effects of implementing new thought processes through research and testing. For ensuring the research-based

teaching-learning methods, CMC has formed the Research Management Cell consisting of five members to initiate the research activities of the College and also to manage the published works of the College. As expected, the RMC would develop an annual action plan for the committee based on the detailed ToR to expand and improve the research activities of the College by introducing the joint research project by generating revenue and contributing to excel the RMC in the future.

The research article writing practice supports the students to be good academicians and good researchers in the future. This will also contribute to the world of knowledge in addition to ensuring in-depth knowledge of a topic. Therefore, writing academic articles is the motivation for the students to be competent researchers, and also it will serve as a guide and resource for students in their future research. Realizing all these facts, the College started publishing its Journal called "THE MEGA JOURNAL" in 2076/77 with the articles reviewed from the blind peer review process. The College is further thinking about publishing the journal continuously by collecting the articles from its students, faculty members, and also from other national and international individuals and institutions. In addition to this, the RMC of NMC has already mentioned its strategic plan for conducting joint research projects through research grants. Now the committee is in the process of seeking a competent individual for research for proposal bidding. Along with this, the committee also has formed an editorial committee to refine the language of the article.

### 3.8 Extra-Curricular Development

The College has conducted various extracurricular activities within and outside the College premises. In the beginning, the College only had allocations for indoor activities and basketball, football, and cricket as outdoor games. However, over time, the College has now increased the facilities for extra-curricular activities. The increased indoor activities are essay writing, debate competition, singing, and dancing whereas the outdoor activity includes Badminton, TT, futsal, exposure visit to the sites, and travel and tour.

## 4. SWOT ANALYSIS OF THE INSTITUTION

NMC strives to fulfill its mission by achieving student success, nurturing talents, and promoting economic vitality through quality education. For this, it has continuously focused on improving both tangible and intangible aspects of the Institution. For the identification and evaluation of the internal and external forces affecting the institution, the College has done a SWOT analysis. This will further help in the strategic planning process. The different strengths, weaknesses, opportunities, and threats were identified by the SWOT analysis process. It is mainly done on the different categories that include the affordability of the program offerings, faculty and staff technology, student support services along with teaching-learning methodologies. Conversely, its weakness includes the lack of professional networks along with a lack of outreach programs, internal procedures, and communication. There are opportunities for more collaboration, program offerings, funding, student placements, and dual credit opportunities. Threats were populated by rival institutions, unfavorable opinions, reduction of funding, and changes in the labor market.

### 4.1 Methodology

The College is planning to improve the overall quality of the Institution through the support of the stakeholders. For this, the College has conducted a SWOT analysis meeting with both internal and external stakeholders of the College. A total of forty participants participated in the SWOT analysis session. The group represents all fourteen committees formed after the submission of LOI in the College and works in a group to identify the criteria-wise SWOT analysis of the Institution. The feedback collected from each group was analyzed descriptively by the team of the IQAC. Then the feedback was compared among all and finalized according to the present scenario of the College. In this way, the SWOT analysis of the Institution is finalized and listed below:

## 4.2 Strengths

- Experienced faculty members and staff
- Well-designed and well-functional building in the prime location
- Institutional autonomy through legal status
- Established Strong Networks
- Cooperation and collaboration with foreign universities
- The flexible time frame for the students
- Affordable tuition fees
- A diverse and vibrant academic setting
- Reputation among the Colleges in Nepal
- Offers a wide range of Academic Programs
- Well-furnished and well-equipped buildings
- Safe and secure building with well-furnished classrooms
- Qualified Research Management Team
- Resourceful Library
- Peaceful Environment in the College
- Faculty motivation through regular workshops, seminars, and conferences
- Facility for the non-credit market need courses
- Wide range of neighboring networks for the facility maximization
- Channelize system developed in the information dissemination

## 4.3 Weaknesses

- Inadequate monitoring, supervision, and leadership
- Inadequate working system
- Lack of proper alignment of the work
- Lack of strategic marketing and communication strategy
- Inadequate resources for facilities, equipment, and recruitment for the retention of quality staff
- Lack of proper strategies to enroll more students in different streams and faculty
- Unable to conduct a joint research project
- Limited space for different outdoor activities
- Lack of proper implementation of plans and policies prepared
- Lack of adequate knowledge of digital literacy to successfully handle the Education management information system to develop a positive outcome
- Inadequate initiation of the College for the extension programs

#### 4.4 Opportunities

- Growing market capacity of public and private HEI
- Opportunity to play as a potential and leading role model among the higher education institutions
- Growing public interest in the educational value globally
- Expand partnerships, engagement, and opportunities for the facility maximization
- Centralized services in Kathmandu Valley
- Availability of competent human resources in the market.

#### 4.5 Threats

- Difficulty in maintaining institutional credibility
- The brain drain of the student
- Lack of a vibrant job market in the country
- University's carelessness to track the calendar, admission, examination, and timely results
- Competitive market
- Reduce the professional human resources in the College due to retirement and age limitation
- Low level of motivation among the staff members on quality enhancement of the College.
- Low level of motivation of the students towards teaching learning
- Lack of interest of faculty members to implement Information, communication, and Technology (ICT) based teaching learning in the classroom.
- Increased competition with the private sector in offering management services.

## 5. STRATEGIC PLAN

- **Vision**

Nepal Mega College is a leading comprehensive research-intensive College known for inspiring and instilling the spirit of discovery, the ability to create ideas, problems, and a passion for improving the human condition—a college of choice where knowledge and human understanding converge.

- **Mission**

Nepal Mega College is a research-intensive College serving Kathmandu and beyond. Our mission is to explore, discover, create, and communicate knowledge, while grooming individuals in leadership, innovation, critical thinking, and civic responsibility and inspiring a passion for learning.

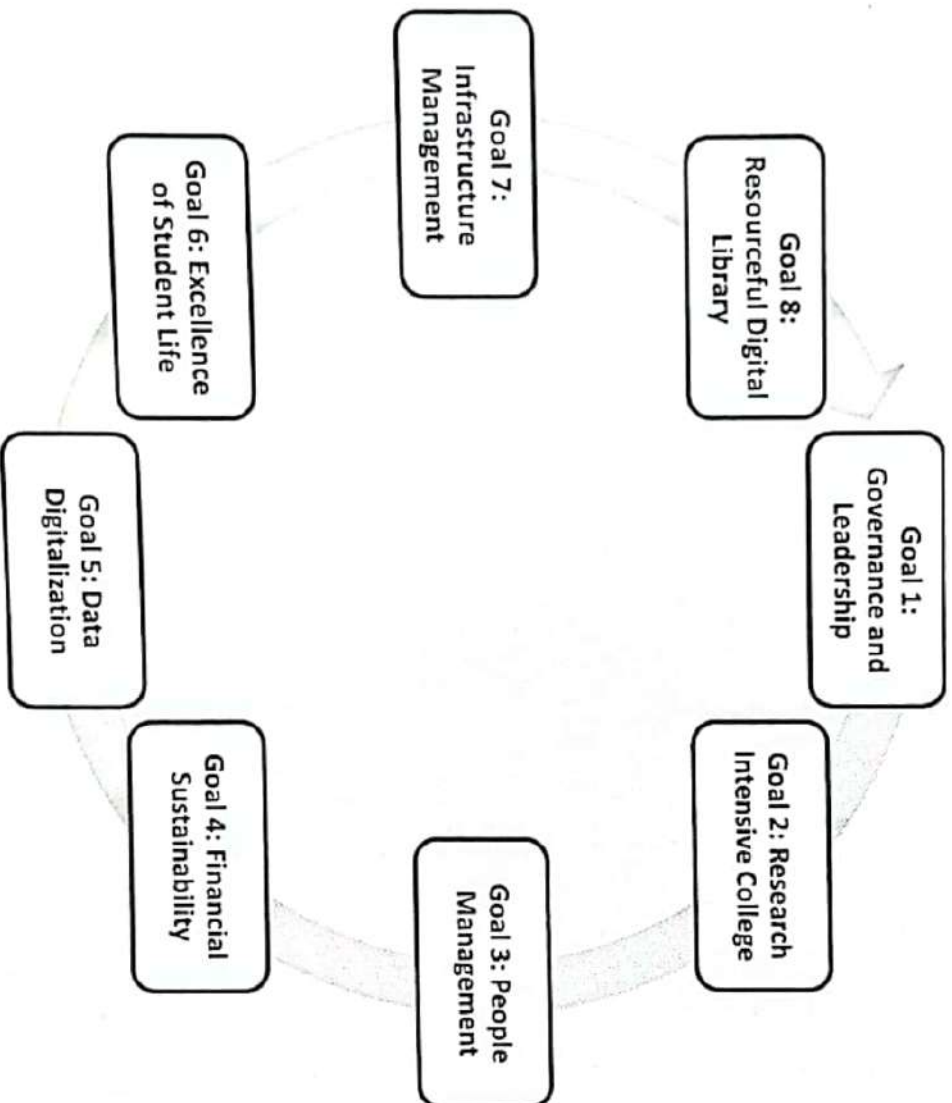
### **Core Values**

- Integrity and Respect
- Diligence and Excellence
- Inclusiveness and Diversity

### **Value Proposition**

- We are guided by principles of ethics, treat others with deferential regard, and are civil in our interactions.
- We work hard and tirelessly to pursue our goals and achieve outcomes of the highest quality.
- We honor the individual. We celebrate differences and use them to create unity.
- Nepal Mega College offers an accessible, affordable, high-quality education, relevant to an evolving technological, knowledge-driven world, in a research-intensive environment.

## 5.1 Goals





## 5.2 Strategies

### Goal 1: Governance and Leadership

**Objective:** To be accountable to the College's stakeholders through informed and planned decision-making and implementation.

**Implementation Period:** 2079/80 - 2084/85

**Responsible:** Internal Quality Assurance Committee

Strategies	Initiatives	Indicators
<p><b>Strategic Program 1.1:</b> Build institutional systems and governance for inspirational leadership practices.</p>	<p>a) Prepare regulations and by-laws for the management of finance, administration, and human resources. b) Formulate mechanisms for fair and transparent admission and evaluation practices. c) Develop a policy for managing data &amp; information safely and securely. d) Make provision for in-built research as an integral part of academic activities e) Institutionalize Inclusive and equitable participation of the College's stakeholders in the quality assurance system</p>	<p>a) Administrative &amp; HR-by laws; Financial By-laws; CMC decision minutes b) Admission-related policy; Examination-related policy; CMC decision minutes c) ICT Policy / Regulations; CMC decision minutes d) Research Policy and Procedure; CMC decision minutes. e) College Operational Guideline; CMC decision minutes f) Consultancy / Collaboration Policy &amp; Procedure; CMC decision minutes g) Academic Integrity Policy; Staff / Faculty Code of Conduct; Student Code of Conduct; CMC decision</p>

	<p><b>D</b> Prepare the guideline for establishing collaboration and network of institutional networks.</p> <p><b>g)</b> Inculcate moral and ethical considerations in administrative and academic activities.</p> <p><b>h)</b> Make a guideline to encourage faculty to prepare teaching plans for effective teaching.</p> <p><b>i)</b> Formulate Scholarship Policy to promote a competitive attitude in academic and other sectors (ECA) among students and increase access to education of diverse populations.</p> <p><b>j)</b> Communicate policy and provision to College stakeholders</p> <p><b>k)</b> Amend policies and provisions accommodate to the emerging needs of the College stakeholders</p>	<p>minutes</p> <p><b>h)</b> Course Plan and Lesson Plan Guideline in College</p> <p><b>i)</b> Operational Guideline; CMC decision minutes</p> <p><b>j)</b> Scholarship policy; Staff / Faculty Code of Conduct; Student Code of Conduct; CMC decision minutes</p> <p><b>j)</b> Policy and Provision sharing meeting minutes, publication record of policies &amp; provision.</p> <p><b>k)</b> Amended policies and provisions; decision minutes</p>
<p><b>Strategic Program 1.2:</b></p> <p><b>Mechanism for Inclusive and Equitable participation in institutional</b></p>	<p><b>a)</b> Form RMC in the College to promote the research activities</p> <p><b>b)</b> Form admission, examination, and scholarship committee</p> <p><b>c)</b> Form the IQAC Committee</p> <p><b>d)</b> Form ECA and Extension activity committee</p> <p><b>e)</b> Formation of the task-oriented ad-hoc committee</p>	<p><b>a)</b> RMC in place, committee's meeting minutes</p> <p><b>b)</b> Admission, examination, and scholarship committee in place, committee's meeting minutes</p> <p><b>c)</b> IQAC committee in place, committee's meeting minutes</p> <p><b>d)</b> ECA and Extension Activity committee in place, committee's meeting minutes</p> <p><b>e)</b> The task-oriented ad-hoc committee in place and</p>

<p>planning and implementing.</p>	<p>f) Form a formal association of former students and alumni and make them functional with defined roles</p> <p>g) Form EMIS Committee</p> <p>h) Form Human Resource Management Committee</p> <p>i) Form Student Quality Circle</p> <p>j) Form Student Placement Cell</p> <p>k) Form Construction, repair, and maintenance committee</p> <p>l) Set up a formal counseling mechanism to make faculty participate in academic and personal counseling.</p> <p>m) Conduct regular committee meetings</p>	<p>meeting minutes of related committee</p> <p>f) A formal association of former students and alumni in place, ToR, committee's meeting minutes</p> <p>g) EMIS committee in place, committee's meeting minutes</p> <p>h) Human Resource Management Committee in place, committee's meeting minutes</p> <p>i) Student Quality Circle in place, committee's meeting minutes</p> <p>j) Student Placement Cell in place, m committee's meeting minutes</p> <p>k) Construction, repair, and maintenance committee in place, committee's meeting minutes</p> <p>l) Formal counseling mechanism in place, committee's meeting minutes</p> <p>m) Regular meeting minutes of committee</p>
<p>Strategic Program 1.3: Planned Programming</p>	<p>a) Prepare a plan of action for Units, Committees, Departments, and Individual</p> <p>b) Conduct an academic audit of the institution</p> <p>c) Prepare an annual budget with responsive allocation in different account heads.</p> <p>d) Prepare a comprehensive master plan in-line with</p>	<p>a) Action Plan of Unit, Committee, Departments, and Individual; meeting minutes of all committees regarding the preparation and endorsement of the action plan</p> <p>b) Academic Audit Report; IQAC Minutes</p> <p>c) Annual Budget; CMC Minutes</p> <p>d) Master Plan; CMC Minutes</p>

	<p>strategies direction to accommodate augmenting needs of academic growth.</p> <p>c) Set up audiovisual materials, and a recordings system for the teaching-learning process</p>	<p>e) List of support facilities managed; meeting minutes of the related committee.</p>
<p><b>Strategic Program 1.4: Institutional Development</b></p>	<p>a) Conduct a study to understand areas of institutional development</p> <p>b) Organize capacity development program for College Management Committee</p> <p>c) Implement the activities to strengthen the institution's development (restructuring for organizational efficiency, land acquisition, construction of infrastructure, advancing the resources, digitalization, acquisition of other Colleges, Well-being of the College)</p> <p>d) Secure affiliation of new programs.</p>	<p>a) IQMS Report</p> <p>b) Capacity building training organized, meeting minutes, training schedule</p> <p>c) Meeting minutes, completion report</p> <p>d) Lol for affiliation, Feasibility Study Letter, Affiliation Letter</p>
<p><b>Strategic Program 1.5: Define roles and responsibilities for a collective effort to achieve the VMGO.</b></p>	<p>a) Prepare and provide the detailed ToR of all the committees formed.</p> <p>b) Provide Job Descriptions to all faculty and staff of the College.</p> <p>c) Revise ToR based on changes in roles and responsibilities.</p>	<p>a) ToR of all the committees formed.</p> <p>b) JD of all staff</p> <p>c) Revised ToR</p>

**Goal 2: Research Intensive College**

**Objective:** To pursue the path of enhancing academic and industrial research by developing the College as the center of excellence in intellectual creativity by creating new knowledge on sustainable solutions for current and future problems.

**Implementation Period:** 2079/80 - 2084/85

**Responsible Person:** Research Management Committee

<b>Strategies</b>	<b>Initiatives</b>	<b>Indicators</b>
<b>Strategic Program</b> <b>2.1: Standardizing the research practices</b>	<b>a)</b> Create guidelines and standard templates for the academic report, articles, assignments, project work, field summary report, activity report, and thesis. <b>b)</b> Review the research proposal to ensure the ethical and scientific standards of the research. <b>c)</b> Ensure the articles, reports, and papers are reviewed with a plagiarism detector	<b>a)</b> Create guidelines and standard templates. <b>b)</b> Meeting minutes of formation of research proposal review team. <b>c)</b> Plagiarism Detector tool, report
<b>Strategic Program</b> <b>2.2: Build research infrastructure</b>	<b>a)</b> Manage office room for RMC <b>b)</b> Construct a psychology lab for social science research. <b>c)</b> Procure research-based resources for the library. Archiving of research works of faculty members and students.	<b>a)</b> Office rooms for RMC in place, Photos <b>b)</b> Psychology lab in place, Photos <b>c)</b> List of books procured, payment invoices. List of archives <b>d)</b> Photos

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	<p><b>d) Upgrade the IT infrastructures for technological innovations.</b></p>	
<p><b>Strategic Program</b> <b>2.3: Enrich Human Capital in Research</b></p>	<p><b>a) Recruit and retain human resources with research expertise.</b></p> <p><b>b) Conduct training for faculty members and students on the following</b></p> <ul style="list-style-type: none"> <li>o research proposal writing</li> <li>o Conducting literature review,</li> <li>o Research Methodology</li> <li>o Research analysis tools - excel, SPSS, STATA, R, etc.</li> <li>o Academic Report Writing</li> <li>o Reference Style (APA, MLA, Harvard System, MHRA, etc.)</li> </ul> <p><b>c) Provide Mentorship for research scholars including faculty members and students.</b></p> <p><b>d) Send faculty members and students to research exposure programs including seminars, conferences, training, workshops, and exchange programs, at national and international levels.</b></p> <p><b>e) Start Idea bank for research problems in collaboration</b></p>	<p><b>a) Appointment letters.</b></p> <p><b>b) Training records.</b></p> <p><b>c) List guide for faculty members and students.</b></p> <p><b>d) Certificates, letters</b></p> <p><b>e) Idea Bank Logbook</b></p>

	with SQC.	
Strategic Program 2.3: Increase research funding.	<ul style="list-style-type: none"> <li>a) Allocate 5% of the total operating budget to the research head annually.</li> <li>b) Provide research grants to faculty members and students.</li> <li>c) Seek funding from the government, UGC, industry, and other sources to support research efforts.</li> </ul>	<ul style="list-style-type: none"> <li>a) Annual Budget</li> <li>b) Grant receipt/ letter</li> <li>c) Proposal, MoU</li> </ul>
Strategic Program 2.4: Foster interdisciplinary research	<ul style="list-style-type: none"> <li>a) Conduct interdisciplinary research work at the institutional level for new knowledge creation and innovation.</li> <li>b) Encourage the faculty's and students' participation in research from all disciplines.</li> <li>c) Initiate the signature research area for each academic department and/or signature research program of the institution.</li> </ul>	<ul style="list-style-type: none"> <li>a) Research Publication</li> <li>b) Discipline-wise list of research publications</li> <li>c) Events Report</li> </ul>
Strategic Program 2.5: Promote sustainable research impact	<ul style="list-style-type: none"> <li>a) Publish research journals in different theme areas, based on programs offered by the College.</li> <li>b) Provide financial, mentorship, and linkage support to faculty members and students to publish articles in national and international ranked journals.</li> </ul>	<ul style="list-style-type: none"> <li>a) Journal</li> <li>b) Published articles</li> <li>c) Events Report</li> <li>d) Conference events report</li> <li>e) The research report, session attendance</li> </ul>

	<ul style="list-style-type: none"> <li>c) Host research conference</li> <li>d) Disseminate the research finding with relevant stakeholders.</li> <li>e) Conduct an impact study on research-based teaching-learning in the College.</li> </ul>	
<b>Strategic Program 2.6: Serve community and industry needs</b>	<ul style="list-style-type: none"> <li>a) Offer consultancy services for external agencies, including industry, NGOs, INGOs, Government, UGC, etc.</li> <li>b) Conduct collaborative research with external agencies.</li> <li>c) Facilitate faculty members to engage in consultancy work.</li> </ul>	<ul style="list-style-type: none"> <li>a) MoUs, Agreement paper</li> <li>b) MoUs, Agreement paper</li> <li>c) Consultancy records</li> </ul>
<b>Program 2.6: Impart Research-based education</b>	<ul style="list-style-type: none"> <li>a) Integrate research-based teaching (article review, movie reflection, summarizing session, case studies, project works, and thesis, paper presentation).</li> <li>b) Provision of research-required assignments to promote student research skills.</li> <li>c) Conduct meetings with HODs and subject faculty to ensure research culture in the teaching-learning process.</li> </ul>	<ul style="list-style-type: none"> <li>a) Course plan, lesson plan, case study, project work report, research paper, thesis</li> <li>b) Assignments</li> <li>c) Meeting minutes</li> </ul>



**Goal 3: People Management**

**Objective:** To hire, build and retain the staff focusing on enhancing the productivity and performance of human resources.

**Implementation Period:** 2079/80 - 2084/85

**Responsible Person:** Human Resource Management Committee, College Management Committee

Strategies	Initiatives	Indicators
<p><b>Strategic Program 3.1:</b> Select the best pool of candidates to cater the quality services</p>	<p>a) Set the institutional provisions regarding the new appointment of the faculty members</p> <p>b) Conduct general meetings with all the academic departments to identify the gap in several human resources. Recruit the best candidates who can deliver to fulfill the mission of the institution</p> <p>Review the application of the candidate and shortlist the potential ones.</p> <p>c) Conduct Interviews, demo classes, and written test</p> <p>d) Develop Job Description for each position</p> <p>e) Hire technicians and support staff as per the requirement</p>	<p>a) Institutional provisions regarding recruitment, meeting minutes endorsing the provision</p> <p>b) Meeting minutes of the departments</p> <p>c) Vacancy announcement with detailed information on the requirement Application of the candidate, meeting minutes of related committee, list of shortlisted candidates</p> <p>d) Record of Interview, demo class, and written test conducted Job Description of each position</p> <p>e) Appointment letter, Hiring decision minute</p> <p>f) MoU/Contract, meeting minutes of related committee</p> <p>g) Appointment letter of HR, meeting minutes of related</p>

	<p><b>f) Sign a contract with individuals or companies for occasional work i.e. plumbing, painting, etc.</b></p> <p>Appoint an HR officer for the formal employment cell to conduct various employment-related activities.</p>	<p><b>committee</b></p>
<p><b>Strategic Program 3.2:</b></p> <p><b>Strengthen team bonds through an annual appraisal system</b></p>	<p><b>a) Design a performance evaluation form based on the Job Description</b></p> <p><b>b) Conduct performance evaluations of the staff and faculty members.</b></p> <p>Refer to the Performance evaluation report to promote staff and faculty members accordingly</p>	<p><b>a) A performance evaluation form, approval meeting minutes of related committees,</b></p> <p><b>b) Performance evaluation report, meeting minutes of related committee</b></p> <p><b>c) Performance evaluation report, promotion letter</b></p>
<p><b>Strategic Program 3.3:</b></p> <p><b>Retain the human resources in higher positions upgrading their capacity</b></p>	<p><b>a) Organize EMIS software training sessions for students, Faculty, and Staff</b></p> <p><b>b) Provide training to reduce the digital divide.</b></p> <p><b>c) Provide theme-based training to human resources of all departments.</b></p> <p><b>d) Manage workload to encourage faculty and staff to continue further education.</b></p> <p><b>e) Prioritize the existing faculty and staff in recruiting for the vacant positions.</b></p>	<p><b>a) EMIS training Notice, Attendance, and Report</b></p> <p><b>b) Report on training to reduce the digital divide, Notice, Attendance</b></p> <p><b>c) Theme-based training notice, Attendance, and Report</b></p> <p><b>d) Admission record of faculty and staff, Letter to manage workload</b></p> <p><b>e) List of faculty and staff recruited in vacant positions.</b></p>

**Goal 4: Financial Sustainability**

**Objective:** To allocate the appropriate amount of budget on different headings for uniform Institutional performance and planning on income diversification for Institutional growth.

**Implementation Period:** 2079/80 - 2084/85

**Responsible Person:** College Management Committee, Finance Department

Strategies	Initiatives	Indicators
<p><b>Strategic Program 4.1:</b> Allocate the Budget for proper financial planning</p>	<p>a) Allocate the budget for Research Promotional Activities                      b) Allocate the budget for the Library resources development                      c) Allocate the budget for construction-related activities                      d) Allocate the budget for repair and maintenance                      e) Allocate the budget for staff development programs                      f) Allocate the budget for student development</p>	<p>a) Annual Budget with budget allocation for research, meeting minutes of budget approval                      b) Annual Budget with budget allocation for research, meeting minutes of budget approval                      c) Annual Budget with budget allocation for construction, meeting minutes of budget approval                      d) Annual Budget with budget allocation for repair and maintenance, meeting minutes of budget approval                      e) Annual Budget with budget allocation for staff development programs, meeting minutes of budget approval</p>

	<p>programs</p> <p>g) Allocate the budget for institutional development</p>	<p>h) Annual Budget with budget allocation for student development programs, meeting minutes of budget approval</p> <p>g) Annual Budget with budget allocation for institutional development, meeting minutes of budget approval</p>
<p><b>Strategic Program 4.2:</b></p> <p>Provide financial support to the staff and students</p>	<p>a) Make the provision for providing emergency financial support to the staff in need</p> <p>b) Make the provision for providing research grants to staff and students involved in research</p> <p>c) Provide seed funds for the students initiating entrepreneurship</p> <p>d) Provide financial support for the faculty members who are willing to continue further study.</p>	<p>a) Provision for providing emergency finances, meeting minutes of related committee</p> <p>b) Research grant provision, receipt record, meeting minutes of related committee</p> <p>c) Record of providing seed fund, seed fund application, and approval letter</p> <p>d) Record of financial support in further study, payment slip.</p>
<p><b>Strategic Program 4.3:</b></p> <p>Generate Income for the College</p>	<p>a) Collaborate with the other institution for generating revenue for the College</p> <p>Create income through joint research projects by collaborating with national and</p>	<p>a) MoU, meeting minutes of related committee</p> <p>Joint research projects record, meeting minutes of related committee</p> <p>b) Letter/ Email of request for sharing the academic and</p>

<p>for increasing the profitability of the Institution</p>	<p>international agencies</p> <ul style="list-style-type: none"> <li>b) Sharing the academic and infrastructural resources with external agencies for revenue</li> <li>c) Produce income by providing consultancy services</li> <li>d) Produce revenue by adding more academic programs</li> <li>e) Develop the extension of services for the income generation</li> </ul>	<p>infrastructural resources, approval letter/ email</p> <ul style="list-style-type: none"> <li>c) Record of Income generated from consultancy services</li> <li>d) Lol for new affiliation, Affiliation letters,</li> <li>e) Extension services record, meeting minutes of CMC</li> </ul>
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**Goal 5: Data Digitalization**

**Objective:** To enable the Institution to analyze, search and utilize the data and information

**Implementation Period:** 2079/80 - 2084/85

**Responsible Person:** EMIS Unit, College Management Committee

Strategies	Initiatives	Indicators
<p><b>Strategic Program</b>  <b>5.1: Create open and flexible access to digital services</b></p>	<p><b>a)</b> Inform and make the College's social sites accessible to all stakeholders.  <b>b)</b> Ensure the availability of the ICT materials in the teaching-learning process  <b>c)</b> Declare the opening hours of the computer lab and its availability in holidays  <b>d)</b> Explore the different mediums to flow the information and disseminate it timely to related stakeholders  <b>e)</b> Prepare a flow chart for sharing information  <b>f)</b> Set up Smart Board and Multimedia in the classroom  <b>g)</b> Set up the noticeboard for sharing information.</p>	<p><b>a)</b> Promotion of the College's social sites  <b>b)</b> List of inventory of ICT materials  <b>c)</b> Notice on opening hours of the computer lab  <b>d)</b> Different mediums to flow the information dissemination explored, meeting minutes of related committee  <b>e)</b> Flow chart for sharing information prepared, meeting minutes of related committee  <b>f)</b> Board and Multimedia photo  <b>g)</b> Noticeboard Photo</p>

<p><b>Strategic Program</b> <b>S.2: Install Integrated EMIS System for the data integration</b></p>	<p>a) Install a comprehensive EMIS system b) Integrate the system as per the requirement c) Use the software in all the sections and departments of the College d) Create the individual login account of internal stakeholders e) Digitalize the existing manual data of the College in the EMIS f) Enroll the gender, location, and department-wise details of Students/Faculty/ Staff in EMIS</p>	<p>a) A comprehensive EMIS system was installed, formal agreement with the software company b) Integrated software updated, meeting minutes of related committee c) Record of department/section-wise account d) Record of an individual login account e) The contents of data in EMIS software f) Gender, location, and department-wise details of Students/Faculty/ Staff in EMIS.</p>
<p><b>Strategic Program</b> <b>S.3: Ensure the regular update of the System and IT equipment</b></p>	<p>a) Make a system of collecting feedback for upgrades from all the information dissemination sites. b) Assist in cross-checking of entry of marks and teaching materials by faculty on EMIS c) Monitor the engagement of faculty/students on EMIS and the social sites d) Ensure the timely Renewal of EMIS e) Ensure the timely renewal of the Website/Hosting f) Update the File Server/ Database Server</p>	<p>a) Photo of the feedback collection system in all the information dissemination sites b) meeting minutes of cross-checking activity c) Monitoring report d) Renewal record of EMIS, meeting minutes of related committee e) Renewal record of website/hosting, meeting minutes of related committee f) Update record of the File server/database server, meeting minutes of related committee</p>

	<p><b>g)</b> Repair and Upgrade Computers, other IT equipment, and the Internet.</p>	<p><b>g)</b> Record of Repair and Upgrade Computers, other IT equipment, and Internet, payment bill</p>
<p><b>Strategic Program</b> <b>S.4: Make use of data for decision making</b></p>	<p><b>a)</b> Publish annual EMIS report of the data. <b>b)</b> Prepare an Impact study report on the information dissemination satisfaction <b>c)</b> Use the academic result-related data in planning the remedial classes, follow-up sessions for students, or awarding the highest marks to secure students. <b>d)</b> Use the financial data in planning for the upcoming year's budget. <b>e)</b> Use the library resources data in planning to purchase the required type of resources.</p>	<p><b>a)</b> EMIS report, meeting minutes of related committee <b>b)</b> Impact Study form, Report, meeting minutes of related committee <b>c)</b> Academic result report, meeting minutes of the related committee. <b>d)</b> Financial data report, meeting minutes of the related committee on referecing the report for making upcoming year's budget. <b>e)</b> Library resources report, meeting minutes of the related committee on purchasing the required type of resources.</p>



**Goal 6: Excellence of Student Life**

**Objective:** To better students' overall experience at College ensuring the basic provisions and services.

**Implementation Period:** 2079/80 - 2084/85

**Responsible Person:** Student Admission, Scholarship and Examination Committee, ECA, and Extension Activity Committee

Strategies	Initiatives	Indicators
<p><b>Strategic Program 6.1:</b> Motivate students through Financial assistance</p>	<p>a) Allocate Scholarships to the outstanding, needy, and deserving student b) Bear the application charges for students' participation in national and international programs and sports events representing the College.</p>	<p>a) Scholarship provision receipt, meeting minutes of related committee b) Application charge payment receipt, meeting minutes of related committee</p>
<p><b>Strategic Program 6.2:</b> Better the teaching-learning practice of the Institution</p>	<p>a) Develop an appropriate student-centered teaching method with the interactive classroom management b) Prepare and provide a teaching plan/session plan to all the students. c) Prepare and provide academic calendars to all</p>	<p>a) Photo of interactive classroom session, Faculty's lecture slides b) Teaching plan/session plan in place c) Academic Calendar in place, meeting minutes of the department on developing the plan. d) Pedagogy listed in Teaching plan/session plan</p>

	<p>the students.</p> <p>d) Introduce updated teaching-learning pedagogy while teaching.</p> <p>e) Conduct guest lecture session</p> <p>f) Introduce the department-wise soft skill-based non-credit courses.</p>	<p>e) Notice, payment slip to guest lecture, meeting minutes of the department on inviting guest lecture</p> <p>f) Syllabus of department-wise non-credit courses.</p>
<p><b>Strategic</b></p> <p><b>Program 6.3:</b></p> <p><b>Develop skills of the students by creating a platform for involvement in CCA, ECA, and extension activity</b></p>	<p>a) Conduct soft skill training (digital marketing, office automation, SPSS, report writing, proposal writing, budget planning, business literacy, share market training, website development, formal corresponding writing)</p> <p>b) Conduct yoga and meditation sessions</p> <p>c) Conduct a Blood Donation Program</p> <p>d) Facilitate field trips, excursions (domestic and foreign), and adventurous trips such as trekking, hiking, rafting, cycling, etc.</p> <p>e) Organize intra-College sports events</p> <p>f) Plan for extension activity involving students.</p> <p>a) Motivate students for self-employment.</p>	<p>a) CCA/ soft skill training report, meeting minutes of related committee</p> <p>b) Yoga and meditation sessions report, attendance, meeting minutes of related committee</p> <p>c) Blood donation program report, meeting minutes of related committee</p> <p>e) Field trips, excursions reports, notices, field trip schedules, field trip photo</p> <p>d) Intra College sports event notice, letter, meeting minutes of related committee, event completion report</p> <p>e) .Plan of extension activity involving students,</p> <p>a) List of self-employed students</p>
<p><b>Strategic</b></p>	<p>a) Motivate students for self-employment.</p>	<p>a) List of self-employed students</p>

<p><b>Program 6.4:</b> Avail the counseling, placement, and tracing services.</p>	<p>b) Disseminate the information on vacancy announcements to students c) Provide academic and career counseling to students. d) Arrange job fairs and interviews within the College. e) Trace the details of graduate students in terms of their current education and employment status.</p>	<p>b) Notice on sharing the information on vacancy announcements c) Counseling logbook d) Job fairs and interviews report, notices, letters to companies e) Graduate tracer study</p>
<p><b>Strategic Program 6.5:</b> Collect feedback from students through a different medium.</p>	<p>a) Initiate the written feedback collection system via the complaint/feedback box. b) Hold department-wise meetings with students on feedback collection c) Conduct a student satisfaction survey d) Compile and make the report of feedback collected from different mediums and disseminate the action taken.</p>	<p>a) Photo of complaint/feedback box b) Meeting minutes on student feedback collection. c) Student satisfaction survey form, report d) Compiled report of feedback collection, a record of action taken</p>

### Goal 7: Infrastructure Management

**Objective:** To ensure the optimum management of the existing facility and maximize the facilities apart from the Institutional capacity

**Implementation Period:** 2079/80 - 2084/85

**Responsible Person:** College Management Committee, Internal Quality Assurance Committee

Strategies	Initiatives	Indicators
<p><b>Strategic Program</b></p> <p><b>7.1: Ensure the availability of proper support facilities</b></p>	<p>a) Ensure the sufficient availability of gender-wise separate toilets for students, staff, and visitors.</p> <p>b) Ensure the sufficient availability of clean drinking water.</p> <p>c) Ensure sufficient space for parking for students and staff.</p> <p>d) Ensure the spacious and reasonable pricing canteen.</p> <p>e) Ensure the open space with greenery within the College premises</p> <p>f) Maintain the sick room in the College with a first aid kit.</p>	<p>a) Photo of gender-wise separate toilets for students, staff, and visitors.</p> <p>b) Photo of the water tank, and certificate of water purification.</p> <p>c) Photo of parking space</p> <p>d) Photo of Canteen and menu.</p> <p>e) Photo of the College's environment/ garden</p> <p>f) Photo of Sickroom on the College with first aid kit maintained.</p>

<p><b>Strategic Program</b> <b>7.2: Carry Out Regular construction, repair, and maintenance tasks</b></p>	<p>a) Maintain sanitation in the College's toilets. b) Conduct renovation and construction of the College's infrastructure and support facilities c) Expansion of spaces based on the requirement. d) Ensure the plantation and gardening in the open space within the College premises. e) Prepare annual repair and maintenance Plan f) Prepare optimum utilization plan of available infrastructure g) Ensure the proper sanitation in the College premises.</p>	<p>a) Photo of the toilet, toilet cleaning checklist b) Renovation and construction photo, voucher, notice, and contract with renovation and construction companies. c) Expansion record, plan, and meeting minutes of the related committee on an expansion plan d) Photo of College's environment e) Annual repair and maintenance plan, approval minute f) Optimum Utilization plan of available infrastructure prepared, approval minute g) Daily cleanliness shift/ plan</p>
<p><b>Strategic Program</b> <b>7.3: Develop a Network of the Institution for the facility maximization</b></p>	<p>a) Sign MoU with different GOs/INGOs b) Sign MoU with the hospital c) Sign MoU with neighboring College's Library d) Sign MoU with different College for the facility sharing Sign MoU with the nearby hostel. e) Sign MoU with sports academy for renting sports facilities and infrastructure.</p>	<p>a) MoU with Go /INGO in place b) MoU with the hospital in place c) MoU with neighboring College's Library. d) MoU with different College is in place for the facility sharing MoU with the nearby hostel in a place e) MoU with sports academy.</p>

**Goal 8: Resourceful Digital Library**

**Objective:** To generate easily accessible reading resources to promote the learning culture.

**Implementation Period:** 2079/80 - 2084/85

**Responsible Person:** Library Management Cell, College Management Committee

Strategies	Initiatives	Indicators
<p><b>Strategic Program</b> S.1: Make the Library digitally functional</p>	<p>a) Prepare a systematic digital record of all resources.                      b) Convert library into E-Library                      c) Set up computers in the library for accessing online resources                      d) Set up a power backup facility in the library                      e) Make the library fully automated                      f) Collaborate with academic institutions to access online journals and other resources.</p>	<p>a) A digital record of library resources.                      b) Record of converting library into E-Library, meeting minutes of related committee                      c) Inventory list of computers in the library, photo                      d) Photo of power backup devices                      e) Photo of Library account Logins in the EMIS software                      f) MoU with academic institutions to access online journals and other resources, meeting minutes of related committee</p>

<p><b>Strategic Program</b> <b>S.2: Create open, flexible, and digital access to library resources</b></p>	<p>a) Make the library open and accessible to all the stakeholders  b) Define the opening hours of the library on regular days and holidays  c) Establish need-based departmental library in the College  d) Provide access and information on online library resources to all the stakeholders.  e) Allow the staff and students to use computers set up in the library when needed.  f) Create an inter-college networking system for borrowing and lending library resources.</p>	<p>a) Visitor's log book and book circulation log book  b) Notice of opening hours of the library defined  c) Photo of the departmental library in the College, meeting minutes of related committee  d) Notice library resources from the library  e) Photo of students and staff using computers set up in the library.  f) Record of borrowing and lending library resources with networking colleges.</p>
<p><b>Strategic Program</b> <b>8.3 Maintain the resource as per the number of students</b></p>	<p>a) Purchase text and reference books in the library in the ratio of enrolled students (1:10 for textbook and 1:5 for reference book)  b) Manage the reading space in the library to accommodate at least two classes at a time.  c) Ensure at least five computers for students in the library's reading space.</p>	<p>a) Textbook and reference book purchased bill, meeting minutes of related committee  b) Photo of the reading space in the library  c) Photo of the computers in the library's reading space.</p>

### 5.3 Implementation Plan

#### Color Coding

Red Colour	Yellow Colour	Green Colour
Urgent Action Required	Move Ahead	Balanced

Goals	Strategic Goals	2079/80	2080/81	2081/82	2082/83	2083/84	Projected Budget (Annually)
Goal 1	Governance and Leadership	Red	Yellow	Yellow	Green	Green	Annually: 5,00,000 Five years: 25,00,000
Goal 2	Research Intensive College	Red	Yellow	Yellow	Yellow	Green	Annually : First Year: 6,00,000 Second Year: 7,00,000



								Third Year: 8,00,000 Fourth Year: 9,00,000 Fifth Year: 10,00,000
								Annually: First Year: 1,30,00,000 Second Year: 1,40,00,000 Third Year: 1,50,00,000 Fourth Year: 1,60,00,000 Fifth Year: 1,70,00,000
Goal 3	People Management	Yellow	Yellow	Green	Green	Green		
Goal 4	Financial Sustainability	RED	Yellow	Yellow	Yellow	Yellow		Annually: 5,00000

Goal 5	Data Digitalization	Red	Yellow	Yellow	Yellow	Green	Green	Annually: 3,00,000
Goal 6	Excellence of Student Life	Yellow	Yellow	Red	Red	Green	Annually: 2,00,000	
Goal 7	Infrastructure Management	Yellow	Yellow	Yellow	Yellow	Yellow	Annually: 20,00,000	
Goal 8	Resourceful Digital Library	Red	Red	Yellow	Green	Green	Annually: 5,00,000	

## **6. Resource Mobilization**

### **6.1 Stakeholders' forum**

The stakeholders are fully concerned with developing the strategic plan of the College by involving their maximum time. The same contribution should be required for the implementation of the plan and transfer of this dream into reality. For the proper implementation of those plans, the College has to undergo different stages involving each stakeholder.

### **6.2 Provision for Monitoring and Evaluation**

The plan wouldn't be carried out if monitoring and assessment of each program is conducted. It requires ongoing work from all of the College's stakeholders, including the committee members, faculty members, board of directors, staff, alumni, students, and community. As IQAC plays a vital role in planning and drafting the plan, it will be bearing the total responsibility for plan implementation, monitoring, evaluation, and reporting. For the monitoring and evaluation task, an ad-hoc committee will be formed to oversee the program-wise progress of each of the eight goals. The task will be phased in two terms, mid-term and final terms, and further, the reporting would be done by analyzing the gaps in the progress within the committed time and the cause of the gaps identified.

### **6.3 Commitments and Concerns**

The NMC having established with the motto of Mega Center for Excellence, the way to excel in the institution is its major concern. Hence, it is already committed to completing the plan in the next five years and achieving the defined Goals. In support of the College's concern, the CMC, College Chief, Department heads, committee coordinators and members, faculty, staff, and students all are committed to serving from their level, fulfilling their committed roles assigned in the plan, and as defined in their individual ToR and committee's action plan.

#### **6.4 Networking**

Networking is crucial to improve institutional quality and exchanging ideas and information for the institution's future growth. The College, therefore, intends to widen its thematic networks as much as feasible. Regarding the strategic plan, for extensive networking, NMC has established connections with members of the local community and the TU-affiliated private institutions in the valley. Furthermore, within the next five years for the fulfillment of a strategic plan, the networking is planned to extend to different organizations, academic institutions, and companies for resource sharing, collaboration, research, and facility maximization purposes.

#### **6.5 Scheme for resource mobilization**

The mobilization of resources is crucial to the success of any strategy. Resources play a both direct and indirect significant part in an institution's academic excellence. The resource mobilization assists in resolving finance-related problems as financial constraints become a huge challenge in the development of the private College solely dependent on student fees and investments. Therefore, as a scheme for resource mobilization, the College has planned to utilize internal human resources in the plan completion process, and for other gaps of resource within the College, it has planned to collaborate with the other institution for generating revenue for the College, create income through joint research projects by collaborating with national and international agencies, share the academic and infrastructural resources with external agencies for revenue, produce income by providing consultancy services, produce revenue by adding more academic programs and develop the extension plan of services for the income generation.



**Nepal Mega College & Research  
Center Private Limited  
Babarmahal-11, Kathmandu, Nepal**

**Audited Financial Statements**

Financial Year : 2078/79

*Signature*



Auditor  
NBSMCA  
Member of Moore Global

**INDEPENDENT AUDITOR'S REPORT**  
**The shareholders of M/s. Nepal Mega College & Research Center Private Limited**

**Report on the Audit of Financial Statements**

**Opinion**

We have audited the accompanying financial statements of M/s. Nepal Mega College & Research Center Private Limited, Kathmandu, Nepal (hereinafter referred to as "the company"), which comprises the Balance sheet as at Ashad 32, 2079 [July 16, 2022] and profit or loss account, cash flow statement & statement of changes in equity for the year then ended and notes to the financial statements including a summary of significant accounting policies and other explanatory notes (hereinafter referred to as "the financial statements").

In our opinion, the accompanying financial statements give a true and fair view, in all material respects, of the financial position of the company as at Ashad 32, 2079 (July 16, 2022) and its financial performance and its cash flows for the year then ended on that date in accordance with Nepal Accounting Standards (NAS).

**Basis of Opinion**

We conducted our audit in accordance with Nepal Standards on Auditing (NSAs). Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the Institute of Chartered Accountant of Nepal's code of ethics for professional accountants together with the ethical requirements that are relevant to our audit of the financial statements in Nepal, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidences we have obtained are sufficient and appropriate to provide a basis for our opinion.

**Key Audit Matters**

Key audit matters are those matters that, in our professional judgment, were of most significance in our audit of the financial statements of the current period. These matters were addressed in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters.

No any key matters are identified which are to be communicated for the period 2078-79.

**Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Nepal Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operations, or has no realistic alternative but to do so.



## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with NSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with NSAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidences that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidences obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidences obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure, and content of the financial statements, including the disclosures, and whether the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.



## Report on Other Legal and Regulatory Requirements

We have obtained information and explanations asked for, which, to the best of our knowledge and belief were necessary for the purpose of our audit. In our opinion, proper books of account as required by law have been kept by the company in so far as it appears from our examination of those books of account of the company. In our opinion the Balance sheet, profit or loss account, statement of changes in equity & cash flows statement for the period then ended and a summary of significant accounting policies and other explanatory notes have been prepared in accordance with the requirements of Companies Act, 2063 and are in agreement with the books of accounts maintained by the company. In our opinion and to the best of information and according to the explanation given to us and from the examination of the books of accounts of the company, we have not come across any case where the board of directors or any employee of the company have acted contrary to legal provisions relating to accounts, or committed any misappropriation or caused any loss or damage to the company.

For N. B. S. M. & Associates  
Chartered Accountants



CA. Rajesh Kumar Sah, FCA  
Partner

Date: Mangsir 29, 2079

Place: Kathmandu, Nepal

UDIN: 221216CA005461vJD3



**Nepal Mega Collage & Research Centre Private Limited**  
Baharmahal-11, Kathmandu

Balance Sheet as at on Ashadh 32, 2079 (July 16, 2022)

Particulars	Schedule	Current Year NPR	Previous Year NPR
<b>Sources of Funds</b>			
<b>Shareholders Fund</b>			
Share Capital		75,927,500.00	75,927,500.00
Advance For Share Capital	1	15,276,600.00	15,276,600.00
<b>Long Term Loan</b>			
Secured Loan	2	34,277,637.05	32,537,585.81
Unsecured Loan	3	-	6,588,865.00
<b>Grand Total</b>		<b>125,481,737.05</b>	<b>130,330,550.81</b>
<b>Application of Funds</b>			
<b>Property, Plant &amp; Equipment Investment</b>			
	4	75,697,440.56	74,156,501.34
	5	55,860,000.00	66,150,000.00
<b>Sub-Total</b>		<b>131,557,440.56</b>	<b>140,306,501.34</b>
<b>Current Assets, Loans &amp; Advances</b>			
<b>Receivable, Advances &amp; Deposits</b>			
Cash & Bank Balance	6	36,611,343.45	42,883,768.15
Deferred Tax Assets	7	2,473,498.11	4,038,429.99
		226,118.42	238,037.36
<b>Sub-Total</b>		<b>39,310,959.98</b>	<b>47,160,235.50</b>
<b>Less: Current Liabilities &amp; Provisions</b>			
<b>Current Liabilities and Provisions</b>			
Short Term Loan	8	51,240,752.68	67,397,505.37
	9	2,839,068.71	-
<b>Net Current Assets/Working Capital</b>		<b>(14,768,861.41)</b>	<b>(20,237,269.87)</b>
<b>Profit &amp; Loss Account</b>	10	<b>8,693,157.90</b>	<b>10,261,319.34</b>
<b>Grand Total</b>		<b>125,481,737.05</b>	<b>130,330,550.81</b>

Significant Accounting policies & Notes to Accounts 16

As per our attached report of even date

For N.B.S.M. & Associates  
Chartered Accountants

CA. Rajesh Kumar Sah  
FCA  
Partner  
Date: Mangsir 29, 2079  
Place: Kathmandu



Gopal Khanal  
Chairman

For & On Behalf of the Company

Dinesh Khanal  
Academic Director

Ramesh Prasad Joshi  
Finance Officer



**Nepal Mega College & Research Centre Private Limited**  
Babarmahal-11, Kathmandu

Income Statement  
For the period ended on Ashadh 32, 2079 (July 16, 2022)

Particulars	Schedules	Current Year NPR	Previous Year NPR
<b>Income</b>			
Academic Income	11	74,216,633.00	53,424,052.00
Less: Direct Expenses	12	58,466,565.31	41,132,150.34
<b>Gross Profit</b>		<b>15,750,067.69</b>	<b>12,291,901.66</b>
Add: Other Income	13	222,785.75	24,197.34
Less: Operating Cost excluding depreciation and amortization	14	8,013,138.75	6,974,812.59
<b>Earning before Interest, Taxes, Depreciation and</b>		<b>7,959,714.69</b>	<b>5,341,286.41</b>
Less: Depreciation	4	2,037,218.43	1,544,456.22
<b>Earning before Interest &amp; Taxes (EBIT)</b>		<b>5,922,496.26</b>	<b>3,796,830.19</b>
Less: Interest & Financial Charges	15	2,629,904.75	1,124,459.34
<b>Profit/(Loss) before Tax</b>		<b>3,292,591.51</b>	<b>2,672,370.85</b>
Provision For Tax		1,724,430.07	(99,938.22)
For Current Year		868,605.49	-
Prior Year Tax		843,905.64	-
Deferred Tax (Income)/Expenses		11,918.94	(99,938.22)
<b>Profit After Tax(PAT)</b>		<b>1,568,161.44</b>	<b>2,772,309.07</b>

Significant Accounting Policies & Notes on Accounts

16

As per our attached report of even date

For N.B.S.M. & Associates  
Chartered Accountants

For & On Behalf of the Company

CA. Rajesh Kumar Sah  
FCA  
Partner  
Date: Mangsir 29, 2079  
Place: Kathmandu



Gopal Khanal  
Chairman

Dinesh Khanal  
Academic Director

Ramesh Prasad Jashi  
Finance Officer



**Nepal Mega College & Research Centre Private Limited**  
Babarmahal-11, Kathmandu

Cash Flow Statement  
For the period ended on Ashadh 32, 2079 (July 16, 2022)

Particulars	Current Year NPR	Previous Year NPR
<b>Cash Flow from Operating activities</b>		
Net Profit/(Loss) after Taxation from Profit & Loss Account	1,568,161.44	2,772,309.07
Add. Depreciation	2,037,218.43	1,544,456.22
<b>Cash flow from operating activities before changes in WC</b>	<b>3,605,379.87</b>	<b>4,316,765.29</b>
(Increase)/Decrease in Receivables, Advances & Deposits	6,272,424.70	7,281,288.14
Increase/(Decrease) in Current Liabilities & Provisions	(13,305,765.04)	26,210,928.11
<b>Net Cash Flow from Operating Activities</b>	<b>(3,427,960.48)</b>	<b>37,808,981.49</b>
<b>Cash Flow from Investing Activities</b>		
Acquisition of Fixed Assets	(3,578,157.65)	(25,810,306.85)
Investment In Nepal Mega School Pvt , Ltd.	10,290,000.00	(59,850,000.00)
<b>Net Cash Flow from Investing Activities</b>	<b>6,711,842.35</b>	<b>(85,660,306.85)</b>
<b>Cash Flow From Financing activities</b>		
Increase/(Decrease) in Loan	(4,848,813.76)	36,526,450.81
Proceed from Share Sholder Advance	-	15,276,600.00
Increase in Share Capital	-	-
<b>Net Cash Flow from Financing Activities</b>	<b>(4,848,813.76)</b>	<b>51,803,050.81</b>
<b>Total cash flow from all activities</b>	<b>(1,564,931.89)</b>	<b>3,951,725.45</b>
<b>Cash (and Cash equivalents) at beginning of the Year</b>	<b>4,038,429.99</b>	<b>86,704.55</b>
<b>Cash (and Cash equivalents) at the end of the Year</b>	<b>2,473,498.11</b>	<b>4,038,429.99</b>

Significant Accounting policies & Notes to Accounts

16

As per our report on even date

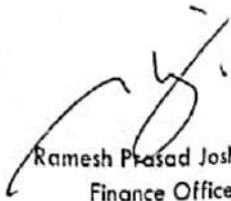
For N.B.S.M. & Associates  
Chartered Accountants

For & On Behalf of the Company

  
CA. Rajesh Kumar Sah  
FCA  
Partner  
Date: Mangsir 29, 2079  
Place: Kathmandu

  
Gopal Khanal  
Chairman

  
Dinesh Khanal  
Academic Director

  
Ramesh Prasad Joshi  
Finance Officer

  
**NEPAL  
MEGA COLLEGE**  
mega centre for excellence

**Nepal Mega College & Research Centre Private Limited**  
Babarmahal-11, Kathmandu

**Statement of Changes in Equity**  
For the period ended on Ashadh 32, 2079 (July 16, 2022)

Particulars	Share Capital	Share Premium	Revaluation Reserves	Retained Earnings	Other Reserves	Total
Opening Balance	75,927,500.00	-	-	(10,261,319.34)	-	65,666,180.66
Application Money Received	15,276,600.00	-	-	-	-	15,276,600.00
Changes in Accounting Policy	-	-	-	-	-	-
<b>Restated Balance</b>	<b>91,204,100.00</b>	<b>-</b>	<b>-</b>	<b>(10,261,319.34)</b>	<b>-</b>	<b>80,942,780.66</b>
Profit for the Year	-	-	-	1,568,161.44	-	1,568,161.44
Transferred to General Reserves	-	-	-	-	-	-
Dividend to shareholders	-	-	-	-	-	-
Advance for Share Capital	-	-	-	-	-	-
Issue of Share Capital	-	-	-	-	-	-
<b>Closing Balance</b>	<b>91,204,100.00</b>	<b>-</b>	<b>-</b>	<b>(8,693,157.90)</b>	<b>-</b>	<b>82,510,942.10</b>



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**Nepal Mega College & Research Centre Private Limited**  
Babamahal-11, Kathmandu

Schedules forming part of Financials Statements  
For the period ended on Ashadh 32, 2079 (July 16, 2022)

**Share Capital**

Schedule 1

Particulars	Current Year NPR	Previous Year NPR
<b>Authorized Capital</b>		
1000,000 Ordinary Shares of Rs.100 each	100,000,000.00	100,000,000.00
<b>Issued Capital</b>		
1000,000 Ordinary Shares of Rs.100 each	100,000,000.00	100,000,000.00
<b>Paid up Capital</b>		
759,275 Ordinary Shares of Rs. 100.00 each	75,927,500.00	75,927,500.00
<b>Total</b>	<b>75,927,500.00</b>	<b>75,927,500.00</b>

**Secured Loan**

Schedule 2

Particulars	Current Year NPR	Previous Year NPR
GLOBAL IME LOAN A466010000028	25,165,055.43	27,637,585.81
Less: Loan Payable with in 12 months	(2,042,128.08)	-
<b>Sub-Total</b>	<b>23,122,927.35</b>	<b>27,637,585.81</b>
GLOBAL IME LOAN A466010000091	11,951,650.33	4,900,000.00
Less: Loan Payable with in 12 months	(796,940.63)	-
<b>Sub-Total</b>	<b>11,154,709.70</b>	<b>4,900,000.00</b>
<b>Total</b>	<b>34,277,637.05</b>	<b>32,537,585.81</b>

**Unsecured Loan**

Schedule 3

Particulars	Current Year NPR	Previous Year NPR
Loan from Directors	-	6,588,865.00
<b>Total</b>	<b>-</b>	<b>6,588,865.00</b>

**Investment**

Schedule 5

Particulars	Current Year NPR	Previous Year NPR
Nepal Mega School Pvt. Ltd-Investment	6,300,000.00	6,300,000.00
Nepal Mega School Pvt. Ltd(Advance for Investment)	49,560,000.00	59,850,000.00
<b>Total</b>	<b>55,860,000.00</b>	<b>66,150,000.00</b>



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**Nepal Mega College & Research Centre Private Limited**  
Babarmahal-11, Kathmandu

**Receivable, Advances and Deposits**

Particulars	Schedule 6	
	Current Year NPR	Previous Year NPR
Staff Advances	315,207.40	312,797.00
Advance Rent	85,000.00	50,000.00
Receivable from Students	29,172,461.78	35,970,075.78
Other Advance	3,586,269.25	3,152,989.25
Prepaid expenses	39,177.60	17,003.90
Advance to Suppliers	142,272.30	134,799.55
Advance Tax	303,480.12	278,707.67
Island Revenue Deposit (Regarding Pending Cases)	2,967,395.00	2,967,395.00
<b>Total</b>	<b>36,611,343.45</b>	<b>42,883,768.15</b>

**Cash and Bank Balances**

Particulars	Schedule 7	
	Current Year NPR	Previous Year NPR
Mega Bank Ltd	671,973.01	744,540.08
Global IME Bank Ltd	29,531.67	2,548,936.47
NMS Bank Ltd	1,771,993.43	744,953.44
<b>Total</b>	<b>2,473,498.11</b>	<b>4,038,429.99</b>

**Current Liabilities and Provisions**

Particulars	Schedule 8	
	Current Year NPR	Previous Year NPR
Sundry Creditors	3,963,101.77	5,060,636.13
Other Payable	1,255,000.00	1,255,000.00
Deposit	67,912.00	70,912.00
Advance From Directors	33,843,046.84	45,026,500.00
Interest Payable	111,500.00	46,602.74
Audit Fee payable	8,694,836.97	111,500.00
Salary Payable	51,093.48	10,392,522.85
CIT & PF Payable	232,500.00	1,769,228.00
Deposit From Students	232,500.00	4,776.81
Rent Payable	232,500.00	2,231,600.00
Fee Payable Student (Scholarship)	868,605.49	65,000.00
TDS Payable	2,153,156.13	1,363,226.84
Provision for Income Tax	868,605.49	-
<b>Total</b>	<b>51,240,752.68</b>	<b>67,397,505.37</b>

**Short Term Loan**

Particulars	Schedule 9	
	Current Year NPR	Previous Year NPR
GLOBAL IME LOAN A466010000028	2,042,128.08	-
GLOBAL IME LOAN A466010000091	796,940.63	-
<b>Total</b>	<b>2,839,068.71</b>	<b>-</b>



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**Nepal Mega College & Research Centre Private Limited**  
Babarmahal-11, Kathmandu

**Profit & Loss Account**

Schedule 10

Particulars	Current Year NPR	Previous Year NPR
Opening Balance		
Profit & Loss for the Year	(10,261,319.34)	(13,033,628.41)
Closing Balance	1,569,161.44	2,772,322.07
	(8,693,157.90)	(10,261,319.34)

**Academic Income**

Schedule 11

Particulars	Current Year NPR	Previous Year NPR
Annual Fee & Monthly Tuition Fee	69,000,450.00	51,022,512.00
Other Academic Income & other fees	5,216,183.00	2,401,540.00
<b>Total</b>	<b>74,216,633.00</b>	<b>53,424,052.00</b>

**Direct Expenses**

Schedule 12

Particulars	Current Year NPR	Previous Year NPR
+2 Lab Expenses		
Advertisement Expenses	281,408.97	213,201.43
Canteen Expenses	1,187,968.00	365,308.24
Communication Expenses	139,892.00	57,420.00
Cleaning Expenses	393,680.20	444,889.13
Water & Electricity Expenses	24,851.50	10,733.00
Exam Expenses	389,344.00	408,518.00
Extra Class Salary	2,409,884.00	1,384,097.00
Research Expenses	13,200.00	34,200.00
Legal Expenses	148,000.00	-
Guest Lecture Expenses	14,000.00	220,863.76
Office Refreshment Expenses	155,147.00	5,000.00
Printing and Stationery Expenses	243,776.00	102,445.00
Program Expenses	1,972,718.93	379,229.13
Registration Expenses (NEB & TU)	923,414.73	452,241.00
Renewal Fee	341,000.00	171,400.00
College Rent Expenses	89,562.92	68,365.00
Salary Expenses (Teacher & staff)	10,875,996.00	9,809,724.00
Sports Expenses	35,959,550.71	25,977,767.00
University Expenses	2,200.00	-
Thesis Expense	950,640.00	328,660.00
Tour & Travel Expenses	29,000.00	-
Fuel & Lubricant Expenses	603,467.65	117,477.65
Viva Expenses	949,594.00	506,611.00
<b>Total</b>	<b>58,466,565.31</b>	<b>41,132,150.34</b>



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**Nepal Mega College & Research Centre Private Limited**  
Bubarmahal-11, Kathmandu

**Other Income**

Particulars	Schedule 13	
	Current Year NPR	Previous Year NPR
Interest Income	23,200.75	-
Rental Income	105,000.00	24,197.34
Admission form & Others	94,585.60	-
<b>Total</b>	<b>222,785.75</b>	<b>24,197.34</b>

**Operating Cost excluding depreciation and amortization**

Particulars	Schedule 14	
	Current Year NPR	Previous Year NPR
Audit Fee	-	-
Admin Salary Expenses	113,000.00	113,000.00
Business Promotion Expense	4,786,694.00	4,190,678.02
Bank Charges	798,797.00	178,142.96
Consultancy Expenses	1,260.00	400,055.00
Donation Expenses	558,390.00	50,000.00
Meeting Allowances	27,000.00	-
Insurance Expenses	12,529.00	8,000.00
Local Rates & Expenses	55,771.12	108,880.26
Medical Expenses	783,050.00	141,878.00
Office Expenses	11,118.00	54,983.00
Repair & Maintenance Expenses	45,054.80	72,635.00
FNCCI Membership Expenses	480,619.51	1,019,656.35
Miscellaneous Expenses	-	64,000.00
Gardening Expenses	7,052.11	499,273.00
Newspaper & Periodical Expenses	-	3,400.00
Uniform Expense	-	5,100.00
Wages	209,924.96	-
<b>Total</b>	<b>8,013,138.75</b>	<b>6,974,812.59</b>

**Interest & Financial Charges**

Particulars	Schedule 15	
	Current Year NPR	Previous Year NPR
GLOBAL IME BANK OD A/C A401010000254	60,421.94	-
GLOBAL IME LOAN A466010000028	1,750,826.57	1,124,459.34
GLOBAL IME LOAN A466010000091	818,656.24	-
<b>Total</b>	<b>2,629,904.75</b>	<b>1,124,459.34</b>



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Nepal Mega College & Research Centre Private Limited  
Babarmahal-1, Kathmandu

Schedule 4: Property, Plant & Equipment  
F.Y. 2078/79

S.N.	Particulars	Dep. Rate	Opening WDV	Up to Pouch	Addition During the year	Magh to Chaitra	Beitakh to Ashad	Sales / Adjust	Total	Total Depreciable Rate	Depreciation During the Year	WDV As on Month End, 2079	WDV As on Month End, 2078
1	Land								62,779,640.50			62,779,640.50	62,779,640.50
	<b>Sub Total</b>								62,779,640.50			62,779,640.50	62,779,640.50
<b>Block A</b>													
1	Basketball Pole	5%							19,429.69		971.48	18,458.21	19,429.69
2	Leasehold Structure		3,991,205.07						3,991,205.07		199,560.25	3,791,644.82	3,991,205.07
3	Water Tank		12,600.82						12,600.82		620.04	11,972.78	12,600.82
	<b>Sub Total</b>		4,023,235.88						4,023,235.88		201,161.77	3,822,074.11	4,023,235.88
<b>Block B</b>													
1	Office Equipment	25%	1,653,525.04	185,806.75	470,871.99	190,549.00			2,500,751.78		554,190.81	1,946,560.97	1,653,525.04
	<b>Sub Total</b>		1,653,525.04	185,806.75	470,871.99	190,549.00			2,500,751.78		554,190.81	1,946,560.97	1,653,525.04
<b>Block C</b>													
1	Vehicles	20%	1,081,882.30						1,081,882.30		216,376.46	865,505.84	1,081,882.30
	<b>Sub Total</b>		1,081,882.30						1,081,882.30		216,376.46	865,505.84	1,081,882.30
<b>Block D</b>													
1	Furniture & Fixture	15%	2,289,667.19						2,289,667.19		343,450.08	1,946,217.11	2,289,667.19
2	Computer Parts & accessories		1,748,038.73	2,261,575.91			87,010.00		4,096,624.64		605,792.70	3,490,831.94	1,748,038.73
3	Books		544,959.58				153,055.25		927,204.58		108,312.93	818,891.65	544,959.58
4	Other Assets		11,552.37						11,552.37		1,732.86	9,819.51	11,552.37
	<b>Sub Total</b>		4,594,217.87	2,261,575.91	153,055.25	316,299.75			7,063,263.87		1,059,489.59	6,003,774.28	4,594,217.87
<b>Block E</b>													
1	Software-Mobile Application	5 Year							24,000.00		6,000.00	18,000.00	24,000.00
2	Software-TUDOMS	5 Year							24,000.00		6,000.00	18,000.00	24,000.00
	<b>Sub Total</b>								48,000.00		12,000.00	36,000.00	48,000.00
	<b>Total</b>		74,156,501.29	2,447,387.66	623,927.24	506,847.75			77,734,653.94		2,017,218.43	75,717,435.51	74,156,501.29

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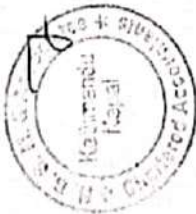
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Nepal Mega College & Research Centre Private Limited  
 Babarmahal-11, Kathmandu

Depreciation Calculation as per Income Tax  
 Financial Year 2078-79 (2021/22)

S.N.	Particulars	Depn Rate	Opening Balance	Up to Pouch	Addition during the Year	Disposed/ Transfer to Project	Balance to Anshad	Total (Opening + Addition)	Depreciable base	Depreciation	Net Block	Unstarbed Repair	Current Year NPZ	Previous Year NPZ
1	Land	0	62,779,640.50	-	-	-	-	62,779,640.50	62,779,640.50	-	62,779,640.50	-	62,779,640.50	62,779,640.50
2	Block A	5%	4,536,824.01	-	-	-	-	4,536,824.01	4,536,824.01	226,841.20	4,309,982.81	-	4,309,982.81	4,309,982.81
3	Block B	25%	2,007,281.45	185,806.75	470,871.99	-	190,548.00	2,854,508.19	2,570,518.65	642,629.22	2,211,878.43	82,203.71	2,294,282.19	4,536,824.21
4	Block C	20%	1,166,686.96	-	-	-	-	1,166,686.96	1,166,686.96	233,337.39	933,349.57	-	933,349.57	2,294,282.19
5	Block D	15%	4,594,217.86	2,261,575.91	153,055.25	-	316,299.75	7,225,148.77	7,093,263.86	1,059,489.58	6,235,659.20	-	6,235,659.20	1,166,686.96
6	Block E	20%	24,000.00	-	-	-	-	24,000.00	24,000.00	4,800.00	19,200.00	-	19,200.00	4,594,217.86
	Total		75,108,650.78	2,447,382.66	623,927.24	506,847.75	78,886,808.43	78,140,934.19	78,140,934.19	2,187,097.89	76,319,710.55	82,203.71	76,301,914.25	75,108,650.78



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Nepal Mega College & Research Centre Private Limited  
Fiscal Year 2078-79

Deffered Tax Calculation

For the Year 2078-79

Working for Calculation of Deffered Tax Liability & Asset During the Year.

	2078-79 (Current Yr.)	2077-78 (Previous Yr.)
WDV as per LTax	76,601,914.26	75,108,650.78
WDV as per BL Books of Account	75,697,440.56	74,156,501.34
Time Difference due to depra. (CA-IT)	(904,473.70)	(952,149.44)
Tax Rate	25%	25%
Deffered Tax Liability / (Asset)	(226,118.42)	(238,037.36)
Preliminary Expenses to be w/off as per LTax As per Companies Act	-	-
Tax Rate	25%	25%
Deffered Tax Asset / (Liability)	-	-
Deffered Tax - Net	(226,118.42)	(238,037.36)

Deffered Tax Expenses/Income

For the Year 2078-79

Computation of Deffered Tax Expenses/(Income) for the financial year 2078-79

	Deffered Tax Liabilities / (Asset) as at 01.04.2078	Current Year Charge / (Credit)	Deffered Tax Liabilities / (Asset) as at 31.03.2079
Deffered Tax Liabilities / (Asset)	(238,037.36)	11,918.94	(226,118.42)
(1) Difference between book and tax depreciation	(238,037.36)	11,918.94	(226,118.42)
Deffered Tax Asset, / (Liabilities) Provision	-	-	-
Difference between Preliminary Expenses to be w/off	-	-	-
Deffered Tax (net)	(238,037.36)	11,918.94	(226,118.42)

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# Nepal Mega College & Research Centre Private Limited

Bubarmahal-11, Kathmandu

For the period ended on Ashadh 32, 2079 (July 16, 2022)

## Computation of Taxable Income and Income Tax:

S.N.	Particulars	Amount NPR	Rate	Amount NPR
(i)	Net Profit/ (Loss) as per Profit & Loss Account	3,292,591.51		3,292,591.51
(ii)	<b>Add Back: Non-admissible Expenses</b>			
	Add: Fines and Penalties	7,052.11		
	Add: Repair and maintenance disallowed u/s 16	82,203.71		
	Add: Interest Expenses	-		
	Add: Depreciation as per CO Act.	2,037,218.43		
	Add: Charity & Donation expenses	27,000.00		2,153,474.25
	Less: Depreciation as per IT Act	(2,167,097.89)		(2,167,097.89)
	<b>Total Taxable Income for the Year</b>			<b>3,278,967.87</b>
	<b>Less: Brought Forward Loss</b>			
	Financial Year 2067-68	-		-
	Financial Year 2068-69	-		-
	Financial Year 2069-70	-		-
	Financial Year 2070-71	-		-
	<b>Taxable Profit/Carried Forward Loss for Next Year</b>			<b>3,278,967.87</b>
(iv)	<b>Income Tax @</b>		25%	<b>819,741.97</b>
(v)	<b>Penalty for non-filing of Returns on Time u/s 117</b>	(+)		5,000.00
	<b>u/s 117 Non-Filing of Estimated Tax Return</b>	5,000.00		
	(Return was filed in time)	-		
(vi)	<b>For delay in Payment of Advance tax (u/s 118)</b>	(+)		24,316.20
	<b>For Delay in Payment of Tax (From 1st Kartik to Till payment) (u/s 119)</b>			19,547.32
(vii)	<b>Total Provision for Tax and Penalty</b>			<b>868,605.49</b>
(viii)	<b>Advance Tax Including TDS Deduction on Bank</b>			<b>303,480.12</b>
(ix)	<b>Net Tax Amount to be paid</b>		(viii-ix)	<b>565,125.37</b>
(x)	<b>Tax Credit Transferred to Next Year</b>			-



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M/s. Nepal Mega College & Research Centre Private Limited  
Babarmahal-11, Kathmandu  
F.Y. 2078-79

SCHEDULE- 16: SIGNIFICANT ACCOUNTING POLICIES AND NOTES TO ACCOUNTS

A. Background:

Nepal Mega College & Research Centre Private Limited (The "Company") is a private limited company incorporated in Nepal under the Company Act, 2063. The registered office of the company, and the principal place of business, is located at Kathmandu, Nepal.

The Company Established with mega vision, the college aims to provide quality education to the youth from all sections of the society at affordable cost and to make them responsible citizens capable of serving the nation. Since its inception, Mega College has been offering a range of academic programs and boundless opportunities to the student. The College has been running different academic program such as +2, Bachelor level and Master level in Bachelor and Arts.

B. Significant Accounting Policies:

1. Accounting Conventions:

The Financial statements are prepared under the historical cost convention on an Accrual concept and are in accordance with Nepal Accounting Standards and other applicable laws prevalent in Nepal.

2. Use of Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires estimates and assumptions to be made that affect the reported amounts of assets and liabilities and disclosure of contingent liabilities on the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Differences between actual results and estimates are recognized in the periods in which the results are known/materialized.

3. Going Concern:

The financial statements are prepared on the assumption that the company is a going concern.

4. Comparative Information:

The accounting policies have been consistently applied by the Company and are consistent with those used in the previous year. Previous years' figure has been regrouped and/or rearranged wherever necessary to facilitate comparison.



**5. Revenue Recognition:**

Revenue is recognized to the extent that it is probable that the economic benefits will flow to the Company and the revenue and associated costs incurred or to be incurred can be reliably measured. Revenue is measured at the fair value of the consideration received or receivable.

**6. Fixed Assets:**

Fixed Assets are stated at cost less depreciation. All costs attributable to the fixed assets are capitalized.

**7. Depreciation**

Depreciation on fixed assets has been charged on Written down Value (WDV) Method as per the rates and methods prescribed under Income tax Act. Also, During the fiscal year 2078/2079 fixed assets block has been arranged. Fixed assets like furniture & fixture, office equipment, Books etc. has been considered as special assets and such assets transfer to Block-D. The applicable rates of Depreciation are as follows:

Buildings	5 Percent
Furniture & Fixtures, Computers & Office Equipment (Admin)	25 Percent
Furniture & Fixtures, Computers (College)	15 Percent
Vehicle	20 Percent
Plant Machinery & Other Assets	15 Percent
Intangible Assets	5 year on SLM basis

**8. Advances, Prepayments, Receivables and Deposits:**

Advances, prepayments, receivables and deposits are stated at book value.

**9. Deferred Tax Assets and Liability:**

Deferred taxes are accounted using the asset and liability method. Deferred tax assets and liabilities are recognized for the future tax consequences attributable to temporary differences between the financial statements carrying amounts of existing assets and liabilities, and their respective tax bases. Deferred tax assets and liabilities are measured using tax rates expected to apply to taxable income in the years in which those temporary differences are expected to be recovered or settled based on the laws that have been enacted or subsequently enacted by the reporting date. Deferred tax assets arising from the temporary difference are recognized to the extent there is virtual certainty that sufficient future taxable income will be available against which such deferred tax assets can be realized. Deferred tax assets and liabilities are netted off and presented separately in the face of the balance sheet.



**C. Notes to Accounts:**

1. Previous year figures have been regrouped or rearranged wherever considered necessary to make them comparable with the current year figures.
2. **Income Tax:**

Provisions for Income tax are computed as per relevant taxation laws of Nepal. Total Provision for taxation has been shown in profit and loss account as current year tax and corresponding. Any Differences between actual results and estimates are recognized in the periods in which the results are known/materialized.

**3. Deferred Tax Assets and Liabilities:**

Deferred tax assets and liabilities have been computed in accordance with the Nepal Accounting Standard- 09, Income Taxes and are attributable to the following:

Balance Sheet Items	Carrying Amount	Tax Base	Tax Rate	Net Assets/ (Liabilities)
Fixed Assets (Closing WDV)	75,697,440.56	76,601,914.26	25%	904,473.70
<b>Total Deferred Tax Assets / (Liabilities)</b>				
Less: Deferred tax Assets/(liabilities) up to previous Income Year				226,118.42
Deferred tax expenses accounted for during this Income Year				(238,037.36)
				(11,918.94)

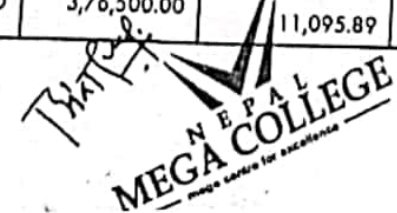
**4. Related Party Disclosures:**

Related Party transactions are identified by the management. The transaction with the related party during the year is as follows:

Parties Name	Nature Of Transactions	Opening Balance		Transaction During the Year		Closing Balance	
		Dr. (Rs.)	Cr. (Rs.)	Dr. (Rs.)	Cr. (Rs.)	Dr. (Rs.)	Cr. (Rs.)
Birendra Pokhrel	Salary Payable	-	3,03,897.00	9,24,293.00	7,51,605	7,51,605	1,31,209
	Advance From Director	-	9,50,000.00	10,23,500.00	7,83,259	7,83,259	7,09,759
	Interest Payable	-	13,315.07	13,315.07	-	-	-
	other Advance	1,25,000.00	-	17,50,000.00	18,75,000	18,75,000	-
Madhukar Pandey	Salary	2,63,297.00	-	7,25,000.00	7,77,305.00	7,77,305.00	-
	Advance	-	9,50,000.00	9,50,000.00	11,095.89	11,095.89	11,095.89
	Interest Payable	-	11,095.89	11,095.89	-	-	-
	loan and Advance	-	12,18,753.00	12,18,753.00	-	-	-
Dinesh Khanal	Salary Payable	-	1,76,879.95	5,16,879.95	4,40,023.75	4,40,023.75	1,00,023.75
	Advance From	-	3,76,500.00	3,76,500.00	11,095.89	11,095.89	11,095.89

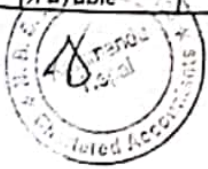


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	Director						
	Interest Payable	-	11,095.89	11,095.89	-	-	-
	other Advance	-	-	-	-	-	-
Gopal Khanal	Salary Payable	-	3,14,031.90	8,79,031.90	6,97,810.00	6,97,810.00	1,22,210.00
	Advance	-	9,50,000.00	13,50,000.00	5,00,000.00	5,00,000.00	1,50,000.00
	loan and Advance	-	5,00,000.00	5,00,000.00	-	-	-
Dhundraj Bhattarai	Advance	-	9,50,000.00	2,00,000.00	-	-	-
	Salary Payable	-	900.00	-	11,095.89	11,095.89	7,61,505.29
	loan and Advance	-	12,18,753.00	12,18,753.00	-	-	900.00
	Interest Payable	-	-	-	-	-	-
	other Advance	3,000.00	-	11,095.89	11,095.89	-	-
Barun Panthi	Advance	-	9,50,000.00	2,00,000.00	-	-	-
	Salary Payable	-	1,57,386.60	8,07,386.60	-	-	7,50,000.00
	loan and Advance	-	12,18,628.00	12,18,628.00	11,69,987.00	11,69,987.00	5,19,987.00
Nawaraj Adhikari	Advance	-	9,50,000.00	2,00,000.00	-	-	-
	Salary Payable	-	1,84,962.65	5,36,962.65	-	-	7,50,000.00
Yadav Chandra Neupane	Advance From Director	-	9,50,000.00	2,00,000.00	4,65,945.35	4,65,945.35	1,13,945.35
	Salary Payable	-	2,81,703.00	8,91,703.00	-	-	7,50,000.00
	other Advance	-	-	3,00,000.00	7,77,305.00	7,77,305.00	1,67,305.00
	loan and Advance	-	-	-	3,00,000.00	3,00,000.00	-
Raju Neupane	Advance From Director	-	12,14,103.00	12,14,103.00	-	-	-
	Salary Payable	-	9,50,000.00	2,00,000.00	-	-	7,50,000.00
Bishnu Parsad Khanal	Advance From Director	-	9,50,000.00	2,00,000.00	-	-	-
	other Advance	-	-	70,000.00	-	-	7,50,000.00
	Salary Payable	-	2,56,969.20	8,63,969.20	7,39,405.00	7,39,405.00	-
Ishwar Chandra Gaviam	Advance from Director	-	9,50,000.00	2,00,000.00	-	-	1,32,405.00
Sumina Karanjit	Salary Payable	-	3,05,614.60	9,12,614.60	7,87,994.00	7,87,994.00	1,80,994.00
	Advance	-	9,50,000.00	2,00,000.00	-	-	7,50,000.00
	Salary Payable	-	1,40,000.45	3,32,500.45	2,13,277.75	2,13,277.75	20,777.75



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Nepal Mega School	other Advance	10,60,769.25					
Ajaya Kumar Shrestha	Advance		950,000.00	200,000.00			
Arpana Pokhrel	Advance		950,000.00	200,000.00			7,50,000.00
Balaram Thakur	Advance		950,000.00	200,000.00			7,50,000.00
Bharat Ghimire	Advance		950,000.00	200,000.00			7,50,000.00
Bijay Bahadur Bista	Advance		950,000.00	200,000.00			7,50,000.00
Deep Jyoti Chand	Advance		950,000.00	200,000.00			7,50,000.00
Dipak Bhattaral	Advance		950,000.00	200,000.00			7,50,000.00
	Salary Payable		950,000.00	200,000.00			7,50,000.00
	other Advance	218,499.30		695,499.30	6,55,420.00		7,50,000.00
Ek Narayan Chapagain	Advance	60,000.00				6,55,420.00	1,78,420.00
Fadendra Bahadur Shrestha	Advance		950,000.00	200,000.00			
Hem Bahadur Gurung	Advance		950,000.00	200,000.00			7,50,000.00
Januka Gautam	Advance		950,000.00	200,000.00			7,50,000.00
Jhanbindra Pokhrel	Advance		950,000.00	200,000.00			7,50,000.00
Januka Shrestha	Advance		950,000.00	200,000.00			7,50,000.00
Krishna Shrestha	Advance		950,000.00	200,000.00			7,50,000.00
Man Bahadur Bhusal	Advance		950,000.00	200,000.00			7,50,000.00
Nirmala Ghimire	Advance		950,000.00	200,000.00			7,50,000.00
	Teachers salary Payable		950,000.00	200,000.00			7,50,000.00
Pitambar Dhakal	Advance		103,145.00	84,645.00			
	Salary Payable		950,000.00	200,000.00			18,500.00
Pratiba Adhikari	Advance		45,090.80	340,090.80	3,57,217.41		7,50,000.00
Prabigya Rai Regmi	Advance		950,000.00	200,000.00		3,57,217.41	62,217.41
Parshuram Rijal	Advance		950,000.00	200,000.00			7,50,000.00
Pro. Dr. Hom Nath Bhattaral	Advance		950,000.00	200,000.00			7,50,000.00
	Salary Payable		950,000.00	200,000.00			7,50,000.00
Pro. Dr. Saham Kumar Karn	Advance		50,253.00				50,253.00
	Salary Payable		950,000.00	200,000.00			7,50,000.00
Rajumar Tarajuli	Advance		19,700.00	17,000.00			2,700.00
	Salary Payable		950,000.00	200,000.00			7,50,000.00
Vijendra Goral	Advance		59,825.00	772,220.40	7,61,399.69		49,004.29
	Salary Payable		950,000.00	200,000.00			7,50,000.00

THAKUR NEPAL MEGA COLLEGE

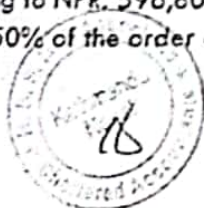
	Salary Payable	-	249,613.00	771,613.00	6,25,753.00	6,25,753.00	1,03,753.00
	Loan and Advance	-	1,218,628.00	1,218,628.00	-	-	-
Rooha Baryade	Advance	-	950,000.00	200,000.00	-	-	7,50,000.00
Ram Pd Ghimire	Advance	-	950,000.00	200,000.00	-	-	7,50,000.00
Rajesh Shah	Advance	-	950,000.00	200,000.00	-	-	7,50,000.00
Rajendra Prasad Joshi	Advance	-	950,000.00	200,000.00	-	-	7,50,000.00
	Salary Payable	-	950,000.00	200,000.00	-	-	7,50,000.00
Shiva Prasad Sedai	Advance	-	293,949.80	900,949.80	7,72,755.00	7,72,755.00	1,65,755.00
Sanil Puri Gautam	Advance	-	950,000.00	200,000.00	-	-	7,50,000.00
Shambhu Bikram Thapa	Advance	-	950,000.00	200,000.00	-	-	7,50,000.00
Siddhi Prasad Bhusal	Advance	-	950,000.00	200,000.00	-	-	7,50,000.00
Shyam Khanal	Advance	-	950,000.00	200,000.00	-	-	7,50,000.00
	Salary Payable	-	256,285.90	868,285.90	7,94,005.00	7,94,005.00	1,82,005.00
Suman Kumar Shrestha	Advance	-	950,000.00	200,000.00	-	-	7,50,000.00
Ujjwal Thapa	Advance	-	950,000.00	200,000.00	-	-	7,50,000.00
Yek Raj Shahi	Advance	-	950,000.00	200,000.00	-	-	7,50,000.00
		-	950,000.00	200,000.00	-	-	7,50,000.00

Also, during the Financial Year 2078/2079 the Company has incurred expenses under the head "Salary" which was given to Key Managerial Personnel. Total Remuneration given to Key Managerial Personnel during the current fiscal 2078/79 is NPRs. 16,886,104.00

- i. The Inland Revenue Department has issued order to pay tax NPR. 5,321,917.00 (for the expenses disallowed in financial year 2070-2071). The Company has appealed against Inland Revenue Department and deposited 1/3 of appeal i.e. NPR. 1,773,795.00 with Inland Revenue Department. Also for the Fiscal Year 2071/2072 The Inland Revenue Department order to pay tax NPR. 2,387,200.00 (for the expenses disallowed in financial year 2071-2072). The company has appealed against The Inland Revenue Department and deposited 1/4 of appeal i.e. 596,800.00 with Inland Revenue Department. The Deposited amount has been shown as Deposited with Inland Revenue Department.

Also, the Inland revenue department order to pay education tax of NPR. 364,359.93 of Fiscal Year 2070-71. Same also the company has appealed against Inland Revenue Department and deposited one-half of Education Tax of NPR. 182,180.00 with Inland Revenue Department. The Deposit amount has been shown as Deposited with Inland Revenue Department.

Further 1/4 of the order relating to NPR 2,387,200.00 (for the expense disallowed in Financial year 2071-72) amounting to NPR. 596,800.00 has been deposited with Inland Revenue Department in Financial year 2077-78. At present 50% of the order amount has already been deposited with Inland Revenue Department.



*Signature*

*Signature*  
NEPAL  
MEGA COLLEGE  
HAGE PAMARU BUDHAWANE

*Signature*

**Cash & Bank Balances/Bank Overdrafts**

During the year Company has no any Cash balance at the end of Asadh, as per certified by the Management. Bank balance outstanding as on year end, which are as per the Bank statement as on July 16, 2022 are as follows:

Particulars  
Global IME Bank Limited

Current Year NPR  
29,531.67

Bank balance outstanding as on year end, which are not as per the Bank statement as on July 16, 2022 are properly reconciled which are as follows:

Particulars

Mega Bank Limited  
NMB Bank Limited

Balance as per Bank Statement
1,518,931.01
3,502,072.43

Balance as per Books of Account
671,973.01
17,71,993.43

Difference in balance of Bank statement and Bank book are due to Cheque issued but not presented and Cheque deposited but were still uncleared during current financial year 2078-79.

- Schedules are the integral part of the financial statements
- As confirmed by the management, there is no any dispute claimed to/by the firm.
- Balance to/from the various parties are subject to the confirmation.
- All the amounts are stated in the Nepalese Rupees.



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**NEPAL MEGA COLLEGE**  
mega centre for excellence

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नेपाल चार्टर्ड एकाउन्टेन्ट्स संस्था  
THE INSTITUTE OF CHARTERED ACCOUNTANTS OF NEPAL  
(Established under the Nepal Chartered Accountants Act, 1997)

## UDIN Document

Fiscal Year: 2078/79

Date / Time: 2022-12-16 18:56:16	UDIN Number: 221216CA00546lvJD3
Member Name: RAJESH KUMAR SAH	Date of Signing Document: 2022-12-15
Document Type: Audit	Audit Type: Statutory Audit
Office Type: Pvt. Ltd. Company	Office Name: Nepal Mega College & Research Center Pvt Ltd
Type of Audit Opinion: Unqualified Opinion	Quarter:
PAN No: 304927902	

### Financial figures

SN	Heading	Amount
1	Total Asset/Liabilities	NRs.179561558.44
2	Turnover	NRs.74216633

Status: Active Document

Document Description:

The UDIN System has been developed by the Institute of Chartered Accountants of Nepal (ICAN) to facilitate its members for verification and certification of the documents and for securing documents and authenticity thereof by Authorities, Regulators and Stakeholders. However, ICAN assumes no responsibility of verification and certification of document(s) carried out by the Members and the concerned member(s) shall alone be responsible therefore.

To verify UDIN, please go to [www.udin.ican.org.np](http://www.udin.ican.org.np)

 MOORE

**Nepal Mega College &  
Research Center Private Limited  
Kathmandu, Nepal**

**Statutory Audit Report**

**Financial Year: 2077-78**



**Auditors:**  
**N.B.S.M. & Associates**  
**Chartered Accountants**

**Member of Moore Global**

## **INDEPENDENT AUDITOR'S REPORT**

### **The Shareholders of M/S Nepal Mega College & Research Centre Private Limited**

#### **Report on the Audit of Financial Statements**

##### **Opinion**

We have audited the accompanying financial statements of *M/S Nepal Mega College & Research Centre Private Limited*, (hereinafter referred to as "Company") which comprises the Balance Sheet as at Ashad 31, 2078 [July 15, 2021], Income Statement, Cash Flow Statement & Statement of Changes in Equity for the year then ended and notes to the financial statements including a summary of significant accounting policies and other explanatory notes. (hereinafter referred to as "the financial Statements").

In our opinion, the accompanying financial statements give a true and fair view, in all material respects, of the financial position of the organization as at Ashad 31, 2078 (July 15, 2021) and its financial performance and its cash flows for the year then ended on that date in accordance with Nepal Accounting Standards (NAS).

##### **Basis of Opinion**

We conducted our audit in accordance with Nepal Standards on Auditing (NSA's). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organization in accordance with the Institute of Chartered Accountant of Nepal's code for professional accountants (ICAN Code) together with the ethical requirements that are relevant to our audit of the financial statements in Nepal, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ICAN Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

##### **Key Audit Matters**

Key audit matters are those matters that, in our professional judgment, were of most significance in our audit of the financial statements of the current period. These matters were addressed in the context of our audit of the financial statements as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters.

We have determined that there are no key audit matter to communicate in our report.

##### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Nepal Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the

going concern basis of accounting unless management either intends to liquidate the organizations or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with NSA's will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with NSA's, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure, and content of the financial statements, including the disclosures, and whether the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

#### *Report on Other Legal and Regulatory Requirements*

We have obtained information and explanations asked for, which, to the best of our knowledge and belief were necessary for the purpose of our audit. In our opinion, proper books of account as required by law have been kept by the organization in so far as it appears from our examination of those books of account of the company. In our opinion the Balance Sheet, Income Statement, Cash Flow Statement, Statement of Changes in Equity for the period then ended and a summary of significant accounting policies and other explanatory notes have been prepared in accordance with the requirements of Companies Act, 2063 and are in agreement with the books of accounts maintained by the company. In our opinion and to the best of information and according to the explanation given to us and from the examination of the books of accounts of the company, we have not come across any case where the board of directors or any employee of the company have acted contrary to legal provisions relating to accounts, or committed any misappropriation or caused any loss or damage to the company.

For N. B. S. M. & Associates  
Chartered Accountants



CA. Rajesh Kumar, FCA

Partner

Date: Poush 25, 2078

Place: Kathmandu, Nepal

UDIN: 220109CA005461K/RX



# Nepal Mega College & Research Centre Private Limited

Babarmahal-11, Kathmandu

Balance Sheet as at on Ashadh 31, 2078 (July 15, 2021)

Particulars	Schedule	Current Year NPR	Previous Year NPR
<b>Sources of Funds :</b>			
<b>Shareholders Fund</b>			
Share Capital	1	75,927,500.00	75,927,500.00
Advance For Share Capital		15,276,600.00	-
<b>Long Term Loan</b>			
Unsecured Loan	2	6,588,865.00	500,000.00
<b>Grand Total</b>		<b>97,792,965.00</b>	<b>76,427,500.00</b>
<b>Application of Funds</b>			
Property, Plant & Equipment	3	74,156,501.34	49,890,650.66
Investment	4	66,150,000.00	6,300,000.00
		<b>140,306,501.34</b>	<b>56,190,650.66</b>
<b>Current Assets, Loans &amp; Advances</b>			
Receivable, Advances & Deposits	5	42,883,768.15	50,165,056.29
Cash & Bank Balance	6	4,038,429.99	86,704.54
Deffered Tax Assets		238,037.36	138,099.14
<b>Sub-Total</b>		<b>47,160,235.50</b>	<b>50,389,859.97</b>
<b>Less: Current Liabilities &amp; Provisions</b>			
Current Liabilities & Provisions	7	67,397,505.37	41,086,639.04
Short Term Loan	8	32,537,585.81	2,100,000.00
<b>Net Current Assets/Working Capital</b>		<b>(52,774,855.68)</b>	<b>7,203,220.93</b>
<b>Profit &amp; Loss Account</b>	9	<b>10,261,319.34</b>	<b>13,033,628.41</b>
<b>Grand Total</b>		<b>97,792,965.00</b>	<b>76,427,500.00</b>

Significant Accounting policies & Notes to Accounts

14

As per our attached report of even date

For N.B.S.M. & Associates  
Chartered Accountants

For & On Behalf of the Company



CA. Rajesh Kumar Sah

FCA

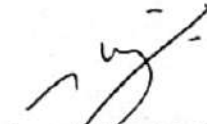
Partner

Date: 25<sup>th</sup> Poush, 2078

Place: Kathmandu

  
Gopal Khanal  
Chairman

  
Dinesh Khanal  
Academic Director

  
Ramesh Prasad Joshi  
Finance Officer

  
**MEGA COLLEGE**  
AND RESEARCH CENTER PVT. LTD.

**Nepal Mega College & Research Centre Private Limited**  
 Babarmahal-11, Kathmandu  
 Income Statement  
 For the period ended on Ashadh 31, 2078 (July 15, 2021)

Particulars	Schedules	Current Year NPR	Previous Year NPR
<b>Income</b>	10	53,424,052.00	72,623,670.20
Academic Income	11	41,132,150.34	60,587,717.73
Less: Direct Expenses		12,291,901.66	12,035,932.47
<b>Gross Profit</b>			
Add: Other Income	12	24,197.34	177,658.69
Less: Operating Cost excluding depreciation	13	6,974,812.59	7,306,087.06
<b>Earning before Interest, Taxes, Depreciation and Amortization (EBITDA)</b>		5,341,286.41	4,907,524.11
Less: Depreciation	3	1,544,456.22	1,589,681.37
<b>Earning before Interest &amp; Taxes (EBIT)</b>		3,796,830.19	3,317,842.74
Less: Interest & Financial Charges		1,124,459.34	732,294.75
<b>Profit/(Loss) before Tax</b>		2,672,370.85	2,585,547.98
Provision For Tax		(99,938.22)	(83,601.19)
For Current Year		(99,938.22)	(83,601.19)
Deferred Tax (Income)/Expenses			
<b>Profit After Tax (PAT)</b>		2,772,309.07	2,669,149.17

Significant Accounting Policies & Notes on Accounts

14

As per our attached report of even date

For N.B.S.M. & Associates  
Chartered Accountants



CA. Rajesh Kumar Sah  
FCA

Partner

Date: 25th Poush, 2078

Place: Kathmandu

Gopal Khanal  
Chairman

Dinesh Khanal  
Academic Director

Ramesh Prasad Joshi  
Finance Officer

For & On Behalf of the Company

**MEGA COLLEGE**  
 AND RESEARCH CENTER PVT. LTD.

# Nepal Mega College & Research Centre Private Limited

Babarmahal-11, Kathmandu

Cash Flow Statement

For the period ended on Ashadh 31, 2078 (July 15, 2021)

Particulars	Current Year NPR	Previous Year NPR
<b>Cash Flow from Operating activities</b>	2,772,309.67	2,669,149.17
Net Profit/(Loss) after Taxation from Profit & Loss Account	1,544,456.22	1,589,681.37
Add. Depreciation	4,316,765.29	4,238,830.54
<b>Cash flow from operating activities before changes in WC</b>	7,281,288.14	(11,627,935.36)
(Increase)/Decrease in Receivables, Advances & Deposits	26,210,928.11	11,246,299.43
Increase/(Decrease) in Current Liabilities & Provisions	37,808,981.49	3,877,194.61
<b>Net Cash Flow from Operating Activities</b>	(25,810,306.85)	(1,103,513.72)
<b>Cash Flow from Investing Activities</b>	(59,850,000.00)	(300,000.00)
Acquisition of Fixed Assets	(85,660,306.85)	(1,403,513.72)
Investment in Nepal Mega School Pvt, Ltd.		
<b>Net Cash Flow from Investing Activities</b>	36,526,450.81	(7,100,000.00)
<b>Cash Flow From Financing activities</b>	15,276,600.00	(20,927,500.00)
Increase/(Decrease) in Loan		20,927,500.00
Proceed from Share Sholder Advance		(7,100,000.00)
Increase in Share Capital	51,803,050.81	
<b>Net Cash Flow from Financing Activities</b>	3,951,725.45	(4,626,319.11)
<b>Total cash flow from all activities</b>	86,704.55	4,713,023.65
<b>Cash (and Cash equivalents) at beginning of the Year</b>	4,038,429.99	86,704.55
<b>Cash (and Cash equivalents) at the end of the Year</b>		

14

Significant Accounting policies & Notes to Accounts

As per our report on even date

For N.B.S.M. & Associates  
Chartered Accountants



CA. Rajesh Kumar  
FCA  
Partner  
Date: 25th Boush, 2078  
Place: Kathmandu

*(Signature)*  
Gopal Khanal  
Chairman

*(Signature)*  
Dinesh Khanal  
Academic Director

For & On Behalf of the Company

*(Signature)*  
Ramesh Prasad Joshi  
Finance Officer



**Nepal Mega College & Research Centre Private Limited**  
 Babarmahal-11, Kathmandu

Statement of Changes in Equity  
 For the period ended on Ashadh 31, 2078 (July 15, 2021)

Particulars	Share Capital	Share Premium	Revaluation Reserves	Retained Earnings	Other Reserves	Total
Opening Balance	75,927,500.00	-	-	(13,033,628.41)	-	62,893,871.59
Application Money Received	-	-	-	-	12,035,952.47	-
Changes in Accounting Policy	-	-	-	-	-	-
<b>Restated Balance</b>	<b>75,927,500.00</b>	<b>-</b>	<b>-</b>	<b>(13,033,628.41)</b>	<b>12,035,952.47</b>	<b>62,893,871.59</b>
Profit for the Year	-	-	-	2,772,309.07	-	2,772,309.07
Transferred to General Reserves	-	-	-	-	-	-
Dividend to shareholders	-	-	-	-	-	0.98
Advance for Share Capital	15,276,600.00	-	-	-	-	15,276,600.00
Issue of Share Capital	-	-	-	-	-	-
<b>Closing Balance</b>	<b>91,204,100.00</b>	<b>-</b>	<b>-</b>	<b>(10,261,319.34)</b>	<b>12,035,952.47</b>	<b>80,942,781.64</b>



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**Nepal Mega Collogo & Research Centre Privato Limited**  
 Babarmahal-11, Kathmandu  
 Schedules forming part of Financials Statements  
 For the period ended on Ashadh 31, 2078 (July 15, 2021)

Schedule 1

**Share Capital**

Particulars	Current Year NPR	Previous Year NPR
<b>Authorized Capital</b> 1000,000 Ordinary Shares of Rs.100 each	100,000,000.00	70,000,000.00
<b>Issued Capital</b> 1000,000 Ordinary Shares of Rs.100 each	100,000,000.00	70,000,000.00
<b>Paid up Capital</b> 759,275 Ordinary Shares of Rs. 100.00 each	75,927,500.00	75,927,500.00
<b>Total</b>	<b>75,927,500.00</b>	<b>75,927,500.00</b>

Schedule 2

**Unsecured Loan**

Particulars	Current Year NPR	Previous Year NPR
Loan from Directors & Others	6,588,865.00	500,000.00
<b>Total</b>	<b>6,588,865.00</b>	<b>500,000.00</b>

Schedule 4

**Investment**



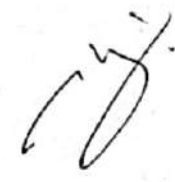
Particulars	Current Year NPR	Previous Year NPR
Nepal Mega School Pvt. Ltd.	6,300,000.00	6,300,000.00
Nepal Mega School Pvt. Ltd.- Advance for Investment	59,850,000.00	-
<b>Total</b>	<b>66,150,000.00</b>	<b>6,300,000.00</b>

Schedule 5

**Receivable, Advances and Deposits**

Particulars	Current Year NPR	Previous Year NPR
Staff Advances	312,797.00	200,000.00
Advance Rent	50,000.00	50,000.00
Receivable from Students	35,970,075.78	28,671,611.45
Other Advance	3,152,989.25	7,881,769.25
Advance For land	-	10,400,000.00
Prepaid Insurance	7,398.90	8,464.08
Prepaid expenses	9,605.00	-
Advance to Suppliers	134,799.55	125,358.45
Advance Tax	278,707.67	275,078.06
Inland Revenue Deposit (Regarding Pending Cases)	2,967,395.00	2,552,775.00
<b>Total</b>	<b>42,883,768.15</b>	<b>50,165,056.29</b>



**Nepal Mega College & Research Centre Private Limited**  
 Babarmahal-11, Kathmandu  
 Schedules forming part of Financials Statements

Schedule 6

**Hand and Bank Balances**

Particulars	Current Year NPR	Previous Year NPR
Cash in hand (As certified by management)	744,540.08	17,925.05
<b>Cash at Bank</b>	<b>2,548,936.47</b>	
Mega Bank Ltd	744,953.44	68,779.49
Global IME Bank Ltd	4,038,429.99	86,704.54
NMB Bank Ltd		
<b>Total</b>		

Schedule 7

**Short Term Loan**

Particulars	Current Year NPR	Previous Year NPR
Loan from Bank	32,537,585.81	2,100,000.00
Loan from Directors & Others		2,100,000.00
<b>Total</b>	<b>32,537,585.81</b>	

Schedule 8

**Current Liabilities and Provisions**

Particulars	Current Year NPR	Previous Year NPR
Sundry Creditors	5,060,636.13	3,961,975.54
Other Payable	1,255,000.00	256,139.00
Deposit	70,912.00	26,912.00
Advance From Directors	45,026,500.00	18,551,474.00
Interest Payable	46,602.74	46,602.74
Audit Fee payable	111,500.00	111,500.00
Salary Payable	10,392,522.85	7,792,372.64
CIT & PF Payable	1,769,228.00	2,626,932.00
Advance From Students		3,179,399.67
Deposit From Students	4,776.81	4,776.81
Rent Payable	2,231,600.00	2,592,900.00
Fee Payable Student (Scholarship)	65,000.00	65,000.00
TDS Payable	1,363,226.84	1,870,654.64
<b>Total</b>	<b>67,397,505.37</b>	<b>41,086,639.04</b>

Schedule 9

**Profit & Loss Account**

Particulars	Current Year NPR	Previous Year NPR
Opening Balance	(13,033,628.41)	(15,702,777.58)
Profit & Loss for the Year	2,772,309.07	2,669,149.17
<b>Closing Balance</b>	<b>(10,261,319.34)</b>	<b>(13,033,628.41)</b>

Schedule 10

**Academic Income**

Particulars	Current Year NPR	Previous Year NPR
Annual Fee & Monthly Tuition Fee	51,022,512.00	62,852,094.20
Other Academic Income & other fees	2,401,540.00	9,771,576.00
<b>Total</b>	<b>53,424,052.00</b>	<b>72,623,670.20</b>



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 [Signature 3]

**Nopal Mega Colloge & Research Centro Private Limited**  
 Babarmahal-11, Kathmandu  
 Schedules forming part of Financials Statements

Schedule 11

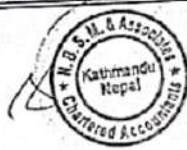
**ect Expenses**

Particulars	Current Year NPR	Previous Year NPR
	213,201.43	533,929.33
+ 2 Lab Expenses	365,308.24	1,494,647.60
Advertisement Expenses	57,420.00	213,745.00
Canteen Expenses	444,889.13	308,063.35
Communication Expenses	10,733.00	6,590.00
Cleaning Expenses	408,518.00	445,269.00
Water & Electricity Expenses	1,384,097.00	2,244,703.00
Exam Expenses	34,200.00	131,190.00
Extra Class Salary	-	70,000.00
Research Expenses	220,863.76	40,235.00
Legal Expenses	5,000.00	102,916.00
Guest Lecture Expenses	102,445.00	132,210.00
Office Refreshment Expenses	379,229.13	1,353,151.89
Printing and Stationery Expenses	452,241.00	2,194,299.06
Program Expenses	171,400.00	229,500.00
Registration Expenses(NEB & TU)	68,365.00	62,855.00
Renewal Fee	9,809,724.00	10,911,336.00
College Rent Expenses	25,977,767.00	37,912,936.50
Salary Expenses (Teacher & staff)	-	104,978.00
Sports Expenses	328,660.00	780,340.00
University Expenses	117,477.65	228,678.00
Tour & Travel Expenses	506,611.00	973,645.00
Fuel & Lubricant Expenses	74,000.00	112,500.00
Viva Expenses	41,132,150.34	60,537,717.73
<b>Total</b>		

Schedule 12

**Other Income**

Particulars	Current Year NPR	Previous Year NPR
	24,197.34	45,856.69
Interest Income	-	91,500.00
Rental Income	-	27,037.00
Tu Exam(Rental) Income	-	9,795.00
Lok Sewa Aayog(Rental) Income	-	3,470.00
Miscellaneous Income	24,197.34	177,658.69
<b>Total</b>		



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# Nepal Mega College & Research Centre Private Limited

Babarmahal-11, Kathmandu

Schedules forming part of Financials Statements

Schedule 13

## Administrative Expenses

Particulars	Current Year NPR	Previous Year NPR
Audit Fee	-	150,000.00
Internal Audit Fee	113,000.00	113,000.00
External Audit Fee	178,142.96	67,800.00
Advertisement Expenses	4,190,678.02	5,533,510.00
Admin Salary Expenses	400,055.00	735.00
Bank Charges	-	334,966.25
T-Shirt Expenses	50,000.00	5,650.00
Consultancy Expenses	8,000.00	17,057.00
Meeting Allowances	108,880.26	102,480.73
Insurance Expenses	141,878.00	89,380.00
Local Rates & Expenses	54,983.00	5,080.00
Medical Expenses	72,635.00	100,049.90
Office Expenses	1,019,656.35	643,895.60
Repair & Maintenance Expenses	64,000.00	-
FNCCI Membership Expenses	-	64,190.57
Fine & Penalties	499,273.00	-
Miscellaneous Expenses	3,400.00	-
Gardening Expenses	5,100.00	-
Newspaper & Periodical Expenses	65,131.00	78,292.00
Wages	6,974,812.59	7,306,087.06
<b>Total</b>		



T. K. P.

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Nepal Mega College & Research Centre Private Limited

Subsidiary: 11, Jaraula,   
 Fined Assets and Depreciation   
 N. 2077/78

Sheet No. 3

SN	Particulars	Opening	Up to 31/03/19	Amount During the Year	Transferred to Assets	Ad. Reserve	Total	Total Depreciable	Depreciation	Unrecorded	BDV As on March	WDV As on March
		Bal. b/d	2018/19	17/04/2019	2019/20		31/03/20				31/03/2019	31/03/2020
	<b>Block A</b>											
1	Land	39,842,133.00	2,637,500.00	17,204,977.50	2,100,250.00		62,794,860.50	62,794,860.50	-	-	62,794,860.50	59,257,313.00
2	Buildings	2,322,213.90	2,637,500.00	17,204,977.50	2,100,250.00		65,294,941.40	65,294,941.40	-	-	65,294,941.40	59,257,313.00
3	Leasehold Properties	20,452.31	-	-	-		20,452.31	20,452.31	1,032.65	1,032.65	21,484.96	21,484.96
4	Plant & Machinery	4,201,284.50	-	-	-		4,201,284.50	4,201,284.50	210,093.43	210,093.43	4,411,377.93	4,201,284.50
5	Motor Vehicle	13,264.02	-	-	-		13,264.02	13,264.02	635.20	635.20	13,899.22	13,264.02
6	<b>Sub Total</b>	<b>42,843,918.13</b>					<b>1,32,489,802.83</b>	<b>1,32,489,802.83</b>	<b>311,799.53</b>	<b>311,799.53</b>	<b>1,32,489,802.83</b>	<b>1,28,081,532.83</b>
	<b>Block B</b>											
1	Office Equipment	983.93	-	-	-		983.93	983.93	340.98	340.98	723.05	1,285.24
2	System Computer	17,688,476	-	-	-		17,688,476	17,688,476	44,271.19	44,271.19	13,265,557	235,844.35
3	AI Computer	34,700.19	-	-	-		34,700.19	34,700.19	9,177.30	9,177.30	27,511.89	48,943.89
4	IT System	49,183.76	-	-	-		49,183.76	49,183.76	5,577.53	5,577.53	54,761.33	65,378.35
5	IT System	29,483.17	-	-	-		29,483.17	29,483.17	3,238,630.50	3,238,630.50	266,279.04	3,99,310.90
6	Industrial Equipment	201,206.01	-	-	-		201,206.01	201,206.01	132,932.48	132,932.48	773,057.18	64,912.01
7	Hand Tools & Furniture	61,249.96	-	-	-		61,249.96	61,249.96	15,462.49	15,462.49	46,387.47	62,532.28
8	Office Equipment	13,264.13	-	-	-		13,264.13	13,264.13	3,817.03	3,817.03	12,451.10	17,200.84
9	Transportation	15,482.69	-	-	-		15,482.69	15,482.69	3,895.47	3,895.47	11,487.22	14,926.92
10	Motor Vehicle	4,519.56	-	-	-		4,519.56	4,519.56	1,329.89	1,329.89	3,289.67	4,220.66
11	Motor Vehicle	70,804.87	-	-	-		70,804.87	70,804.87	17,201.32	17,201.32	53,103.55	9,406.49
12	Industrial Equipment	82,015.26	-	-	-		82,015.26	82,015.26	20,653.84	20,653.84	41,951.42	11,013.81
13	Handing Tools	1,477,110.05	-	-	-		1,477,110.05	1,477,110.05	56,929.26	56,929.26	1,027,479.79	1,900,409.33
14	Special Transport	142,713.05	-	-	-		142,713.05	142,713.05	22,323.23	22,323.23	116,460.82	1,900,409.33
	<b>Sub Total</b>	<b>1,220,884.44</b>					<b>2,011,611.79</b>	<b>2,011,611.79</b>	<b>397,886.95</b>	<b>397,886.95</b>	<b>1,455,535.04</b>	<b>1,504,152.82</b>
	<b>Block C</b>											
1	Vehicle	1,133,394.34	-	-	-		1,133,394.34	1,133,394.34	234,012.24	234,012.24	1,081,882.20	1,422,992.18
	<b>Sub Total</b>	<b>1,133,394.34</b>					<b>1,133,394.34</b>	<b>1,133,394.34</b>	<b>234,012.24</b>	<b>234,012.24</b>	<b>1,081,882.20</b>	<b>1,422,992.18</b>
	<b>Block D</b>											
1	Computer/Printer & Accessories	892,163.16	-	-	-		892,163.16	892,163.16	1,658,125.94	1,658,125.94	607,209.60	10,220.99
2	Accounting Software	8,687.84	-	-	-		8,687.84	8,687.84	7,284.66	7,284.66	35,552.00	10,220.99
3	Accounting Software	9,573,848	-	-	-		9,573,848	9,573,848	2,933.59	2,933.59	19,526,13	79,966.88
4	Typ & Printing	984,234.81	-	-	-		984,234.81	984,234.81	210,184.28	210,184.28	1,770,587.2	79,641.26
5	Books & Literature	1,940,971.09	-	-	-		1,940,971.09	1,940,971.09	291,145.64	291,145.64	1,649,825.45	2,088,004.40
6	Printer and Computer	53,366.02	-	-	-		53,366.02	53,366.02	8,204.90	8,204.90	47,061.12	61,136.48
7	Printer and Computer	482,892.23	-	-	-		482,892.23	482,892.23	52,955.78	52,955.78	439,936.45	323,262.82
8	Lab Furniture	180,181.40	-	-	-		180,181.40	180,181.40	27,027.21	27,027.21	153,154.19	213,974.12
9	Lab Furniture	2,489,983.74	-	-	-		2,489,983.74	2,489,983.74	379,431.35	379,431.35	2,289,647.19	2,679,318.3
	<b>Sub Total</b>	<b>24,897,843.19</b>					<b>24,897,843.19</b>	<b>24,897,843.19</b>	<b>80,550.13</b>	<b>80,550.13</b>	<b>344,939.58</b>	<b>410,717.82</b>
	<b>Block E</b>											
10	Bank Balance	49,278.40	-	-	-		49,278.40	49,278.40	1,450.76	1,450.76	47,827.64	11,288.71
11	Current Account	4,012.23	-	-	-		4,012.23	4,012.23	601.89	601.89	3,410.34	47,827.64
12	Bank	12,381.03	-	-	-		12,381.03	12,381.03	2,038.43	2,038.43	11,342.60	13,885.94
	<b>Sub Total</b>	<b>25,691,603.76</b>					<b>25,691,603.76</b>	<b>25,691,603.76</b>	<b>4,091,141.99</b>	<b>4,091,141.99</b>	<b>62,577,128</b>	<b>3,811,476.83</b>
	<b>Block F</b>											
1	Share Capital	2,638,67	-	-	-		2,638,67	2,638,67	6,836.47	6,836.47	2,645,507	22,411.37
2	Reserve	30,000.00	-	-	-		30,000.00	30,000.00	6,000.00	6,000.00	36,000.00	32,411.37
	<b>Sub Total</b>	<b>2,668,67</b>					<b>2,668,67</b>	<b>2,668,67</b>	<b>12,836.47</b>	<b>12,836.47</b>	<b>2,681,507</b>	<b>54,822.74</b>

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Nepal Mega College & Research Centre Private Limited  
 Babarmahesh-1, Kathmandu  
 Schedule 2: Property, Plant & Equipment  
 F.Y. 2077/28

SN	Particulars	Dep. Rate	Opening WDV	Up to Four	Addition During the year	Retreats to Ahead	Sales / Adjustment	Total	Total Depreciable Base	Depreciation During the Year	WDV At on Asstch End, 2078	WDV As on Asstch End, 2077
1	Land	5%	39,337,213.00	3,637,500.00	17,204,577.50	2,500,250.00	-	62,779,640.50	62,779,640.50	-	62,779,640.50	39,337,213.00
	Sub Total		39,337,213.00	3,637,500.00	17,204,577.50	2,500,250.00	-	62,779,640.50	62,779,640.50	-	62,779,640.50	39,337,213.00
1	Block A		20,452.31	-	-	-	-	20,452.31	20,452.31	1,022.62	19,429.69	20,452.31
2	Kitchenhold Pole		4,201,268.50	-	-	-	-	4,201,268.50	4,201,268.50	210,063.43	3,991,205.07	4,201,268.50
3	Kitchenhold Structure		13,264.02	-	-	-	-	13,264.02	13,264.02	663.20	12,600.82	13,264.02
	Sub Total		4,234,984.83	-	-	-	-	4,234,984.83	4,234,984.83	211,749.25	4,023,235.58	4,234,984.83
1	Block B	25%	1,220,884.46	-	281,400.35	549,067.00	-	2,051,411.81	1,591,547.03	397,886.76	1,653,525.05	1,220,884.46
	Sub Total		1,220,884.46	-	281,400.35	549,067.00	-	2,051,411.81	1,591,547.03	397,886.76	1,653,525.05	1,220,884.46
1	Block C	20%	1,138,394.54	-	197,500.00	-	-	1,335,894.54	1,270,061.21	254,012.24	1,081,882.30	1,138,394.54
	Sub Total		1,138,394.54	-	197,500.00	-	-	1,335,894.54	1,270,061.21	254,012.24	1,081,882.30	1,138,394.54
1	Block D	15%	2,459,766.24	-	212,000.00	710,000.00	-	3,381,766.24	2,459,766.24	368,964.94	2,090,801.30	2,459,766.24
2	Furniture & Fixture		996,639.69	-	52,812.50	106,457.00	-	1,155,909.19	1,374,639.69	206,195.95	1,712,443.74	996,639.69
3	Computer Form & accessories		466,440.21	-	39,550.00	209,332.50	-	715,322.71	537,000.88	80,550.13	544,959.58	466,440.21
4	Books		13,591.02	-	304,162.50	1,023,789.50	-	1,441,543.02	1,097,235.19	16,450.28	246,013.24	13,591.02
	Sub Total		3,936,437.16	-	304,162.50	1,023,789.50	-	5,264,389.16	4,481,141.99	672,171.20	4,394,217.86	3,936,437.16
1	Block E	5 Year	2,636.67	30,000.00	-	-	-	32,636.67	2,636.67	2,636.67	24,000.00	2,636.67
2	Software-TUDOM5	5 Year	2,636.67	30,000.00	-	-	-	32,636.67	2,636.67	2,636.67	24,000.00	2,636.67
	Sub Total		5,273.34	60,000.00	-	-	-	65,273.34	5,273.34	5,273.34	48,000.00	5,273.34
	Total		49,890,650.66	3,697,500.00	17,987,200.35	4,133,106.50	-	73,707,957.51	74,390,012.23	1,544,456.22	74,156,501.34	49,890,650.66

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Nepal Mega College & Research Centre Private Limited

Babarmahal-11, Kathmandu

Depreciation Calculation as per Income Tax  
Financial Year 2077-78 (2020/21)

S.N.	Particulars	Depn Rate	Opening Balance	Addition during the Year			Disposal/ Transfer to Project	Total (Opening + Addition)	Depreciable base	Depreciation	Net Block	Unabsorbed Repair	Current Year NPR	Previous Year NPR
				Up to Pouch	Morph to Chaitra	Balishah to Ashad								
1	Land	0	39,337,313.00	3,557,500.00	17,204,377.50	2,560,250.00	62,779,640.50	62,779,640.50	-	62,779,640.50	-	-	62,779,640.50	39,337,313.00
2	Block A	5%	4,234,984.85	-	281,460.35	549,067.00	4,234,984.85	4,234,984.85	211,749.24	4,023,235.60	513,588.40	18,963.37	4,536,824.01	4,234,984.85
3	Block B	25%	1,667,275.17	-	157,500.00	-	2,497,802.52	2,037,937.73	509,484.43	1,988,318.08	-	-	2,007,281.45	1,667,275.17
4	Block C	20%	1,244,400.37	-	304,162.50	1,025,789.50	1,441,900.37	1,376,067.04	275,213.41	1,166,686.96	-	-	1,166,686.96	1,244,400.37
5	Block D	15%	3,936,437.16	-	-	-	5,266,389.16	4,481,142.00	672,171.30	4,594,217.86	-	-	4,594,217.86	3,936,437.16
6	Block E	20%	2,636.67	30,000.00	-	-	32,636.67	32,636.67	8,636.67	24,000.00	-	-	24,000.00	2,636.67
	Total		50,443,047.21	3,687,500.00	17,987,700.35	4,135,106.50	76,253,354.06	74,942,408.78	1,677,235.05	74,576,099.02	532,551.77	-	75,108,650.78	50,443,047.21

MEGA COLLEGE  
AND RESEARCH CENTER PVT. LTD.



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# Nepal Mega College & Research Centre Private Limited

Babarmahal-11, Kathmandu

For the period ended on Ashadh 31, 2078 (July 15, 2021)

## Computation of Taxable Income and Income Tax:

S.N.	Particulars	Amount NPR	Rate	Amount NPR
		2,672,370.85		2,672,370.85
(i)	Net Profit/ (Loss) as per Profit & Loss Account			
(ii)	<b>Add Back: Non-admissible Expenses</b>	499,273.00		
	Add: Fines and Penalties	532,551.77		
	Add: Repair and maintenance disallowed u/s 16	-		
	Add: Proper Bill not found	450.00		1,032,274.77
	Add: Charity & Donation expenses			3,704,645.62
	<b>Total Taxable Income for the Year</b>	<b>(6,496,310.00)</b>		<b>3,704,645.62</b>
	<b>Less: Brought Forward Loss</b>			<b>(6,496,310.00)</b>
	Financial Year 2067-68	-		
	Financial Year 2068-69	-		
	Financial Year 2069-70	6,094,484.00		
	Financial Year 2070-71	401,826.00		
	<b>Taxable Profit/Carried Forward Loss for Next Year</b>			<b>(2,791,664.38)</b>
			<b>25%</b>	<b>-</b>
(iv)	Income Tax @	(+)		-
(v)	Penalty for non-filing of Returns on Time u/s 117 u/s 117 Non-Filing of Estimated Tax Return (Return was filed in time)	-		-
(vi)	For delay in Payment of Advance tax (u/s 118)	(+)		-
	For Delay in Payment of Tax (From 1st Kartik to Till payment) (u/s 119)			-
(vii)	<b>Total Provision for Tax and Penalty</b>			<b>-</b>
(viii)	Advance Tax Including TDS Deduction on Bank			<b>278,707.67</b>
(ix)	Net Tax Amount to be paid	(viii-ix)		<b>-</b>
(x)	Tax Credit Transferred to Next Year			<b>278,707.67</b>



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# M/s. Nepal Mega College & Research Centre Private Limited

Babarmahal-11, Kathmandu

F.Y. 2077-78

## SCHEDULE- 14: SIGNIFICANT ACCOUNTING POLICIES AND NOTES TO ACCOUNTS

### Background:

Nepal Mega College & Research Centre Private Limited (The "Company") is a private limited company incorporated in Nepal under the Company Act, 2063. The registered office of the company, and the principal place of business, is located at Kathmandu, Nepal.

The Company Established with mega vision, the college aims to provide quality education to the youth from all sections of the society at affordable cost and to make them responsible citizens capable of serving the nation. Since its inception, Mega College has been offering a range of academic programs and boundless opportunities to the student. The College has been running different academic program such as +2, Bachelor level and Master level in Bachelor and Arts.

### Significant Accounting Policies:

#### Accounting Conventions:

The Financial statements are prepared under the historical cost convention on an Accrual concept and are in accordance with Nepal Accounting Standards and other applicable laws prevalent in Nepal.

#### 2. Use of Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires estimates and assumptions to be made that affect the reported amounts of assets and liabilities and disclosure of contingent liabilities on the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Differences between actual results and estimates are recognized in the periods in which the results are known/ materialized.

#### 3. Going Concern:

The financial statements are prepared on the assumption that the company is a going concern.

#### 4. Comparative Information:

The accounting policies have been consistently applied by the Company and are consistent with those used in the previous year. Previous years' figure has been regrouped and/or rearranged wherever necessary to facilitate comparison.

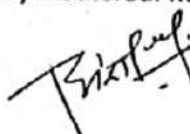
#### 5. Revenue Recognition:

Revenue is recognized to the extent that it is probable that the economic benefits will flow to the Company and the revenue and associates costs incurred or to be incurred can be reliably measured. Revenue is measured at the fair value of the consideration received or receivable.

  
**MEGA COLLEGE**  
AND RESEARCH CENTER PVT. LTD.









### Fixed Assets:

Fixed Assets are stated at cost less depreciation. All costs attributable to the fixed assets are capitalized.

### Depreciation

Depreciation on fixed assets has been charged on Written down Value (WDV) Method as per the rates and methods prescribed under income tax Act. Also, During the fiscal year 2077/2078 fixed assets block has been arrange. Fixed assets like furniture & fixture, office equipment, Books etc. has been considered as special assets and such assets transfer to Block-D. The applicable rates of Depreciation are as follows:

Buildings	5 Percent
Furniture & Fixtures, Computers & Office Equipment (Admin)	25 Percent
Furniture & Fixtures, Computers (College)	5 Percent
Vehicle	20 Percent
Plant Machinery & Other Assets	15 Percent
Intangible Assets	5 year on SLM basis

### 8. Advances, Prepayments, Receivables and Deposits:

Advances, prepayments, receivables and deposits are stated at book value.

### 9. Deferred Tax Assets and Liability:

Deferred taxes are accounted using the asset and liability method. Deferred tax assets and liabilities are recognized for the future tax consequences attributable to temporary differences between the financial statements carrying amounts of existing assets and liabilities, and their respective tax bases. Deferred tax assets and liabilities are measured using tax rates expected to apply to taxable income in the years in which those temporary differences are expected to be recovered or settled based on the laws that have been enacted or subsequently enacted by the reporting date. Deferred tax assets arising from the temporary difference are recognized to the extent there is virtual certainty that sufficient future taxable income will be available against which such deferred tax assets can be realized. Deferred tax assets and liabilities are netted off and presented separately in the face of the balance sheet.



### Notes to Accounts:

Previous year figures have been regrouped or rearranged wherever considered necessary to make them comparable with the current year figures.

### Income Tax:

Provisions for Income tax are computed as per relevant taxation laws of Nepal. Total Provision for taxation has been shown in profit and loss account as current year tax and corresponding. Any Differences between actual results and estimates are recognized in the periods in which the results are known/materialized.

### Deferred Tax Assets and Liabilities:

Deferred tax assets and liabilities have been computed in accordance with the Nepal Accounting Standard- 09, Income Taxes and are attributable to the following:

Balance Sheet Items	Carrying Amount	Tax Base	Tax Rate	Net Assets/ (Liabilities)
Fixed Assets (Closing WDV)	74,156,501.16	75,108,650.78	25%	2,38,037.41
<b>Total Deferred Tax Assets / (Liabilities)</b>				<b>2,38,037.41</b>
<b>Less: Deferred tax liabilities up to previous Income Year</b>				<b>(138,099.14)</b>
<b>Deferred tax income accounted for during this Income Year</b>				<b>99,938.27</b>

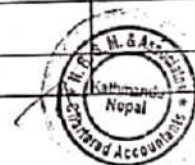
### Related Party Disclosures:

Related Party transactions are identified by the management. The transaction with the related party during the year is as follows:

Parties Name	Nature Of Transactions	Opening Balance		Transaction During the Year		Closing Balance	
		Dr. (Rs.)	Cr. (Rs.)	Dr. (Rs.)	Cr. (Rs.)	Dr. (Rs.)	Cr. (Rs.)
Birendra Pokhrel	Salary Payable	-	175,517.00	462,000.00	590,380.00	-	303,897.00
	Advance From Director	-	3,775,737.00	4,441,024.00	1,615,287.00	-	950,000.00
	Short Term Loan	-	-	500,000.00	1,100,000.00	-	600,000.00
Madhukar Pandey	Salary	-	166,723.00	1,043,000.00	612,980.00	263,297.00	-
	Advance	-	1,450,000.00	1,450,000.00	950,000.00	-	950,000.00
	Short Term Loan	-	-	500,000.00	1,000,000.00	-	500,000.00
Dinesh Khanal	Salary Payable	-	76,011.00	250,000.00	350,868.95	-	176,879.95
	Advance	-	5,875,737.00	7,230,477.00	1,731,240.00	-	376,500.00
	Interest Payable	-	26,916.00	66,760.00	39,844.00	-	-
	Unsecured Loan	-	1,000,000.00	1,000,000.00	-	-	-

				00		
Jopal Khanal	Short Term Loan	-	-	500,000.00	1,000,000.00	500,000.00
	Salary Payable	-	145,507.00	385,500.00	554,024.90	314,031.90
	Advance	-	3,650,000.00	3,650,000.00	950,000.00	950,000.00
Dhondiraj Bhattarai	Advance	-	3,300,000.00	3,300,000.00	950,000.00	950,000.00
	Salary Payable	-	900.00	-	-	900.00
	Short Term Loan	-	-	500,000.00	1,000,000.00	500,000.00
Barun Panthi	Advance	-	-	-	950,000.00	950,000.00
	Salary Payable	-	207,325.00	653,000.00	603,061.60	157,386.60
Nawaraj Adhikari	Advance	-	-	-	950,000.00	950,000.00
	Salary Payable	-	136,011.60	373,000.00	421,951.05	184,962.65
Yadav Chandra Neupane	Advance From Director	-	500,000.00	500,000.00	950,000.00	950,000.00
	Salary Payable	-	166,723.00	498,000.00	612,980.00	281,703.00
	Interest Payable	-	8,075.00	16,044.00	7,969.00	-
	Unsecured Loan	-	300,000.00	800,000.00	-	500,000.00
Raju Neupane	Advance	-	-	-	950,000.00	950,000.00
	Unsecured Loan	-	500,000.00	500,000.00	-	-
	Interest Payable	-	13,458.00	46,325.00	32,867.00	-
	Salary Payable	-	143,161.20	147,000.00	146,076.75	142,237.95
Bishnu Parsad Khanal	Advance	-	-	-	950,000.00	950,000.00
	Unsecured Loan	-	300,000.00	300,000.00	-	-
	Salary Payable	-	164,521.20	497,000.00	589,448.00	256,969.20
Ishwar Chandra Gautam	Unsecured Loan	-	3,000,000.00	3,000,000.00	-	-
	Salary Payable	-	750,000.00	-	285,000.00	1,035,000.00
Sumina Karanjit	Advance	-	-	-	950,000.00	950,000.00
	Unsecured Loan	-	300,000.00	300,000.00	-	-
	Salary Payable	-	1,225,000.00	-	465,500.00	1,690,500.00
Asia Publication Pvt Ltd	Advance From Director	-	-	-	-	-
	Common Director	-	-	4,000,000.00	-	-
	Unsecured Loan	-	4,000,000.00	4,000,000.00	-	-
	Interest Payable	-	104,833.00	345,665.95	240,832.95	-
Nepal Mega	Deposit	-	-	-	-	-

*[Handwritten signatures]*





School		6,000,00 0.00		6,300,000. 00	6,000,000. 00	6,300,000. 00	-
	Advance	260,769. 25	-	5,000,000. 00	-	6,068,769. 25	-
Arjun Kumar Shrestha	Advance				950,000.00		950,000.00
Arpana Pokhrel	Advance				950,000.00		950,000.00
Bolaram Thakur	Advance				950,000.00		950,000.00
Bharat Ghimire	Advance				950,000.00		950,000.00
Bijay Bahadur Bista	Advance				950,000.00		950,000.00
Deep Jyoti Chand	Advance				950,000.00		950,000.00
Dipak Bhattarai	Advance				950,000.00		950,000.00
Ek Narayan Chapagain	Advance				950,000.00		950,000.00
Fadendra Bahadur Shrestha	Advance				950,000.00		950,000.00
Hem Bahadur Gurung	Advance				950,000.00		950,000.00
Januka Gautam	Advance				950,000.00		950,000.00
Jhonbindra Pokhrel	Advance				950,000.00		950,000.00
Januka Shrestha	Advance				950,000.00		950,000.00
Krishna Shrestha	Advance				950,000.00		950,000.00
Man Bahadur Bhusal	Advance				950,000.00		950,000.00
Nirmala Ghimire	Advance				950,000.00		950,000.00
Pitambar Dhakal	Advance				950,000.00		950,000.00
Prativa Adhikari	Advance				950,000.00		950,000.00
Prabigya Raj Regmi	Advance				950,000.00		950,000.00
Parshuram Rijal	Advance				950,000.00		950,000.00
Pra. Dr. Hom Nath Bhattarai	Advance				950,000.00		950,000.00
Pra. Dr. Sohan Kumar Karn	Advance				950,000.00		950,000.00
Rajkumar Parajuli	Advance				950,000.00		950,000.00
Rajendra Khanal	Advance				950,000.00		950,000.00
Radha Banjade	Advance				950,000.00		950,000.00
Ram Pd. Ghimire	Advance				950,000.00		950,000.00
Rajesh Shah	Advance				950,000.00		950,000.00
Rajendra Prasad Joshi	Advance				950,000.00		950,000.00
Shiva Prasad Sedai	Advance				950,000.00		950,000.00
Sunil Pani Gautam	Advance				950,000.00		950,000.00

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Shambhu Bikram Thapa	Advance				950,000.00	950,000.00
Siddhi Prasad Bhusal	Advance				950,000.00	950,000.00
Shyam Khanal	Advance				950,000.00	950,000.00
Suman Kumar Shrestha	Advance				950,000.00	950,000.00
Ujjwal Thapa	Advance				950,000.00	950,000.00
Yek Raj Shahi	Advance				950,000.00	950,000.00

Also, during the Financial Year 2077/2078 the Company has incurred expenses under the head "Salary" which was given to Key Managerial Personnel. Total Remuneration given to Key Managerial Personnel during the current fiscal 2077/78 is NRs.84,40,096.00

The Inland Revenue Department has issued order to pay tax NPR. 5,321,917.00 (for the expenses disallowed in financial year 2070-2071). The Company has appealed against Inland Revenue Department and deposited 1/3 of appeal i.e. NPR. 1,773,795.00 with Inland Revenue Department. Also for the Fiscal Year 2071/2072 The Inland Revenue Department order to pay tax NPR. 2,387,200.00 (for the expenses disallowed in financial year 2071-2072). The company has appealed against The Inland Revenue Department and deposited 1/4 of appeal i.e. 596,800.00 with Inland Revenue Department. The Deposited amount has been shown as Deposited with Inland Revenue Department.

Also, the Inland revenue department order to pay education tax of NPR. 364,359.93 of Fiscal Year 2070-71. Same also the company has appealed against Inland Revenue Department and deposited one-half of Education Tax of NPR. 182,180.00 with Inland Revenue Department. The Deposit amount has been shown as Deposited with Inland Revenue Department.

Further 1/4 of the order relating to NPR 2,387,200.00 (for the expenses disallowed in financial year 2071-2072) amounting to NPR.5,96,800 has been deposited with Inland Revenue Department in Financial Year 2077-78. At present date 50% of the order amount has already been deposited with Inland revenue department.

#### 6. Cash & Bank Balances/Bank Overdraft:

During the year Company has no any Cash balance at the end of Asadh, as per certified by the Management. Bank balance outstanding as on year end, which are as per the Bank Statements as on July 15, 2021 are as follows:

Particulars	Current Year NPR
Mega Bank Limited	7,44,540.08
NMB Bank Limited	7,44,953.44
Global IME Bank Limited	25,48,936.47

#### 7. Schedules are the integral part of the financial statements

1. As confirmed by the management, there is no any dispute claimed to/by the firm.
2. Balance to/from the various parties are subject to the confirmation.
3. All the amounts are stated in the Nepalese Rupees.



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नेपाल चार्टर्ड एकाउन्टेन्ट्स संस्था  
THE INSTITUTE OF CHARTERED ACCOUNTANTS OF NEPAL  
(Established under the Nepal Chartered Accountants Act, 1997)

## UDIN Document

Fiscal Year: 2077/78

Date / Time: 2022-01-09 18:19:16	UDIN Number: 220109CA00546ikfrx
Member Name: RAJESH KUMAR SAH	Date of Signing Document: 2022-01-09
Document Type: Audit	Audit Type: Statutory Audit
Office Type: Pvt. Ltd. Company	Office Name: Nepal Mega College & Research Center Pvt Ltd
Type of Audit Opinion: Unqualified Opinion	Quarter:
PAN No: 304927902	

### Financial figures

SN	Heading	Amount
1	Total Asset/Liabilities	NRs.187466736.84
2	Turnover	NRs.53424052


Status: Active Document

Document Description:




The UDIN System has been developed by the Institute of Chartered Accountants of Nepal (ICAN) to facilitate its members for verification and certification of the documents and for securing documents and authenticity thereof by Authorities, Regulators and Stakeholders. However, ICAN assumes no responsibility of verification and certification of document(s) carried out by the Members and the concerned member(s) shall alone be responsible therefore.

To verify UDIN, please go to [www.udin.ican.org.np](http://www.udin.ican.org.np)



**Nepal Mega College & Research Centre Private Limited**  
**Babarmahal-II, Kathmandu**



**Audited**  
**Financial Statement**

**Financial Year 2076-2077**

Auditor:  
N. B. S. M. & Associates  
Chartered Accountants



**MOORE**



**INDEPENDENT AUDITOR'S REPORT**  
**The Shareholders of M/s Nepal Mega College & Research Centre Private Limited**

**Report on the Audit of Financial Statements**

**Opinion**

We have audited the accompanying financial statements of M/s Nepal Mega College & Research Centre Private Limited, Babarmahal-11, Kathmandu (hereinafter referred to as "the company"), which comprises the balance sheet as at Ashadh 31, 2077 [July 15, 2020] and income statement, statement of changes in equity & cash flow statement for the year then ended and notes to the financial statements including a summary of significant accounting policies and other explanatory notes.

In our opinion, the accompanying financial statements give a true and fair view, in all material respects, of the financial position of the company as at Ashadh 31, 2077 (July 15, 2020) and its financial performance and its cash flows for the year then ended on that date in accordance with Nepal Accounting Standards.

**Basis of Opinion**

We conducted our audit in accordance with Nepal Standards on Auditing (NSAs). Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the Institute of Chartered Accountant of Nepal's code of ethics for professional accountants together with the ethical requirements that are relevant to our audit of the financial statements in Nepal, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidences we have obtained are sufficient and appropriate to provide a basis for our opinion.

**Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Nepal Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the company's financial reporting process.

**Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatements, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with NSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with NSAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain and evaluate evidences

that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidences obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidences obtained up to the date of our auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure, and content of the financial statements, including the disclosures, and whether the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

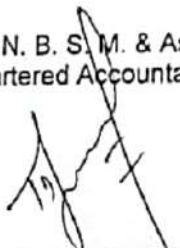
We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

#### Report on Other Legal and Regulatory Requirements

We have obtained information and explanations asked for, which, to the best of our knowledge and belief were necessary for the purpose of our audit. In our opinion, proper books of account as required by law have been kept by the company in so far as it appears from our examination of those books of account of the company. In our opinion balance sheet, income statement, statement of changes in equity & cash flow statement for the year then ended and a summary of significant accounting policies and other explanatory notes have been prepared in accordance with the requirements of Companies Act, 2063 and are in agreement with the books of account maintained by the company. In our opinion and to the best of information and according to the explanation given to us and from the examination of the books of account of the company, we have not come across any case where the board of directors or any employee of the company have acted contrary to legal provisions relating to accounts, or committed any misappropriation or caused any loss or damage to the company.

For N. B. S. M. & Associates  
Chartered Accountants



CA. Durga Prasad Gnawali, FCA  
Partner

Date: December 27, 2020

Place: Kathmandu, Nepal

UDIN: 210103CA00461 Mr Uq

# Nepal Mega College & Research Centre Private Limited

Babarmahal-11, Kathmandu

Balance Sheet as at on Ashadh 31, 2077 (July 15, 2020)

Particulars	Schedule	Current Year NPR	Previous Year NPR
<b>Sources of Funds :</b>			
<b>Shareholders Fund</b>	1	75,927,500.00	55,000,000.00
Share Capital		-	20,927,500.00
Advance For Share Capital			
<b>Long Term Loan</b>	2	500,000.00	9,700,000.00
Unsecured Loan			
<b>Grand Total</b>		<b>76,427,500.00</b>	<b>85,627,500.00</b>
<b>Application of Funds</b>			
Property, Plant & Equipment	3	49,890,650.66	50,376,818.31
Investment	4	6,300,000.00	6,000,000.00
		<b>56,190,650.66</b>	<b>56,376,818.31</b>
<b>Current Assets, Loans &amp; Advances</b>			
Receivable, Advances & Deposits	5	50,165,056.29	38,537,120.93
Cash & Bank Balance	6	86,704.54	4,713,023.65
Deffered Tax Assets		138,099.14	54,497.95
<b>Sub-Total</b>		<b>50,389,859.97</b>	<b>43,304,642.53</b>
<b>Less: Current Liabilities &amp; Provisions</b>			
Current Liabilities & Provisions	7	41,086,639.04	29,756,738.42
Short Term Loan	8	2,100,000.00	-
		<b>7,203,220.93</b>	<b>13,547,904.11</b>
<b>Net Current Assets/Working Capital</b>		<b>13,033,628.41</b>	<b>15,702,777.58</b>
<b>Profit &amp; Loss Account</b>	9	<b>13,033,628.41</b>	<b>15,702,777.58</b>
<b>Grand Total</b>		<b>76,427,500.00</b>	<b>85,627,500.00</b>

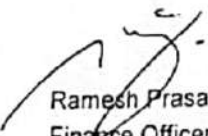
Significant Accounting policies & Notes to Accounts


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As per our attached report of even date


For & On Behalf of the Board

For N.B.S.M. & Associates  
Chartered Accountants

  
Ramesh Prasad Joshi  
Finance Officer

  
Gopal Khanal  
Executive Director

  
Prof. Dr. Hom Nath Bhattarai  
Chairman

  
CA. Durga Prasad Gnawali  
FCA, M.Com, Dip(IFR)  
Partner

Place : Kathmandu  
Date: Poush 12, 2077





# Nepal Mega College & Research Centre Private Limited

Babarmahal-11, Kathmandu

## Income Statement

For the period ended on Ashadh 31, 2077 (July 15, 2020)

Particulars	Schedules	Current Year NPR	Previous Year NPR
<b>Income</b>			
Academic Income	10	72,623,670.20	77,708,296.03
Less: Direct Expenses	11	60,587,717.73	66,363,660.11
<b>Gross Profit</b>		<b>12,035,952.47</b>	<b>11,344,635.92</b>
Add: Other Income	12	177,658.69	398,179.62
Less: Operating Cost excluding depreciation	13	7,306,087.06	7,047,325.67
<b>Earning before Interest, Taxes, Depreciation and Amortization (EBITDA)</b>		<b>4,907,524.11</b>	<b>4,695,489.87</b>
Less: Depreciation	3	1,589,681.37	1,670,772.44
<b>Earning before Interest &amp; Taxes (EBIT)</b>		<b>3,317,842.74</b>	<b>3,024,717.43</b>
Less: Interest & Financial Charges		732,294.75	299,748.00
<b>Profit/(Loss) before Tax</b>		<b>2,585,547.98</b>	<b>2,724,969.43</b>
Provision For Tax		(83,601.19)	(42,011.75)
For Current Year		(83,601.19)	(42,011.75)
Deferred Tax (Income)/Expenses		(83,601.19)	(42,011.75)
<b>Profit After Tax(PAT)</b>		<b>2,669,149.17</b>	<b>2,766,981.18</b>


Significant Accounting Policies & Notes on Accounts


14


As per our attached report of even date

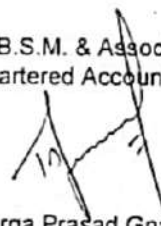
For & On Behalf of the Board

For N.B.S.M. & Associates  
Chartered Accountants

  
Ramesh Prasad Joshi  
Finance Officer

  
Gopal Khanal  
Executive Director

  
Prof. Dr. Hom Nath Bhattarai  
Chairman

  
CA. Durga Prasad Gnawali  
FCA, M.Com, Dip(IFR)  
Partner  
Place : Kathmandu  
Date: Poush 12, 2077



# Nepal Mega College & Research Centre Private Limited

Babarmahal-11, Kathmandu

Cash Flow Statement

For the period ended on Ashadh 31, 2077 (July 15, 2020)

Particulars	Current Year NPR	Previous Year NPR
<b>Cash Flow from Operating activities</b>		
Net Profit/(Loss) after Taxation from Profit & Loss Account	2,669,149.17	2,766,981.18
Add. Depreciation	1,589,681.37	1,670,772.44
<b>Cash flow from operating activities before changes in WC</b>	<b>4,258,830.54</b>	<b>4,437,753.62</b>
(Increase)/Decrease in Receivables, Advances & Deposits	(11,627,935.36)	1,113,516.96
Increase/(Decrease) in Current Liabilities & Provisions	11,246,299.43	10,684,849.70
<b>Net Cash Flow from Operating Activities</b>	<b>3,877,194.61</b>	<b>16,236,120.28</b>
<b>Cash Flow from Investing Activities</b>		
Acquisition of Fixed Assets	(1,103,513.72)	(40,346,925.38)
Investment In Nepal Mega School Pvt , Ltd.	(300,000.00)	-
<b>Net Cash Flow from Operating Activities</b>	<b>(1,403,513.72)</b>	<b>(40,346,925.38)</b>
<b>Cash Flow From Financing activities</b>		
Increase/(Decrease) in Loan	(7,100,000.00)	-
Proceed from Share Sholder Advance	(20,927,500.00)	25,100,000.00
Increase in Share Capital	20,927,500.00	-
<b>Net Cash Flow from Financing Activities</b>	<b>(7,100,000.00)</b>	<b>25,100,000.00</b>
<b>Total cash flow from all activities</b>	<b>(4,626,319.11)</b>	<b>989,194.90</b>
<b>Cash (and Cash equivalents) at beginning of the Year</b>	<b>4,713,023.65</b>	<b>3,723,828.75</b>
<b>Cash (and Cash equivalents) at the end of the Year</b>	<b>86,704.55</b>	<b>4,713,023.65</b>

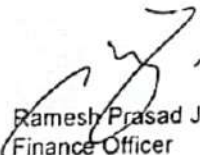
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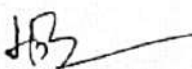
As per our report on even date

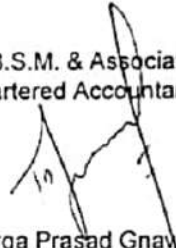
For & On Behalf of the Board

For N.B.S.M. & Associates  
Chartered Accountants

  
Ramesh Prasad Joshi  
Finance Officer

  
Gopal Khanal  
Executive Director

  
Prof. Dr. Hom Nath Bhattarai  
Chairman

  
CA. Durga Prasad Gnawali  
FCA, M.Com, Dip(IFR)  
Partner

Place : Kathmandu  
Date: Poush 12, 2077



## Nepal Mega College & Research Centre Private Limited

Babarmahal-11, Kathmandu

Statement of Changes in Equity

For the period ended on Ashadh 31, 2077 (July 15, 2020)

Particulars	Share Capital	Share Premium	Revaluation Reserves	Retained Earnings	Other Reserves	Total
Opening Balance	55,000,000.00	-	-	(15,702,777.58)	-	39,297,222.42
Application Money Received	20,927,500.00	-	-	-	-	20,927,500.00
Changes in Accounting Policy	-	-	-	-	-	-
Restated Balance	75,927,500.00	-	-	(15,702,777.58)	-	60,224,722.42
Profit for the Year	-	-	-	2,669,149.17	-	2,669,149.17
Transferred to General Reserves	-	-	-	-	-	-
Dividend to shareholders	-	-	-	-	-	-
Issue of Share Capital	-	-	-	-	-	-
<b>Closing Balance</b>	<b>75,927,500.00</b>	-	-	<b>(13,033,628.41)</b>	-	<b>62,893,871.59</b>

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# Nepal Mega College & Research Centre Private Limited

Babarmahal-11, Kathmandu

Schedules forming part of Financials Statements

For the period ended on Ashadh 31, 2077 (July 15, 2020)

## Share Capital

Schedule 1

Particulars	Current Year NPR	Previous Year NPR
<b>Authorized Capital</b>		
1000,000 Ordinary Shares of Rs.100 each	100,000,000.00	70,000,000.00
<b>Issued Capital</b>		
1000,000 Ordinary Shares of Rs.100 each	100,000,000.00	70,000,000.00
<b>Paid up Capital</b>		
759,275 Ordinary Shares of Rs. 100.00 each	75,927,500.00	55,000,000.00
<b>Total</b>	<b>75,927,500.00</b>	<b>55,000,000.00</b>

## Unsecured Loan

Schedule 2

Particulars	Current Year NPR	Previous Year NPR
Loan from Directors & Others	500,000.00	9,700,000.00
<b>Total</b>	<b>500,000.00</b>	<b>9,700,000.00</b>

## Investment

Schedule 4

Particulars	Current Year NPR	Previous Year NPR
Nepal Mega School Pvt. Ltd.	6,300,000.00	6,000,000.00
<b>Total</b>	<b>6,300,000.00</b>	<b>6,000,000.00</b>

## Receivable, Advances and Deposits

Schedule 5

Particulars	Current Year NPR	Previous Year NPR
Staff Advances	200,000.00	53,507.00
Advance Rent	50,000.00	166,550.00
Receivable from Students	28,671,611.45	23,671,497.45
Other Advance	7,881,769.25	1,938,769.25
Advance For land	10,400,000.00	10,400,000.00
Prepaid Insurance	8,464.08	4,770.01
Advance to Suppliers	125,358.45	77,852.66
Advance Tax	275,078.06	268,199.56
Inland Revenue Deposit (Regarding Pending Cases)	2,552,775.00	1,955,975.00
<b>Total</b>	<b>50,165,056.29</b>	<b>38,537,120.93</b>



**Nepal Mega College & Research Centre Private Limited**  
 Babarmahal-11, Kathmandu  
 Schedules forming part of Financials Statements

**Cash and Bank Balances**

Schedule 6

Particulars	Current Year NPR	Previous Year NPR
Cash in hand (As certified by management)	-	-
<b>Cash at Bank</b>		
Mega Bank Ltd	17,925.05	4,713,023.65
NMB Bank Ltd	68,779.49	-
<b>Total</b>	<b>86,704.54</b>	<b>4,713,023.65</b>

**Short Term Loan**

Schedule 7

Particulars	Current Year NPR	Previous Year NPR
Loan from Directors & Others	2,100,000.00	-
<b>Total</b>	<b>2,100,000.00</b>	<b>-</b>

**Current Liabilities and Provisions**

Schedule 8

Particulars	Current Year NPR	Previous Year NPR
Sundry Creditors	3,961,975.54	5,401,331.28
Other Payable	256,139.00	95,080.00
Deposit	26,912.00	22,612.00
Advance From Directors	18,551,474.00	9,500,000.00
Interest Payable	46,602.74	254,786.00
Audit Fee payable	111,500.00	111,500.00
Salary Payable	7,792,372.64	5,231,366.44
CIT & PF Payable	2,626,932.00	-
Advance From Students	3,179,399.67	7,403,333.87
Deposit From Students	4,776.81	4,776.81
Rent Payable	2,592,900.00	1,407,000.00
Fee Payable Student (Scholarship)	65,000.00	65,000.00
TDS Payable	1,870,654.64	259,952.02
<b>Total</b>	<b>41,086,639.04</b>	<b>29,756,738.42</b>

**Profit & Loss Account**

Schedule 9

Particulars	Current Year NPR	Previous Year NPR
Opening Balance	(15,702,777.58)	(18,469,758.76)
Profit & Loss for the Year	2,669,149.17	2,766,981.18
<b>Closing Balance</b>	<b>(13,033,628.41)</b>	<b>(15,702,777.58)</b>

**Academic Income**

Schedule 10

Particulars	Current Year NPR	Previous Year NPR
Annual Fee & Monthly Tuition Fee	62,852,094.20	65,793,766.03
Other Academic Income & other fees	9,771,576.00	11,914,530.00
<b>Total</b>	<b>72,623,670.20</b>	<b>77,708,296.03</b>



**Nepal Mega College & Research Centre Private Limited**  
 Babarmahal-11, Kathmandu  
 Schedules forming part of Financials Statements

**Direct Expenses**

Schedule 11

Particulars	Current Year NPR	Previous Year NPR
+2 Lab Expenses	533,929.33	477,472.33
Advertisement Expenses	1,494,647.60	3,118,611.00
Affiliation Charges	-	2,600,000.00
Canteen Expenses	213,745.00	288,176.00
Communication Expenses	308,063.35	344,462.17
Cleaning Expenses	6,590.00	-
Water & Electricity Expenses	445,269.00	498,394.00
Exam Expenses	2,244,703.00	2,123,479.00
Extra Class Salary	131,190.00	285,727.00
Research Expenses	70,000.00	103,400.00
Legal Expenses	40,235.00	45,750.00
Guest Lecture Expenses	102,915.00	77,821.00
Office Refreshment Expenses	132,210.00	190,979.00
Printing and Stationery Expenses	1,353,151.89	2,458,786.73
Program Expenses	2,194,299.06	2,390,972.98
Career Counselling Expenses	-	503,251.00
Registration Expenses(NEB & TU)	229,500.00	327,700.00
Renewal Fee	62,855.00	152,755.00
College Rent Expenses	10,911,336.00	10,539,320.00
Salary Expenses (Teacher & staff)	37,912,936.50	37,289,492.90
Sports Expenses	104,978.00	102,610.00
University Expenses	780,340.00	387,940.00
Tour & Travel Expenses	228,678.00	658,252.00
Fuel & Lubricant Expenses	973,645.00	1,268,544.00
Viva Expenses	112,500.00	128,764.00
<b>Total</b>	<b>60,587,717.73</b>	<b>66,363,660.11</b>

**Other Income**

Schedule 12

Particulars	Current Year NPR	Previous Year NPR
Interest Income	45,856.69	278,179.62
Rental Income	91,500.00	120,000.00
Tu Exam(Rental) Income	27,037.00	-
Lok Sewa Aayog(Rental) Income	9,795.00	-
Miscellaneous Income	3,470.00	-
<b>Total</b>	<b>177,658.69</b>	<b>398,179.62</b>



# Nepal Mega College & Research Centre Private Limited

Babarmahal-11, Kathmandu

Schedules forming part of Financials Statements

## Administrative Expenses

Schedule 13

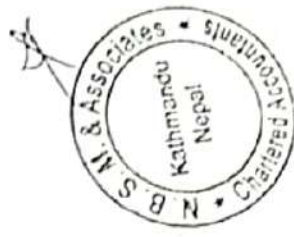
Particulars	Current Year NPR	Previous Year NPR
Audit Fee		
Internal Audit Fee	150,000.00	-
External Audit Fee	113,000.00	113,000.00
Advertisement Expenses	67,800.00	236,650.00
Admin Salary Expenses	5,533,510.00	4,790,985.00
Bank Charges	735.00	930.00
Business Promotion	-	54,393.00
T-Shirt Expenses	334,966.25	344,537.00
Consultancy Expenses	5,650.00	107,350.00
Donation Expenses	-	1,500.00
Meeting Allowances	17,057.00	-
Insurance Expenses	102,480.73	106,487.53
Housekeeping Expenses	-	386,530.00
Local Rates & Expenses	89,380.00	48,300.00
Medical Expenses	5,080.00	4,814.00
Office Expenses	100,049.90	95,169.00
Repair & Maintenance Expenses	643,895.60	612,177.90
FNCCI Membership Expenses	-	27,120.00
Fine & Penalties	64,190.57	-
Miscellaneous Expenses	-	9,611.24
Gardening Expenses	-	9,870.00
Newspaper & Periodical Expenses	-	31,550.00
Wages	78,292.00	66,351.00
<b>Total</b>	<b>7,306,087.06</b>	<b>7,047,325.67</b>



Nopal Mega College & Research Centre Private Limited

Babarmahal-11, Kathmandu  
Schedule 3: Property, Plant & Equipment  
F.Y. 2078-077

S.N	Particulars	Dep. Rate	Opening WDV	Up to Poush	Addition During the year			Total	Total Depreciable Base	Depreciation During the Year	WDV As on Asadh End, 2077	WDV As on Asadh End, 2078
					Magh to Chaitra	Baisakh to Ashad	Sales / Adjustment					
1	Land		#					39,357,313.00	39,357,313.00	-	39,357,313.00	39,357,313.00
	Sub Total		39,357,313.00					39,357,313.00			39,357,313.00	39,357,313.00
	Block A	5%										
1	Basketball Pole		21,528.75					21,528.75	21,528.75	1,076.44	20,452.31	21,528.75
2	Leaschold Structure		4,422,387.90					4,422,387.90	4,422,387.90	221,119.40	4,201,268.50	4,422,387.90
3	Water Tank		13,962.13					13,962.13	13,962.13	696.11	13,266.02	13,962.13
	Sub Total		4,457,878.78					4,457,878.78	4,457,878.78	222,893.95	4,234,984.83	4,457,878.78
	Block B	25%										
1	Office Equipment		1,314,765.70	49,802.48	236,949.99			1,601,518.17	1,522,534.84	360,633.71	1,220,884.46	1,314,765.70
	Sub Total		1,314,765.70	49,802.48	236,949.99			1,601,518.17	1,522,534.84	360,633.71	1,220,884.46	1,314,765.70
	Block C	20%										
1	Vehicles		1,422,993.18					1,422,993.18	1,422,993.18	284,598.64	1,138,394.54	1,422,993.18
	Sub Total		1,422,993.18					1,422,993.18	1,422,993.18	284,598.64	1,138,394.54	1,422,993.18
	Block D	15%										
1	Furniture & Fixture		2,678,351.64	215,491.00				2,893,842.64	2,893,842.64	434,075.40	2,459,767.24	2,678,351.64
2	Computer Parts & accessories		696,397.28	476,120.00				1,172,517.28	1,172,517.28	175,877.59	996,639.69	696,397.28
3	Books		410,717.62	15,625.00		109,525.25		535,867.87	482,851.04	63,427.56	469,440.21	410,717.62
4	Other Assets		15,989.44					15,989.44	15,989.44	2,368.42	12,591.02	15,989.44
	Sub Total		3,801,455.98	707,236.00		109,525.25		4,618,217.23	4,545,200.40	681,780.07	3,936,437.16	3,801,455.98
	Block E	5 Year										
1	Software		22,411.67					22,411.67	22,411.67	19,775.00	2,536.67	22,411.67
	Sub Total		22,411.67					22,411.67	22,411.67	19,775.00	2,536.67	22,411.67
	Total		60,376,818.31	787,038.48	236,949.99	109,525.25		51,480,332.03	51,323,331.96	1,539,691.37	42,890,640.69	50,376,818.31



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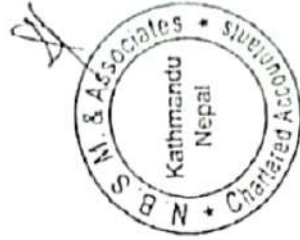
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**Nepal Mega College & Research Centre Private Limited**  
 Babarmahal-11, Kathmandu  
 Depreciation Calculation as per Income Tax  
 Financial Year 2076-77 (2019/20)

S.N. Particulars	Depn Rate	Opening Balance	Addition during the Year			Disposal/ Transfer to Project	Total (Opening + Addition)	Depreciable base	Depreciation	Net Block	Unabsorbed Repair	Current Year NPR		Previous Year NPR	
			Up to Poush	Chaitra	Baisakh to Aashad							NPR	NPR	NPR	NPR
1 Land	0	39,357,313.00	-	-	-	-	39,357,313.00	-	39,357,313.00	-	-	39,357,313.00	-	39,357,313.00	-
2 Block A	5%	4,457,878.79	-	-	-	-	4,457,878.79	222,893.94	4,234,984.85	-	-	4,234,984.85	-	4,457,878.79	-
3 Block B	25%	1,439,666.94	49,802.48	236,949.99	-	-	1,726,419.41	411,859.02	1,314,560.39	362,714.77	-	1,667,275.17	1,244,400.37	1,439,666.94	-
4 Block C	20%	1,516,083.73	-	-	-	-	1,516,083.73	303,216.75	1,212,866.98	311,533.39	-	1,524,400.37	1,244,400.37	1,516,083.73	-
5 Block D	15%	3,801,455.97	707,236.00	-	109,525.25	-	4,518,217.22	881,780.00	3,636,437.16	-	-	3,636,437.16	3,936,437.16	3,801,455.97	-
6 Block E	20%	22,411.67	-	-	-	-	22,411.67	19,775.00	2,636.67	-	-	2,636.67	2,636.67	22,411.67	-
<b>Total</b>		<b>50,594,810.09</b>	<b>757,038.48</b>	<b>236,949.99</b>	<b>109,525.25</b>	<b>-</b>	<b>51,698,323.81</b>	<b>1,639,524.76</b>	<b>50,058,799.05</b>	<b>384,248.16</b>	<b>-</b>	<b>50,443,047.21</b>	<b>50,534,910.09</b>	<b>50,534,910.09</b>	<b>-</b>



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# Nepal Mega College & Research Centre Private Limited

Babarmahal-11, Kathmandu

For the period ended on Ashadh 31, 2077 (July 15, 2020)

## Computation of Taxable Income and Income Tax:

S.N.	Particulars		Amount NPR	Rate	Amount NPR
(i)	Net Profit/ (Loss) as per Profit & Loss Account		2,585,547.98		2,585,547.98
(ii)	<b>Add Back: Non-admissible Expenses</b>				
	Add: Miscellaneous Expenses		-		
	Add: Repair and maintenance disallowed		384,248.16		
	Add: Proper Bill not found		-		
	Add: Charity & Donation expenses		-		384,248.16
					2,969,796.15
	<b>Total Taxable Income for the Year</b>				2,969,796.15
	<b>Less: Brought Forward Loss</b>		(6,496,310.00)		(6,496,310.00)
	Financial Year 2067-68	-			
	Financial Year 2068-69	-			
	Financial Year 2069-70	6,094,484.00			
	Financial Year 2070-71	401,826.00			
	<b>Taxable Profit/Carried Forward Loss for Next Year</b>				(3,526,513.85)
(iv)	<b>Income Tax @</b>			25%	-
(v)	<b>Penalty for non-filing of Returns on Time u/s 117</b>		(+)		-
	u/s 117 Non-Filing of Estimated Tax Return (Return was filed in time)		-		
(vi)	<b>For delay in Payment of Advance tax (u/s 118)</b>		(+)		-
	<b>For Delay in Payment of Tax (From 1st Kartik to Till payment) (u/s 119)</b>				-
(vii)	<b>Total Provision for Tax and Penalty</b>				-
(viii)	<b>Advance Tax Including TDS Deduction on Bank</b>				275,078.06
(ix)	<b>Net Tax Amount to be paid</b>		(viii-ix)		-
(x)	<b>Tax Credit Transferred to Next Year</b>				275,078.06

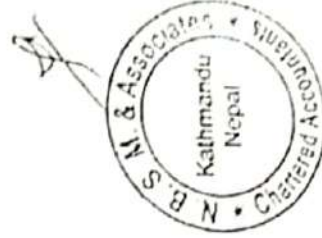


## Nepal Mega College & Research Centre Private Limited

Deferred Tax Calculation		For the Year 2076-77	
<b>Working for Calculation of Deferred Tax Liability &amp; Asset During the Year.</b>			
WDV as per I.Tax	2076-77 (Current Yr.) 50,443,047.21	2075-76 (Previous Yr.) 50,594,810.09	
WDV as per II. Books of Account	49,690,650.66	50,376,818.31	
<b>Time Difference due to depn. (CA-IT)</b>	<b>(552,396.55)</b>	<b>(217,991.79)</b>	
<b>Tax Rate</b>	<b>25%</b>	<b>25%</b>	
<b>Deferred Tax Liability / (Asset)</b>	<b>(138,099.14)</b>	<b>(54,497.95)</b>	
<b>Preliminary Expenses to be w/oif as per I.Tax AS per Companies Act</b>	<b>-</b>	<b>-</b>	
<b>Tax Rate</b>	<b>25%</b>	<b>25%</b>	
<b>Deferred Tax Asset / (Liability)</b>	<b>-</b>	<b>-</b>	
<b>Deferred Tax - Net</b>	<b>(138,099.14)</b>	<b>(54,498)</b>	

For the Year 2076-77			
<b>Computation of Deferred Tax Expenses/(Income) for the financial year 2076-77</b>			
	Deferred Tax Liabilities / (Asset) as at 01.04.2076	Current Year Charge / (Credit) RUPRES	Deferred Tax Liabilities / (Asset) as at 31.03.2077 RUPRES
<b>Deferred Tax Liabilities / (Asset)</b>	(54,497.95)	(83,601.19)	(138,099.14)
(I) Difference between book and tax depreciation	(54,497.95)	(83,601.19)	(138,099.14)
<b>Deferred Tax Assets / (Liabilities)</b>	<b>-</b>	<b>-</b>	<b>-</b>
Provisions	-	-	-
<b>Difference between Preliminary Expenses to be W/oif</b>	<b>(B)</b>	<b>-</b>	<b>-</b>
<b>Deferred Tax (net)</b>	<b>(A)-(B)</b>	<b>(83,601.19)</b>	<b>(138,099.14)</b>



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NEPAL MEGA COLLEGE & RESEARCH PVT. LTD.  
SALARY LEDGER 2076/77

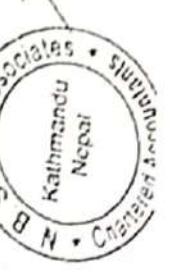
FOUNDER SALARY LEDGER

S.N.	Name	Basic	Allowances	PF 10%	Other/ Deduction	Gross Salary	PF 30%	CIT	Insurance Expenses	Permissible Deduction	Taxable salary	TDS On Salary	15% SALARY TDS	Net Salary
1	Prof. Dr. Hemraj Bhattachai	633,000.00	252,000.00	63,000.00	34,500.00	982,500.00	178,000.00	178,000.00	50,000.00	300,000.00	582,500.00	15,347.50	15,347.50	567,152.50
2	Prof. Dr. Sohann Kumar Karan	618,000.00	131,000.00	61,800.00	21,000.00	830,800.00	123,000.00	178,000.00	30,000.00	300,000.00	530,800.00	14,419.00	14,419.00	516,381.00
3	Gopal Khanal	606,000.00	34,000.00	60,600.00	9,500.00	710,100.00	121,200.00	178,000.00	25,000.00	375,000.00	463,100.00	12,431.50	12,431.50	450,668.50
4	Mr. Rajendra Prasad	606,000.00	34,000.00	60,600.00	9,500.00	710,100.00	121,200.00	178,000.00	25,000.00	375,000.00	463,100.00	12,431.50	12,431.50	450,668.50
5	Prof. Dr. Anand	606,000.00	34,000.00	60,600.00	9,500.00	710,100.00	121,200.00	178,000.00	25,000.00	375,000.00	463,100.00	12,431.50	12,431.50	450,668.50
6	Yadav Charan Nupare	606,000.00	34,000.00	60,600.00	9,500.00	710,100.00	121,200.00	178,000.00	25,000.00	375,000.00	463,100.00	12,431.50	12,431.50	450,668.50
7	Dr. Rajendra Khanal	606,000.00	34,000.00	60,600.00	9,500.00	710,100.00	121,200.00	178,000.00	25,000.00	375,000.00	463,100.00	12,431.50	12,431.50	450,668.50
8	Harens Poudyal	606,000.00	34,000.00	60,600.00	9,500.00	710,100.00	121,200.00	178,000.00	25,000.00	375,000.00	463,100.00	12,431.50	12,431.50	450,668.50
9	Bayan Prakash	606,000.00	34,000.00	60,600.00	9,500.00	710,100.00	121,200.00	178,000.00	25,000.00	375,000.00	463,100.00	12,431.50	12,431.50	450,668.50
10	Biswan Prasad Khanal	606,000.00	34,000.00	60,600.00	9,500.00	710,100.00	121,200.00	178,000.00	25,000.00	375,000.00	463,100.00	12,431.50	12,431.50	450,668.50
11	Dipak Bhattachai	606,000.00	34,000.00	60,600.00	9,500.00	710,100.00	121,200.00	178,000.00	25,000.00	375,000.00	463,100.00	12,431.50	12,431.50	450,668.50
12	Narayan Adhikari	606,000.00	34,000.00	60,600.00	9,500.00	710,100.00	121,200.00	178,000.00	25,000.00	375,000.00	463,100.00	12,431.50	12,431.50	450,668.50
13	Rajendra Prasad Joshi	606,000.00	34,000.00	60,600.00	9,500.00	710,100.00	121,200.00	178,000.00	25,000.00	375,000.00	463,100.00	12,431.50	12,431.50	450,668.50
14	Rajendra Khanal	606,000.00	34,000.00	60,600.00	9,500.00	710,100.00	121,200.00	178,000.00	25,000.00	375,000.00	463,100.00	12,431.50	12,431.50	450,668.50
15	Prakash Prakash Khanal	606,000.00	34,000.00	60,600.00	9,500.00	710,100.00	121,200.00	178,000.00	25,000.00	375,000.00	463,100.00	12,431.50	12,431.50	450,668.50
16	Sumitra Karal	606,000.00	34,000.00	60,600.00	9,500.00	710,100.00	121,200.00	178,000.00	25,000.00	375,000.00	463,100.00	12,431.50	12,431.50	450,668.50
17	Raju Nupare	606,000.00	34,000.00	60,600.00	9,500.00	710,100.00	121,200.00	178,000.00	25,000.00	375,000.00	463,100.00	12,431.50	12,431.50	450,668.50
18	Rajendra Prakash	606,000.00	34,000.00	60,600.00	9,500.00	710,100.00	121,200.00	178,000.00	25,000.00	375,000.00	463,100.00	12,431.50	12,431.50	450,668.50
19	Rajendra Prakash	606,000.00	34,000.00	60,600.00	9,500.00	710,100.00	121,200.00	178,000.00	25,000.00	375,000.00	463,100.00	12,431.50	12,431.50	450,668.50
20	Dipankar Ghimre	606,000.00	34,000.00	60,600.00	9,500.00	710,100.00	121,200.00	178,000.00	25,000.00	375,000.00	463,100.00	12,431.50	12,431.50	450,668.50
TOTAL		8,860,870.00	5,584,330.00	791,400.00	910,583.00	16,166,883.00	1,582,800.00	2,848,234.00	199,665.00	44,000.00	5,489,310.00	422,222.75	422,222.75	10,337,270.25

STAFF SALARY LEDGER

S.N.	Name	Basic	Allowances	PF 10%	Other/ Deduction	Gross Salary	PF 20%	CIT	Insurance Exp	Permissible Deduction	Taxable Salary	TDS On Salary	15% TDS	Net Salary
1	Ramesh Prasad Joshi	443,000.00	-	-	-	443,000.00	-	44,000.00	-	-	399,000.00	-	-	399,000.00
2	BAKRISHNA AAC-HARYA	178,000.00	-	-	-	178,000.00	-	-	-	-	178,000.00	-	-	178,000.00
3	MADHUSUDAN KHANAL	210,000.00	-	-	-	210,000.00	-	-	-	-	210,000.00	-	-	210,000.00
4	BHAGAWATI POHAREL	198,420.00	-	-	-	198,420.00	-	-	-	-	198,420.00	-	-	198,420.00
5	RAMESH SHRESTHA	177,000.00	-	-	-	177,000.00	-	-	-	-	177,000.00	-	-	177,000.00
6	PANCHKRISHNA KWAY	298,800.00	-	-	-	298,800.00	-	-	-	-	298,800.00	-	-	298,800.00
7	SUNDAR GURUNG	224,800.00	-	-	-	224,800.00	-	-	-	-	224,800.00	-	-	224,800.00
8	KARANJAN THARU	230,000.00	-	-	-	230,000.00	-	-	-	-	230,000.00	-	-	230,000.00
9	SARUJ NAGARKOTI	63,761.00	-	-	-	63,761.00	-	-	-	-	63,761.00	-	-	63,761.00
10	DIL BASHOUR KUMAR	53,500.00	-	-	-	53,500.00	-	-	-	-	53,500.00	-	-	53,500.00
11	SANTOSHI CHAUHAN	179,100.00	-	-	-	179,100.00	-	-	-	-	179,100.00	-	-	179,100.00
12	BASANTA THAPA	100,500.00	-	-	-	100,500.00	-	-	-	-	100,500.00	-	-	100,500.00
13	BIJAJA POUDEL	117,167.00	-	-	-	117,167.00	-	-	-	-	117,167.00	-	-	117,167.00
14	PABITRA ALE-MAGAR	190,000.00	-	-	-	190,000.00	-	-	-	-	190,000.00	-	-	190,000.00
15	SANJITA RAJ	50,500.00	-	-	-	50,500.00	-	-	-	-	50,500.00	-	-	50,500.00
16	SURENDRA JAGRE	115,500.00	-	-	-	115,500.00	-	-	-	-	115,500.00	-	-	115,500.00
17	Supriya Shrestha	70,000.00	-	-	-	70,000.00	-	-	-	-	70,000.00	-	-	70,000.00
18	Stia Supar	350,000.00	-	-	-	350,000.00	-	-	-	-	350,000.00	-	-	350,000.00
19	SURESH BHUSAL	115,000.00	-	-	-	115,000.00	-	-	-	-	115,000.00	-	-	115,000.00
20	MUKUNDA PANDIYAR	205,254.00	-	-	-	205,254.00	-	-	-	-	205,254.00	-	-	205,254.00
21	PUSHPA BASHNET	193,852.00	-	-	-	193,852.00	-	-	-	-	193,852.00	-	-	193,852.00
22	MANISHA KHANAL	204,400.00	-	-	-	204,400.00	-	-	-	-	204,400.00	-	-	204,400.00
23	SURAJ PAIT	160,000.00	-	-	-	160,000.00	-	-	-	-	160,000.00	-	-	160,000.00
24	AASHARAM CHAUDHARY	204,400.00	-	-	-	204,400.00	-	-	-	-	204,400.00	-	-	204,400.00
25	BHAGWANILAL THARU	160,000.00	-	-	-	160,000.00	-	-	-	-	160,000.00	-	-	160,000.00
26	RAM BAHADUR RAJ	231,300.00	-	-	-	231,300.00	-	-	-	-	231,300.00	-	-	231,300.00
27	RAJMAN MAHARAN	61,530.00	-	-	-	61,530.00	-	-	-	-	61,530.00	-	-	61,530.00
28	SAUGAT BASHNET	170,500.00	-	-	-	170,500.00	-	-	-	-	170,500.00	-	-	170,500.00
29	MIRA ACHARYA	130,000.00	-	-	-	130,000.00	-	-	-	-	130,000.00	-	-	130,000.00
30	KISHOR KASHAKATI	126,000.00	-	-	-	126,000.00	-	-	-	-	126,000.00	-	-	126,000.00
31	SURESH BAJRACHARYA	3,531,510.00	-	-	-	3,531,510.00	-	44,000.00	-	-	3,575,510.00	-	-	3,575,510.00
32	TOTAL	3,531,510.00	-	-	-	3,531,510.00	-	44,000.00	-	-	3,575,510.00	-	-	3,575,510.00

TEACHER SALARY LEDGER



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S.N.	Name	Basic Salary	Allowance	PF 10%	Other Dashlin	Gross Salary	PF Deduction 12%	PF 10%	Other Dashlin	Gross Salary	GIT Deduction	Insurance Exp	Permissible Deduction	Taxable Salary	SSY	15% on Salary	15% TDs	Net Salary
1	Amit Yadav	182,747.00				182,747.00								182,747.00	2,527.47			
2	Asish Pokarel	222,000.00				222,000.00								222,000.00	2,991.00			
3	Ayan Neupane	190,000.00				190,000.00								190,000.00	2,558.00			
4	Bakshita Gaire	105,000.00				105,000.00								105,000.00	1,365.00			
5	Bhawan Bhandari	419,564.00				419,564.00								419,564.00	5,653.94			
6	Bhupendra Adhikari	645,867.00				645,867.00								645,867.00	8,598.28			
7	Bishwas Neupane	41,556.00				41,556.00								41,556.00	542.23			
8	Bimlesh Kumar Mishra	482,705.00				482,705.00								482,705.00	6,395.37			
9	Bishnu Maya KC	965,096.00				965,096.00								965,096.00	12,746.25			
10	Bhurendra Jha	140,746.00				140,746.00								140,746.00	1,829.70			
11	Dev Shankar Prasad Singh	254,000.00				254,000.00								254,000.00	3,302.00			
12	Karan Giri	190,000.00				190,000.00								190,000.00	2,485.00			
13	Keshab Raj Awasthi	190,000.00				190,000.00								190,000.00	2,485.00			
14	Mica Bhushal	210,000.00				210,000.00								210,000.00	2,730.00			
15	Mishu Khatri	376,650.00				376,650.00								376,650.00	4,916.45			
16	Nityanand Kandel	205,719.00				205,719.00								205,719.00	2,674.35			
17	Narayan Thapa	350,000.00				350,000.00								350,000.00	4,550.00			
18	Nirmita Ghimire	276,000.00				276,000.00								276,000.00	3,588.00			
19	Nirmala Gyawali	247,500.00				247,500.00								247,500.00	3,217.50			
20	Pratap Babu Ghimire	307,500.00				307,500.00								307,500.00	3,997.50			
21	Devendra Timsina	105,600.00				105,600.00								105,600.00	1,372.80			
22	Raj Kumar Yadav	132,000.00				132,000.00								132,000.00	1,716.00			
23	PADAM BHADUR KARANJIT	116,280.00				116,280.00								116,280.00	1,511.64			
24	Bijesh Gatta	247,500.00				247,500.00								247,500.00	3,217.50			
25	Shivra Koirala	450,900.00				450,900.00								450,900.00	5,861.70			
26	Ratna Bhabur Bhujel	341,334.00				341,334.00								341,334.00	4,437.34			
27	Rewa Khatri	12,350.00				12,350.00								12,350.00	160.55			
28	Rohan Poudel	460,250.00				460,250.00								460,250.00	5,985.25			
29	Sankar Neupane	269,240.00				269,240.00								269,240.00	3,500.10			
30	Shanti Maya Giri	90,800.00				90,800.00								90,800.00	1,180.40			
31	Sagar Nepal	273,169.00				273,169.00								273,169.00	3,551.22			
32	Gyanendra Pathak	329,333.00				329,333.00								329,333.00	4,281.33			
33	Srijana Gyawali	423,000.00				423,000.00								423,000.00	5,499.00			
34	Binaya Bdr Khatri Ghimire	20,333.50				20,333.50								20,333.50	264.34			
35	Piyambar Kharel	225,952.00				225,952.00								225,952.00	2,937.38			
36	Surekha Karnu	722,000.00				722,000.00								722,000.00	9,386.00			
37	Suni Neupane	94,033.00				94,033.00								94,033.00	1,222.53			
38	Tript Prasad Banjade	492,000.00				492,000.00								492,000.00	6,396.00			
39	Shank Poudel	161,040.00				161,040.00								161,040.00	2,092.42			
40	Maghabi Awasthi	47,652.00				47,652.00								47,652.00	615.48			
41	Laxmi Pandey	169,846.00				169,846.00								169,846.00	2,208.00			
42	Rishnu Kumar Ghimire	183,518.00				183,518.00								183,518.00	2,385.74			
43	Urmila Dowlal	407,400.00				407,400.00								407,400.00	5,295.20			
44	THAK BHADUR CHHETRI	52,000.00				52,000.00								52,000.00	676.00			
45	Sanku Shrestha	56,000.00				56,000.00								56,000.00	728.00			
46	Saran Lamichane	434,000.00				434,000.00								434,000.00	5,642.00			
47	Jyoti Chandra Kalle	410,000.00				410,000.00								410,000.00	5,330.00			
48	Jyoti Kalle	202,400.00				202,400.00								202,400.00	2,631.20			
49	Ram Lamasi	508,000.00				508,000.00								508,000.00	6,604.00			
50	Bhishma Puriya	168,000.00				168,000.00								168,000.00	2,184.00			
51	Bibhu Sajpata	330,000.00				330,000.00								330,000.00	4,290.00			
52	Budmahi Bhargava	532,853.00				532,853.00								532,853.00	6,927.00			
53	Brendra Pandey	196,000.00				196,000.00								196,000.00	2,548.00			
54	Dhar Nepal	259,000.00				259,000.00								259,000.00	3,367.00			
55	Drepta Simal	459,800.00				459,800.00								459,800.00	5,976.40			
56	Muna Lama	70,000.00				70,000.00								70,000.00	910.00			
57	Dr. Urmila K.C.	196,000.00				196,000.00								196,000.00	2,548.00			
58	Dipendra Kumar Gupta	259,000.00				259,000.00								259,000.00	3,367.00			
59	Rabin Chhal	119,000.00				119,000.00								119,000.00	1,527.00			
60	Khemraj Bhalla	409,800.00				409,800.00								409,800.00	5,326.40			
61	Maya Chary Ujagar	70,000.00				70,000.00								70,000.00	910.00			
62	Deerpa Khatri	336,000.00				336,000.00								336,000.00	4,368.00			
63	Kulchandra Ryal	96,000.00				96,000.00								96,000.00	1,248.00			
64	Sweeting Dahang	672,000.00				672,000.00								672,000.00	8,736.00			
65	Rambabu Ghimire	485,000.00				485,000.00								485,000.00	6,305.00			
66	Sabin Lamichane	1,000,000.00				1,000,000.00								1,000,000.00	13,000.00			



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M/s. Nepal Mega College & Research Centre Private Limited  
Babarmahal-11, Kathmandu  
F.Y. 2076-77

SCHEDULE- 14: SIGNIFICANT ACCOUNTING POLICIES AND NOTES TO ACCOUNTS

A. Background:

Nepal Mega College & Research Centre Private Limited (The 'Company') is a private limited company incorporated in Nepal under the Company Act, 2033. The registered office of the company, and the principal place of business, is located at Kathmandu, Nepal.

The Company Established with mega vision, the college aims to provide quality education to the youth from all sections of the society at affordable cost and to make them responsible citizens capable of serving the nation. Since its inception, Mega College has been offering a range of academic programs and boundless opportunities to the student. The College has been running different academic program such as +2, Bachelor level and Master level in Bachelor and Arts.

B. Significant Accounting Policies:

1. Accounting Conventions:

The Financial statements are prepared under the historical cost convention on an Accrual concept and are in accordance with Nepal Accounting Standards and other applicable laws prevalent in Nepal.

2. Use of Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires estimates and assumptions to be made that affect the reported amounts of assets and liabilities and disclosure of contingent liabilities on the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Differences between actual results and estimates are recognized in the periods in which the results are known/materialized.

3. Going Concern:

The financial statements are prepared on the assumption that the company is a going concern.

4. Comparative Information:

The accounting policies have been consistently applied by the Company and are consistent with those used in the previous year. Previous years' figure has been regrouped and/or rearranged wherever necessary to facilitate comparison.

5. Revenue Recognition:

Revenue is recognized to the extent that it is probable that the economic benefits will flow to the Company and the revenue and associates costs incurred or to be incurred can be reliably measured. Revenue is measured at the fair value of the consideration received or receivable.

6. Fixed Assets:

Fixed Assets are stated at cost less depreciation. All costs attributable to the fixed assets are capitalized.



7. Depreciation

Depreciation on fixed assets has been charged on Written down Value (WDV) Method as per the rates and methods prescribed under income tax Act. Also, During the fiscal year 2075/2076 fixed assets block has been arrange. Fixed assets like furniture & fixture, office equipment, Books etc. has been considered as special assets and such assets transfer to Block-D. The applicable rates of Depreciation are as follows:

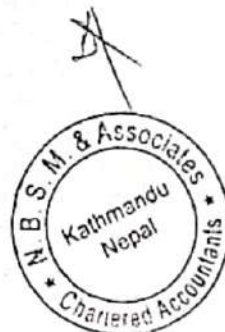
Buildings	5 Percent
Furniture & Fixtures, Computers & Office Equipment (Admin)	25 Percent
Furniture & Fixtures, Computers (College)	5 Percent
Vehicle	20 Percent
Plant Machinery & Other Assets	15 Percent
Intangible Assets	5 year on SLM basis

8. Advances, Prepayments, Receivables and Deposits:

Advances, prepayments, receivables and deposits are stated at book value.

9. Deferred Tax Assets and Liability:

Deferred taxes are accounted using the asset and liability method. Deferred tax assets and liabilities are recognized for the future tax consequences attributable to temporary differences between the financial statements carrying amounts of existing assets and liabilities, and their respective tax bases. Deferred tax assets and liabilities are measured using tax rates expected to apply to taxable income in the years in which those temporary differences are expected to be recovered or settled based on the laws that have been enacted or subsequently enacted by the reporting date. Deferred tax assets arising from the temporary difference are recognized to the extent there is virtual certainty that sufficient future taxable income will be available against which such deferred tax assets can be realized. Deferred tax assets and liabilities are netted off and presented separately in the face of the balance sheet.





**C. Notes to Accounts:**

1. Previous year figures have been regrouped or rearranged wherever considered necessary to make them comparable with the current year figures.

**2. Income Tax:**

Provisions for Income tax are computed as per relevant taxation laws of Nepal. Total Provision for taxation has been shown in profit and loss account as current year tax and corresponding. Any Differences between actual results and estimates are recognized in the periods in which the results are known/materialized.

**3. Deferred Tax Assets and Liabilities:**

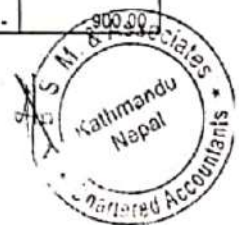
Deferred tax assets and liabilities have been computed in accordance with the Nepal Accounting Standard- 09, Income Taxes and are attributable to the following:

Balance Sheet Items	Carrying Amount	Tax Base	Tax Rate	Net Assets/ (Liabilities)
Fixed Assets (Closing WDV)	49,890,650.66	50,443,047.21	25%	
<b>Total Deferred Tax Assets / (Liabilities)</b>				138,099.14
<b>Less: Deferred tax assets at the end of previous Fiscal Year</b>				138,099.14
<b>Deferred tax income accounted for during this Income Year</b>				54,497.95
				83,601.19

**4. Related Party Disclosures:**

Related Party transactions are identified by the management. The transaction with the related party during the year is as follows:

Parties Name	Nature Of Transactions	Opening Balance		Transaction During the Year		Closing Balance	
		Dr. (Rs.)	Cr. (Rs.)	Dr. (Rs.)	Cr. (Rs.)	Dr. (Rs.)	Cr. (Rs)
Birendra Pokhrel	Salary Payable	-	190,254.00	707,917.00	693,180.00	-	175,517.00
	Advance	-	950,000.00	-	2,825,737.00	-	3,775,737.00
	Short Term Loan			500,000.00	1,100,000.00		600,000.00
Madhukar Pandey	Salary	-	178,118.00	728,775.00	717,380.00	-	166,723.00
	Advance	-	2,650,000.00	-	1,000,000.00		1,450,000.00
	Short Term Loan	-	-	500,000.00	1,000,000.00		500,000.00
Dinesh Khanal	Salary Payable	-	170,747.60	484,971.60	390,235.00	-	76,011.00
	Advance		3,450,000.00	-	2,425,737.00	-	5,875,737.00
	Interest Payable	-	26,916.00	66,760.00	39,844.00		-
	Unsecured Loan	-	1,000,000.00	1,000,000.00	-		-
	Short Term Loan	-	-	500,000.00	1,000,000.00		500,000.00
Gopal Khanal	Salary Payable	-	191,840.00	682,873.00	636,540.00	-	145,507.00
	Advance	-	2,650,000.00	-	1,000,000.00	-	3,650,000.00
Dhondiraj Bhattarai	Advance	-	1,500,000.00	-	1,800,000.00	-	3,300,000.00
	Salary Payable	-	900.00	-	-	-	-



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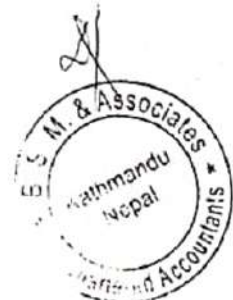
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	Short Term Loan	-	-	500,000.00	1,000,000.00	-	500,000.00
Banun Panthi	Salary Payable	-	750,000.00	-	285,000.00	-	1,035,000.00
Nawara Adhikari	Salary Payable	-	750,000.00	-	285,000.00	-	1,035,000.00
Yadav Chandra Neupane	Salary Payable	-	750,000.00	-	285,000.00	-	1,035,000.00
	Interest Payable	-	8,075.00	10,044.00	7,903.00	-	196,354.00
	Unsecured Loan	-	300,000.00	600,000.00	-	-	-
Raju Neupane	Unsecured Loan	-	500,000.00	500,000.00	-	-	500,000.00
	Interest Payable	-	13,458.00	45,325.00	32,857.00	-	-
	Salary Payable	-	750,000.00	-	285,000.00	-	-
Bishnu Parsad Khanal	Unsecured Loan	-	300,000.00	300,000.00	-	-	1,035,000.00
	Salary Payable	-	750,000.00	-	285,000.00	-	-
Ishwor Chandra Gaulam	Unsecured Loan	-	3,000,000.00	3,000,000.00	-	-	1,035,000.00
	Salary Payable	-	750,000.00	-	285,000.00	-	-
Sumina Kararjit	Unsecured Loan	-	300,000.00	300,000.00	-	-	1,035,000.00
	Salary Payable	-	1,225,000.00	-	465,500.00	-	-
Asia Publication Pvt Ltd	Common Director	-	-	-	465,500.00	-	1,690,500.00
	Unsecured Loan	-	4,000,000.00	4,000,000.00	-	-	-
	Interest Payable	-	104,833.00	345,065.95	240,832.95	-	-
Nepal Mega School	Deposit	6,000,000.00	-	6,300,000.00	6,000,000.00	6,300,000.00	-
	Advance	268,769.25	-	5,800,000.00	-	6,068,769.25	-

Also, during the Financial Year 2076/2077 the Company has incurred expenses under the head "Salary" which was given to Key Managerial Personnel. Total Remuneration given to Key Managerial Personnel during the current fiscal 2076/77 is INRs. 10,154,168.00

5. The Inland Revenue Department has issued order to pay tax NPR. 5,321,917.00 (for the expenses disallowed in financial year 2070-2071). The Company has appealed against Inland Revenue Department and deposited 1/3 of appeal i.e. NPR. 1,773,795.00 with Inland Revenue Department. Also for the Fiscal Year 2071/2072 The Inland Revenue Department order to pay tax NPR. 2,387,200.00 (for the expenses disallowed in financial year 2071-2072). The company has appealed against The Inland Revenue Department and deposited 1/4 of appeal i.e. 596,800.00 with Inland Revenue Department. The Deposited amount has been shown as Deposit with Inland Revenue Department.

Also, the Inland revenue department order to pay education tax of NPR. 364,359.93 of Fiscal Year 2070-71. Same also the company has appealed against Inland Revenue Department and deposited one-half of Education Tax of NPR. 182,180.00 with Inland Revenue Department. The Deposit amount has been shown as Deposited with Inland Revenue Department.



6. Cash & Bank Balances/Bank Overdraft:

During the year Company has no any Cash balance at the end of Asadh, as per certified by the Management. Bank balance outstanding as on year end, which are as per the Bank Statements as on July 15, 2020 are as follows:

Particulars	Current Year NPR
Mega Bank Limited	17,925.05
NMB Bank Limited	68,779.49

7. Schedules are the integral part of the financial statements
8. As confirmed by the management, there is no any dispute claimed to/by the firm.
9. Balance to/from the various parties are subject to the confirmation.
10. All the amounts are stated in the Nepalese Rupees.



**Nepal Mega College**  
**Babarmahal, Kathamandu**  
**Academic Report 2023**



**Nepal Mega College**  
**Babarmahal Kathamandu**  
**March, 2023**



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## **1.Executive Summary**

The purpose of this annual report is to analyze the effectiveness of academic programs at Nepal Mega College in assisting students with their career goals. Effective delivery of the classes play a critical role in helping students navigate the job market and transition into their careers after graduation. Nepal Mega College offers flexible programs, standardizing in delivery of the university curricula, professionally developed by Tribhuvan University. It is for those students who want to compete professionally in today's world of globalized economy.

It is our conviction that the content of a course, if not delivered properly by an institution, does not meet the objective of imparting required knowledge and skills on the part of the students. Being conscious of this fact, we have tried to develop a strategy, so as to make the teaching learning process more effective. Moreover, the College supplements the TU syllabus with practicum packages which are designed so as to make students successful leaders and managers in fields such as civil and diplomatic services, banking, commercial sectors and services in different branches of the media.

It is a fact that Mega College has become a center of academic excellence, which is justifiable by the excellent and unparalleled results of students at graduate and undergraduate level final examination. It is particularly gratifying that Mega graduates have won grand scholarships to study at foreign universities. They also have a grand success in public services as well as in job markets. No wonder it has been recognized as one of the top-ranking academic institutions of Nepal achieving top positions in TU Examinations.



**Gopal Khanal**

Chairperson

College Management Committee

## 2. Academic Programs:

Nepal Mega College was established in 2011 with the objective of providing quality education in a competitive global academic scenario. As an affiliated college of Tribhuvan University, it has its own limitations and opportunities in this field. Currently, the college runs four academic programs at the undergraduate level: BBM, BCA, BSW, and BBS, while at the graduate level it only operates the MBS program.

### 2.1. Academic activities at the undergraduate level:

Nepal Mega College is committed to providing quality education to its students, so it has provided several non-credit market-focused courses to them. The college management committee believes that these courses will work as a milestone in achieving the mission that the college already has set. These additional courses have been designed by the experts in the concerned fields so that students will get a chance to groom themselves in the market even before they get enrolled in it. In addition, we hope that students develop the confidence in their respective subject matter that prepares them to immerse themselves in the work environment.

#### 2.1.1. Bachelor of Business Studies (BBS)

Bachelor of Business studies (BBS) is the four-year degree program conducted by Tribhuvan University (TU), faculty of Management (FOM). It is an annual exam-based program. BBS course has been designed by considering the fact that graduates will have to live in a very challenging and competitive environment.

#### 2.1.2. Bachelor in Business Management (BBM) Program

The BBM program is based on semester system. It is a 4-year program spread over eight semesters; each semester constitutes 16 weeks of intensive study. The program covers 120 credit hours. The curricular structure has business tool courses, business foundation courses, focus area courses and elective area courses.

#### 2.1.3. Additional programs for BBM/BBS Students

- For the basic technical skills, all first-year management students do **Office Automation Training**; they learn Word, Excel, and PowerPoint. As we also prepare them for the assistant level job, obviously our focus is on Excel.
- Students of Management Stream need to be good at English language. So, we have developed an **English Language Enhancement Program**. In this program, facilitators are involved from across the country and sometimes abroad. Four skills: reading, writing, speaking, and listening are fundamental aspects that we cover in the program. In addition

to these four skills, students also get involved in personality development programs with public speaking training.

- **Digital marketing** is another component that makes students competent in the recent digital global market. All management second-year students get engaged in this training, and they develop their skill in entrepreneurship and marketing.
- **Tally** is a crucial skill that all students should know. Third-year management students learn 30-hour tally courses, which makes them competent in operating the different accounting software in their professional lives.
- Students should have a basic knowledge of share market. Students, in fourth year, get involved in **Share market training** that enhances the knowledge of investment.
- All the students of Management stream should develop at least one project every year during the four-year course.

#### 2.1.4. . Bachelor of Computer Application (BCA)

BCA is a four-year, 8-semester undergraduate program of Tribhuvan University (TU) under the faculties of Humanities and Social Science. TU launched this program from the academic year 2074/2075. Nepal Mega College has been running this program effectively with distinct features.

#### 2.1.5. Additional programs for BCA Students

Besides the programs prescribed in the syllabus, MEGA offers BCA students some additional programs so that they could develop further skills required in the job market. Upon the completion of BCA Course from MEGA, students are equipped with comprehensive knowledge of computer. The programs are listed below:

##### FIRST SEMESTER

- Office Automation
- Hardware

##### SECOND SEMESTER

- Program Concept
- UI Design Concept
- Version Control

##### THIRD SEMESTER

- Linux

##### FOURTH SEMESTER

- Project and Responsive Design
- Mobile First Approach



- + Python
- Django
- Cyber Security

#### FIFTH SEMESTER

- CCNA/ OCP Preparation
- DOT Net/ Xamarin
- Laravel

#### SIXTH SEMESTER

- Dart/ Flutter
- Angular
- React
- Oracle

#### 2.1.6. BSW PROGRAM

Social Work gives much emphasis on practical knowledge rather than theoretical. Therefore, students from MEGA are sent to different organization to familiarize themselves with current social issues. Mega College has been working with 74 varied organization, where MEGA students can work as trainees. Social workers plan, develop and implement welfare services. Meganians play leading roles in different contests, blood donation programs, various charity programs, and even organize rural and Urban Camp Works every year.

##### Our Focus at BSW Program:

- Placement in renowned non-profit organizations
- Leadership and innovative trainings for personality and skill development
- Regular participation of students in national level conferences and seminars
- Regular participation in community programs through camping
- Exposure to global issues and the standard of Social Work

#### 2.2. Graduate Program

##### 2.2.1 Master of Business Studies (MBS)

Masters of Business Studies is a two years graduate level program in Business and Management. The duration of this course is 24 months, four semesters. Total credit hours of study with dissertation is 66 credit hours in a semester wise system of Master of Business Studies program.

MEGA  
SMAT  
SERAA  
SSM

## **Our Focus at MBS Program**

We are committed to implementing the TU syllabus by providing additional packages for our students to brighten their careers. We have already made agreements with different Banks and Business Houses to provide our students with practical exposures and Internship throughout the four Academic Semesters. This will definitely enable the students to their theoretical knowledge to professional.

## **3. Mega academic achievement**

### **3.1. Being Awarded as the Second-Best Business School**

### **3.2. Outstanding Results in TU Examinations**

Nepal Mega College has got eminent faculty to impart in-depth knowledge focusing on presentation. There is constant evaluation system through regular examinations. Students must attend all examinations and submit the assignments. There are adequate guest lectures and Booster classes for those who fail to maintain the standard. Mega College focuses on quality rather than quantity. Therefore, Meganians achieve top ranking results in TU examinations every year.

### **3.3. Career Enhancement Programs**

The college helps its students in career plan by providing supportive classes as follows:

- Students who wish to pursue their Career in Public Services are given **Loksewa Preparation Classes** to compete the Examinations conducted by Public Service Commission
- **GRE/ GMAT/TOEFL/IELTS classes** for the students who wish to join Foreign Universities for Higher Education
- **Entrepreneurship Skill Development Programs** for the students wishing to be entrepreneur in future.
- **Internship Programs** in different Banks and Business Houses throughout four academic years.

### **3.4. Faculty and Students Exchange Program with University of Central Missouri, USA**

Then Chairperson of Nepal Mega College Prof. Dr. Hom Nath Bhattarai and the Dean of University of Central Missouri signed MOU on 24<sup>th</sup> March 2017. This contract includes:

- Short and Long-term Faculty Exchange
- Undergraduate and Graduate Students Exchange Program
- Collaborative Educational and Research Programs
- Provision for Credit Transfer

#### **4. Research Activities**

Mega offers value-based education that insists on real-time scenarios and research. Research, if undertaken systematically, is a creative project to expand the horizons of knowledge on a topic assigned. They are carried out to either expand, reaffirm, or correct previous knowledge. Research helps people learn and brings about lasting change in their behaviors and habits. They make their agents self-reliant and more autonomous in their projects. Mega subscribes to a set of universally accepted practices that allow students to conduct research of international standards with this conviction.

#### **5. Computer Lab**

Now, the college has two equipped computer labs, and in a first lab there are 47 computers, while in the second lab there are 35 computers. In addition, College has one IOT and KIT lab where BCA students practice their academic activities. The college has corporate dedicated internet facility for students, faculty, and visitors.

#### **6. Financial Progress**

Nepal Mega College and Research Centre Private Limited (The "Company") is a private limited company incorporated in Nepal under the Company Act, 2063 which is established at 2011 AD. The registered office of the company, and the principal place of business, is located at Anamnagar, Kathmandu, Nepal. Currently 19 staff, 33 teachers and 4 management are working in this college. According to audit report of 2077/78 the financial condition of college is good. The share capital of this college is Rs.75,927,500.00 and advance share capital is Rs.15,276,600.00. Financial institution loan amount of this college is Rs. 37,116,705.76. Total property of this college is Rs.75,697,440.56 as per financial report. Nepal Mega College has invested Rs.55,860,000.00 to Nepal Mega School Pvt. Ltd., which is located at Anamnagar, Kathmandu. The current Assets of college is Rs.36,611,343.45 and Current liabilities is Rs.51,240,752.68. The Bank balance of this college is Rs.2,473,498.11 at the end of 2078 Asar. This college has been earning profit from fiscal year 2072/73 continuously, that is why Nepal Mega College 2077-78 profit is Rs.3,292,591.51. Nepal Mega College estimated earning a total of Rs 36,900,000.00 in 2079/80 and spend a total of Rs.35,120,000.00. According to which, it is estimated that the profit of the college for 2079/80 will be Rs.1,780,000.00.

#### **7. Infrastructural Plan**

Nepal Mega College has been set up now on the leased property. Although it has already purchased approximately 8 ropanis of land in Bhaktapur, it cannot be moved there for several reasons. Besides, the college has its own building in Anamnagar on one ropani of land. Therefore, the college will have settled into its own property within two years. A team has been

formed by the college management committee to find the appropriate land so that the college can build its required buildings, including a playground, cafeteria, library, and garden. The college management committee has already allocated the budget for buying and constructing the required land and buildings respectively.

## 8. Possible Problems that College may Encounter

**Financial challenges:** A private organization rely heavily on students' tuition fees. Any changes in the sources of funding can significantly affect our financial stability. Therefore, students' enrollment number matters a lot in the long-term existence of the college.

**Academic integrity:** Academic institutions are expected to maintain high standards of academic integrity, including honesty, fairness, and transparency. However, academic fraud, plagiarism, and other forms of academic misconduct can compromise the institution's reputation and credibility.

**Demographic shifts:** Changes in demographics may impact academic institutions, especially those that depend heavily on local student populations. For instance, declining birth rates can lead to a drop in the number of high school graduates, which can reduce enrollment in higher education institutions.

**Reputation management:** Reputation management is crucial for academic institutions, especially those that depend on their reputation to attract students, faculty, and funding. Negative publicity, scandals, and controversies can damage an institution's reputation and undermine its long-term viability.

## 9. Possible Solutions

**Focus on Student-Centered Learning:** The college will focus on student-centered learning, where the students are the center of the learning process, and the curriculum is designed to meet their needs and interests. This can be achieved by providing personalized learning plans, individualized feedback, and student-centered teaching methodologies.

**Improve the Quality of Teaching:** Nepal Mega College will ensure that it has a highly qualified and experienced faculty that is equipped to deliver high-quality education. This can be achieved by investing in faculty development programs, providing opportunities for research and collaboration, and encouraging ongoing professional development.

**Foster a Culture of Innovation:** We should foster a culture of innovation by encouraging research and development, providing opportunities for entrepreneurship, and creating an environment that encourages experimentation and risk-taking.

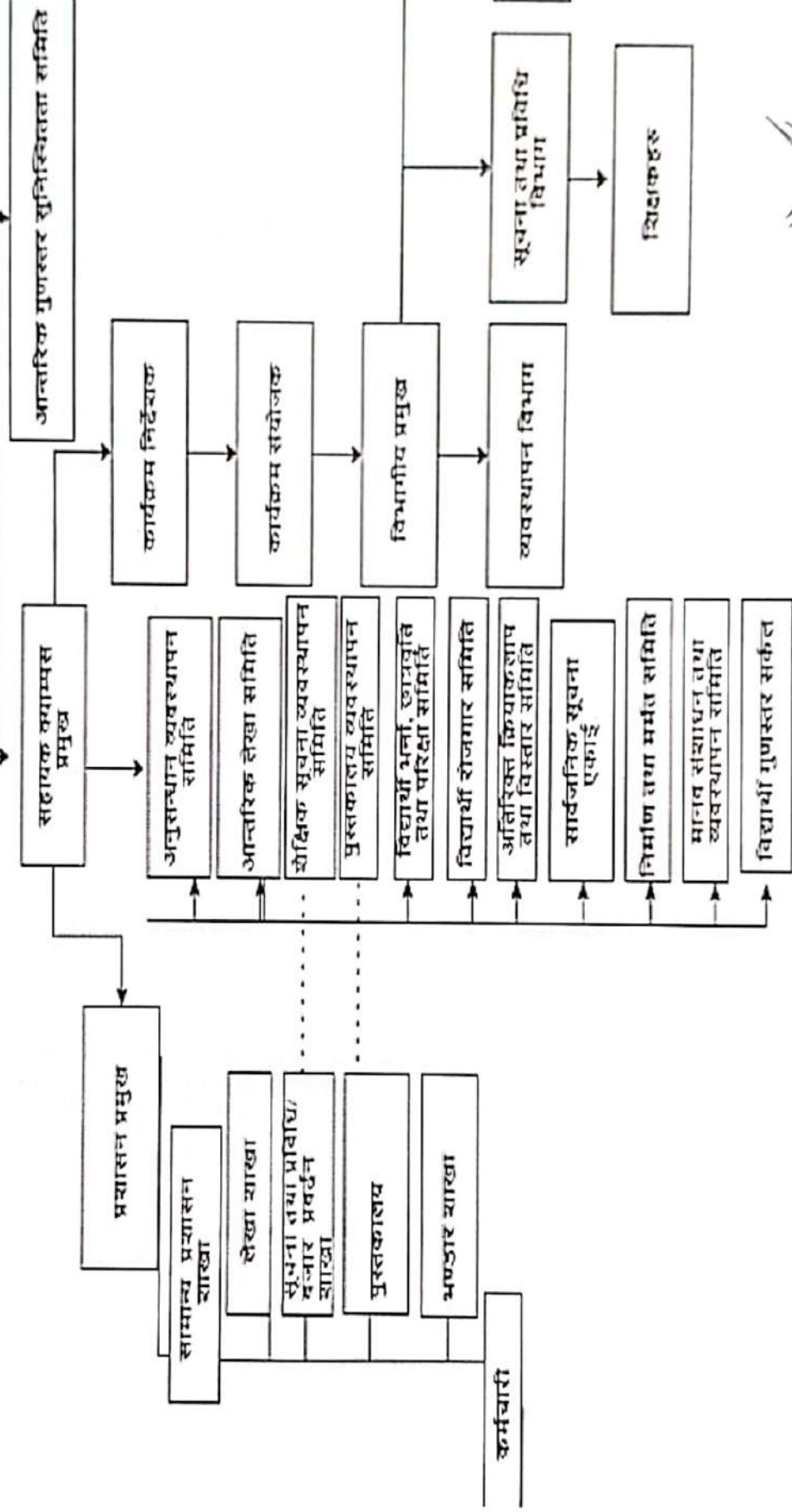
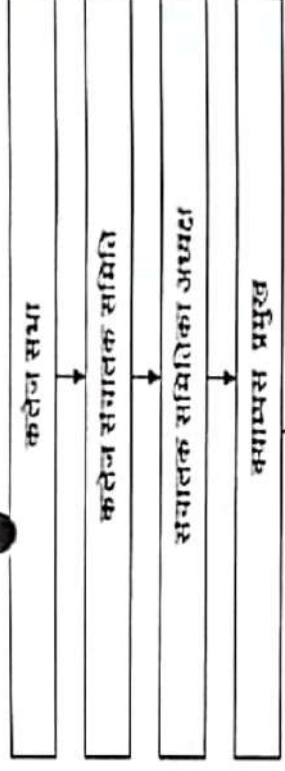
**Strengthen Partnerships with Industry:** Nepal Mega College will strengthen its partnerships with industry by providing students with opportunities to engage in internships, co-ops, and other experiential learning opportunities. This can help students develop practical skills, gain real-world experience, and build valuable networks.

**Enhance Support Services:** Academic institutions should enhance their support services by providing academic counseling, career guidance, mental health services, and other resources to help students succeed academically and personally. This can also help improve retention rates and overall student satisfaction.

**Invest in Technology:** We will invest in technology and modern teaching tools to support student learning and engagement. This can include providing access to digital resources, online learning platforms, and other technology tools to enhance the learning experience.

**Emphasize Diversity and Inclusion:** We have been emphasizing diversity and inclusion by creating a welcoming and inclusive environment for all students, regardless of their background, culture, or identity. This can be achieved by providing diversity training for faculty and staff, creating safe spaces for marginalized groups, and promoting diversity in curriculum and programming





*Handwritten signature*

विद्यार्थी

## MEMORANDUM OF UNDERSTANDING

THIS AGREEMENT, entered into this 24 day of March, 2017, by and between University of Central Missouri, Warrensburg, Missouri, U.S.A. and NEPAL MEGA COLLEGE, BABARMHAL, KATHMANDU, NEPAL.

### WITNESSETH THAT:

WHEREAS, University of Central Missouri and NEPAL MEGA COLLEGE, BABARMHAL, KATHMANDU, NEPAL desire to promote the enrichment of their teaching and learning, research and discovery, and engagement missions; and

WHEREAS, University of Central Missouri and NEPAL MEGA COLLEGE, BABARMHAL, KATHMANDU, NEPAL desire to strengthen and expand the mutual contacts between the two universities; and

WHEREAS, University of Central Missouri and NEPAL MEGA COLLEGE, BABARMHAL, KATHMANDU, NEPAL desire to provide for a variety of collaborative educational opportunities for faculty and students at the two universities on the terms and conditions hereinafter set forth;

NOW THEREFORE, it is mutually agreed as follows:

- I. **Scope of Agreement** - This Agreement shall commemorate the parties' intent to enter into but not be limited to, the following types of collaboration:
  - A. Short and Long-term Faculty Exchange
  - B. Undergraduate and Graduate Student Degree and/or Exchange Programming
  - C. Collaborative Research and Discovery, Learning and Teaching, and Engagement
  - D. Other mutually agreed educational or research programs

Before implementing these activities, the parties will discuss the opportunities and challenges presented and will thereafter enter into specific written agreements based on the mutually agreed objectives and outcomes.

- II. **Period of Agreement** - This Agreement shall be effective upon the date of final execution and will remain in force for a period of three years. This agreement may be renewed beyond three years by mutual written agreement. In addition, either university may terminate the agreement by providing notice to the other party in writing.
- III. **Activities Under This Agreement** - It is expected that activities taking place under this Agreement will be initiated primarily by academic units within each university, and in coordination with their respective administrative units concerned with international activities. All activities undertaken must conform to the policies and procedures in place at each institution. For University of Central Missouri, faculty and student exchanges will follow university guidelines for faculty and student exchange.
- IV. **Planning and Management of Activities** - Each distinct collaboration program or activity will be described in a separate Program Specific Agreement drawn up jointly and signed by authorized signatories of each party. Such agreements will specify the names of those individuals on each campus responsible for the implementation of the program and set forth all terms and conditions associated with the activity. The

parties understand that each Program Specific Agreement may have different circumstances with respect to the personnel, types of activities, intellectual property and other deliverables that University of Central Missouri may be required to contribute. Therefore, University of Central Missouri reserves the right to perform a separate risk assessment on the legal, tax and other liabilities that may arise under each Program Specific Agreement and to structure its deliverables under the Program Specific Agreement in a way that maximizes the cost and liability efficiencies for University of Central Missouri. University of Central Missouri reserves the right to assign and/or subcontract any or all of its obligations under this MOU and/or any Program Specific Agreement to any of its subsidiaries or affiliates (including affiliates controlled but not owned by University of Central Missouri or any trustees of University of Central Missouri).

- V. **Funding of Activities** – Activity Agreements should make financial costs and obligations explicit. Collaborating units are encouraged to work together to identify and secure any outside funding which may be needed. Projects requiring funding must be approved by both institutions.
- VI. **Nondiscrimination** - University of Central Missouri and NEPAL MEGA COLLEGE, BABARMHAL, KATHMANDU, NEPAL agree that no person shall on the grounds of race, religion, color, sex, age, national origin or ancestry, genetic information, marital status, parental status, sexual orientation, gender identity and expression, disability, or status as a veteran be excluded from participation under the terms of this Agreement.
- VII. **Use of Name** - NEPAL MEGA COLLEGE, BABARMHAL, KATHMANDU, NEPAL will not use the name of University of Central Missouri, nor of any member of University of Central Missouri's program staff, in any publicity, advertising, or news release without the prior written approval of an authorized representative of University of Central Missouri. University of Central Missouri will not use the name of NEPAL MEGA COLLEGE, BABARMHAL, KATHMANDU, NEPAL, or any employee of NEPAL MEGA COLLEGE, BABARMHAL, KATHMANDU, NEPAL, in any publicity, advertising, or news release without the prior written approval of NEPAL MEGA COLLEGE, BABARMHAL, KATHMANDU, NEPAL.
- VIII. **Modification** – The terms of this Agreement may be changed or modified only by written amendment signed by authorized agents of the parties hereto.
- IX. **Prevailing Language** - Should this document be executed in two languages, the English version of this Memorandum of Understanding represents the understanding of both Parties. Any other version is provided as a translation. In the event of conflict between the two versions, the English version will prevail.
- X. **Non-Binding** – This Agreement is non-binding and solely for the purpose of establishing a basis upon which University of Central Missouri and NEPAL MEGA COLLEGE, BABARMHAL, KATHMANDU, NEPAL will continue discussions. Either University of Central Missouri or NEPAL MEGA COLLEGE, BABARMHAL, KATHMANDU, NEPAL may at its sole discretion terminate discussions for any reason by giving written notice of termination to the other. In the case of a dispute that arises relating to any aspect of cooperation under this Agreement, the parties may attempt to resolve such dispute through friendly negotiation, or either party may elect to terminate the agreement pursuant to the previous provision. Upon termination, the parties will have no further obligations hereunder.
- XI. **Foreign Corrupt Practices Act** - University of Central Missouri and NEPAL MEGA COLLEGE, BABARMHAL, KATHMANDU, NEPAL represent and warrant to each other that they are aware of the requirements of the United States Foreign Corrupt Practices Act (the "FCPA") and that they will not, and will not allow their owners, employees, representatives, officers, directors, contractors or other agents to take any action in connection with this Agreement or any separate Program Specific Agreement to provide, offer or promise to provide, or authorize the provision directly or indirectly of, any money, gift, loan, service or anything of value to (i) any government official (or any agent, employee or family member thereof), (ii) any political party or candidate for political office, or (iii) any person, while knowing that all




or a portion of such money or thing of value will be offered, given or promised, directly or indirectly, to any of the foregoing in (i) or (ii), for the purpose of obtaining or retaining business or funding, to direct business or funding to any person or entity, or to secure any other improper advantage.

IN WITNESS WHEREOF, University of Central Missouri and NEPAL MEGA COLLEGE, BABARMHAL, KATHMANDU, NEPAL have executed this Agreement as of the date first above written.

Signing for University of Central Missouri

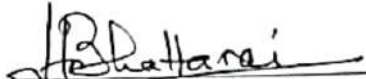
\_\_\_\_\_  
Deborah Curtis  
Provost-Chief Learning Officer

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Alice Greife  
Dean, College of Health, Science and Technology

24 March 2017  
Date

Signing for NEPAL MEGA COLLEGE,  
BABARMHAL, KATHMANDU, NEPAL

  
\_\_\_\_\_  
Prof. Dr. Hom Nath Bhattarai  
Chairman

24 March 2017  
Date

